Human Services

Ed Boettcher	*Brenda Ricksgers, Chairman*	*Bernie Blackmore*

Minutes
July 28, 2011

Members Present: Brenda Ricksgers and Bernie Blackmore
Members Absent: Ed Boettcher
Others: Pete Garwood, Laura Stanek, Laura Sexton, Danell Doucette

1. **Meeting was called to order at 9:00 a.m.**

2. **Public Comment**
   None

3. **Childcare Fund and Department of Human Services (DHS)**
   Vicki Dahl, Acting Director; Paula Sweet, Services Supervisor; and Bill Hefferan, Probate Court Administrator joined the meeting.

   The three presented the Welfare Fund budget request #671, which includes the Child Care Fund, attached. The Child Care Fund portion of the budget must be approved as soon as possible to meet the State deadline. Ms. Dahl informed the Committee she is not requesting any funds for the other portions of the Welfare Fund budget as they can operate from the fund balance for 2012.

   Motion by Bernie Blackmore, supported by Brenda Ricksgers, to approve the 2012 Child Care Fund budget request for submittal to the Board of Commissioners for approval at the August 11, 2011 meeting. Motion Carried – Unanimous.

   Ms. Dahl also gave an update on the activities of the DHS.

4. **Housing Department**
   Patti Lowery, Housing Director joined the meeting and presented the 2012 budget request for the Housing Department.

   Motion by Bernie Blackmore, supported by Brenda Ricksgers, to approve the 2012 Housing Department Fund budget request for submittal to the Finance Committee. Motion Carried – Unanimous.

   Peter Garwood, Administrator, informed the Committee that Kalkaska County has paid all invoices for services rendered by the Housing Director prior to Kalkaska County pulling out of the contractual arrangement between the two counties.

   Ms. Lowery updated the Committee on the discussion between the Michigan State Housing and Development Authority (MSHDA) and Kalkaska County. Ms. Lowery has assisted MSHDA with reviewing the files at Kalkaska County.

   Ms. Lowery also presented the 2011-2012 Housing Department Work Plan, attached.

5. **Meadow Brook Millage Request**

David Schulz, Finance Director, joined the meeting and presented the 2011 expenses to date and the 2012 proposed budget for Meadow Brook Medical Care Facility (MCF).

Mr. Schulz presented an update on the Meadowview Apartment expenses to date and the proposed 2012 budget.

All information by Mr. Schulz was informational at this time, and he and Marna Robertson will return with a request to set the millage for construction and operation in the near future.

6. **Veterans Affairs Office**

Deborah Peters, Veterans Counselor, joined the meeting and presented the 2012 Veterans Affairs, Veterans Relief, and Veterans Trust budgets request.

Motion by Bernie Blackmore, supported by Brenda Ricksgers, to approve the Veterans Affairs Budget request for 2012 for submittal to the Finance Committee. Motion Carried - Unanimous.

7. **Area Agency on Aging (AAA)**

Michelle Cronin, Finance Director for the AAA, joined the meeting and presented a request for funding to the AAA.

Motion by Bernie Blackmore, supported by Brenda Ricksgers, to approve the appropriation of $4,223 to AAA for submittal to the Finance Committee. Motion Carried – Unanimous.

8. **Commission on Aging (COA)**

Mike Neubecker, COA Director, joined the meeting and presented the COA 2012 budget and millage request.

Motion by Brenda Ricksgers, supported by Bernie Blackmore, to approve a millage levy of .4 mills, and the 2012 budget request for the COA, for submittal to the finance Committee. Motion Carried – Unanimous.

Mr. Neubecker gave a verbal update on the activities of the COA.

9. **District Library/Blind Services**

A representative of the Grand Traverse Area Library for the Blind and Physically Handicapped joined the meeting and gave an overview of the services provided by the program.

Motion by Bernie Blackmore, supported by Brenda Ricksgers, to approve an appropriation of $1,000 for the Grand Traverse Area Library for the Blind and Physically Handicapped for submittal to the Finance Committee. Motion Carried – Unanimous.

10. Antrim County Community Collaborative (ACCC)

Bill Broadwick and Karen Sczydronski from the ACCC joined the meeting and presented a request for funding for the ACCC Coordinator.

Motion by Bernie Blackmore, supported by Brenda Ricksgers to approve a 2012 appropriation of $8,000 to the ACCC for the Coordinator position for submittal to the Finance Committee. Motion Carried – Unanimous.

Antrim/Kalkaska County Community Collaborative proposed meeting schedule is attached.

11. Probate and Family Court

Bill Hefferan rejoined the meeting and presented the financial report for the Child Care Fund and associated funds (attached).

Meeting adjourned at 11:40 a.m.