

**Antrim County 911 Board  
Meeting Minutes  
5/13/2020**

**Present:** Dan Bean, Leslie Meyers, Brenda Ricksgers, Pete Vandenberg, Burt Thompson, Bill Drollinger, Mike Bertram, Wendy Dawson

**Absent:** Lt. Jason Nemecek,

**Others Present:** Mike Gank, Ted Schroeder, Corey Lecureux and Ed Boettcher.

**Call to Order:**

Chairman Bean called the meeting to order at 1:01 pm via ZOOM.

**Approval of Agenda:** Bean asked that New Consoles be added to old business and that the minutes for approval be changed from April to February as an error occurred. **Motion by Drollinger, supported by Vandenberg to approve the agenda with those additions and corrections. Motion Carried Unanimously.**

**Public Comment:** None

**Approval of Minutes:**

**Motion by Bean, supported by Dawson to approve the minutes of February 26, 2020 as presented.**

**Motion Carried Unanimously.**

**Financial Reports:**

Gank presented Accounts 259, 261 and 262 for March and April 2020. Gank stated that the training funds will most likely never be spent due to the COVID-19 issues. **Motion by Drollinger, supported by Vandenberg to approve the March and April 2020 Financials for all three accounts as presented. Roll**

**Call Vote: *Bean – yes; Drollinger – yes; Meyers – yes; Ricksgers – yes; Thompson – yes; Bertram – yes; Dawson – yes; Vandenberg – yes.* Motion Carried Unanimously.**

**New Business:**

- **NG911 Sub Grant:** In conjunction with CCE and GTC there are needs to upgrade hardware. Grants are available and will require a 10% match. The grant closes at the end of the month. **Motion by Ricksgers, supported by Vandenberg to apply for the NG911 Sub Grant with the total commitment of Antrim County will not exceed \$1500. Roll Call Vote: *Bean – yes; Drollinger – yes; Meyers – yes; Ricksgers – yes; Thompson – yes; Bertram – yes; Dawson – yes; Vandenberg – yes.* Motion Carried Unanimously.**

Mike Bertram introduced Joe DePinto to the group and explained that he would be serving as the liaison to 911 from TAA.

**Old Business:**

- **VHF Paging/Engineering Study:** The subcommittee met to discuss and review the study. Discussion led to consensus to have TeleVate give a quote to engineer the hybrid plan that would include improvements/reworking to VHF and Orchard Hill Towers. TeleVate submitted a bid of \$34k. This amount is unbudgeted and is a time and materials not to exceed quote.

**Motion by Vandenberg, supported by Drollinger move forward with the hybrid plan by recommending to the Antrim County Board of Commissioners to approve the expense of up to \$34,000 to TeleVate to perform the engineering necessary to move the project forward.**

**Roll Call Vote: *Bean – yes; Drollinger – yes; Meyers – yes; Ricksgers – yes; Thompson – yes; Bertram – yes; Dawson – yes; Vandenberg – yes.* Motion Carried Unanimously.**

**800 Mhz Mobile Project:** Gank stated that when the numbers were determined for the radios, Jordan Valley EMS and East Jordan Fire were not included. While both agencies are not located within the County but they provide services for some or all of three northern Townships.

Recommends bumping up the number of radios by 6. There was much discussion as to how to address this issue. What about spare radios? How do we get the equipment returned if authorities disband or MOU's expire? It was determined that as the two agencies serve Antrim County residents that they were eligible for the radios. Regardless of where the agency is located, Antrim County owns the equipment and the MOU states that.

**Motion by Dawson, supported by Drollinger that East Jordan Fire and Jordan Valley be included in the 800 Mhz radio project, that the count include 1 backup radio, bringing radio total up to 98. All equipment shall be deemed the property of Antrim County for the use by the separate agencies. Roll Call Vote: *Bean – yes; Drollinger – yes; Meyers – yes; Ricksgers – yes; Thompson – yes; Bertram – yes; Dawson – yes; Vandenberg – yes.* Motion Carried Unanimously.**

**New Console:** The end of life for the console is December 2021. While we do have a year and a half, this is the best time to begin planning for this. It was discussed amongst the board that engineering for this study is a good idea. The RFP for the equipment alone is more than then the expertise we have.

After much discussion it was decided that the budget for 911 should include a special consultant line item for future projects. **Motion by Meyers, supported by Bertram to include a budget line item for special consultants for the 2021 budget so that RFP's will not be required every time an engineering study or consulting is required. Roll Call Vote: *Bean – yes; Drollinger – yes; Meyers – yes; Ricksgers – yes; Thompson – yes; Bertram – yes; Dawson – yes; Vandenberg – yes.* Motion Carried Unanimously.**

- **PFN Update:** Gank reported on the Statewide 911 outage of January 31, 2020. It was a failure of PFN with a failure of 911 calls to be forwarded to PSAPS. They are currently replacing all old equipment. As current protocol has 911 paging all fire personnel, this will be discussed at the next ACES meeting.

We are still waiting the changeover for ATT and Frontier.

- **MCT Update:** They are currently having some software vendor issues and some brackets need to be ordered to address mounting in the fire apparatus.

**Communications:**

- Trainee resigned – he determined that this was not a good long term career for him.
- Elk Rapids Tower Site: GPS clock is not working well. TeleRad is working on this. Communications with them have been a bit labored as their main technician has left the company and COVID-19 has added different pressures to all industries.

**Operations:**

- PFN Cutover: ATT remains the only holdout. They are down to one line and if it breaks, about 10% of our calls will be in jeopardy. Kaskaska is aware and prepared to take over those calls if necessary. PFN stated that ATT is reaching out so it is hoped that the issue will be resolved soon.
- MCT Project: Still waiting to push the equipment out into vehicles – many installers are apprehensive to perform the work with the threat of COVID -19.

The Subcommittee set their next meeting date for June 10 at 13:00.

**Meeting Adjourned at 2:20 pm**

**Next meeting – July 8, 2020.**

Respectfully Submitted,

Leslie Meyers, 911 Secretary