

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes January 31, 2001 7:00 p.m.

Members present: Bob Wilson, Don Schuiteman and Mike Crawford

Members absent: None

Others present: Pete Garwood, Mark Stone and Janet Person

1. Meeting called to order at 7:00 p.m.

2. FEMA Grant Update

Ms. Janet Person, Antrim Conservation District Director, updated the Committee on the grant the District has received for repairs to the Cedar River Dam and the Bellaire Dam. The dollars available for the County-owned Bellaire Dam is \$16,500.

Mr. Mark Stone, Drain Commissioner reviewed the improvement the grant dollars will be used for on the Bellaire Dam.

- o Buoys, cable and anchors: \$1,500 to \$2,500
- o Lake level gauge: \$7,700 including installation, \$3,500 per year to maintain it
- o Warning signage

Mr. Stone also informed the committee the concrete is spauling on the front end of the dam due to the turbulent water. Repairing the concrete surface was not included in the \$16,500 estimate.

Motion by Don Schuiteman, supported by Mike Crawford to direct the Drain Commissioner to get an accounting of all the improvements necessary at the Bellaire Dam, aside from the lake level gauge. Motion carried – unanimous.

Once all the necessary improvements are known the entire package can be bid out.

If the dam assessment and bidding process appears to be taking too long Mr. Stone can take the cable and buoy system and the warning signs out of the bid package and get it done sooner.

2. Richardi Park

Mr. Garwood informed the Committee that the survey for the County owned property in the Village owned Richardi Park will soon be completed.

Meeting adjourned at 8:35 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

**Minutes
April 25, 2001
7:00 p.m.**

Members present: Bob Wilson, Don Schuiteman and Mike Crawford

Members absent: None

Others present: Pete Garwood, Mark Stone and Jim Coughlin

1. Meeting called to order at 7:05 p.m.

2. Bellaire Dam Repair Project – Bid Opening

Mr. Jim Coughlin, Dam Engineer reviewed the bid specifications with the Committee.

Chairman Wilson opened the one bid received from Bud Johnson. Committee had a discussion by speakerphone with Mr. Johnson to ask questions regarding his bid. Committee discussed the bid at length.

Motion by Don Schuiteman, supported by Mike Crawford to recommend the Board of Commissioners accept the bid from Bud Johnson to repair the Bellaire Dam (Method 1) provided Mr. Johnson provide the County with a price for installing stainless steel sheets per construction specifications. The recommended option for the fence should be Option 1 – refurbishing existing fence. Total cost \$19,948. Motion carried – unanimous.

3. Solid Waste Issue

Motion by Mike Crawford, supported by Don Schuiteman to recommend the Board of Commissioners transfer \$1,000 from the Solid Waste fund #118 to the Solid Waste (General Fund) budget. Motion carried – unanimous.

Meeting adjourned at 8:10 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes July 5, 2001 3:00 p.m.

Members present: Bob Wilson, Don Schuiteman and Mike Crawford

Members absent: None

Others present: Pete Garwood and Laurie Sexton

1. Meeting called to order at 3:00 p.m.

2. Drain Commissioner Update

Mark Stone updated the Committee on the status of the Bellaire Dam maintenance project.

Mr. Stone informed the Committee Arndt Electric is analyzing, with the intent to draft bid specifications, what it will take to repair and recondition the motors that operate the gates on the Bellaire Dam.

Lake level gauge

Mr. Stone inquired as to whether or not the Committee would be in favor of having a lake level gauge ahead of the Bellaire Dam. Mr. Stone indicated the gauge would make his job much easier.

Motion by Don Schuiteman, supported by Mike Crawford to recommend the Board of Commissioners approve an expenditure of \$3,000 per year to the United States Geological Survey (USGS) for maintenance on the lake level gauge (the installation of equipment for the lake level gauge will be paid for by grant moneys). Motion carried – unanimous.

Mr. Stone brought up concerns on how the Soil Erosion and Stormwater Runoff Control (SESRC) Ordinance is administered. Specifically, what is the authority of the SESRC Committee over the SESRC Officer. The Committee recommended the issue be addressed by the Administration and County Services Committee.

3. Planning Commission – Budget

Motion by Don Schuiteman, supported by Mike Crawford to approve the Planning Commission budget for submittal to the Finance Committee and the Board of Commissioners. Motion carried: Yes – Mike Crawford and Don Schuiteman; No – Bob Wilson.

4. Resource Recovery - Budget

Motion by Mike Crawford, supported by Don Schuiteman to approve the Resource Recovery budget for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.

5. Building Department

Arlen Turner discussed the rent amount that is charged to the Building Department.

6. Board of Public Works - Budget

Motion by Don Schuiteman, supported by Mike Crawford to approve the Board of Public Works budget for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.

7. Economic Development Corporation (EDC) and Northern Lakes Economic Alliance (NLEA) - Budget

Thomas Johnson, Director of the NLEA came in to discuss the appropriation to the NLEA from Antrim County. The appropriation to the NLEA is a line item in the EDC budget. Mr. Johnson also informed the Committee he is looking into what it would take to get a full-time Small Business Development Center (SBDC) Counselor at the NLEA.

Motion by Don Schuiteman, supported by Mike Crawford to approve the EDC budget for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.

8. Various Matters

Ms. Sexton, County Clerk indicated the fund balance for the Building Department at the end of 2000 was \$36,000 plus.

9. Consent Agenda

Motion by Mike Crawford, supported by Don Schuiteman to put the entire minutes of the Public Works Committee on the Board of Commissioners consent agenda. Motion carried – unanimous.

Meeting adjourned at 4:25 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes August 2, 2001 3:00 p.m.

Members present: Bob Wilson, Don Schuiteman and Mike Crawford

Members absent: None

Others present: Pete Garwood and Mark Stone

1. Meeting called to order at 3:25 p.m.

2. Building Department – Appeal Fees

Arlen Turner, Head of the Building Department proposed an increase in the cost of an appeal to the Construction Code Board of Appeals. The Committee calculated the actual cost of an appeal with per diems, mileage and staff cost to be approximately \$275.00.

Motion by Don Schuiteman, supported by Mike Crawford to recommend the Board of Commissioners approve the fee increase for an appeal from \$100 to \$275.00. Motion carried – unanimous.

3. Drain Commissioner Update

Mark Stone, Drain Commissioner presented a Change Order for the Bellaire Dam Repair Project. The Change Order would be to upgrade the fence around the dam.

Motion by Mike Crawford, supported by Don Schuiteman to recommend the Board of Commissioners approve the Change Order of an additional \$2,992 to the Bellaire Dam Repair Project. Motion carried – unanimous.

Motion by Don Schuiteman, supported by Mike Crawford to recommend the Board of Commissioners approve signature to a letter (attached) by the Chairman to authorize the installation of, and one year maintenance fees for, an automatic lake level gauge to be installed by the United States Geological Survey. Motion carried – unanimous.

The Committee reviewed a proposed Memorandum of Understanding between the County and the Antrim Conservation District regarding the Bellaire Dam. The Committee would like to see a copy of the grant agreement prior to recommending approval of the Memorandum of Understanding. Ms. Person the ACD Director has stated that she will provide Mr. Garwood with a copy of the grant agreement.

Mr. Stone updated the Committee on the recent meeting of the Soil Erosion and Stormwater Runoff Control Committee meeting.

4. Communications

Mr. Garwood distributed a letter from the United Recycling Industry, Inc., which indicated they take old computers for the cost of a shipping label (\$27.99) and recycle them. No action taken.

Meeting adjourned at 4:30 p.m.

Public Works Committee

Don Schuiteman

Robert Wilson, Chairman

Michael Crawford

Minutes October 4, 2001 3:00 p.m.

Members present: Bob Wilson and Don Schuiteman
Members absent: Mike Crawford
Others present: Peter Garwood and Mark Stone

1. Meeting called to order at 3:00 p.m.

2. Drain Commissioner Update

Progress at Bellaire Dam – Mr. Mark Stone, Drain Commissioner informed the Committee the cost of refurbishing the lake level gauge control system is \$750.00 to \$900.00, including a new control panel.

Mr. Stone also informed the Committee he is getting a quote for setting the controls to be activated by remote control. He will come back to the Committee at a later date with the cost.

3. Soil Erosion and Stormwater Control Ordinance Update

Mr. Peter Garwood, Coordinator/Planner informed the Committee the Ordinance has been amended by the Soil Erosion Control Committee and reviewed by legal counsel. The SEC Committee is currently working on the Guidelines.

4. Consent Agenda

All items in the minutes of October 4, 2001 are to be on the consent agenda.

Meeting adjourned at 3:25 p.m.