

Requirements for Temporary Certificate of Occupancy

Temporary Application w/fee submitted to office before any inspections.

Electrical:

- Lighting at all stairways, entrances, and bathroom areas
- Smoke detectors working in all areas
- GFI receptacles installed or receptacles protected by GFI breaker
- All work must be completed or enclosed
- Exceptions:
 - Covers placed on lighting outlets
 - Appliances need not be installed

Mechanical:

- All wall grills must be installed
- Cover any floor openings larger than 4" X 10"
- Furnace must be operational with filter and thermostat installed
- Gas piping complete, unused openings capped
- Gas supply operational
- All gas appliances properly vented
- Necessary combustion air installed
- Solid fuel burning equipment properly installed including hearth, floor, and wall coverings

Plumbing:

- Hot and cold water
- (1) One complete bathroom with privacy door
- Kitchen sink with nonabsorbent material around
- All other waste and water pipes shall be capped. Gas and/or water tight

Building:

- Approval on temporary final from plumbing, electrical, and mechanical inspectors
- Privacy walls, ceiling and door for bathroom
- Non-absorbent material around kitchen sink
- Handrails, guards, 3 X 3 landing at all entrances
- Fire separation walls, fire doors, fire blocking, and caulking
- Smoke detectors as required per code
- All safety, ventilation and sanitary requirements of the code
- Insulation installed and dry walled

