

# ***Public Works Committee***

*Larry Bargy*

**Joseph Allen, Chairman**

*Eugene Dawson*

## **Minutes**

**February 5, 2003 – 10:45 a.m.**

Members present: Joe Allen, Gene Dawson and Larry Bargy  
Members absent: None  
Others present: Pete Garwood and Jack White

**1. Meeting called to order** at 10:45 a.m.

**2. Elk Rapids Hydro Dam Update**

Mark Stone, Drain Commissioner introduced himself to the new commissioners and gave a brief description of his duties for the County.

*Mike Crawford, Commissioner joined the meeting at 10:57 a.m. His presence increased the count to five Commissioners, which is a quorum. Mr. Crawford indicated he was there only to observe and would not participate in the meeting.*

**3. Soil Erosion Contract Amendments**

Peter Garwood, Coordinator/Planner explained to the Committee that amendments recommended by this Committee to the Soil Erosion Control contract between the County and the Antrim Conservation District in the November meeting did not make it in the motion for approval of the contract by the Board of Commissioners. The minutes from the November meeting are attached.

**4. Agreement between Antrim County, Central Lake Township and Marv Rubingh**

Marvin Rubingh, a farmer from the Ellsworth area, was present for the meeting. Howard Yamaguchi, Associate Planner joined the meeting to explain the proposed contract with Mr. Rubingh to take paper and cardboard at the Central Lake Recycling Station and use it for animal bedding at his farm (see attachments).

**Motion by Gene Dawson, supported by Joe Allen, to recommend the Board of Commissioners approve the proposed contract with Mr. Marvin Rubingh to recycle paper and cardboard at the Central Lake Recycling Station. Motion carried – unanimous.**

**5. Grant Application - Solid Waste**

Mr. Yamaguchi presented a request for approval for a grant application to the Environmental Protection Agency (EPA) for Solid Waste education. The Solid Waste Coordinator would be responsible to submit the grant as well as develop the education materials specified in the grant application.

**Motion by Larry Bargy, supported by Gene Dawson, to recommend the Board of Commissioners approve an application to the EPA for Solid Waste education in the amount of \$6,000 (match is provided through the \$12,000 paid to the Conservation District for the Solid Waste Coordinator). Motion carried - unanimous.**

**6. Board of Public Works**

Mr. Garwood and Mr. Yamaguchi explained that we have a Board of Public Works that has been inactive in the last few years. As the County is actively working on the County Master Plan, the idea would be to have the Board of Public Works (BPW) work on the Capital Improvement Plan (CIP) section of the plan. If the BPW was assigned to work on the CIP it would be a year or two before they could get started, as other parts of the Master Plan must be completed first. The Committee thought assigning the CIP to the BPW was a good idea.

Meeting adjourned at 12:15 p.m.

# ***Public Works Committee***

*Larry Bargy*

**Joseph Allen, Chairman**

*Eugene Dawson*

## **Minutes**

**March 5, 2003 – 10:45 a.m.**

Members present: Joe Allen, Gene Dawson and Larry Bargy  
Members absent: None  
Others present: Pete Garwood

**1. Meeting called to order** at 11:30 a.m.

**2. Solid Waste Coordinator**

Teresa Salveta, Solid Waste Coordinator was present and gave the Committee an update on her activities as well as an update of what happened at the Solid Waste and Recycling Council.

Ms. Salveta has visited nearly every local unit of government in Antrim County since she took the position.

**3. Soil Erosion Contract Amendment**

Peter Garwood, Coordinator/Planner explained the Public Works Committee recommendation to the Board of Commissioners. At the November 27, 2002 Public Works Committee a recommendation was made to the Board of Commissioners, which listed two amendments to the Soil Erosion Control contract between the County and the Antrim Conservation District (ACD). The contract was recommended and subsequently approved, but the amendments never made it into the minutes.

**Motion by Larry Bargy, supported by Gene Dawson, to recommend the Board of Commissioners approve the two amendments listed in the November 27, 2002 minutes of the Public Works Committee (attached). Motion carried – unanimous.**

**4. Various Matters**

- Elk Rapids Dam Parking Lot Improvement Project

Howard Yamaguchi, Associate Planner informed the Committee the Parks Committee will be recommending to the Board of Commissioners that the County work with Elk Rapids to improve the parking area next to the Elk Rapids Hydro Dam

It was the consensus of the Public Works Committee that the Elk Rapids Hydro Dam Parking Lot Project should be pursued.

Committee adjourned at 12:15 p.m.

# ***Public Works Committee***

*Larry Bargy*

**Joseph Allen, Chairman**

*Eugene Dawson*

## **Minutes**

**July 2, 2003 – 10:40 a.m.**

Members present: Joe Allen, Gene Dawson and Larry Bargy  
Members absent: None  
Others present: Pete Garwood, Jack White and Laura Sexton (for budgets)

**1. Meeting called to order** at 10:40 a.m.

**2. Planning Commission Budget Request**

Howard Yamaguchi, Associate Planner presented the proposed budget for the Planning Commission.

**Motion by Gene Dawson, seconded by Larry Bargy to approve the Planning Commission budget and forward to the Finance Committee for consideration. Motion carried – unanimous.**

**3. Northern Lakes Economic Alliance (NLEA) Appropriation Request**

Tom Johnson, Director of the NLEA presented the budget request.

**Motion by Gene Dawson, seconded by Larry Bargy to approve the proposed NLEA appropriation request of \$45,366 and forward to the Finance Committee for consideration. Motion carried – unanimous.**

**4. Construction Code Enforcement Budget Request**

Arlen Turner, Building Official joined the meeting to present the Construction Code Enforcement Budget.

**Motion by Gene Dawson, seconded by Larry Bargy to approve the Construction Code Enforcement budget and forward to the Finance Committee for consideration. Motion carried – unanimous.**

**5. Soil Erosion Control Appropriation Request**

Janet Person, Executive Director, Antrim Conservation District presented the appropriation request for the Soil Erosion Control Program.

**Motion by Larry Bargy, seconded by Gene Dawson to approve the Soil Erosion Control appropriation request and forward to the Finance Committee for consideration. Motion carried – unanimous.**

**6. Economic Development Corporation (EDC) Budget Request**

**Motion by Larry Bargy, seconded by Gene Dawson to approve the EDC budget request and forward to the Finance Committee for consideration. Motion carried – unanimous.**

**7. Board of Public Works (BPW) Budget Request**

**Motion by Larry Bargy, seconded by Gene Dawson to approve the BPW budget request and forward to the Finance Committee for consideration. Motion carried – unanimous.**

**8. Resource Recovery Budget Request**

Howard Yamaguchi, Associate Planner presented the Resource Recovery budget request. Ms. Person remained for the presentation.

**Motion by Gene Dawson, seconded by Joe Allen to approve the Resource Recovery budget and forward to the Finance Committee for consideration. Motion carried – unanimous.**

**9. Solid Waste Coordinator Contract**

Mr. Yamaguchi informed the Committee the Solid Waste and Recycling Council recommends an extension of the Solid Waste Coordinator contract with the Conservation District.

**10. Drain Commissioner and Dams Budget Request and Update**

Mark Stone, Drain Commissioner presented his budget request for his department.

**Motion by Gene Dawson, seconded by Larry Bargy to approve the Drain Commissioner budget request and forward to the Finance Committee for consideration. Motion carried – unanimous.**

Mr. Stone updated the Committee on the County owned dams.

Committee adjourned at 12:50 p.m.

# ***Public Works Committee***

*Larry Bargy*

**Joseph Allen, Chairman**

*Eugene Dawson*

## **Minutes August 6, 2003**

Members present: Joe Allen and Gene Dawson  
Members absent: Larry Bargy  
Others present: Pete Garwood

**1. Meeting called to order** at 10:32 a.m.

**2. Solid Waste Coordinator**

Teresa Salveta, Solid Waste Coordinator and Julie Mathieson, member of the Solid Waste and Recycling Council presented changes recommended by the Solid Waste and Recycling Council (SWRC) to the scope of work for the Solid Waste Coordinator job. The change in the scope of work would require an amendment to the contract between the Antrim Conservation District (ACD) and the County. Ms. Salveta also presented additional changes to the contract requested by Janet Person, Director of the ACD.

**Motion by Gene Dawson, supported by Joe Allen, to recommend the Board of Commissioners approve the recommended changes to the contract between the County and the Antrim Conservation District (including the Scope of Work) for the Solid Waste Coordinator upon favorable review by legal counsel (attached). Motion carried – unanimous.**

**3. Household Hazardous Waste Allocation**

At their regular meeting, on July 28, the SWRC recommended the County Board of Commissioners allocate \$10,000 from the Resource Recovery Fund to the Resource Recovery budget in the General Fund, for the purpose of paying for a household hazardous waste day in Antrim County.

**Motion by Gene Dawson, supported by Joe Allen, to recommend the Board of Commissioners approve an allocation of \$10,000 to the Resource Recovery Budget in the General Fund, for the purpose of holding a countywide household hazardous waste day this year (2003). The dollars are to come from the Resource Recovery Fund. Motion carried – unanimous.**

**4. Soil Erosion and Stormwater Control Ordinance**

Mr. Garwood explained that legal counsel is working on the penalties and fines section of the ordinance as well as who is exempt from getting a permit.

Meeting adjourned at 11:45 a.m.

# ***Public Works Committee***

*Larry Bargy*

**Joseph Allen, Chairman**

*Eugene Dawson*

## **Minutes October 1, 2003**

Members present: Joe Allen and Larry Bargy  
Members absent: Gene Dawson  
Others present: Pete Garwood, Laura Sexton and Mark Stone

**1. Meeting called to order** at 10:45 a.m.

**2. Bellaire Dam**

▪ **Equipment Repair**

Mark Stone, Drain Commissioner, detailed the equipment failure at the Bellaire Dam. The problem is in the gear box. Mr. Stone has scheduled Arndt Electric and Schultz Drilling to remove the unit and reinstall it once fixed. The gear box will be removed on Thursday. Mr. Stone estimated it will cost a minimum of \$6,000 if it's a gear box. It was the consensus of the Committee that Mr. Stone must have the freedom to get the job done as soon as possible. Mr. Stone will contact the Chairman of the Public Works Committee if the expense exceeds the estimate.

**3. Various Matters**

The Committee reviewed a draft copy of the Solid Waste and Recycling Council's minutes of September 22, 2003.

Meeting adjourned at 11:30 a.m.

# ***Public Works Committee***

*Larry Bargy*

**Joseph Allen, Chairman**

*Eugene Dawson*

## **Minutes November 5, 2003**

Members present: Joe Allen, Gene Dawson and Larry Bargy  
Members absent: None  
Others present: Pete Garwood

**1. Meeting called to order at 10:40 a.m.**

**2. Household Hazardous Waste (HHW)**

Howard Yamaguchi, Associate Planner updated the Committee on the Household Hazardous Waste Day held on October 11, 2003 in Eastport and Mancelona. Total cost was \$6,743.28. Additionally, some Antrim County residents participated in the Grand Traverse Household Hazardous Waste Day (their appointments were made prior to the approval of holding a local HHW Day) at a cost of \$453.28 for a total of \$7,196.56.

Mr. Yamaguchi indicated the Solid Waste and Recycling Council is requesting the unspent balance of the dollars from this years HHW budget plus revenues from donations and fees be returned to the Solid Waste Reserve Fund budget (\$3,691.42). The request will also be presented to the Finance Committee (details included in the Solid Waste and Recycling Council minutes).

**Motion by Gene Dawson, supported by Larry Bargy, to recommend the Finance Committee and Board of Commissioners approve the request for returning the unspent balance of the dollars appropriated for this years Household Hazardous Waste collection day plus revenues from donations and fees to the Solid Waste Reserve Fund budget (\$3,691.42). Motion carried – unanimous.**

**3. Construction Code Appeal Issue**

Mr. Garwood Coordinator/Planner, and Peggy Kole, Administrative Assistant, explained that Great Lakes Plumbing and Heating, Mr. Musselman, has been cited for a violation of the Mechanical Code. He is interested in appealing the violation, but there is some question as to whether or not he has made the deadline for filing the appeal.

**Motion by Gene Dawson, supported by Larry Bargy, to recommend the Board of Commissioners wave any irregularities regarding the sixty (60) day appeal deadline allowing the case to go to the Construction Code Appeals Board. Motion carried – unanimous.**

Meeting adjourned at 11:25 a.m.