

Public Works Committee

Jerroll Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes

February 2, 2011

Members present: Ed Boettcher, Gene Dawson, Jerroll Drenth
Members absent: None
Others present: Pete Garwood, Laura Stanek

1. Meeting was called to order at 10:35 a.m.

2. Public Comment

None.

3. Soil Erosion Control Update

Heidi Shaffer, Soil Erosion Control Officer, gave a verbal and written update on the program and her activities (attached).

4. Building Department Update

Bob Massey, Building Official, gave a monthly report for the Building Department (attached).

Mr. Massey distributed a map and attached information regarding the new code for snow loads (attached). The new code spells out which townships in Antrim County have a required snow load of 70 pounds and which townships have a snow load of 60 pounds. In the past the code only showed the map without listing the specific townships in each category. Because it was impossible, in the past, to figure out exactly which properties in the County were subject to the 60 pound snow load and which properties were subject to the 70 pound snow load, the Board of Commissioners chose to apply the 70 pound snow load throughout the County.

Motion by Gene Dawson, supported by Jerroll Drenth, to recommend the Board of Commissioners keep the snow loads for all of Antrim County at 70 pounds. Yes-Dawson, Drenth; No-Boettcher.

Pat McGuire, a local farmer, expressed a complaint regarding how his construction project has been handled by the Building Department. Mr. Massey gave the Committee an update on the project and how his department has handled it. Mr. McGuire informed the Committee how he views the issue.

Motion by Gene Dawson, supported by Jerroll Drenth, to support the decision of Bob Massey upon the recommendation of Larry Lehman, Building Division Chief for the State of Michigan to rely on the definitions in Act 230 of 1972 and not the definitions in the Boca code book when dealing with the McGuire's construction project. Motion Carried – Unanimous.

Mr. Massey and Mr. McGuire will meet to complete the process.

5. Drain Commissioner Report

Mark Stone, Drain Commissioner, gave a report on the Elk Rapids Hydro Facility. Mr. Stone recapped the Hydro relicensing process to date. At this time, the County has entered into negotiations regarding the Settlement Agreement (a requirement of the relicensing process).

Gene Dawson brought up, and Mr. Stone answered, a question on the monitoring of Intermediate Lake levels utilizing the Intermediate Dam in Bellaire.

The meeting was adjourned at 12:25 p.m.

Public Works Committee

Jerroll Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes

March 2, 2011

Members present: Ed Boettcher, Gene Dawson, Jerroll Drenth
Members absent: None
Others present: Pete Garwood, Laura Stanek

1. Meeting was called to order at 9:30 a.m.

2. Public Comment

None.

3. Soil Erosion Control Update

Heidi Shaffer, Soil Erosion Control Officer, gave a verbal and written update on the SEC program (attached).

4. Building Department Update

Bob Massey, Building Official, gave a verbal and written update. Mr. Massey indicated that we are no longer paying for unemployment benefits for all employees that were laid off from the department.

Mr. Massey updated the Committee on the preliminary plan review of the Meadow Brook Medical Care Facility.

The Committee discussed the policy and code for agricultural exclusion (from permits). The Committee decided to have this issue on the next agenda and invite a member of the Farm Bureau. Laurie Stanek will contact Glen Rubingh to invite him to the next meeting.

5. Recycling Program Update

Joe Meyers, Associate Planner, joined the meeting and presented minutes from the Solid Waste and Recycling Council and a spreadsheet illustrating the recycling activity at the eight recycling sites throughout the County.

Gene Dawson left the meeting at 11:45 a.m.

Mr. Meyers also informed the Committee that the Solid Waste and Recycling Council are recommending the County place a recycling station at Shanty Creek. The cost to the County would be an additional \$200 per month and the cost each time the containers are hauled away and emptied (\$187/per ton). However, there is a good chance the hauling cost for the Bellaire site would decrease. Shanty Creek is not willing to cover these costs.

Motion by Ed Boettcher, supported by Jerroll Drenth, to recommend the Board of Commissioners do not accept the recommendation of the Solid Waste and Recycling Council to place recycling bins at Shanty Creek. Motion Carried - Unanimous.

6. Household Hazardous Waste (HHW) Collection

Motion by Jerroll Drenth, supported by Ed Boettcher, to approve scheduling the HHW Collection in Bellaire and Mancelona on May 21, 2011 and schedule a second collection in Elk Rapids and Eastport on August 27, 2011 and have the first 30 pounds free and charge \$0.50 a pound for any additional materials. The Committee is also directing the Solid Waste Council to review the results of participation at the sites and make recommendations for changes if there is a lack of participation at various sites. Motion Carried – Unanimous.

Mr. Meyers informed the Committee that the Recycling Program will now take all plastics from #1-7 as well as plastic bags.

The meeting was adjourned at 12:00 Noon

Public Works Committee

Jerroll Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes April 6, 2011

Members present: Ed Boettcher, Gene Dawson, Jerroll Drenth
Members absent: None
Others present: Pete Garwood, Laura Stanek

1. Meeting was called to order at 10:30 a.m.

2. Public Comment

None.

3. Drain Commissioner Update

Mark Stone, Drain Commissioner, joined the meeting. Mr. Stone distributed a copy of the draft Offer of Settlement required for the Elk Rapids Hydroelectric Power Facility relicensing with the Federal Energy Regulatory Commissioner (FERC).

Mr. Stone also informed the Committee about the input he provided at the Dam Beach meeting held by the Parks and Land Committee on Tuesday, April 5, 2011.

Mr. Stone also showed the Committee a picture of what a walkway over the river on the front side of the dam and a different picture of what a walkway over the river on the tail race side of the dam would look like. This is a concept he wants to explore further with the County, the Village and the FERC.

4. Soil Erosion Control Program Update

Heidi Shaffer, Soil Erosion Control Officer could not join the meeting, but provided a written report on the month of March.

Triston Cole, a representative of the Farm Bureau and Charlie Koop, Legal Counsel joined the meeting.

5. Building Department Update

Bob Massey, Building Official joined the meeting and distributed a written report of activity in his department.

Mr. Massey indicated with the Meadow Brook job and the regular inspections taking place, there may be a need for additional temporary inspectors. Mr. Massey will bring this up in the future if it becomes an issue.

6. Agricultural Building/Codes

Mr. Massey distributed information regarding how the department handles construction done by the agricultural community. The Committee and visitors discussed at length how the Building Department should handle agricultural buildings.

Mr. Cole suggested a meeting in which the agricultural community would be invited and Mr. Massey can make a presentation followed by a dialogue with the attendees.

The meeting was adjourned at 12:00 Noon

Public Works Committee

Jerrold Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes

May 4, 2011

Members present: Ed Boettcher, Gene Dawson, Jerroll Drenth
Members absent: None
Others present: Pete Garwood, Laura Stanek

1. Meeting was called to order at 10:30 a.m.

2. Public Comment

None.

3. Soil Erosion Control Update

Heidi Shaffer, Soil Erosion Control Officer joined the meeting and presented a verbal and written report regarding the Soil Erosion Control Program.

The Committee asked questions regarding the Soil Erosion Control Program and the duties of Ms. Shaffer. The Committee reviewed expenses and revenues for the program for the past few years.

4. Building Department Update

Bob Massey, Building Official, distributed a written monthly report. Mr. Boettcher asked Mr. Massey to be thinking about what is the mission of the Building Department. Mr. Massey will have something in writing for the next meeting.

5. Agricultural Exception Issue

Mr. Massey informed the Committee there is another farmer who is adding onto their current facility. Once again, questions have arisen regarding whether or not a permit is required. The Committee listened to the circumstances involved with this project. Mr. Massey will keep the Committee updated as the project circumstances unfold.

The meeting was adjourned at 12:20 p.m.

Public Works Committee

Jerroll Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes

June 1, 2011

Members present: Ed Boettcher, Gene Dawson, Jerroll Drenth
Members absent: None
Others present: Pete Garwood

1. Meeting was called to order at 10:30 a.m.

2. Public Comment

None.

3. Drain Commissioner Update

Mark Stone, Drain Commissioner, introduced his father Don Stone. Mark Stone informed the Committee one of the gear boxes at the Elk Rapids Hydro Facility has gone out. The Stockhausens have removed it and taken it to a repair shop down south. They were able to keep one of the two generators running. Unfortunately, this is happening during the peak electricity generating season.

Mr. Stone reported the lake levels on Lake Bellaire, Clam Lake and Torch Lake are unusually high with no way to provide relief.

Mr. Stone questioned the parameters of the authority he has regarding the dams (Bellaire and Elk Rapids Hydro Facility). The work he performs on the dams is not a statutory or constitutional duty of the Drain Commissioner, but has been assigned to him by the Board of Commissioners. He would like to have the parameters of his authority over the dams better delineated and reiterated.

Motion by Jerroll Drenth, supported by Gene Dawson, to direct Legal Counsel to draft a resolution that would outline the Dam responsibilities the Board of Commissioners assign to the Drain Commissioner and bring it back to the Public Works Committee at the next meeting. Motion Carried – Unanimous.

Mr. Stone asked if the Committee would be okay with him as Drain Commissioner becoming a member of the Three Lakes Association. The Committee recommended that if Mr. Stone gets involved in one lake association he should get involved in all of the lake associations. It was also suggested that instead of simply becoming a member and paying a membership fee, he pay an amount as payment for specific work the associations do that is valuable to him as the Drain Commissioner and keeper of the dams. Mr. Stone will bring a draft letter that he would give to each lake association explaining what services they provide that his fee covers. The fee would be paid for out of the Drain Commissioner budget.

4. Soil Erosion Control (SEC) Update

Heidi Shaffer, SEC Officer gave a verbal and written monthly update on the Soil Erosion Control Program. The Committee reviewed the contract between the County and the Conservation District for administration of the SEC program.

5. Building Department Update

Bob Massey, Building Official, presented a verbal and written monthly report.

Agriculture exemption issue

No new information.

Permit extension

Mr. Massey informed the Committee about the current policy for permit extensions. Mr. Massey indicated he has open permits as far back as 1999. Mr. Massey inquired about putting a limit on the length of time a contractor or home owner can continue to renew a permit.

Motion by Gene Dawson, supported by Jerroll Drenth, to recommend the Board of Commissioners approve limiting the life of a permit (including extensions) to a maximum period of five (5) years. Motion Carried – Unanimous.

Mission Statement

Mr. Massey informed the Committee he is working on creating a mission statement for the Building Department. Mr. Massey also reviewed, and the Committee gave input regarding, the concerns his staff identified regarding the putting together of a survey for those using the Building Department services.

The meeting was adjourned at 12:00 noon

Public Works Committee

Jerroll Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes July 6, 2011

Members present: Ed Boettcher, Gene Dawson, Jerroll Drenth
Members absent: None
Others present: Pete Garwood, Laura Stanek, Danell Doucette, Laura Sexton

1. Meeting was called to order at 10:30 a.m.

2. Public Comment

None.

3. Drain Commissioner Budget

Mark Stone, Drain Commissioner, presented the Drain Commissioner Budget and the Dams Budget for 2012.

Motion by Jerroll Drenth, supported by Gene Dawson, to approve the proposed 2012 budget for the Dams, as amended, for submittal to the Finance Committee. Motion Carried – Unanimous.

Motion by Gene Dawson, supported Jerroll Drenth, to approve the proposed 2012 Drain Commissioner Budget for submittal to the Finance Committee. Motion Carried – Unanimous.

4. Construction Code Enforcement Budget

Bob Massey, Building Official, joined the meeting and presented his budget request for 2012.

Motion by Ed Boettcher, supported by Gene Dawson, to approve the 2012 Construction Code Department budget request, as amended for submittal to the Finance Committee. Motion Carried – Unanimous.

5. Soil Erosion Control (SEC) Budget

Christy Roman and Heidi Shaffer, Antrim Conservation District, joined the meeting and presented the SEC budget request.

Motion by Gene Dawson, supported by Jerroll Drenth, to approve the SEC budget request for 2012 for submittal to the Finance Committee. Motion Carried – Unanimous.

6. Northern Lakes Economic Alliance (NLEA)

Sheri Rhoades from the NLEA joined the meeting and presented the 2012 Appropriation request.

Motion by Gene Dawson, supported by Jerroll Drenth, to approve the 2012 NLEA appropriation request. Motion Carried – Unanimous.

7. Planning Commission Budget

Joe Meyers, Associate Planner, joined the meeting and presented the Planning Commission budget for 2012.

Motion by Gene Dawson, supported by Jerroll Drenth, to approve the proposed 2012 Planning Commission budget for submittal to the Finance Committee. Motion Carried – Unanimous.

8. Resource Recovery Budget

Mr. Meyers presented the Resource Recovery budget for 2012.

Motion by Jerroll Drenth, supported by Gene Dawson, to approve the proposed 2012 Resource Recovery budget for submittal to the Finance Committee. Motion Carried – Unanimous.

9. County Wide Recycling Budget

Mr. Meyers presented the County Wide Recycling budget for 2012.

Motion by Gene Dawson, supported by Jerroll Drenth, to approve the proposed 2012 Recycling budget for submittal to the Finance Committee. Motion Carried – Unanimous.

10. Economic Development Corporation (EDC) Budget

Mr. Meyers presented the EDC budget for 2012.

Motion by Gene Dawson, supported by Jerroll Drenth, to approve the proposed 2012 Economic Development Corporation budget. Motion Carried – Unanimous.

11. Solid Waste Reciprocal Agreement

Mr. Meyers informed the Committee that Wexford County has expressed an interest in having a “Reciprocal Agreement” with Antrim County. The reciprocal agreement will allow solid waste haulers to take Antrim County waste to the landfill in Wexford County. It would also allow haulers to take Wexford County waste to Antrim County in the event a landfill was constructed in Antrim County.

Motion by Gene Dawson, supported by Jerroll Drenth, to recommend the Board of Commissioners approve the draft of a Reciprocal Agreement For Solid Waste with Wexford County. Motion Carried – Unanimous.

12. Drain Commissioner Update

Mr. Stone distributed an email that he sent to Charlie Koop. The email enumerated the duties Mr. Stone has related to operation, maintenance and licensing of the Bellaire Dam and Elk Rapids Hydro Electric Facility and Dam Structure. Mr. Koop will put the duties into a formal description that will be submitted to the Board of Commissioners for approval.

13. SEC Update

Ms. Shaffer provided a verbal and written report for the past month.

14. Building Department Update

Mr. Massey provided a verbal and written report for the past month.

The meeting was adjourned at 12:35 p.m.

Public Works Committee

Jerroll Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes August 3, 2011

Members present: Ed Boettcher, Gene Dawson, Jerroll Drenth
Members absent: None
Others present: Pete Garwood, Danell Doucette, Laura Sexton

1. Meeting was called to order at 10:30 a.m.

2. Public Comment

None.

3. Drain Commissioner

Mark Stone, Drain Commissioner, joined the meeting and gave a report on activities related to the lake levels and the dams.

The Committee discussed the progress on documenting the duties of Mr. Stone related to the dams so the Board of Commissioners can take action to approve the arrangement. Mr. Stone indicated he has given Charlie Koop, Legal Counsel, a list of his duties. **Mr. Koop is working on formalizing the arrangement.**

The issue of the easement to the eastside of the Intermediate River Dam in Richardi Park was brought up by Mr. Stone. The Committee indicated they wanted more information on this issue and wanted to handle it prior to the development of the property.

4. Soil Erosion and Sedimentation Control (SEC)

Heidi Schaffer, SEC Officer, joined the meeting and gave a report on her activities for the past month (attached).

5. Building Department

Bob Massey, Building Official, joined the meeting and presented his monthly report (attached). Mr. Massey informed the Committee he and his employees in the department are reviewing their procedures and deciding whether or not changes are necessary.

6. Agricultural Exemption

Chairman Ed Boettcher asked the Committee if they thought it was a good idea to request an opinion from the Attorney General as to what is considered "agriculturally exempt" from the permit process. None of the Committee members were opposed to making such a request.

The meeting was adjourned at 12:05p.m.

Public Works Committee

Jerrold Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes

September 7, 2011

Members present: Ed Boettcher, Jerroll Drenth
Members absent: Gene Dawson
Others present: Pete Garwood, Charlie Koop

1. Meeting was called to order at 10:30 a.m.

2. Public Comment

None.

3. Drain Commissioner

Mark Stone, Drain Commissioner, informed the Committee the sidewalk at the Dam Beach is almost complete.

The hydro dam building exterior needs to be repaired and re-tuck pointed. Mr. Stone was directed to approach the project through the County bid policy.

Non-Statutory Duties – Drain Commissioner

The Committee reviewed the draft description for the non-statutory duties of the Drain Commissioner. Mr. Stone will rework some of the wording and bring it back next month.

4. Building Department

Bob Massey, Building Official, gave a verbal and written report for the Building Department (attached).

The Committee discussed concerns of various projects.

6. Soil Erosion Control

Heidi Schaffer, Soil Erosion Control Officer, was unable to attend the meeting. The Committee discussed the program.

The meeting was adjourned at 11:52 a.m.

Public Works Committee

Jerrold Drenth

Ed Boettcher, Chairman

Eugene Dawson

Minutes

November 2, 2011

Members present: Gene Dawson, Ed Boettcher, Jerroll Drenth
Members absent: None
Others present: Pete Garwood, Laura Stanek (periodically)

1. Meeting was called to order at 10:35 a.m.

2. Public Comment

None.

3. Drain Commissioner

Non-Statutory Duties

Mark Stone, Drain Commissioner, presented a re-draft of the duties he engages in that are of a non-statutory nature.

Survey for Hydro Dam

Mr. Stone presented two quotes for a survey of the property around the hydro dam facility as a part of the requirements for the FERC licensing.

Motion by Gene Dawson, supported by Jerroll Drenth, to recommend the Board of Commissioners approve the quote from Mitchell and Associates to prepare a survey at the Elk Rapids Hydro for \$2,500. Motion carried – unanimous.

4. Building Department

Bob Massey, Building Official, gave verbal and written reports for the Building Department (attached).

Mr. Massey informed the Committee of a current complaint about his department.

6. Soil Erosion Control

Heidi Shaffer and Christy Roman from the Conservation District joined the meeting. Ms. Shaffer presented a report on her activities. The Committee also discussed with Ms. Shaffer and Ms. Roman the possibility of cutting the appropriation to the District in 2013. They were asked to come up with ways to replace some of the County funding for the Soil Erosion Control Officer position.

7. Consumer's Power Company Agreement

Motion by Jerroll Drenth, supported by Ed Boettcher, to recommend the Board of Commissioners approve the termination of the Transmission Agreement with METC (who took over for Consumer's Energy) after proper review in accordance with policy (attached). Motion carried – unanimous.

The meeting was adjourned at 12:15 p.m.