

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes

February 27, 2002 – 3:05 p.m.

Members present: Don Schuiteman and Mike Crawford

Members absent: Bob Wilson

Others present: Pete Garwood

1. Meeting called to order at 3:05 p.m.

2. Link Michigan

Sherri Rhoads, from the Northern Lakes Economic Alliance (NLEA) came in to discuss a proposed application to the Link Michigan program. Link Michigan is a State program designed to encourage (with the provision of funding) the implementation of the installation of high-speed communications infrastructure. The NLEA is seeking support from the county boards in the three counties; Antrim, Charlevoix and Emmet to submit a Notice of Intent and an application for grant dollars. The grant dollars would be used to analyze the current communication infrastructure, and make plans for the future.

Ms. Rhoads requested a resolution of support for the application to the Link Michigan program. The Committee reviewed the resolution approved by Emmet County to support the program.

Motion by Mike Crawford, supported by Don Schuiteman to recommend the Board of Commissioners approve a similar resolution to the one approved by Emmet County to support the grant application to the Link Michigan Program. Motion carried – unanimous.

The Committee suggested the issue should be run by the Finance Committee.

3. Drain Commissioner Update

The Committee discussed the lake levels on the upper Chain of Lakes and directed Mr. Garwood to contact Mark Stone, Drain Commissioner on the lake levels.

4. Consent Agenda

The Committee decided to put the entire meeting minutes on the consent agenda.

Meeting adjourned 3:48 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes March 27, 2002 – 2:30 p.m.

Members present: Bob Wilson and Mike Crawford
Members absent: Don Schuiteman
Others present: Peggy Hamminga (for Pete Garwood)

1. Meeting called to order at 2:30 p.m.

2. Elk Rapids Hydro Dam

Motion by Bob Wilson, supported by Mike Crawford to recommend the Board of Commissioners release funds from the Dams Reserve Fund #142 up to \$4,000.00 for emergency situations for ice removal at the dam. Also, the Committee recommends that if the amount goes over \$4,000.00 that the Board of Commissioners authorize Bob Wilson, Chairman of this Committee to increase this amount if needed with approval from the Chair of the Finance Committee. Motion carried – unanimous.

Motion by Bob Wilson, supported by Mike Crawford to recommend the Board of Commissioners approve the Drain Commissioner obtain bids for the engineering of a new barrier and then to obtain bids for the construction of a new barrier. Motion carried – unanimous.

3. Consent Agenda

The Committee decided to put the entire meeting minutes on the consent agenda.

Meeting adjourned at 2:40 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes

May 29, 2002 – 3:30 p.m.

Members present: Don Schuiteman and Mike Crawford
Members absent: Bob Wilson
Others present: Pete Garwood

1. Meeting called to order at 3:30 p.m.

2. Elk Rapids Hydro Dam

Mark Stone, Drain Commissioner and Jim Coughlin, Engineer came in to present a proposal to address the issues of the failure of the boom and the ice buildup on the trash rack at the hydro facility this past winter.

The Committee agreed with the plan. Mr. Stone had previously been authorized to bid the project out. Mr. Stone and Mr. Coughlin will work with the Coordinator/Planner Office to compile and send out bid specs.

Mr. Stone indicated the bid specifications will include similar signage as was recently installed at the Bellaire Dam.

3. Consent Agenda

The entire Committee minutes were placed on the consent agenda.

Meeting adjourned at 4:15 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes

June 26, 2002 – 3:00 p.m.

Members present: Don Schuiteman and Bob Wilson
Members absent: Mike Crawford
Others present: Pete Garwood and Laura Stanek

1. Meeting called to order at 3:00 p.m.

2. Drain Commissioner Budget

Motion by Bob Wilson, supported by Don Schuiteman, to recommend to the Finance Committee, the Drain Commissioner budget be approved with an addition of a \$3,500 line item for the annual maintenance cost of the automatic lake level gauge. Motion carried – unanimous.

3. Construction Code Enforcement Budget

No action taken at this time.

4. Economic Development Corporation (EDC) Budget

Mr. Garwood, Coordinator/Planner presented the Economic Development Corporation (EDC) budget request.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee approve the EDC budget (#290) as submitted. Motion carried – unanimous.

5. Planning Commission Budget

Mr. Garwood presented the Planning Commission budget request.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee approve the Planning Commission budget. Motion carried – unanimous.

6. Resource Recovery Budget

Mr. Garwood presented the Resource Recovery budget request.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee approve the Resource Recovery budget after additional discussion. Motion carried – unanimous.

7. Board of Public Works

Mr. Garwood presented the Board of Public Works budget request.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee approve the Board of Public Works budget. Motion carried – unanimous.

8. Soil Erosion Control Budget

Janet Person, Executive Director of the Antrim Conservation District came in and presented the budget request for Soil Erosion Control.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee approve the budget request for Soil Erosion Control. Motion carried – unanimous.

9. Northern Lakes Economic Alliance (NLEA) Budget

Tom Johnson, Director of the Northern Lakes Economic Alliance came into discuss his budget request (already included in the EDC budget).

10. Richardi Park - Eric Cline

Mr. Eric Cline, Bellaire Village Manager came in to discuss the parcel of property the County owns within the Village owned Richardi Park. No action taken.

11. Consent Agenda

The entire Committee minutes were placed on the consent agenda.

Meeting adjourned at 5:15 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes

July 31, 2002 – 4:30 p.m.

Members present: Don Schuiteman and Bob Wilson
Members absent: Mike Crawford
Others present: Pete Garwood and Laura Sexton

1. Meeting called to order at 4:30 p.m.

2. Construction Code Enforcement (Budget Request)

Arlen Turner, Building Official presented the budget request for the Building Department.

Motion by Bob Wilson, supported by Don Schuiteman, to recommend the Finance Committee and the Board of Commissioners approve the increase in Building Department permit fees as presented (attached). Motion carried – unanimous.

Change Microfilming line item from \$8,000 to \$2,000.

It was pointed out, the wages were not representative of 2003 and will need to be updated.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee and the Board of Commissioners approve the Building Department budget request, as amended. Motion carried – unanimous.

3. Elk Rapids Hydro Dam

Pete Garwood, Coordinator/Planner informed the Committee that he will be meeting with Mark Stone, Drain Commissioner and Jim Coughlin, Consulting Engineer to review and make changes to the bid specifications on the Elk Rapids Hydro Facility.

4. Consent Agenda

Committee put all items on the consent agenda.

Meeting adjourned at 5:10 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes

September 10, 2002 – 3:00 p.m.

Members present: Don Schuiteman and Bob Wilson
Members absent: Mike Crawford
Others present: Pete Garwood and Mark Stone

1. Meeting called to order at 3:00 p.m.

2. Elk Rapids Dam Repair Project

One bid was received for the repairs at the Elk Rapids Hydro Dam from Gerace Construction Company, Inc. for \$50,293.00.

Mark Stone, Drain Commissioner expressed his dismay at the high amount of the bid by Gerace.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Board of Commissioner reject the bid from Gerace Construction Company, Inc. Motion carried – unanimous.

Mr. Stone and the Committee reviewed the items in the bid specifications that need immediate attention.

Mr. Stone outlined the items that must be completed before winter.

- Repair gates
- Control shafts for the gates
- Install log boom
- Fix the current log boom
- Repair trash racks

The other items in the bid package can wait until next Spring/Summer.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Board of Commissioners authorize the Drain Commissioner, working with the Public Works Committee Chair, to complete the repairs and improvements needed before the winter season sets in utilizing the Traverse City Light and Power or local contractors. Motion carried – unanimous.

3. Solid Waste & Recycling Council

Ms. Julie Mathiesen, member of the Solid Waste & Recycling Council came in to address the Committee regarding plans for implementation of the Solid Waste Management Plan.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the request of \$12,000 for a Solid Waste Coordinator be brought up in a full Board of Commissioners meeting. Motion carried – unanimous.

4. Economic Development Commission

The Committee was informed that the Finance Committee restored the \$10,000 in the proposed 2003 budget for the Small Business Development Center.

Meeting adjourned at 4:25.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes

October 30, 2002 – 3:02 p.m.

Members present: Don Schuiteman and Bob Wilson
Members absent: Mike Crawford
Others present: Pete Garwood

1. Meeting called to order at 3:02 p.m.

2. Rubingh/Central Lake Recycling

Marvin Rubingh came in to discuss with the Committee the status of the paper fiber recycling program and his contract with the County.

Mr. Rubingh indicated he would be willing to renew a two (2) year contract with an addition of \$100.00 a month.

Mr. Rubingh indicated he would also be willing to invest in new equipment, which will allow him to take cardboard for \$7.00 a yard. This would be a savings of over half the cost the County pays currently, due to an increase in the charge to Central Lake Township by Waste Management Disposal.

Mr. Schuiteman proposed that Central Lake Township receive the invoice from Mr. Rubingh and in turn the Township would invoice the County. This would allow the Township to keep track of the volume of cardboard.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend to the Finance Committee and the Board of Commissioners, the County enter into a two (2) year contract with Mr. Rubingh to take 14 yards of paper per week at \$400 per month and cardboard at \$7.00 per cubic yard with a cap of 30 yards per week. The service will be invoiced through Central Lake Township (if they agree to be the invoicing agent). Motion carried – unanimous.

Meeting adjourned at 4:00 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes

November 27, 2002 – 3:02 p.m.

Members present: Don Schuiteman and Bob Wilson
Members absent: Mike Crawford
Others present: Pete Garwood

1. Meeting called to order at 3:00 p.m.

2. Meeting Date for the Month of December

The Committee decided the next meeting would be cancelled unless there is an urgent need.

3. Elk Rapids Hydro Facility

➤ Status of Work at the Facility

Mark Stone, Drain Commissioner informed the Committee all the work that needs to be completed before winter sets in, has been completed.

➤ Equipment Problems

Mr. Stone informed the Committee that the couplings on the gearbox have gone bad. The extent of the problem is not yet known. Mr. Stone will relay the information to the Coordinator/Planner Office when it becomes available.

4. Soil Erosion Contract

Ms. Janet Person presented a request for renewal on the contract between the County and the Antrim Conservation District for a one-year period, in accordance with Article 4 of the contract.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Board of Commissioners approve the extension of the Soil Erosion Control agreement with the Antrim Conservation District for the 2003 year at a rate of \$60,000 (previously approved in the budget).

Additionally, the agreement should be modified to include the ability of the Soil Erosion Control Officer to:

- **Advise consumers of other permits needed.**
- **Keep track of wetland permits, denials and violations with the purpose of reporting them to the Board of Commissioners monthly.**

Motion carried – unanimous.

5. Solid Waste and Recycling Council Update

Mr. Peter Garwood, Coordinator/Planner informed the Committee that the Solid Waste and Recycling Council concurred with the Public Works Committee on the recommendation to accept the proposal by Marv Rubingh for the recycling of paper and cardboard.

**Motion by Don Schuiteman, supported by Bob Wilson, the Committee recommends to the Chairman that the Commissioner representative on the Solid Waste and Recycling Council be from the Public Works Committee.
Motion carried – unanimous.**

Meeting adjourned at 4:45 p.m.