Antrim County Transportation Committee
Meeting Minutes November 4, 2011

Present: Dawson, Crawford, Bargy, Tom Sandeen, Meacham.

Meeting called to order at 9:00 a.m.

Meacham, Dawson, Crawford, Bargy, and Tom Sandeen talked about how Tom is doing. Tom expressed thanks to everybody for their support and he really appreciates the benefits that the county has for him during this time of crisis. Namely the short term benefit has allowed him to survive financially while he recoups. Tom feels in December he may be able to come back on a limited basis. We should know better after his next check-up on the 16th of November. In any case, the operation is set-up perfect for him to gradually come back to full duty with the part time mechanic/driver that's currently in place with Rob Hott.

Financial reports were presented including vouchers for November. Also expense and revenue reports for September were presented. Meacham presented the year end financials (Transit has Sept. annual financials) with expenses coming essentially flat at 100% and the revenues coming in at $43K in the black. The Trial Balance for ACT is "trending" the right way to $202K. Bargy asked what's the "rule of thumb" for transits to have in their balance – Meacham responded that 50% of operating should be in the Trail Balance. So we still have a ways to go to get that 50% number of approximately $360K. **Motion by Bargy support by Crawford to approve the vouchers and financial reports as presented. All voting aye. Motion carried.**

Crawford brought up there may be a need in the future if the expansion of the medical facilities (Urgent Care) happens in Central Lake. Meacham stated he will be prepared to help out if need be. Meacham also stated he has a plan in place just in case shanty creek has equipment problems during the holidays. ACT has two part time drivers that also drive part time for shanty creek and would be perfect to help out if their equipment fails.

Ridership Reports:

- MeadowBrook – Calendar year 2011 YTD:
  Through September, 75 trips have been provided with revenue of $6,675.06
- Bellaire Schools – School Year 11-12. The report indicated the following through September:
  Early Childhood Program (ECP) – 38 trips with revenue of $950
  Career Technical (TBA) – 34 trips with revenue of $2,720
- Munson Health Rides:
  Kalkaska Run – 24 trips with revenue of $1,837.50
  Biederman – 19 trips with revenue of $1,912.50
- General Ridership for the Year
  2010 – 37,538 2011 – 38,029

Next Meeting December 2, 2011 at 9:00am

Meeting adjourned at 9:45 a.m.

Transportation Committee

Minutes November 4, 2011

Karen Bargy *Gene Dawson, Chairman* *Mike Crawford*

Members present: G. Dawson, M. Crawford, K. Bargy
Others present: J. Strehl, C. Koop

Meeting opened: 10:00 am

Public comment: none

Airport Updates: J. Strehl informed the Committee on: *New snowplow*

NDB Decommissioning: *William Ladd FAA Technical Operations Manager briefed the committee on the history of the Non Directional Radio Beacon (NBD) at ACB. He informed the committee that this approach is out dated and is redundant to the GPS & VOR approaches into the airport. He asked if the Committee would consider decommissioning the NBD approach into the airport*. **Motion by K Bargy to start the NDB decommissioning process. Support M. Crawford.**

Porsche Club of America *Considerable discussion took place on the PCA contract with many different concerns being brought to light. Mr. Koop was asked to prepare a contract for the event with the help of Mr. Strehl and K. Bargy in time for the December BOC meeting.*

Consultant Interviews: *J. Strehl outlined to the board the guide lines used for interviewing airport consulting firms. The appointed committee consisting of the Transportation Committee Chairman Gene Dawson, John Strehl; Steven Cassens (retired Traverse City Airport director); Mark Dontje (retired State Aeronautics project manager) and Pete Garwood interviewed three firms on November 3rd. The transportation committee discussed the firms involved in the interviews*. **Motion by G. Dawson to hire Meed & Hunt as airport consultants upon a letter of understanding that no billing will take place until a project grant is in place. Support K. Bargy**

***Financial Reports*:** *Income statement for October and expense reports for September were reviewed.* **Motion made by Dawson accept reports, support Bargy.**

Meeting adjourned 12:15 pm