

Antrim County Housing Committee Meeting Minutes

March 17, 2016

Meeting was opened by Chairman Hayes at 1:04 P.M.

Members present: Hayes, Johnson, Olach, Robbins, Sexton and Smith.

Members absent: None

Others in attendance: Scheel

Minutes of January 21, 2016 were approved as presented. Robbins/Smith 6-0 passed

No public comment.

Scheel presented a written Director's Report (attached).

There was discussion on the Director constructing a spreadsheet showing detailed information on clients without insurance.

Client cases were presented to the Housing Committee

Client 15-14 The construction has been completed on the roof this week.

Client 16-14 There are two valid bids for rehabilitation of this home. The Director sent the bid packet out to three contractors. There was a motion and second to accept the low bid of \$25,435 to Skarbardis Custom Builders. Sexton/ Robbins 6-0 passed

Client 18-14 This client had been ill for a number of months and was mistakenly designated as withdrawn. The Director will follow up with the client.

Scheel presented the Financial Report. (attached)

The Committee had a lengthy discussion on the report that there will be no more funding for 2016 and all signs show that there will be little to no funding for the future of this program. There continues to be Program Income of approximately \$2,500 to \$3,000 a month that could be used. The Director will meet with Peter Garfield to discuss the potential negative impact to the housing program.

Having no other business, motion and second by Olach/Robbins to adjourn the meeting. 6-0 1:55 P.M.

Housing Committee Report March 2016

New Applications

Requests for application packets continue. I am putting potential clients on a waiting list. I have 5 completed applications.

Update on Applications

In progress:

01-14	Withdrew		
02-14	5452 US 131 North Mancelona	Emergency well	complete
03-14	5157 Graham Rd East Jordan	Full rehab	complete
04-14	407 Richardi Street Bellaire	Safety fence	moved/selling
05-14	7830 Larkspur Mancelona	Roof	complete
06-14	Withdrew		
07-14	3227 S Derenzy Bellaire	Septic	complete
08-14	403 Maple St Mancelona	Roof, plumbing	complete
09-14-	515 Jefferson Mancelona	Windows	on hold
10-14-	Denied	Over asset	
11-14-	Withdrew	Moved	
12-14-	7755 Firhaven Mancelona	Emergency well	complete
13-14-	Denied		
14-14-	105 E Antrim Bellaire	Full rehab	complete
15-14-	8270 Valley St Alden	roof	construction
16-14-	2040 Main Street Central Lake	Roof, plumbing	bid acceptance
17-14-	11881 US 131 Mancelona	Roof, windows,	construction
18-14-	7199 Rushton Rd Ellsworth	Roof	withdrawn

Payment Review

- Current -33 clients within 90 days
- 5 clients behind by more than 90 days

New Business

All Program Income and 2014 Grant money has been committed at this time. All new applications are going on a waiting list. I will look at new grant opportunities when 75% of the grant money has been expended. MSHDA has announced there will be no new grant money this year. We continue to average approximately \$3,000 a month in Program Income.

Old Business

Insurance

I have five clients that have no insurance and seven unknown. I am continuing communication with all of them.

PROGRAM INCOME

2014 Antrim JOBS IN PROGRESS REPORT

DATE: 3/14/16

FUND STATUS

Beginning PI Available 1/1/14 \$89,487.00
 PI added to date \$102,449.00
 Total PI to spend this PY \$191,936.00

Committed on Projects \$155,327.90
 Committed Admin. (25% of Projects) \$36,269.14
 Total Committed \$191,597.04

Total PI Dollars available \$338.96
 PI Dollars available for Admin. \$84.74
 PI Dollars available for Hard Costs \$254.22

NAME	JOB #	ADDRESS	STATUS	DATE COMMITTED	%AMI Defered or % loan	ESTIMATE OR ORIGINAL CONTRACT	LEAD TESTING COSTS	C.O. #1	C.O. #2	C.O. #3	TOTAL C.O.s	Project Delivery Fee	TOTAL JOB COST	PROGRAM INCOME	ADMIN. 18%	WX	FHLB	DHS	Rural Dev	OTHER	TOTAL MATCH (excl. WX)	TOTAL PROJECT
Schauer	01-14	114 N Maple Street Ma	Withdraw	6/19/2014	50% 0%	\$0.00					\$0.00	\$ -	\$0.00	\$0.00	\$0.00						\$0.00	\$0.00
Reichelderfer	02-14	5452 US 31 N Mancelo	Complete	6/19/2014	57% 1%	\$6,847.00		\$498.00			\$498.00	\$ 734.50	\$7,345.00	\$8,079.50	\$1,322.10						\$0.00	\$9,401.60
Clark	03-14	5157 Graham Rd East	Complete	7/17/2014	60% 1%	\$51,871.00		-\$10,072.00			-\$10,072.00	\$ -	\$41,799.00	\$39,999.00	\$7,523.82			\$1,500.00	\$300.00	\$1,800.00	\$0.00	\$49,322.82
MacQuarrie	04-14	407 Richard Sr Bellair	Complete	6/19/2014	20% def	\$3,500.00		\$430.00	-\$2,000.00		-\$1,570.00	\$ -	\$1,930.00	\$1,930.00	\$347.40						\$0.00	\$2,277.40
Packman	05-14	7830 Larkspur Mancelo	Complete	8/21/2014	25% def	\$15,455.00		\$4,500.00			\$4,500.00	\$ 1,995.50	\$19,955.00	\$21,950.50	\$3,591.90						\$0.00	\$25,542.40
Br	06-14	409 Shumaker Rd Bell	Withdraw			\$0.00					\$0.00	\$ -	\$0.00	\$0.00	\$0.00						\$0.00	\$0.00
Rogers	07-14	3227 S Derenzy Bellair	Complete	12/18/2014	58% 1%	\$4,500.00		\$275.00			\$275.00	\$ 477.50	\$4,775.00	\$5,252.50	\$859.50						\$0.00	\$6,112.00
Justice	08-14	403 Maple Street Manc	Complete	12/18/2014	49% def	\$19,100.00	\$800.00	\$834.00			\$834.00	\$ 2,073.40	\$20,734.00	\$22,807.40	\$3,732.12						\$0.00	\$26,539.52
Beaver	09-14	515 Jefferson Mancelo	Inspection			\$0.00					\$0.00	\$ -	\$0.00	\$0.00	\$0.00						\$0.00	\$0.00
Or	10-14	12152 Hjelte Kewadin	No insurance, over asset denied			\$0.00					\$0.00	\$ -	\$0.00	\$0.00	\$0.00						\$0.00	\$0.00
Co	11-14	2109 Valley Rd Mancel	Withdraw			\$0.00					\$0.00	\$ -	\$0.00	\$0.00	\$0.00						\$0.00	\$0.00
Wingo	12-14	7755 Firhaven Ct Manc	Complete	6/18/2015	39% def	\$6,790.00					\$0.00	\$ 679.00	\$6,790.00	\$7,469.00	\$1,222.20						\$0.00	\$8,691.20
Ga	13-14	616 E Broad Street Bel	No insurance denied	12/18/2014		\$0.00					\$0.00	\$ -	\$0.00	\$0.00	\$0.00						\$0.00	\$0.00
Cuadros	15-14	8270 Valley St Alden	Construction	10/22/2015	25% def	\$15,500.00					\$0.00	\$ 1,550.00	\$15,500.00	\$15,550.00	\$2,790.00			\$1,500.00			\$1,500.00	\$19,840.00
Pecar	17-14	11881 US 31	Construction	12/17/2015	35% def	\$23,680.00		\$285.00	\$2,105.00		\$2,390.00	\$ 1,900.00	\$26,070.00	\$27,970.00	\$4,692.60						\$0.00	\$32,662.60
Clark	16-14	Central Lake	Bids			\$4,320.00					\$0.00	\$ -	\$4,320.00	\$4,320.00	\$777.60						\$0.00	\$5,097.60
						\$151,563.00	\$800.00				-\$3,145.00	\$ 9,409.90	\$149,218.00	\$155,327.90	\$26,859.24	\$0.00	\$0.00	\$3,000.00	\$0.00	\$300.00	\$3,300.00	\$185,487.14

2014

January	\$3,592.00	July	\$2,439.00
February	\$3,111.00	August	\$2,735.00
March	\$3,647.00	September	\$5,831.00
April	\$3,109.00	October	\$3,212.00
May	\$6,179.00	November	\$3,466.00
June	\$2,077.00	December	\$2,730.00
	\$21,715.00		\$20,413.00
2014 Total	\$42,128.00		

2015

January	\$ 5,079.00	July	July	\$ 2,974.00
February	\$ 2,950.00	August	August	\$ 2,296.00
March	\$ 3,431.00	September	September	\$13,357.00
April	\$ 3,487.00	October	October	\$ 5,572.00
May	\$ 2,779.00	November	November	\$ 2,813.00
June	\$ 3,157.00	December	December	\$ 1,877.00
	\$ 20,883.00			\$28,889.00
2015 Total	\$ 49,772.00			

2016

January	\$ 1,929.00	July		\$ -
February	\$ 2,689.00	August	\$ 2,689.00	\$ 5,378.00
March	\$ 1,621.00	September	\$ 1,621.00	\$ 3,242.00
April	\$ -	October	\$ -	\$ -
May	\$ -	November	\$ -	\$ -
June	\$ -	December	\$ -	\$ -
	\$ 6,239.00		\$ 4,310.00	
2016 Total	\$ 10,549.00			

ANTRIM DISBURSEMENT LOG MSC-2014-0333-HO 2/2015-1/2017

	STARTING BALANCE	AMOUNT SPENT	AVAILABLE BALANCE	% SPENT	Match Key
TOTAL GRANT:	\$90,711.00	\$49,806.39	\$40,904.61	54.91%	1 FHLB 5 RD
PROJECT DOLLARS:	\$76,874.00	\$40,806.00	\$36,068.00	53.08%	2 Weathe 6 DHS
REHABILITATION:	\$63,750.00	\$40,806.00	\$22,944.00	64.01%	3 Client 7 HPG
EMERGENCY:	\$13,124.00	\$0.00	\$13,124.00	0.00%	4 PIP 8 BCCC
ADMINISTRATION:	\$13,837.00	\$9,000.39	\$4,836.61	65.05%	
PROGRAM INCOME ADMINISTRATION:	\$191,936.00	\$128,308.15	\$41,945.84	82.24%	
		\$21,682.01			

CHECKS WRITTEN TOTALS: \$161,261.59 \$40,806.00 \$40,806.00 \$0.00 \$8,952.89 \$47.50 \$49,806.39 \$0.00 \$120,455.59 \$21,682.01 \$7,852.56 \$149,990.16

DATE	INVOICE	CLIENT & JOB #	ADDRESS	VENDOR	TOTAL PAID TO CONTRACTOR	CDBG REHAB + EMERG	CDBG REHAB	CDBG EMERG	CDBG ADMIN	PROJECT DELIVERY FEE	TOTAL CDBG + ADMIN	MATCH FUNDS	MATCH CODE	PI HARD COSTS	PI ADMIN	PROJECT DELIVERY FEE	TOTAL PI
	15004	Clark 03-14	5157 Graham Rd	Simmons and Son	\$20,000.00	\$0.00			\$0.00	\$0.00	\$0.00			\$20,000.00	\$3,600.00	\$0.00	\$23,600.00
11/24/2014	15005	Clark 03-14	5157 Graham Rd	Simmons and Son	\$15,000.00	\$0.00			\$0.00	\$0.00	\$0.00			\$15,000.00	\$2,700.00	\$0.00	\$17,700.00
2/19/2015	15006	Clark 03-14	5157 Graham Rd	Simmons and Son	\$5,000.00	\$0.00			\$0.00	\$0.00	\$0.00			\$5,000.00	\$900.00	\$0.00	\$5,900.00
2/19/2015	15002	McQuarrie 04-14	407 Richardi	Ferguson	\$430.00	\$0.00			\$0.00	\$0.00	\$0.00			\$430.00	\$77.40	\$0.00	\$507.40
2/19/2015	15003	McQuarrie 04-14	407 Richardi	Zimmer	\$1,500.00	\$0.00			\$0.00	\$0.00	\$0.00			\$1,500.00	\$270.00	\$0.00	\$1,770.00
5/18/2015	15007	Reichelderfer 02-14	5452 US 131 S	AS Rivard Well	\$7,345.00	\$0.00			\$0.00	\$0.00	\$0.00			\$7,345.00	\$1,322.10	\$734.50	\$9,401.60
	15001	Justice 08-14	403 N Maple	Otwell Mawby	\$475.00	\$0.00			\$0.00	\$0.00	\$0.00			\$475.00	\$85.50	\$47.50	\$608.00
8/31/2015	15008	Packman 05-14	7830 Larkspur	Simmons and Son	\$15,455.00	\$0.00			\$0.00	\$0.00	\$0.00			\$15,455.00	\$2,781.90	\$1,545.50	\$19,782.40
10/5/2015	15009	Packman 05-14	7831 Larkspur	Simmons and Son	\$4,500.00	\$0.00			\$0.00	\$0.00	\$0.00			\$4,500.00	\$810.00	\$450.00	\$5,760.00
10/5/2015	15010	Wingo 12-14	7755 Firhaven	Hart Well Drilling	\$6,790.00	\$0.00			\$0.00	\$0.00	\$0.00			\$6,790.00	\$1,222.20	\$679.00	\$8,691.20
	15011	Justice 08-14	403 N Maple	Simmons and Son	\$18,500.00	\$0.00			\$0.00	\$0.00	\$0.00			\$18,500.00	\$3,330.00	\$1,850.00	\$23,680.00
	15012	Rogers 07-14	3227 Derenzy	NWM Health Dept	\$275.00	\$0.00			\$0.00	\$0.00	\$0.00			\$275.00	\$49.50	\$27.50	\$352.00
11/15/2015	15013	Zeef 14-14	105 E Antrim	Otwell Mawby	\$475.00	\$475.00	\$475.00		\$99.75	\$47.50	\$622.25				\$0.00	\$0.00	\$0.00
12/7/2015	15014	Rogers 07-14	3227 Derenzy	C&K Excavating	\$4,500.00	\$0.00			\$0.00	\$0.00	\$0.00			\$4,500.00	\$810.00	\$450.00	\$5,760.00
1/21/2016	15015	Zeef 14-14	105 E Antrim	Otwell Mawby	\$350.00	\$350.00	\$350.00		\$76.83	\$0.00	\$426.83				\$0.00	\$0.00	\$0.00
1/21/2016	15016	Zeef 14-14	105 E Antrim	Simmons and Son	\$39,981.00	\$39,981.00	\$39,981.00		\$8,776.31	\$0.00	\$48,757.31				\$0.00	\$0.00	\$0.00
2/29/2016	15017	Pecar 17-14	11881 US 131	Simmons and Son	\$11,840.00	\$0.00			\$0.00	\$0.00	\$0.00			\$11,840.00	\$2,131.20	\$1,184.00	\$15,155.20
2/29/2016	15018	Justice 08-14	403 N Maple	Great Lakes Plumb	\$833.37	\$0.00			\$0.00	\$0.00	\$0.00			\$833.37	\$150.01	\$83.34	\$1,066.71
3/10/2016	15019	Cuadros	8270 Valley St	Meyers Mobile	\$8,012.22	\$0.00			\$0.00	\$0.00	\$0.00			\$8,012.22	\$1,442.20	\$801.22	\$10,255.64
					\$0.00	\$0.00			\$0.00	\$0.00	\$0.00				\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00			\$0.00	\$0.00	\$0.00				\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00			\$0.00	\$0.00	\$0.00				\$0.00	\$0.00	\$0.00