

**Antrim County 911 Board
Meeting Minutes
1/5/2020**

Present: Dan Bean, Leslie Meyers, Brenda Ricksgers, Pete Vandenberg, Burt Thompson, Wendy Dawson, Bill Drollinger, Mike Bertram

Absent: Lt. Jason Nemecek

Others Present: Mike Gank, Ed Boettcher, Ted Schroeder

Call to Order:

Chairman Bean called the meeting to order at 1:02 pm.

Approval of Agenda:

Motion by Dawson, supported by Drollinger to approve the agenda. Motion Carried Unanimously.

Public Comment: None

Approval of Minutes:

Motion by Ricksgers, supported by Meyers to approve the minutes of November 6, 2019 as presented.

Motion Carried Unanimously.

Financial Reports:

Gank presented Accounts 259, 261 and 262 for November and December 2019. Overtime is still an issue. 262 fund actual amount will not be known until late January. It does appear that we may have a \$20,000 shortfall.

Motion by Dawson, supported by Drollinger to approve the November and December 2019 Financials for all three accounts as presented. Motion Carried Unanimously.

New Business:

- **MPSCS Mobile Radio Project:** An MOA has been created by the TECH Committee. Bid Specs were included as well. It will reduce the bid turnaround time from 6 weeks to 3-4 weeks. Site visits will be optional and must be arranged by the vendor. No meeting will be required with 911 Board.

Motion by Drollinger, supported by Thompson to change the regular meeting originally scheduled for March 11 to February 26, 2020 at 1 pm in Room 211. Motion Carried Unanimously.

Motion by Vandenberg, supported by Bertram to approve the MOA for the MPSCS Radio Project as presented. Motion Carried Unanimously.

Motion by Vandenberg, supported by Dawson to approve sending the bid specs as distributed and clarified per the meeting discussions out for bid. Motion Carried with Vandenberg abstaining.

- **Radio Console Project:** The current console is coming to its end of life in 2021. As part of the budgeting process for 2020, Mike Gank secured two quotes, one from Motorola for approximately \$500,000 and one from Z-tron for \$210,000. Both were essentially the same

specs – just different brands. The Board advised Mike Gank to work with the Tech Committee and bring a recommendation back to the Board as the Z-tronis a new commodity and fairly new in MI as well. They will report back next month.

- **Additional Dispatch Position:** Mike Gank discussed that an administrative position has been discussed at the 911 Board several times. After much consideration and planning within Dispatch, they would like to get an additional dispatch position in lieu of an administrative position. This would allow 24 hour coverage with two dispatchers at all times. In addition, when a dispatcher leaves their employment, there will be more help available. This will allow Mike to address the administrative duties. **Motion by Bertram, supported by Drollinger to add an additional FT Dispatch Employee in lieu of an administrative person. Motion Carried Unanimously.**

Old Business:

- **Paging/Engineer Study Update:** Mike Gank has been working with the Engineer. Computer models are being utilized as well as Drive surveys. A report is expected in late January.
- **PFN Update:** ATT Business and Frontier continue to be the holdouts. ATT claims we are a priority. Frontier owns the equipment and will have to be the last to transfer. The CLM system is still in place. ATT is taking their sweet old time. Benzie is next in the cue then Antrim. Test to 911 is live and goes public in the next few weeks. Promotions will begin momentarily.
- **MCT Update:** Law Enforcement is deployed. EMS equipment is in the final stages and Fire will be last.

Communications and Operations:

Call volume and numbers were included in the packet.

Active 911 is having location issues. Working on a maintenance agreement with a company to deal with GIS maintenance for CAD which will solve the problem.

UPS – Uninterrupted Power Supply. Budgeted for last year and the project was not accomplished. Conducting a power study to re-budget for 2021.

There was a brief discussion regarding the ACES liaison to the 911 Board. ACES is working on this regarding their bylaws and representation.

Pete thanked the 911 staff for their hard work on the MOAs, bid specs, etc.

Meeting Adjourned at 1:58 pm

Next meeting – February 26, 2020.

Respectfully Submitted,

Leslie Meyers, 911 Secretary