

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

January 9, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: None
Others present: Pete Garwood and Jack White

1. Meeting called to order at 2:00 p.m.

2. Public Comment

None.

3. Elk Rapids Hydro Power Dam Re-licensing

The Committee reviewed a communication from the Elk Skegemog Lake Association, in which their president volunteers to help with the re-licensing of the Elk Rapids Hydro Power Dam (attached). The Committee also reviewed a communication with recommendations for the membership positions for an ad-hoc re-licensing committee (attached).

Motion by Gene Dawson, supported by Larry Bargy, to recommend the Chairman of the Board of Commissioners create an Elk Rapids Hydro Power Dam Re-licensing Committee with the following membership positions:

- **Drain Commissioner (Chair)**
- **Public Works Committee Representative**
- **Elk-Skegemog Lake Association Representative**
- **Village of Elk Rapids Representative**
- **Mr. Stockhausen**
- **Three Lakes Association Representative**

Motion carried – unanimous.

4. Building Department Update

Bob Massey, Building Official joined the meeting. Mr. Massey presented the monthly activity and financial report for the department (attached).

Mr. Massey informed the Committee since the installation of the new phone system he was able establish a phone line solely for the purpose of individuals who want an inspection. The line is available 24/7.

5. New Code Requirements

Mr. Massey informed the Committee some of the new code requirements will be dramatic. He updated the Committee on some of the code changes that will be effective in the future.

Mr. Massey asked the Committee if the newly hired electrical inspector could be paid at the first or second year step in the pay grade. The Committee did not recommend the request.

6. Building Department - Complaint

Joe Allen, Chairman informed the Committee of a complaint from a resident who is building a large pole barn. Mr. Massey updated the Committee on how his department handled the issue.

Discussion ensued over the handling of the issue and how one point of contention is due to the fact that the snow load requirements are more stringent in Antrim County than other parts of the Lower Peninsula.

7. Various Matters

- **Airport Right of Way**

John Strehl entered the meeting to inform the Committee about the airport tree trimming project on the Village of Bellaire right of ways. Mr. Strehl indicated they will be replacing the trees two to one.

The project will take place from the 15th of May to the 1st of June 2008.

The meeting was adjourned at 3:45 p.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

February 6, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: None
Others present: Pete Garwood and Jack White

1. Meeting called to order at 10:00 a.m.

2. Public Comment

None.

3. Building Department Update

Bob Massey, Building Official joined the meeting and presented a monthly report (attached).

Discussion took place regarding whether or not a Contractor should be charged for a permit for work on County buildings. Bob Massey will check on post practice and report back at the next meeting.

4. International Code Commission (ICC) Hearings

Mr. Massey informed the Committee that Antrim County has up to four voting positions that he can appoint as representatives to the ICC. He and Ron Wood, Plan Reviewer are currently appointed. There is the opportunity to appoint two more, possibly from the appeals board. The Committee indicated that they would not be opposed to appointing members from the appeals board as long as the appeals board members know the County will not be pay their expenses to attend the ICC conferences.

Mr. Massey requested direction from the Committee on various situations for issuing a violation (civil citation).

4. Household Hazardous Waste Collection

Joe Meyers, Associate Planner, joined the meeting and presented a three year contract with the Antrim Conservation District (ACD) for the coordination of the HHW Collection Program for \$5,000 per year (attached). In the past the contract has been for a one year period.

Motion by Gene Dawson, supported by Larry Bargy, to recommend the Board of Commissioners approve a three year contract with the ACD for the coordination of the Antrim County HHW Collection Program for \$5,000 per year. Motion Carried – Unanimous.

The meeting was adjourned at 10:40 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

March 5, 2008

Members present: Larry Bargy and Gene Dawson
Members absent: Joe Allen
Others present: Pete Garwood and Jack White

1. Meeting called to order at 10:05 a.m.

2. Public Comment

None.

3. Building Department Update

Bob Massey, Building Inspector joined the meeting and presented his monthly report.

Mr. Massey discussed the decline in inspections and staffing levels. Discussion took place regarding where cuts can be made.

Discussion took place regarding a contractor meeting. Mr. Massey indicated he thought it would be good to have one when the new building code comes out in print.

4. Soil Erosion Permit Forms

Heidi Lang, Soil Erosion Control Officer joined the meeting. Ms. Lang invited the Committee to the Community Forum on the Injection Well in Alba.

Ms. Lang presented a draft copy of a proposed revision of the Soil Erosion Permit application. The Committee thought it was a good draft, but indicated the name could be changed if and when the Stormwater, Sedimentation and Soil Erosion Ordinance gets adopted and becomes effective.

Motion by Gene Dawson, Supported by Larry Bargy, to recommend the Board of Commissioners approve the draft Soil Erosion Control application form. Motion Carried - Unanimous

The meeting was adjourned at 11:15 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

April 2, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: none
Others present: Pete Garwood and Jack White

1. Meeting called to order at 9:00 a.m.

2. Public Comment

None.

3. Building Department Update

Bob Massey, Building Official joined the meeting. Mr. Massey gave a verbal and written monthly report to the Committee (attached).

4. Drain Commission

Mark Stone, Drain Commissioner joined the meeting. Mr. Stone informed the Committee of a communication received by the Bill Stockhausen from the DNR regarding operation of the hydro facility.

Mr. Stone and the Committee discussed the make up of an ad-hoc committee to address a report for the hydro facility that could be used for the FERC relicensing process.

Mr. Stone updated the Committee on the status of outfitting the Bellaire Dam for operation by a generator in case of emergencies.

5. Building Department - Revisited

Motion by Joe Allen, Supported by Gene Dawson, to reduce the fee for bringing an issue before the Construction Appeals Board to \$200, and if the Construction Appeals Board finds in favor of the contractor or homeowner the \$200 will be refunded. Motion Carried – Unanimous.

The meeting was adjourned at 11:35 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

April 29, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: none
Others present: Jack White, Pete Garwood and Bob Massey

1. Meeting called to order at 10:00 a.m.

2. Public Comment

None.

3. Elk Rapids Hydro Facility

Mark Stone, Drain Commissioner joined the meeting and informed the Committee about a letter received from the Federal Energy Regulatory Commission (FERC) regarding a violation on the operation of the hydro facility. When the problem was first pointed out it was rectified immediately.

Mr. Stone updated the Committee regarding communications and discussions with FERC and Department of Natural Resources (DNR) officials. He also reviewed his draft written response to the FERC communication. The Committee agreed with Mr. Stone's approach.

4. Elk Rapids Hydro (ERH) Ad Hoc Committee

The first ERH Ad Hoc Committee meeting will be May 20 in Elk Rapids. Mr. Garwood informed the Committee that the Village of Elk Rapids has appointed Dan LeBlond as their representative on the ERH Ad Hoc committee.

5. Building Department

Bob Massey, Building Official gave a written (attached) and verbal report on the Building Department.

Mr. Allen brought up a few complaints he has received regarding the Building Department. Mr. Massey informed the Committee how his department has handled the complaints to date.

The Committee instructed Mr. Massey to come to the next meeting with ideas on how to cut the budget if business doesn't increase by then.

The meeting was adjourned at 11:20 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

June 6, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: none
Others present: Jack White, Pete Garwood and Bob Massey

1. Meeting called to order at 10:00 a.m.

2. Public Comment

None.

3. Building Department Update

Bob Massey, Building Official, joined the meeting. Mr. Massey presented the monthly report for the department (attached).

The report illustrated the continuing trend of higher expenditures than income. Included in Mr. Massey's report were ideas for possible cuts in the department's expenditures.

Motion by Larry Bargy, supported by Gene Dawson, to recommend the Board of Commissioners approves laying off the part-time secretary and reducing the hours of the inspectors to 37.5 hours. Motion carried – unanimous.

4. Drain Commissioner Update

Mark Stone, Drain Commissioner joined the meeting. John Bech, who owns a commercial building just upstream and adjacent to the Antrim County hydro facility has requested a communication from the County regarding his proposal to construct a deck on his building, that would extend over the water. Mr. Stone read a draft letter to Mr. Bech, indicating that the County was fine with the proposal as long as the structure did not impede the flow of water. The communication also expressed the County's concerns about the safety factor of having a deck over the water for the public to use in an area that has a very strong current toward the hydro dam. The Committee indicated their support for Mr. Stone's draft letter.

Mr. Stone informed the Committee that the Federal Energy Regulatory Commission (FERC) will be coming to Elk Rapids to do an inspection at the hydro facility on June 18, 2008. Mr. Stone has also scheduled a Hydro Ad Hoc Committee meeting after the inspection, including a lunch meeting and a boat tour of the Elk Lake area. He indicated representatives of the DNR Fisheries Division will be invited.

Motion by Gene Dawson, support by Larry Bargy, to recommend the Board of Commissioners approve renting a pontoon boat for taking the FERC representatives on a tour of Elk Lake and River above the Hydro facility. Motion carried - unanimous

5. Communications

The Committee received a letter complimenting the Building Department (attached).

Mr. Garwood informed the Committee that Marshall Wright sent a letter indicating that he did not want to be re-appointed to the Board of Public Works. Mr. Garwood indicated that since the Public Works Committee has become more active there really wasn't anything for the Board of Public Works to do. Thus, they have not met for quite some time (years).

The meeting was adjourned at 11:20 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

July 2, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: none
Others present: Jack White, Pete Garwood and Laura Sexton

1. Meeting called to order at 10:00 a.m.

2. Public Comment

None.

3. Drain Commissioner

Mark Stone, Drain Commissioner updated the Committee on the meeting with the Federal Energy Regulatory Commissioner (FERC).

The Committee discussed additional pay for Mr. Stone for the work he is doing for FERC relicensing. The Committee and Mr. Stone will address the issue next month.

4. Building Department Update and Budget Request

Bob Massey, Building Official joined the meeting and presented his monthly report (attached).

Mr. Massey presented the budget request for the building department.

Motion by Gene Dawson, supported Larry Bargy, to approve the Building Department budget and capital outlay request (minus the six laptop computers), be submitted to the Finance Committee. Motion carried - unanimous

5. Antrim Conservation District (ACD) Budget Request

Christy Roman, Director of ACD and Heidi Lang, Soil Erosion Control Officer joined the meeting and presented the budget for the Soil Erosion Control program.

Motion by Larry Bargy, supported by Gene Dawson, to approve that the ACD budget request for the Soil Erosion Control program, be submitted to the Finance Committee. Motion carried – unanimous.

6. Northern Lakes Economic Alliance (NLEA) Budget Request

Andy Hayes, President of the NLEA joined the meeting and presented the NLEA 2009 budget request. Mr. Hayes also gave the Committee an update of the activities of the NLEA.

Motion by Gene Dawson, supported by Larry Bargy, to approve the NLEA appropriation, for submittal to the Finance Committee. Motion carried – unanimous.

7. Coordinator/Planner Miscellaneous Budget Requests

Peter Garwood, Coordinator/Planner and Joe Meyers, Associate Planner presented the budgets for the Board of Public Works (BPW), Economic Development Corporation (EDC), Planning Commission, and Resource Recovery.

Motion by Gene Dawson, supported by Larry Bargy, to approve the proposed budgets for the following cost centers:

- **Board of Public works (BPW),**
- **Economic Development Corporation (EDC),**
- **Planning Commission, and**
- **Resource Recovery.**

Motion carried - unanimous

Mr. Garwood informed the Committee that the new Planning Enabling Act, P.A. 33 of 2008 requires that the Planning Commission engage in the development of a Capital Improvements Plan (CIP). The Statute goes into effect in September of 2008.

The meeting was adjourned at 11:50 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

August 6, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: none
Others present: Jack White

1. Meeting called to order at 10:08 a.m.

2. Public Comment

None

3. Drain Commissioner

Mark Stone, Drain Commissioner informed the Committee that he had a successful meeting with the Lake Association.

Mr. Stone informed the Committee that he had a conversation with a Federal Energy Regulatory Commission (FERC) representative about our relicensing options.

Mr. Stone indicated he and Bill Stockhausen had a meeting with some former Consumers Power employees familiar with dam relicensing. He indicated they may be of some assistance.

Additional Pay for FERC Relicensing:

Motion by Gene Dawson, supported by Larry Bargy, to pay Mr. Stone a 1/2 day per diem for three hours of work specifically related to the FERC relicensing issue. Motion carried – unanimous.

4. Building Department

Bob Massey, Building Official distributed a draft document that could be handed out when someone is considering changing a residential structure into a commercial structure. The Committee directed Mr. Massey to distribute the flyer to the local units of government and the chamber of commerce's.

The Committee reviewed the Building Department monthly report.

5. Complaints

Joe Allen, Chairman indicated when he receives a complaint he hears them out, refers them to the Building Official and if they cannot get satisfaction from the Building Official, he then recommends they go to the Board of Appeal. He recommended others use the same process.

The meeting was adjourned at 11:20 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

September 3, 2008

Members present: Gene Dawson and Joe Allen
Members absent: Larry Bargy
Others present: Jack White and Pete Garwood

1. Meeting called to order at 10:00 a.m.

2. Public Comment

None

3. Building Department Update

Bob Massey, Building Official joined the meeting and gave a written and verbal update (attached).

The meeting was adjourned at 10:25 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

October 1, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: none
Others present: Jack White, Pete Garwood & Mark Stone

1. Meeting called to order at 10:10 a.m.

2. Public Comment

None

3. Drain Commissioner Update

Mark Stone, Drain Commissioner informed the Committee the Elk Rapids hydroelectric facility had a Federal Energy Regulatory Commission (FERC) dam safety inspection in late August. The facility passed the inspection with flying colors.

Mr. Stone also informed the Committee of his experience at the Hydroelectric Facility Conference that he attended. He also put forth a strategy for relicensing.

Mr. Stone will be giving a talk on the Elk Rapids hydroelectric facility at the Elk Rapids Rotary Club meeting on October 23, 2008.

Mr. Stone was asked to sit on a panel to represent hydro at a renewable energy forum in Traverse City, sponsored by the North West Michigan Council of Governments (NWMCOG). The Committee agreed it would be a good idea for Mr. Stone to accept the invitation.

4. Building Department

Bob Massey, Building Official joined the meeting and reviewed the monthly report with the Committee.

Mr. Massey informed the Committee about the International Construction Code conference and some of the decisions that were made at the conference. Bud Hierlihy, a member of the Construction Code Appeals Board, attended the meeting and voted on some of the proposed code amendments.

Mr. Massey informed the Committee that Henry Green retired as the director of the State Construction Code and Fire Safety Department. Irvin Polk has been appointed as his replacement.

5. Biomass/Renaissance Zone

Joe Allen, Chairman informed the Committee on the activities in Mancelona regarding the possibility of attracting a biomass facility. Mr. Garwood informed the Committee that the group that meets in Mancelona monthly requested all units of government involved to send a letter of support for Renaissance Zone designation for the biomass company (Mancelona Renewable Resources) that is considering locating in Mancelona Township.

Motion by Gene Dawson, supported by Larry Bargy, to recommend the Board of Commissioners send a general letter of support to the State, for Mancelona Renewable Resources as well as support for tax relief for the company if they locate in Mancelona Township on the Community Resource Development (CRD) property and the Mancelona Township properties. Motion Carried – Unanimous.

The meeting was adjourned at 11:40 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

November 5, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: none
Others present: Jack White, Pete Garwood & Sue Schuler (during recycling coordinator discussion)

1. Meeting called to order at 10:10 a.m.

2. Public Comment

None

3. Recycling Coordinator Position

Joe Meyers, Associate Planner joined the meeting. Mr. Meyers presented the request from the Solid Waste and Recycling Council for the creation of a part-time Solid Waste Coordinator position.

Sue Schuler, a resident of the County, expressed support for the position. After much discussion on the issue the Committee decided to take no action on the request.

4. Building Department

Bob Massey, Building Official joined the meeting and presented a monthly report for the Building Department (attached).

Mr. Massey distributed a communication from the State that indicates the Building Department must start enforcing the 2003 Michigan Uniform Energy Code immediately (attached). The home builder will have to demonstrate that they meet the new code, which requires a higher "R" or insulation value for all parts of a home. The new code will increase the cost of home construction for both materials and because of the additional required paperwork.

Mr. Massey reviewed the list of current violations with the Committee.

The meeting was adjourned at 11:40 a.m.

Public Works Committee

Larry Bargy

Joseph Allen, Chairman

Eugene Dawson

Minutes

December 3, 2008

Members present: Larry Bargy, Gene Dawson and Joe Allen
Members absent: none
Others present: Jack White, Pete Garwood &

1. Meeting called to order at 10:00 a.m.

2. Public Comment

None.

3. Drain Commissioner Update

Mark Stone, Drain Commissioner joined the meeting and informed the Committee that he is working with a group of lake association people in regards to the Elk Rapids hydro facility. He also gave a presentation to the Elk Rapids Rotary Club regarding the hydro facility.

Mr. Stone also indicated that he thought it might be a good idea for him and Bill Stockhausen to go to Washington to meet with some of the Federal Energy Regulatory Commission (FERC) officials who are working in the licensing division. The purpose of the meeting would be to establish a relationship with such officials as we approach the date on which we must officially give notice that we are seeking to relicense the hydro facility.

4. Building Department

Jennifer Finnegan, county resident, joined the meeting.

Bob Massey, Building Official joined the meeting.

Joe Allen, Chairman, informed Mr. Massey of options for his future with the County.

Mr. Massey gave the Committee a written copy of the monthly report for the Building Department (attached).

5. Soil Erosion Program

Heidi Lang, Soil Erosion Officer joined the meeting. Ms. Lang gave a written and verbal report on her activities as the Soil Erosion Officer (attached).

6. Paper Recycling Contract

Mr. Garwood indicated the paper recycling contract with local farmer Marv Rubingh will end on April 30, 2009, and the Committee should consider whether or not they should recommend renewing the arrangement.

The meeting was adjourned at 11:55 a.m.