Antrim County Transportation Committee
Meeting Minutes April 8, 2011

Present: Gene Dawson, Karen Bargy, Mike Crawford, Al Meacham

Meeting called to order at 9:00 a.m.

Al Meacham showed commissioners the two new buses that arrived on April 7, 2011.

Financial reports were presented including vouchers for April. Also expense and revenue reports for February were presented. Al Meacham brought everyone's attention to the fuel number that's been increasing in the past three months. Mike Crawford asked who the Insurance carriers are for ACT. Al Meacham stated its Zurich after testing his memory and he had to look up the exact carrier that ACT is involved as a pool participant for transits (MTP – Michigan Transit Pool). Mike Crawford also questioned Gmosers pumping and Al Meacham stated they are $70 cheaper than previous vendor. Karen Bargy asked about GTI (cleaning services), Mercer (Fuel Pump Maintenance), and Cintas (Uniforms, Rugs, Cleaning Supplies, and OSHA compliance). **Motion by Gene Dawson support by Karen Bargy and Mike Crawford to approve the vouchers and financial reports as presented. All voting aye. Motion carried.**

Ridership Reports:

- MeadowBrook – Calendar year 2011 YTD:

Through February, 33 trips have been provided with revenue of $2,685.06

- Bellaire Schools – School Year 10-11. The report indicated the following through February:

Early Childhood Program (ECP) – 291 trips with revenue of $7,225.00
Career Technical (TBA) – 250 trips with revenue of $20,000.00
Special Run - 234 trips with revenue of $5,850.00

- Munson Health Rides:

Kalkaska Run – 26 trips with revenue of $1,867.50
Biederman Run – 21 trips with revenue of $1,770.00

Mike Crawford asked about the individual that was sleeping in the back of the bus in the past month. Al Meacham stated the driver and GTI made an error by not checking the bus to make sure everyone was off. Dispatcher Debbie Lull told Al Meacham about situation and Al Meacham had Debbie Lull contact GTI right away to let them know this happened. Al Meacham then worked with Julie Moran on March 8th from CMH to make sure the driver and GTI personnel verify everyone is off of the bus going forward. Julie Moran is satisfied that ACT is taking care of situation so this does not happen again. Gene Dawson did call on March 8th and spoke to Al Meacham about the situation. Al Meacham intended to call him already so he went ahead and told him everything and that Julie Moran is satisfied. Mike Crawford wants to make sure he's aware of items in the future that come up so he's not "blind-sided." Al Meacham will make sure all three commissioners are aware of items in the future.

Al Meacham stated Charles Edwards from the Health Department gave him the go ahead for a gravity septic system. Charles Edwards is going to have the guidelines for the system done so bids can be done. Al Meacham will bring bids to Building and Grounds as soon as they are completed.

The next meeting is: May 6, 2011 @ 9:00am.
Meeting adjourned at 9:45 a.m.

Transportation Committee
Minutes April 8th, 2011

Karen Bargy *Gene Dawson, Chairman* *Mike Crawford*

Members present: Gene Dawson, Karen Bargy, Mike Crawford
Others present: John Strehl,

Meeting opened: 10:00 am

Public comment: none

Airport Updates: John Strehl informed the Committee on:

* *Speaking engagements*
* *Up coming safety seminar*
* *Victim's right fund*

MDOT transfer: *John Strehl reported that the Michigan Aeronautics Commission approved a $227,636 grant for rehabilitation of taxiway C at the airport. The County's share will be $5,691 and will be paid from the County's 2011 grant match fund.*

2012 AIP Project: *John Strehl reported that AIP funding is now eligible for revenue generating facilities providing all airside development needs are meet. Considerable decision took place about possibilities on the field. It was determined that the County's FPO building should be evaluated. Mike Crawford will help determine the condition of that building.*

Funding Compliance: *The continuation of future AIP funding was talked about an issue concerning non aviation use came up. John Strehl indicated that would do more investigation into this and report back at a later date.*

Financial Reports: Income statement for March and expense reports for February were reviewed. **Motion made by Karen Bargy, supported by Mike Crawford, to accept reports.**

Meeting adjourned 11:25am