Human Services

Ed Boettcher	***Brenda Ricksgers, Chairman***	***Bernie Blackmore***

Minutes
April 28, 2011

Members Present: Ed Boettcher, Brenda Ricksgers and Bernie Blackmore
Members Absent: None
Others: Pete Garwood, Laura Stanek

1. **Meeting was called to order at 9:00 a.m.**

2. **Public Comment**
   None

3. **Probate Court**
   Bill Hefferan, Court Administrator, joined the meeting and presented a financial report for the Probate and Family Court. He also provided the Committee with a chart that compared Antrim County Probate Court expenditures with other counties and a document that gives the history for how the Courts and Counties came to the current relationship arrangement.

4. **Commission on Aging**
   Mike Neubecker, COA Director, joined the meeting and informed the Committee one of the in-home registered nurses (part-time) tendered her resignation.

   Motion by Ed Boettcher, supported by Bernie Blackmore, to recommend the Administration and County Services Committee start the process for contracting with a new registered nurse to service the west side of the County. Motion Carried – Unanimous.

   Mr. Neubecker informed the Committee that Linda Hoogerhyde, Assistant Cook, will be retiring in June. He also informed the Committee a kitchen aide injured himself off the job and will be out for 4 to 6 weeks. He would like the authority to replace the Assistant Cook and also to hire a temporary kitchen aide.

   Motion by Ed Boettcher, supported by Bernie Blackmore, to recommend the Administration and County Services Committee allow the COA Director to hire a temporary replacement while a kitchen aide is recovering from an injury and start the replacement process for a retiring Assistant Cook. Motion Carried – Unanimous.

   Mr. Neubecker updated the Committee on other activities at the COA.

5. **Housing Department**

Patti Lowery, Housing Director, joined the meeting. Ms. Lowery updated the Committee on the current situation in Kalkaska County. She had talked to one Commissioner who indicated Kalkaska County will not be continuing the Housing Program. The Kalkaska County Board has not yet taken official action.

Motion by Bernie Blackmore, supported by Ed Boettcher, to direct Mr. Garwood to send a communication to Kalkaska County informing them the Antrim County Housing Director will no longer provide services to their County until we receive payment for past invoices and a signed contract for the services of the Housing Director. Motion Carried – Unanimous.

Ms. Lowery informed the Committee that the current individual the County contracts with for Housing Inspections is resigning due to medical issues. Mr. Boettcher indicated he would like to see the position advertised.

Motion by Bernie Blackmore, supported by Ed Boettcher, to recommend Ms. Lowery go to Administration and County Services Committee to replace the inspector used for the housing program. Motion Carried – Unanimous.

6. **Veteran Affairs Department**

Deb Peters, Veterans Counselor, joined the meeting and updated the Committee on activities in the Veterans Office. She also distributed a spreadsheet that compares the veteran population and funds received by veterans by county and another spreadsheet by state.

7. **Meadowbrook Medical Care Facility (MCF)**

Marna Robertson, Administrator, and David Schulz, Finance Director for the MCF, joined the meeting. Ms. Robertson and Mr. Schulz gave an update on the operations (attached) and on the construction project at the MCF.

Mr. Schulz reviewed the operating expenses for the Meadowview Apartments (attached).

Meeting adjourned at 10:45 a.m.