

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

## *Minutes*

*January 30, 2001 – 9:00 a.m.*

Members present: Don Schuiteman and Bernie Blackmore  
Members absent: Laura Stanek  
Others present: Pete Garwood

Meeting called to order at 9:30 a.m.

### **1. Probate Court**

Judge Norman Hayes and Court Administrator Bill Hefferan came in to update the committee on activities in the Probate Court.

Budget updates were circulated and reviewed.

Discussion took place regarding the funds the state is requesting the county pay back. The amount of payback remains in negotiations.

Judge Hayes and Mr. Hefferan presented the 1999/2000 Audit of the Probate Court conducted by the FIA auditor. The audit indicates the Probate Court was in compliance.

Committee discussed the BARJ Grant with the Prosecutor and the Probate Court representatives.

Mr. Hefferan updated the committee on the progress of the seven students that were previously enrolled at the Miaheyyun program.

### **2. Community Mental Health Authority Status**

Mr. Koop and the Committee reviewed the resolution for Community Mental Health (CMH) Authority status. Mr. Koop indicated the attorney for AKCMH is also in the process of reviewing the resolution. The resolution was reviewed and tabled.

### **3. Various Matters**

- Rural Health initiative – EMS Funds  
Mr. Garwood distributed a copy of a communication from Department of Community Health advising of grant opportunities for EMS education and training, vehicles and communications equipment and rural EMS network development opportunities. The committee directed Mr. Garwood to send a copy to a township representative and to Mr. John Lamont from Allied EMS.
- Veterans Affairs Committee  
A letter of resignation from Leland Truax from the Veterans Affairs Committee was read. A recommendation for appointment of Jerry Hubbell was made.

**Motion by Bernie Blackmore, supported by Don Schuiteman to recommend to the Administration and County Services Committee and the Chairman of the Board of Commissioners that Jerry Hubbell be appointed to the Veterans Affairs Committee. Motion carried – unanimous.**

- Northwest Michigan Council of Governments – Strategic Planning  
Mr. Schuitemann updated the committee on a meeting he attended regarding a “strategic planning process for career development systems”. The Council of Governments was seeking a letter of support – deadline was January 29. No action taken.

Meeting adjourned at 11:40 a.m.

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

## *Minutes*

*February 27, 2001 – 9:00 a.m.*

Members present: Don Schuiteman, Bernie Blackmore and Laura Stanek  
Members absent: None  
Others present: Pete Garwood and Charlie Koop (arrived at 9:30 a.m.)

Meeting called to order at 9:00 a.m.

### **1. Child Care Fund**

Judge Hayes and Bill Hefferan distributed a report which tracks the expenditures to date with a comparison to the budget, through January 2001 for the Child Care Fund.

The Committee, Mr. Garwood, Judge Hayes, and Mr. Hefferan reviewed the "on site fiscal and program review of the Child Care Fund In Home Care and Basic Grant components". Ms. Laura Sexton, County Clerk, joined the meeting at this time.

The Committee reviewed a letter from John Evans, FIA Director of Fiscal and Technical Support Division indicating the FIA will decrease the amount of dollars they are requesting for reimbursement from the 1998-1999 fiscal year. The FIA originally requested Antrim County repay the State \$71,033.45 for expenditures that are not considered reimbursable expenditures according to the Child Care Fund Guidelines and Policy. Mr. Evans indicated the repayment amount will be reduced by \$13,900.21 to \$57,133.24 as a result of a request from Mr. Hefferan for a review of the Independent Contractors In Home Care program charges.

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend the Board of Commissioners approve the pay off, by April 1, 2001, of the amount the FIA is requesting for reimbursement in the amount of \$57,133.24. The \$57,133.24 is to be paid directly out of the Child Care Fund. Motion carried – unanimous.**

### **2. Community Mental Health (CMH) Authority Status Resolution**

The Committee reviewed the changes to the draft Authority Status Resolution.

**Motion by Bernie Blackmore, supported by Laura Stanek to direct legal counsel to research and inform the Board of Commissioners regarding the options for the County dissolving all ties with the provision of community health services. Motion carried – unanimous.**

### **3. Various Matters**

Committee discussed the BARJ grant.

Meeting adjourned at 10:25 a.m.

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

## *Minutes*

*April 3, 2001 – 9:00 a.m.*

Members present: Don Schuiteman, Bernie Blackmore and Laura Stanek  
Members absent: None  
Others present: Pete Garwood and Charlie Koop

Meeting called to order at 9:03 a.m.

### **1. Community Mental Health (CMH)**

Charles Koop, Prosecuting Attorney informed the Committee on how the County can remove themselves from involvement with CMH and give all responsibility to the State.

Committee decided not to recommend dissolving the partnership with the State for CMH services. However, Mr. Koop informed the Committee the option would continue to be an option after (if) the Board of Commissioners approves the Authority status.

Mr. Koop informed the Committee that he made changes on the resolution to give AKCMH authority status, and the attorney for Kankaska County had some proposed changes. The resolution addressing AKCMH Authority Status is not ready for action at this time.

### **2. Probate Court**

Judge Norman Hayes introduced Sandy Davids the newly hired Judicial Secretary/Administrative Assistant for the Probate Court.

Mr. Bill Hefferan, Court Administrator distributed, and reviewed with the Committee, the financial forms (budget to date) for the Child Care Fund.

Mr. Hefferan updated the Committee on the status of the children that were previously enrolled in the Miaheyyun program.

### **3. BARJ Grant Update**

Ms. Laura Stanek and Judge Hayes updated the Committee on the BARJ Grant. The MPCB decided not to go forth with the grant application.

### **4. Ambulance Service Update**

Mr. Don Schuiteman informed the Committee that Meadowbrook is issuing a Request for Proposals (RFP) for ambulance service for the medical care facility.

Mr. Garwood passed out a letter from Kim Schmidt, Torch Lake Township Supervisor to the other townships inviting them to a meeting to discuss the future of ambulance service in their prospective townships within Antrim County.

**5. AKCMH Board Appointments**

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend to the Administration and County Services Committee and the Chairman of the Board of Commissioners the appointment of Kent C. Stoddard to the Antrim Kalkaska Community Mental Health (AKCMH) Board. Motion carried – unanimous.**

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend to the Administration and County Services Committee and the Chairman of the Board of Commissioners the appointment of William Foley to the Antrim Kalkaska Community Mental Health (AKCMH) Board. Motion carried – unanimous.**

**6. County of Saginaw Resolution**

Committee reviewed a resolution from the County of Saginaw, which expressed concerns in cuts to their Community Mental Health Authority. Committee had a discussion with Ross Gibson on speakerphone. Mr. Gibson indicated the AKCMH has been able to absorb the affects of the cuts and will be affected minimally. No action taken.

Meeting adjourned at 10:45 a.m.

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

## *Minutes*

*May 1, 2001 – 9:00 a.m.*

Members present: Don Schuiteman, Bernie Blackmore and Laura Stanek  
Members absent: None  
Others present: Pete Garwood

Meeting called to order at 9:00 a.m.

### **1. Child Care Fund Update**

Bill Hefferan, Probate/Family Court Administrator presented a budget to date report for the Child Care Fund.

The Committee inquired about, and Mr. Hefferan updated them on, the children that were in the Miaheyun Program.

### **2. BARJ Grant**

The BARJ Grant was discussed. The Committee was informed the Multi Purpose Collaborative Body (MPCB) has decided not to pursue the grant.

### **3. Ambulance Update**

Mr. Garwood informed the Committee of a discussion he had with Kim Schmidt, Torch Lake Township Supervisor after a meeting of townships (specifically to address the ambulance issue). Mr. Schmidt indicated the seven townships that would be affected by the pull out of Allied Ambulance have committed to do what needs to be done to continue the service.

### **4. Fish Pond at Meadow Brook**

Mr. Schuiteman has been approached by a representative of the Bellaire Conservation Club requesting funds for the fishpond at Meadow Brook. Committee discussed the fact there are other fishponds in other villages in the County which are all supported by the villages. Additionally, if the County were to fund the fishpond in Bellaire there would be an obligation to consider funding other fishponds in the County. No action taken.

### **5. Antrim Kalkaska Community Mental Health (AKCMH) Resolution – Draft**

Mr. Charles Koop, Prosecuting Attorney presented a May 1, 2001 draft of the resolution to grant AKCMH authority status.

The Committee reviewed the draft Resolution. The following is the procedure the Committee outlined:

- The draft Resolution will be forwarded to the Director of AKCMH, and the attorney for Kalkaska County.
- The Antrim County Board of Commissioners will get a copy of a draft at the May10 meeting.
- Publish a public notice for a public hearing (on the new draft Resolution) to be held at the June 14 Board of Commissioners meeting.
- The Board should consider approval after the public hearing at the June 14 meeting.
- Advertisement should go into the paper requesting letters of interest from individuals interested in serving on the new Authority Board as soon as possible.
- Language for the advertisement should be taken from the draft resolution.
- The Board Chairman should make appointments to the new Authority Board on June 14 at the Board of Commissioners meeting if the Resolution is adopted.

**6. Consent Agenda**

**Motion by Laura Stanek, supported by Don Schuiteman to put the Human Services Committee Agenda on the Consent Agenda. Motion carried – unanimous.**

Meeting adjourned at 10:10 a.m.

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

*Minutes  
June 5, 2001  
9:00 a.m.*

Members present: Don Schuiteman, Bernie Blackmore and Laura Stanek  
Members absent: None  
Others present: Pete Garwood

Meeting called to order at 9:05 a.m.

## **1. Probate and Family County Update**

Mr. Bill Hefferan presented the Committee with the financial reports for the Child Care Fund as well as other funds.

The Committee discussed the Grand Traverse County proposed Youth Detention Facility. Mr. Garwood will research the potential of participating in the facility.

Mr. Hefferan informed the Committee that Child and Family Services has sent the Court invoices for services provided a couple of years prior. The total bill was approximately \$20,000. Mr. Dave Egley, the Director of Child and Family Services has agreed to split the difference and accept \$10,000. Mr. Egley will likely be at the next Board of Commissioners meeting making the request.

The Committee felt it was the Judge's responsibility to handle the situation. The Committee also felt the Judge will handle the situation responsibly.

## **2. AKCMH Authority**

Legal Counsel, Mr. Charles Koop joined the meeting at 9:45 a.m.

Committee discussed a communication from the Antrim Kalkaska Community Mental Health Director, Ross Gibson, indicating the Mental Health Board unanimously rejected the Resolution drafted by the attorneys for Antrim and Kalkaska Counties to make AKCMH an Authority. Attached to the communication is a different draft resolution, apparently supported by the AKCMH Board.

Mr. Koop informed the Committee the AKCMH Board does not have the authority under the statutes to accept or reject the resolution. The authority regarding how the mental health services are delivered rests with the Board of Commissioners.

Mr. Koop reviewed the history of the draft resolution being considered by Antrim and Kalkaska Counties.

**Motion by Bernie Blackmore, supported by Laura Stanek to request the Chairman appoint representatives of Antrim County to meet with Kalkaska County representatives, and AKCMH representatives, including counsel from each organization, to resolve the issues surrounding the resolution to give the AKCMH authority status. Motion carried – unanimous.**

The Committee agreed the Public Hearing scheduled for the June 14 Board of Commissioner meeting should be cancelled and rescheduled once a final draft is completed.

**3. Consent Agenda**

**Motion by Laura Stanek, supported by Don Schuiteman to include the entire Human Services agenda on the Board of Commissioners Consent Agenda. Motion carried – unanimous.**

Meeting adjourned 10:25 a.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

Bernie Blackmore

## *Minutes June 15, 1999*

Members present: Laura Stanek, Don Schuiteman  
Members absent: Bernie Blackmore  
Others present: Pete Garwood, Laura Sexton

Meeting called to order at 9:00 a.m. by Chairman Schuiteman.

### **1. Family Division – Circuit Court**

Bill Hefferan from the Family Division of the Circuit Court addressed the Committee regarding the Child Care Budget for 2000.

- Previous year's total budget \$946,902
- Antrim County's Portion \$499,350
- Projected 1999 expenditures \$680,085
- Request for 2000 \$746,994
- Antrim County's Portion \$397,300

**Motion by Laura Stanek, supported by Don Schuiteman to recommend the County's portion of the 2000 Child Care Fund be rounded up from \$397,694 to \$400,000 and to approve for submittal to the Finance Committee. Motion carried – unanimous.**

### **2. Area Agency on Aging**

Laura Sexton supplied the Committee with the budget request from the Area Agency on Aging.

**Motion by Laura Stanek, supported by Don Schuiteman to approve for submittal to the Finance Committee the 2000 appropriation requested from the Area Agency on Aging of \$3,841.00. Motion carried – unanimous.**

### **3. Veterans Affairs**

George Perkins from Veterans Affairs Department presented that budget.

**Motion by Don Schuiteman, supported by Laura Stanek to approve for submittal to the Finance Committee the Veterans Affairs 2000 budget request in the amount of \$56,900 and the Capital Outlay request of \$1,000. Motion carried – unanimous.**

Meeting adjourned t 10:30 a.m.

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

*Minutes  
July 3, 2001  
9:00 a.m.*

Members present: Don Schuiteman, Bernie Blackmore (at 9:07 a.m.) and Laura Stanek  
Members absent: None  
Others present: Pete Garwood and Laura Sexton (for budget considerations)

**1. Meeting called to order at 9:00 a.m.**

**2. Family Independence Agency (FIA) – Budget**

Committee reviewed a letter submitted by Fred Harris, Director of the FIA, addressing budget needs.

**Motion by Don Schuiteman, supported by Laura Stanek to approve the requested \$13,000 by the Family Independence Agency for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.**

**3. Probate Court – Budget**

The Committee reviewed the Probate Court budget request submitted by Bill Heferran, Court Administrator.

**Motion by Laura Stanek, supported by Bernie Blackmore to approve the proposed operational budget (\$443,000) for Probate Court for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.**

Committee also reviewed monthly financial statements submitted by Mr. Heferran as well as a chart that illustrates the historical expenditures since the 1988/1989 fiscal year.

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend the Board of Commissioners approve the Child Care Fund Agreement for signature by the Chairman. Motion carried – unanimous.**

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend the Board of Commissioners approve contracts for independent contractors for counseling and child care services, for signature by the Chairman. Motion carried – unanimous.**

**4. Commission on Aging (COA) – Budget**

Ms. Carol Mitchell presented the proposed budget for the 2002 year.

**Motion by Laura Stanek, supported by Bernie Blackmore to approve the submitted COA 2002 budgets (both general “County only” budget and the budget submitted for AAA compliance) for submittal to the Finance Committee and the Board of Commissioners (\$493,224 and \$389,976 respectively). Motion carried – unanimous.**

**5. Area Agency on Aging (AAA)**

Mr. Greg Piaskowski, AAA Director presented a request for County funding in the amount of \$3,841. Mr. Piaskowski also presented the AAA Annual Report and Summary of Services Delivered in Antrim County – FY 2000.

**Motion by Bernie Blackmore, supported by Laura Stanek to approve the appropriation request (\$3,841) by AAA for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.**

**6. Meadowview Senior Housing and Veteran’s Affairs Budgets**

Mr. George Perkins came into the meeting to request budgets for Meadowview Apartments and Veteran’s Affairs.

**Motion by Bernie Blackmore, supported by Laura Stanek to approve the revenue and expenditures budgets (of \$107,800 and \$94,720 respectively) for the Meadowview Apartments for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.**

Veterans Affairs – Budget

Committee changed the Veterans Relief line item from \$55,000 to \$45,000 and the equipment maintenance from \$1,500 to \$500.

**Motion by Laura Stanek, supported by Bernie Blackmore to approve the operational budget submitted for the Veteran’s Affairs Department for submittal to the Finance Committee and the Board of Commissioners, with the above changes (\$50,250 total). Motion carried – unanimous.**

Committee discussed a capital outlay purchase budget of a copier at a cost of \$1,500.

**Motion by Laura Stanek, supported by Bernie Blackmore to approve the capital outlay budget of \$1,500 for the Veteran Affairs Department. Motion carried – unanimous.**

**7. Meadow Brook Medical Care Facility – Budget**

Judy Martin, Director and Jim Pascoe, Financial Officer presented the proposed budget for the Meadow Brook Medical Care Facility for the 2002 year. There is no request for an appropriation to the Medical Care Facility so no action was necessary.

**8. Antrim Kalkaska Community Mental Health (AKCMH) – Budget**

Ross Gibson, AKCMH Director and Shawn Spaulding, Financial Director presented a request for an appropriation of \$145,611 for AKCMH.

**Motion by Laura Stanek, supported by Bernie Blackmore to approve an appropriation to the AKCMH of \$125,000 for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.**

**9. Various Matters**

- **Ambulance Matters**  
Chairman Schuiteman updated the Committee on the status of ambulance service in the townships in Antrim County in which the future of the service was in question. The townships have apparently agreed to contract with Allied Ambulance Service for a one year period.
- **Credit Card Program**  
A letter from Michigan Association of Counties (MAC) was reviewed regarding a Credit Card and Bankcard program that Counties can access through MAC. The program would allow the County to accept credit cards for a fee, to the County, that would be discounted compared to the traditional fee charge to businesses and organizations that accept credit cards. Committee directed Mr. Garwood to give the details of the program to the County Treasurer for input.
- **Habitat for Humanity**  
The Committee considered a letter from Habitat for Humanity requesting a donation to their program. No action taken.

**10. Consent Agenda**

**Motion by Bernie Blackmore, supported by Laura Stanek to put the minutes of the Human Services Committee on the Consent Agenda of the Board of Commissioners. Motion carried – unanimous.**

Meeting adjourned at 11:45 a.m.

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

## *Minutes*

**October 2, 2001**

**9:00 a.m.**

Members present: Laura Stanek, Bernie Blackmore, Don Schuiteman  
Members absent: None  
Others present: Pete Garwood, Mike Crawford

### **1. Meeting called to order at 9:00 a.m.**

### **2. Family and Probate Court Update**

Mr. Bill Heferran, Family Court Administrator, presented the year to date expenditures.

Mr. Hefferan informed the Committee the Court is working with the FIA on a proposal for a "Sub-account to the Child Care Fund" that would be managed by the FIA. The fund would be used in the case review process for the coordination of services.

The Committee decided to take no action at this time. Mr. Hefferan will contact Mr. Fred Harris, FIA Director, and they will decide whether to bring the issue back next month or wait to request the funds in next years budget.

Mr. Heferran distributed an article which indicates that Grand Traverse County has joined Ottawa County in a lawsuit against the state for refusal to fully reimburse the counties who own child detention facilities.

### **3. Various Matters**

Mike Crawford brought an issue to the Committee concerning a county resident who had gone through Probate Court for a divorce sixteen (16) years ago. The concern is that it appears a house that was an issue in the divorce, is being listed by the conservator/guardian (working for the ex-husband), without the authorization of the ex-wife who owns sixty-five (65%) percent interest in the house. Mr. Hefferan will investigate the issue.

### **4. Consent Agenda**

The Committee agreed the entire Human Services Committee minutes are to be on the consent agenda.

Meeting adjourned at 10:30 a.m.

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

## *Minutes*

**October 30, 2001**

**1:30 p.m.**

Members present: Laura Stanek, Bernie Blackmore, Don Schuiteman  
Members absent: None  
Others present: Pete Garwood,

**1. Meeting called to order** at 1:30 p.m.

**2. Family and Probate Court Update**

Mr. Bill Hefferan and Judge Norman Hayes reviewed the Fiscal Year 2000/2001 budget with the Committee.

Mr. Hefferan presented an agreement with Leelanau County so the Probate/Family Court can use their non-secure detention home when appropriate.

**Motion by Laura Stanek, supported by Bernie Blackmore to recommend the Board of Commissioners authorize the Chairman to sign an agreement with Leelanau County so the Probate/Family Court can use their non-secure detention home. Motion carried – unanimous.**

**3. Antrim Kalkaska Community Mental Health Authority Status**

Charles Koop joined the meeting.

A meeting was held on October 22, 2001 between Kalkaska County, Antrim County and AKCMH regarding the proposed resolution for the Board of Commissioners from each county to create a mental health authority. The resolution will be revised for the Board of Commissioners meeting.

**4. Meadow View Apartments – Proposed Changes**

Present to discuss or hear the discussion on the issue was Judy Martin, George Perkins, Laura Sexton. (Attachment – Letter of Understanding)

Ms. Martin, Director of Meadow Brook Medical Care Facility explained the need of Meadow Brook to use an apartment for additional office space for the medical care facility. The need stems from additional requirements being put on Meadow Brook for confidentiality and the lack of good office space available in the medical care facility.

Questions that came up regarding the proposal:

- Does the federal grant agreement entered into when the apartments were constructed allow for the apartment to be converted to office space?

- Does the agreement between the Board of Commissioners and the FIA Board for the management of Meadow View allow the FIA Board to make these decisions on their own?
- Is the proposed use the best use for the current apartment?
- If the conversion is not allowed where will Meadow Brook find the needed office space?

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend the Board of Commissioners indicate to the FIA Board that Meadow View Apartments should be used for residential apartments only. Motion carried – Yes – Bernie Blackmore and Laura Stanek; No – Don Schuiteman.**

**5. Consent Agenda Items**

The Committee decided to put the entire minutes on the Consent Agenda except the Meadow View Apartment issue.

Meeting adjourned at 3:20 p.m.

# *Human Services Committee*

*Laura Stanek*

*Don Schuiteman, Chairman*

*Bernie Blackmore*

## *Minutes*

**December 7, 2001**

**9:00 a.m.**

Members present: Don Schuiteman, Laura Stanek and Bernie Blackmore  
Members absent: None  
Others present: Pete Garwood and Bob McLeod

**1. Meeting called to order** at 9:00 a.m.

**2. FIA - Meadow Brook Space Issue**

FIA Board members present: Mike Paradis, Fred Vermeersch and Gerald Biehl  
Staff present: Judy Martin and Cheryl Patton

Ms. Judy Martin, Meadow Brook Director updated the Committee on the office space needs of the medical care facility. Ms. Martin distributed a study and reviewed a number of the options they have considered to address their need for additional office space.

The Committee, along with the FIA Board, took a tour of the facility, with a focus on the need for space.

The Committee, after the tour, thought that the option - Exhibit C was the most preferable.

Exhibit C illustrates enclosing a lobby area in the Meadowview Apartments at the entryway from the Meadow Brook Medical Care Facility to the Meadowview Apartments. In so doing, Meadow Brook could add two offices at 153 square feet and 145 square feet without touching any of the apartments in Meadowview, or interrupting the flow of hallway traffic.

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend the Board of Commissioners approve option Exhibit C (attached) for Meadow Brook office expansion. Motion carried – unanimous.**

**3. Probate Court Update**

Mr. Bill Hefferan, Probate Court Administrator gave an update on the Probate/Family Court activity. Mr. Hefferan gave the Committee a financial report. Mr. Hefferan informed the Committee the annual audit will be performed soon.

Mr. Hefferan updated the Committee on the students who were previously going to Miaheygan.

**4. Antrim Kalkaska Community Mental Health (AKCMH) Resolution**

Mr. Charles Koop, Prosecuting Attorney came in to discuss the latest draft of the AKCMH Authority Resolution. Committee reviewed the latest changes. The Committee also reviewed a communication from Mr. Ross Gibson, AKCMH Director outlining his concerns about the current draft resolution.

**Motion by Laura Stanek, supported by Bernie Blackmore to recommend the Board of Commissioners not adopt the Resolution to make the AKCMH an Authority at this time. Motion carried: yes – Laura Stanek, Bernie Blackmore; no – Don Schuiteman.**

**5. Communication**

The Committee reviewed a memorandum from the Manistee County Board of Commissioners regarding recommendations for the relationship between the County Commission on Aging and the Northern Michigan Area Agency on Aging. Action on the Manistee communication was deferred to the January meeting.

**6. Consent Agenda**

The Committee decided that none of the items in the minutes will go on the Consent Agenda.

Meeting adjourned at 11:50 p.m.