

MEMBERS

Bryan Smith

Laura Stanek

Sherry Comben

Sheryl Guy

Bill Hefferan

Judy Parliament

Antrim County Strategic Planning Committee

To: Strategic Planning Committee Members

From: Janet Koch, Associate Planner

Date: September 9, 2016

Re: Meeting Agenda

This agenda is for the meeting scheduled for

Tuesday, September 13, 2016 at 1:00 p.m.

Room 211, 2nd Floor, County Building, 203 E. Cayuga Street, Bellaire.

STAFF

Pete Garwood

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Janet Koch

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OFFICE ADDRESS

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Bellaire, MI 49615

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SPECIAL ASSISTANCE

If you wish to attend this Meeting and require special assistance, please contact the Administration and Planning Office
P.O. Box 187, Bellaire, MI 49615;
Email: planner@antrimcounty.org
Phone: 231-533-6265.

Agenda

- Call to Order
- Strategic Planning Session Results – *see attached pgs. 3-5*
- Decide on method for tackling priorities
- Begin formulating recommendation for the Board of Commissioners
- Various Matters
- Adjournment

*Enclosure: Memo - *attached pg. 2*

If you have any questions, concerns or are unable to attend this meeting, please contact the Administration/Planning Office at (231) 533-6265.

Thank you.



Memorandum Administration Office

September 9, 2016

TO: Ad Hoc Strategic Planning Committee

FR: Peter Garwood 
County Administrator

RE: First Meeting

At the June 9, 2016 Board of Commissioners meeting the following motion was passed:

“It was moved by Heeres, seconded by Stanek that the Strategic Planning Workshop results recommendation is to begin and focus on the top priorities set by the Board, elected officials and department heads and that the Chairman appoint two department heads, two elected officials and two commissioners to an Ad Hoc Committee to come up with tasks to be undertaken, the responsible party to carry out the tasks and the timeline in which to carry out the tasks, and that the Ad Hoc committee be taken under advisement and be appointed at the next regular Board meeting. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.”

Subsequently, you were chosen by the Board Chair and confirmed by the full Board to represent your colleagues on the Ad Hoc Strategic Planning Committee. **Congratulations!**

As you know, the priorities have been identified and ranked in importance. One strategic planning process identifies the next steps as:

- **Define what you must achieve.** Define the expected objectives that clearly state what your organization must achieve to address the priority issues.
- **Determine who is accountable.** This is how you’re going to get to where you want to go. The strategies, action plans, and budgets are all steps in the process that effectively communicates how you will allocate time, human capital, and money to address the priority issues and achieve the defined objectives.

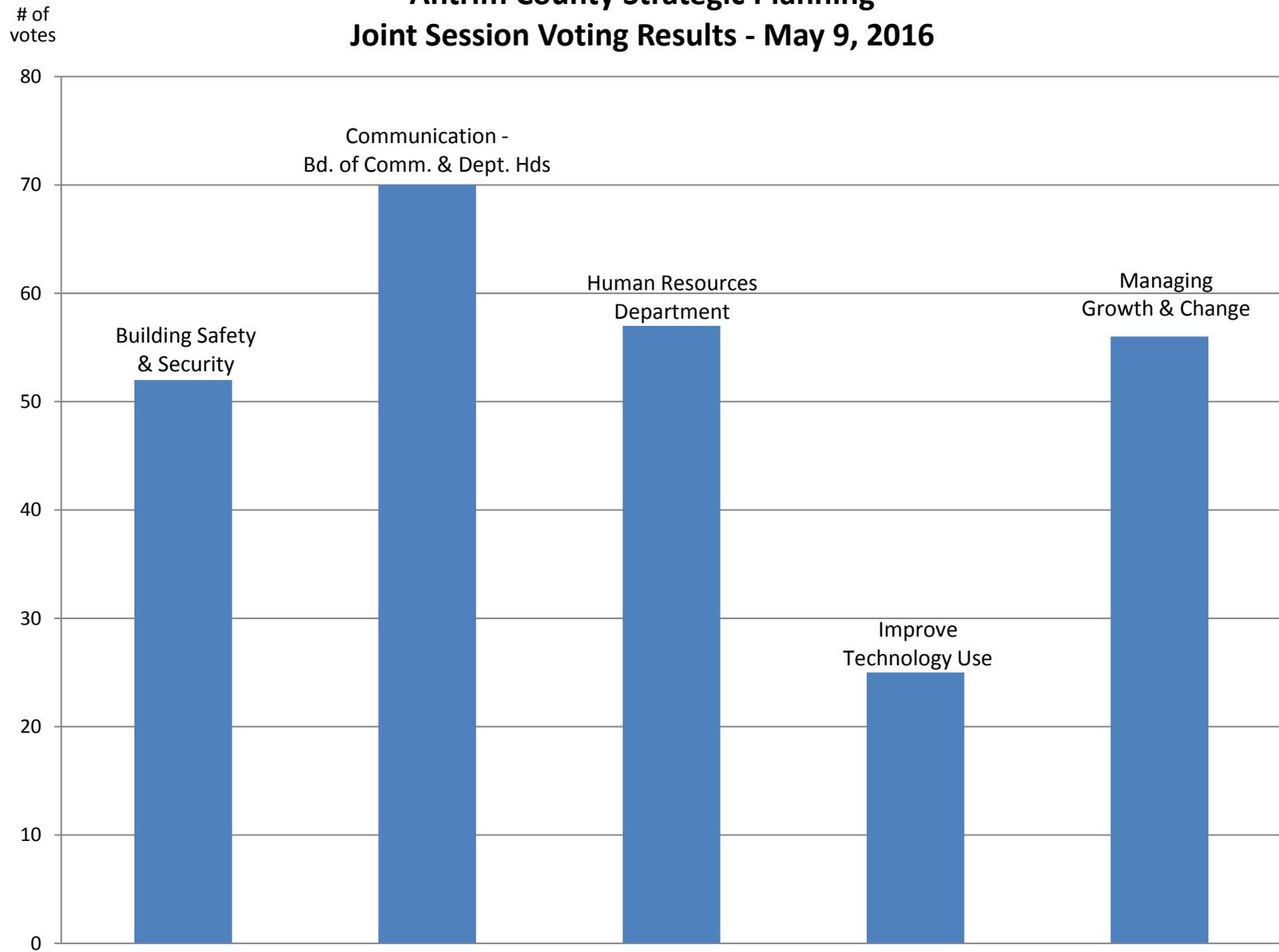
This may be one process you will want to use. Other processes appear to be fairly similar. You will need to decide how many of the priorities you think the County can tackle in the immediate future.

Most strategic planning processes outline some way of measuring success, i.e. how will you know when we as a county have successfully met the objectives for that priority?

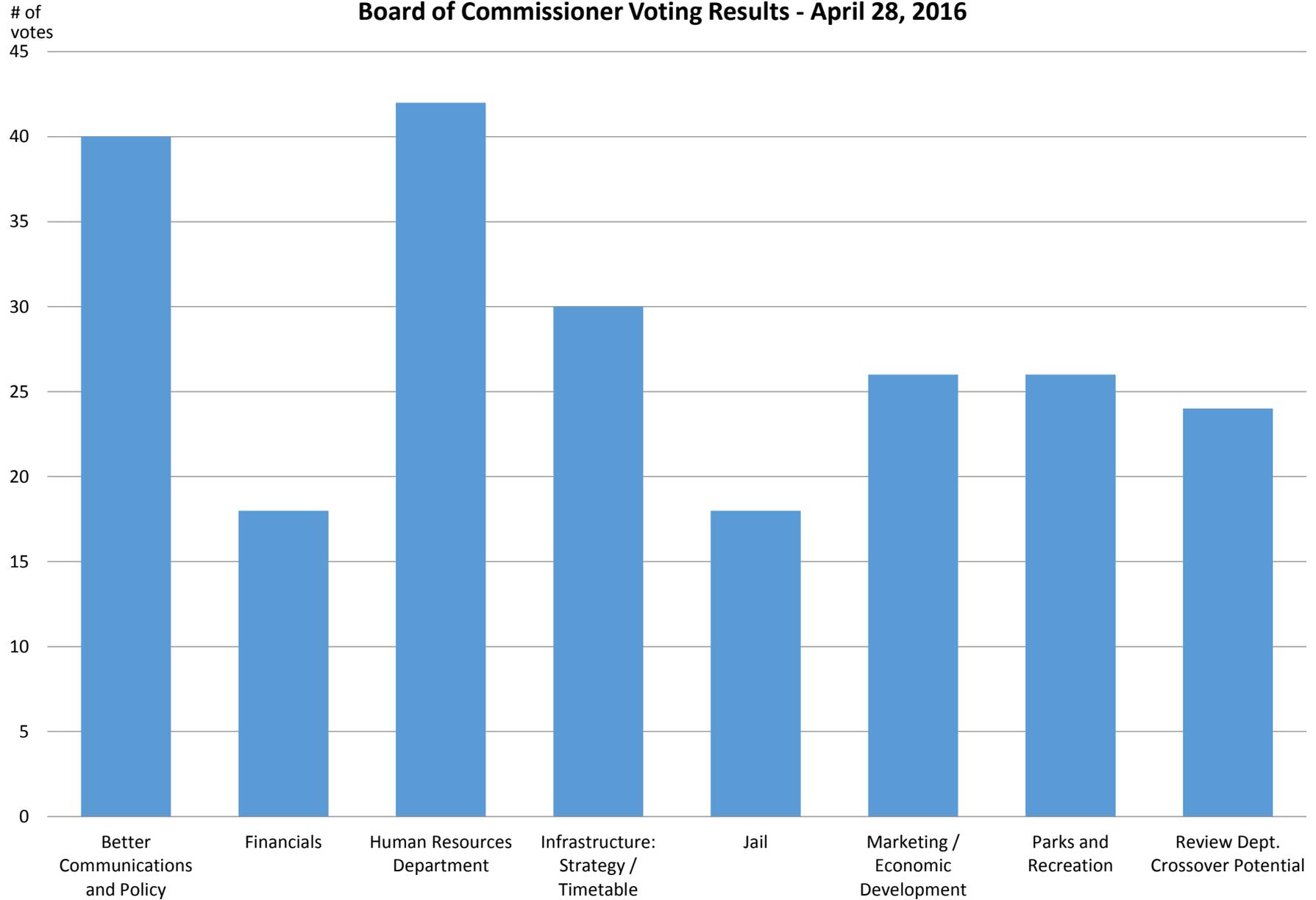
In the end, the final recommendations must be approved by the Board of Commissioners prior to implementation.

See you on Tuesday!

Antrim County Strategic Planning Joint Session Voting Results - May 9, 2016



Antrim County Strategic Planning Board of Commissioner Voting Results - April 28, 2016



Antrim County Strategic Planning Department Head Voting Results - April 28, 2016

