

## Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

Bernie Blackmore

### *Minutes January 20, 2000*

Members present: Don Schuiteman, Laura Stanek and Bernie Blackmore  
Members absent: None  
Others present: Pete Garwood, Judy Petroff, Charlie Koop and Mike Paradis

**Motion by Laura Stanek, supported by Bernie Blackmore to go into closed session to discuss a personnel issue at Meadowview Apartments. Motion carried – unanimous.**

Committee went into closed session at 4:40 p.m.

Committee came out of closed session at 5:15 p.m.

Discussion took place on the Miaheyyun Center, regarding whether or not it is a “school”.

The Committee discussed how to get the Miaheyyun program back into an appropriate building.

Regarding the location of Miaheyyahun, Mr. Koop recommended that Ms. Schimmel get together with the Building Inspector, and the Fire Marshall to determine if the newly proposed location is appropriate for the program. Ms. Stanek will relay this recommendation to Ms. Schimmel. The Committee felt Mr. Koop should be present.

Committee directed Mr. Garwood to set up a meeting with Fred Harris, FIA Director, to discuss what programs are available for child care.

The Committee will also contact Ms. Schimmel, Miaheyyhun Administrator, and have her present the details and finances of the Miaheyyun program preferably prior to Ms. Schimmel addressing the entire Board of Commissioners.

The meeting adjourned at 5:30 p.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

Bernie Blackmore

## *Minutes February 25, 2000*

Members present: Don Schuiteman and Laura Stanek  
Members absent: None  
Others present: Pete Garwood, Laura Sexton and Bill Hefferan

Meeting was called to order at 10:04 a.m.

### **1. Child Care Fund**

Don Schuiteman, Chair of the Committee outlined the reason for the meeting: To review the current budget, remove the items we know are not reimbursable by the State, and submit the budget. He made it clear the Committee will continue to research the budget and most likely will require amendments at a later date. Mr. Schuiteman stated that, in particular, probation services must be deleted from the budget that will be submitted to the State.

Bill Hefferan discussed other programs he has discovered that are not reimbursable. He stated work is being done currently to find alternatives.

**Motion by Laura Stanek, supported by Don Schuiteman to recommend the Board of Commissioners approve signature of the Child Care Fund budget with the removal of probation services and other modifications. Motion carried – unanimous.**

Mr. Hefferan was directed to bring the amended budget to the Finance Committee on March 9, for recommendation to the full Board of Commissioners.

Meeting was adjourned at 11:30 a.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

Bernie Blackmore

## *Minutes April 6, 2000*

Members present: Don Schuiteman and Laura Stanek  
Members absent: Bernie Blackmore  
Others present: Jack White, Laura Sexton and Pete Garwood

Meeting was called to order at 9:10 a.m.

### **1. Miaheyyun Program – Mary Schimmel**

Mary Schimmel from the Miaheyyun Day Treatment program gave a presentation on the Miaheyyun Program. Students from the program assisted her, along with Gary Knapp from Community Resource Development.

Ms. Schimmel discussed the following:

- The 40 developmental assets
- Presented a video focused on how troubled kids are being assisted through Miaheyyun along with other programs (Project Share, Teen Awareness, etc.)
- Handed out a report, “The Academic Component – A Miaheyyun Tool”
- Showed a slide presentation put together by Miaheyyun students
- Mentors - \$10-\$15 per hour
- Circulated work projects of the students
- Discussed the Community Service Component
- Discussed community outreach project

In general, do not work with high school students but with middle school age students.

Gary Knapp addressed the Committee regarding the current state and national situation in jails in prisons. He related that situation to prevention activities taking place through Miaheyyun and other programs.

The Committee discussed:

- The possibility of Miaheyyun evolving into an alternative education program.
- Diversification of funding options.
- Involving the Intermediate School Districts in plotting the next step and helping to fund the program.

Laura Stanek suggested the Multi-Purpose Collaborative Body (MPCB) take this subject on with getting the ISD’s involved and make a recommendation for the future of how to handle the needs of this population of children and how it should be paid for.

**Motion by Laura Stanek, supported by Don Schuiteman to recommend the Board of Commissioners request the MPCB Board to investigate the future and needs of the program and of the students and provide recommendations to the County. Motion carried – unanimous.**

**2. Study on Housing Needs for Seniors**

Ray Mills, Area Seniors, Inc. and Jane McKenzie, Northern Michigan Homes Community Development Corporation, (CDC) addressed the Committee regarding financial assistance for a study on housing needs for seniors in Antrim County.

- Cost for study - \$4,500
- MSHDA requires the study prior to funding the project of building senior housing.

**Motion by Laura Stanek, supported by Don Schuiteman to recommend the Board of Commissioners commit, and the Finance Committee find, \$2,250 for the Senior Housing Study proposed by Area Seniors, Inc. and Northern Homes CDC. Motion carried – unanimous.**

Meeting adjourned at 12:20 p.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

## *Minutes May 15, 2000*

Members present: Don Schuiteman, Laura Stanek and Bernie Blackmore  
Members absent: None  
Others present: Jack White, Pete Garwood, Charles Koop, Judge Unger and Fred Harris

Meeting was called to order at 1:05 p.m.

### **1. Summary of Probate Court Violations of the Family Independence Agency (FIA) Rules**

The Committee reviewed the summary of Probate Court violations of the FIA rules along with a draft of a "Corrective Action Plan" prepared by Judge Unger. Much discussion took place. Bill Hefferan joined the meeting at 2:00 p.m. and left at 2:45 p.m.

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend the Chair of the Board of Commissioners sign the letter of corrective action with recommended changes in response to the summary from the FIA report to the State Family Independence Agency. Motion carried – unanimous.**

### **2. Multi-Purpose Collaborative Body (MPCB)**

Mr. Koop and Mr. Schuiteman updated the Committee on a meeting held as a result of the Committee letter to the MPCB asking them to review and report on the Miaheyyun Program.

The meeting included administrators from Camp Hayo-Went-Ha and school district superintendents, as well as County Commissioners and Miaheyyun representatives. The meeting focussed on the possibility of using Hayo-Went-Ha as a site for an alternative education program which could take the place of Miaheyyun and Mid-Town Alternative School.

The next meeting of the same group will be held at Camp Hayo-Went-Ha on June 2 to follow-up on this issue. Commissioner McLeod has stated he would be at the meeting.

Chair adjourned the meeting at 4:00 p.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

Bernie Blackmore

## *Minutes June 21, 2000*

Members present: Don Schuiteman, Laura Stanek and Bernie Blackmore  
Members absent: None  
Others present: Pete Garwood, Charles Koop (arrived at 1:55 p.m.)

Meeting was called to order at 1:45 p.m.

### **1. Area Agency on Aging (AAA) Regional Plan**

Don Schuiteman updated the Committee regarding a meeting for Commissions on Aging in the region regarding the AAA Regional Plan. The meeting is to take place on June 27. The Committee felt it is important to have a Commissioner present.

### **2. State Court Administrator Office (SCAO) Report**

The Committee directed Mr. Garwood write a letter to the Probate Court regarding the next budget cycle, with particular emphasis on:

- What the State will not fund anymore and has in the past.
- Separate what the State will reimburse versus the budget request with no State reimbursement.
- Address the SCAO report requirements and recommendations.
- Line item budget. How will the Court submit it and what percent will be reimbursed by the State, (e.g., respite care, travel, foster care).

The Committee also thought the County auditor, Tom Zick, could be a good reference for the Court.

### **3. FIA Budget**

Fred Harris and Laura Sexton came in to the meeting regarding the FIA budget.

- Budget request - \$20,000

**Motion by Laura Stanek, supported by Bernie Blackmore to recommend the Finance Committee approve \$20,000 for the FIA budget as submitted.  
Motion carried – unanimous.**

### **4. FIA Report on Probate Court**

Laura Sexton presented a draft copy of the FIA report on the Probate Court. Prosecutor's office will make copies and distribute them to all Commissioners.

The next Human Services Committee meeting – July 6 at 9:00 a.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

## *Minutes July 6, 2000*

Members present: Don Schuiteman and Laura Stanek  
Members absent: Bernie Blackmore  
Others present: Pete Garwood

Meeting was called to order at 9:10 a.m.

### **1. Family Independence Agency (FIA) Report**

Bill Hefferan from probate Court was in to discuss the report submitted by the FIA.

Charles Koop joined the meeting at 9:25 a.m.

The Committee reviewed the FIA report on the Probate Court. Each of the 61 findings was discussed.

Mr. Hefferan distributed the Probate Court's Corrective Action Plan in response to the State Court Administrator's Office report for the Committee's individual review.

Mr. Hefferan distributed a copy of the amended Child Care budget for the 1999/2000 fiscal year.

**Motion by Laura Stanek, supported by Don Schuiteman to recommend the Chairman of the Board of Commissioners sign the amended budget pursuant to the prior approval (new amended budget is less than previous budget). Motion carried – unanimous.**

Mr. Hefferan distributed a table which indicates how much the County will pay to date to how much the State will likely reimburse the County for.

The Committee reiterated their request for a line item budget for 2001. Mr. Hefferan stated he would work on compliance with the request.

Meeting adjourned at 12:15 p.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

Bernie Blackmore

## *Minutes July 28, 2000*

Members present: Don Schuiteman, Bernie Blackmore and Laura Stanek  
Members absent: None  
Others present: Pete Garwood and Laura Sexton

Meeting was called to order at 10:00 a.m.

### **1. Meadowview Apartments Budget**

George Perkins presented a 2001 budget request for the Meadowview Apartments.

**Motion by Laura Stanek, supported by Bernie Blackmore to approve the Meadowview Apartment proposed 2001 budget and forward it to the Finance Committee. Motion carried – unanimous.**

### **2. Probate Court Update**

Bill Hefferan gave an update on the Child Care Fund. Mr. Hefferan distributed a spreadsheet, which indicates if the current spending is continued to the end of the year. Probate Court will be \$27,000 over budget. Mr. Hefferan stated he will make the appropriate adjustments to keep the Court within the budgeted dollars.

Mr. Hefferan indicated we should get payment by the State by the second or third week in August.

### **3. Web Page**

Mr. Schuiteman informed the rest of the Committee he was approached by a citizen who suggested the County acquire a web page. Discussion took place.

### **4. Day Treatment Program/Alternative Education Program**

Mr. Schuiteman and Ms. Stanek updated the Committee on the meetings that have taken place regarding the transfer of the Day Treatment Program, Miaheyyun and the Alternative Education Program, Midtown School to Hayo-Went-Ha with administration to be provided by Char/Em ISD.

#### **Consensus:**

**Committee recommends to the Board of Commissioners that the County should no longer fund a day treatment program unless Char-Em ISD is the fiscal agent.**

Meeting adjourned at 11:30 a.m.



- Mr. Ross reviewed the recommendations of the Antrim County Multi-Purpose Collaborative Body.

**Motion by Laura Stanek, supported by Bernie Blackmore to accept the report from the Multi-Purpose Collaborative Body and attach it to the minutes of the Committee meeting. Motion carried – unanimous.**

- Mr. Eckhardt updated the Committee on the progress of the Char-Em Intermediate School District incorporation of the Alternative Education Program for both high school and middle school students.
- Mr. Garwood was directed to send a letter to the Multi-Services Collaborative Body in appreciation for their work on the Alternative Education/Day Treatment Program question.

#### **5. Miaheyyun Program**

Mr. Heferran brought up the question of closing out the financial obligations to the Miaheyyun School. Mr. Koop addressed the contract issue.

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend the Board of Commissioners authorize payment to the Miaheyyun Program to complete the 1999/2000 contract year, not to exceed the amount documented in the contract. Motion carried – unanimous.**

Mr. Heferran presented an update on expenditures to date. Mr. Heferran indicated he didn't think the Probate Court would have any problem coming in under budget.

#### **6. State IV-D Contract**

Chris Turkleson, Assistant Prosecutor answered questions regarding the contract for a cooperative reimbursement through the State through the IV-D program for \$54,739.00.

**Motion by Bernie Blackmore, supported by Laura Stanek to recommend the Board of Commissioners approve the State IV-D contract for a total cost of \$54,739.00 with the County share to be \$18,611.00 and the State share to be \$36,128.00. Motion carried – unanimous.**

Meeting adjourned at 11:25 a.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

Bernie Blackmore

## *Minutes* *October 10, 2000*

Members present: Don Schuiteman and Laura Stanek  
Members absent: Bernie Blackmore  
Others present: Pete Garwood, Jack White and Charles Koop

Meeting was called to order at 9:00 a.m.

### **1. CMH Authority Status**

Discussion took place regarding whether or not the Board of Commissioners should approve authority status for Antrim Kalkaska Community Mental Health. Resolutions from other counties were reviewed.

Committee decided it was inappropriate to make a recommendation to the Board of Commissioners until there is a resolution drafted that addresses how the authority status would be granted.

A question was brought up regarding whether or not the Board of Commissioners is required to hold three public hearings prior to taking action on granting authority status. Mr. Koop, Legal Counsel, will look into this issue, along with what can be included in an authorizing resolution.

### **2. Chain of Lakes Alternative Education Program**

Rick Diebold came in and presented a draft budget for the alternative education program, and updated the Committee on Char-Em's progress with the program.

### **3. Probate Court Update**

Bill Hefferan came in to update the Committee on the Probate Court status. Mr. Hefferan indicated that the children who were receiving services from the Miaheyyun Program are all currently enrolled in either a traditional public school or a charter school.

Mr. Hefferan distributed year-to-date financial reports. Mr. Hefferan discussed the contract procedure he has used with service providers for the Probate Court.

**Motion by Laura Stanek, supported by Don Schuiteman to recommend the Board of Commissioners approve the Probate Court contracts with non-secure detention homes, independent contractors and therapeutic services. Motion carried – unanimous.**

Mr. Hefferan indicated that John Evans, from the FIA, will be coming to the Probate Court office tomorrow to review the new filing procedure, recording keeping and billing procedure to provide feedback regarding if it is up to proper standards.

The Committee discussed the funds the FIA has requested the County pay back to the State. The Committee directed legal counsel to continue to negotiate with the FIA on the matter.

Mr. Hefferan brought to the Committee's attention a situation in which Child and Family Services has billed the Probate Court too little, and now wants payment for past services, some of which was from 1997 and 1998. Prosecutor is authorized to seek settlement.

**Motion by Laura Stanek, supported by Don Schuiteman to recommend the Board of Commissioners authorize the Chairman to sign an agreement with the Leelanau County Family Court for use of non-secure detention homes. Motion carried – unanimous.**

Meeting adjourned at 11:52 a.m.

*Minutes*  
*November 7, 2000 – 9:00 a.m.*

Members present: Don Schuiteman, Bernie Blackmore and Laura Stanek  
Members absent: None  
Others present: Pete Garwood, Jack White and Charles Koop

**1. Probate Court Update**

Mr. Bill Hefferan came in to update the Committee on the Probate Court. Mr. Hefferan discussed the final FIA report with the Committee.

Mr. Hefferan presented the final figures for the 1999/2000 fiscal year.

FIA staff reviewed the Probate Courts new system and, according to Mr. Hefferan, indicated the new system meets their standards.

State Court Administrators Office is doing an administrative review, including staffing levels, in the Probate Court Office.

The Committee discussed a letter from Ms. Julie Gorno regarding the Miaheyyun Program. A letter of response will be drafted.

The Committee discussed the progress made by Char-Em on the alternative education for middle school children. The Committee decided to ask the Char-Em representatives to discuss their progress at the next meeting.

The Committee addressed the FIA report, once again, with Mr. Charles Koop and Mr. Hefferan.

Chairman Schuiteman reviewed with the Committee a letter from the FIA indicating they have approved the funding of 50% of the 2000/2001 fiscal year budget.

**2. CMH Authority Status**

Mr. Garwood updated the Committee on his conversation with Marge McCaully from Kalkaska on whether or not they will be acting on the issue of authority status for Antrim Kalkaska Community Mental Health (AKCMH). The Committee decided to wait until a resolution is drafted to consider the authority status issue.

**3. CMH – NMSAS Proposed Merger**

The Committee discussed the proposed merger of CMH and Northern Michigan Substance Abuse Services (NMSAS). A resolution to give the Board of Commissioners support for the merger was reviewed. The Committee decided to table the issue at this time.

Meeting was adjourned at 10:30 a.m.

# Human Services Committee

Laura Stanek

Don Schuiteman, Chairman

Bernie Blackmore

## *Minutes*

*December 12, 2000 – 9:00 a.m.*

Members present: Don Schuiteman, Bernie Blackmore and Laura Stanek  
Members absent: None  
Others present: Pete Garwood, Jack White and Charles Koop

### **1. Probate Court**

Mr. Bill Hefferan presented the monthly costs/budget tracking report for the Child Care Fund.

Mr. Hefferan informed the Committee the State Court Administrator was here recently reviewing the Courts books for compliance. Next week the FIA will be here to audit the 1999/2000 year.

### **2. Char Em Update**

Mr. Rick Diebold presented an update on the Chain of Lakes Alternative School. A new full-time staff person has been added for a total of three. Mr. Diebold and Mr. Hefferan updated the Committee on the seven students that were previously in the Miaheyyun program. The Committee discussed with Mr. Diebold the status and needs of the middle school age children.

Mr. Diebold also provided the Committee with the requirements for a day treatment program.

### **3. CMH Authority Status**

Mr. Charles Koop, Legal Counsel, presented the Committee with a rough draft of a resolution which would give CMH authority status. No action taken.

### **4. FIA Funds**

Mr. Koop has written a letter to the FIA with a proposal in behalf of the Board of Commissioners regarding the dollars the FIA has requested the County pay back.

### **5. Miaheyyun Request**

The Committee was informed a letter of response was sent to Ms. Julie Gorno, who had sent a letter to the Committee with questions on the termination of the Miaheyyun Program.

Meeting was adjourned at 11:20 a.m.