

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes February 1, 2008**

Members present: Larry Bargy, Bernie Blackmore and Dave Howelman

Members absent: None

Others present: Pete Garwood and Jack White

### **1. Meeting called to order at 9:00 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Sheriff Terry Johnson joined the meeting and updated the Committee on the activities of the Sheriff Department.

### **4. Emergency Operations**

Peter Garwood, Coordinator/Planner, on behalf of Carl Goeman, Emergency Coordinator, presented a resolution regarding Region 7 Homeland Security Planning Board on which Antrim County has a representative. Grand Traverse County will be acting as the fiscal agent for the Planning Board, which will receive grant dollars for homeland security to be spent on projects throughout the Region 7 counties. The resolution would indemnify and hold harmless Grand Traverse County if the Planning Board makes a decision to spend monies on something that the State later determines is ineligible.

**Motion by Bernie Blackmore, supported by David Howelman, to recommend the Board of Commissioners approves the Region 7 Homeland Security Planning Board resolution (attached). Motion Carried - Unanimous**

### **5. House Numbering Ordinance**

The Committee reviewed the Draft Street and Road Numbering Ordinance and an amendment to Schedule of Civil Fines.

**Motion by Bernie Blackmore, supported by David Howelman, to recommend the Board of Commissioners approve the Street and Road Numbering Ordinance with the addition of an amendment to not allow family names for private roads in the future (attached). Motion Carried - Unanimous**

**Motion by Bernie Blackmore, supported by David Howelman, to recommend the Board of Commissioners approve the amendment to the Schedule of Civil Fines for a violation of the Street and Road Numbering Ordinance (attached). Motion Carried - Unanimous**

Meeting adjourned at 10:15 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes March 26, 2008**

Members present: Larry Bargy, Bernie Blackmore and Dave Howelman

Members absent: None

Others present: Pete Garwood, Jack White, Sheriff Terry Johnson, (New) Under-sheriff David Kapkau

### **1. Meeting called to order at 9:05 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Sheriff Johnson introduced the new Under-sheriff David Kapkau.

Sheriff Johnson reported on the snowmobile patrol. No snowmobile accidents were reported this winter. The Sheriff also updated the Committee on the purchase of new equipment for the marine patrol division of the Sheriff Department.

Under-sheriff Kapkau informed the Committee of a recent incident where one of the Deputies saved the life of a teenager.

### **4. Grant Expenditures**

The Committee reviewed a communication from Carl Goeman, Emergency Services Coordinator asking for permission to pay for sending four people to the Homeland Security Conference out of County funds to be reimbursed by 2007 Homeland Security Grant dollars. The cost will be no greater than \$2700.

**Motion by Bernie Blackmore, Supported by Dave Howelman, to recommend the Board of Commissioners approve paying for four Antrim County officials to attend the Homeland Security Conference at a cost of up to \$2700 to be reimbursed by the 2007 Homeland Security Grant. Motion Carried – Unanimous.**

### **5. Regional Dispatch Opportunity**

The committee reviewed a communication from Crawford County, inquiring whether any other counties in their region are interested in exploring a regional dispatch center opportunity. The Committee expressed their satisfaction with our current system and discussed the setbacks that could arise with joining a regional system. Terry indicated that he would not be interested in a regional system because he is also satisfied with our system.

### **6. Various Matters**

Sheriff Johnson brought up the 2009 budget and indicated there would likely be very few high dollar items included in the budget. The Committee and Sheriff Johnson discussed the possibility of computers in the car.

Discussion took place regarding the Eastport post and how the change over is going.

Discussion ensued over other sub-stations. And the facilities offered by various townships.

Meeting adjourned at 9:45 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes June 25, 2008**

Members present: Larry Bargy, Bernie Blackmore and Dave Howelman

Members absent: None

Others present: Pete Garwood

### **1. Meeting called to order at 9:05 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Sheriff Johnson informed the Committee of the recent activities in the department. The Committee inquired about the details of a repair bill for a snowmobile. Finance Committee will explore this issue further at their next meeting.

The Sheriff informed the Committee about a repair needed on one of the Marine Patrol boats.

The Sheriff indicated the heating and air handling system in the animal shelter is still not working correctly. Mr. Garwood will contact the architect and mechanical engineer on this issue.

The Sheriff informed the Committee that Todd Rawlings has been heading up the jail while Lou Basso is off on leave.

### **4. Emergency Services**

Carl Goeman, Emergency Services Coordinator indicated he would like to hold off on the resolution regarding collaboration on how the counties handle emergencies in Region 7. The issue will be placed on the Committee's agenda for next month.

### **5. Region 7 Homeland Security – Regional Dispatch**

Carl Goeman informed the Committee about the effort to investigate a regional dispatch.

**Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the inclusion of Antrim County in the Region 7 dispatch study, as long as there is no cost to the County. Motion Carried – Unanimous.**

### **6. Circuit Court Budget**

Teri Quinn, Circuit Court Administrator joined the meeting and presented the budget request for the Circuit Court. The proposed budget included an audio recording system, a flat screen television and a presentation system for the jury and a personal computer for the judge, along with other miscellaneous equipment; at a total capital equipment cost of \$15,000. The Committee worked with Ms. Quinn to make some changes in the budget

**Motion by Bernie Blackmore, supported by Dave Howelman, to approve the amended Circuit Court budget and capital improvements for submittal to the Finance Committee, along with exploring whether it is possible to use this years dollars to do some of the capital improvements. Motion carried – unanimous.**

Meeting adjourned at 10:50 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes July 30, 2008**

Members present: Bernie Blackmore and Dave Howelman  
Members absent: Larry Bargy  
Others present: Pete Garwood and Laura Sexton (during budget issues)

### **1. Meeting called to order at 9:05 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update / Budget**

Sheriff Terry Johnson joined the meeting.

Sheriff Department Budget:

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the Sheriff Department 2009 budget (301) request along with the capital outlay request for submittal to the Finance Committee. Motion carried – Unanimous.**

Marine Patrol Budget:

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2009 Marine Patrol budget with capital outlay request for submittal to the Finance Committee. Motion carried – unanimous.**

Secondary Roads:

The Sheriff informed the Committee that the cost of the 4 by 4 vehicle (the capital outlay request) will be will be reimbursed by the State.

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2009 Secondary Road Patrol budget along with the capital outlay request for submittal to the Finance Committee. Motion carried – unanimous.**

Jail Budget:

**Motion by Dave Howelman, supported by Bernie Blackmore to approve the 2009 Jail budget, along with the capital outlay (guns for corrections officers) for submittal to the Finance Committee. Motion carried – unanimous.**

Animal Control:

The Sheriff indicated the budget includes options for increasing the part-time employee to full-time, or an increase in part-time hours.

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2009 Animal Control budget as amended and the capital outlay for submittal to the Finance Committee. Motion carried – unanimous.**

Road Patrol:

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2009 Road Patrol budget for submittal to the Finance Committee. Motion carried – unanimous.**

911 Training:

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2009 911 Training budget for submittal to the Finance Committee. Motion carried – unanimous.**

E911 Operating:

**Motion by Dave Howelman, supported by Bernie Blackmore, to send the 2009 E911 Operating budget and the 2009 E911 Wireless budget along with the equipment request to the Finance Committee without recommendation. Motion carried – unanimous.**

Local Corrections Officer's Training (LCOT) and Michigan Justice Training (MJT):

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2009 LCOT and MJT budgets for submittal to the Finance Committee. Motion carried – unanimous.**

Jail Inmate Proceeds:

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2009 Jail Inmate Proceeds budget for submittal to the Finance Committee. Motion carried – unanimous.**

Snowmobile Grant:

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2009 Snowmobile Grant budget along with the capital outlay request for submittal to the Finance Committee. Motion carried – unanimous.**

**4. Animal Control Update**

The Animal Control department has been busy picking up abandoned animals. Sheriff Johnson thinks this is due to the increase in foreclosures and the economy in general.

**5. Emergency Services Coordinator - Defibrillators**

Carl Goeman, Emergency Services Coordinator joined the meeting. Mr. Goeman informed the Committee he has purchased five (5) new defibrillators for the County.

Sherry Comben, Treasurer informed the Committee that she did not want her department to be responsible for the upkeep of the defibrillator in the County Building.

The Committee had questions about liability and placement of the defibrillators. Mr. Garwood and Mr. Goeman will bring more information and recommendations to the next meeting.

**6. Fire Alarm Drills**

The Committee directed Mr. Goeman to conduct a planned fire alarm drill and report back.

**7. Medical Examiner**

Mr. Garwood, on behalf of Dr. Dewey Benson, Medical Examiner expressed appreciation for the support received by the Commissioners for the Medical Examiner department.

Meeting adjourned at 11:50 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes August 27, 2008**

Members present: Bernie Blackmore, Dave Howelman and Larry Bargy

Members absent: Larry Bargy

Others present: Pete Garwood and Jack White

### **1. Meeting called to order at 9:00 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Dave Kopkau, Undersheriff joined the meeting and gave a report. Most festivals are over without a hitch. There have been two recent fatalities on the roads that are being investigated. The Sheriff Department will be leading the motorcycle ride for breast cancer through Antrim County on Saturday, September 6.

### **4. Animal Control Update**

The animal control department has received a claim from Duerkson Turkey Farm. The claim is that a dog or other domestic animal killed eleven of Mr. Duerkson's turkeys. If this is a true statement the law requires the County to reimburse a farmer in such a situation. Undersheriff Kopkau has asked the animal control staff to investigate the incident.

### **5. (AED) Defibrillator Policy**

Mr. Garwood and Mr. Goeman gave a report on their research on a policy for AED's. The policy will be addressed at the next meeting.

### **6. Natural Hazard Mitigation Plan**

Mr. Goeman informed the Committee that a resolution adopting the "final" Natural Hazard Mitigation Plan will need to be approved.

**Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve a resolution (attached) adopting the Natural Hazard Mitigation Plan. Motion carried – unanimous.**

### **7. Communication Grant**

Mr. Goeman informed the Committee the State is seeking a fiduciary for the PESIC (communications) grant. The grant is a \$1.3 million grant for 800 MHz radios for the 17 counties in Region 7. The money will be awarded to the counties on a competitive basis. Mr. Goeman was directed to discuss the possibility with the Clerk and Treasurer.

**8. Homeland Security Grant**

The Board of Commissioners approved that Antrim County be the fiscal agent for the 2007 Homeland Security Planning Grant. Mr. Goeman and Peter Garwood, Coordinator/Planner have been working with the attorneys to craft a contract and Request for Qualifications (RFQ) for the individual or firm that will be approved to administer the grant on behalf of the County and the Region 7 board.

**Motion by Bernie Blackmore, supported by Dave Howelman, to authorize the RFQ process to recruit a planning consultant for the administration of the 2007 Homeland Security Planning Grant; and to authorize the Region 7 Board to listen to proposals from the selected potential planning consultants and make a selection recommendation to the Board of Commissioners for approval at their October 9 meeting. Motion carried – unanimous.**

Meeting adjourned at 9:50 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes September 24, 2008**

Members present: Dave Howelman and Larry Bargy  
Members absent: Bernie Blackmore  
Others present: Pete Garwood, Jack White, Mike Crawford (Commissioner),  
Burt Thompson (Road Commission), Srgt. Steve Bratschi, Sheriff Terry  
Johnson, Tim Tilley (Marine Officer)

### **1. Meeting called to order at 9:00 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Sheriff Terry Johnson joined the meeting. Sheriff Johnson informed the Committee of a chase and crash that happened in Alden over the weekend.

Sheriff Johnson indicated gas prices have adversely affected his budget.

Sheriff Johnson circulated pictures of the turkeys from Duerkson Farms that were killed by an animal. Mr. Duerkson alleges the animal was a dog, which would qualify him to receive compensation from the County. The Committee did not believe the pictures of the dead turkeys demonstrated that a dog did the damage. **It was the consensus of the Committee to recommend the Board of Commissioners take no action regarding the request by Mr. Duerkson.**

### **4. Animal Shelter Update**

The animal Shelter continues to see more animals dropped off than usual.

Peter Garwood, Coordinator/Planner updated the Committee on the visit to the Animal Shelter with the architect and the mechanical engineer.

### **5. Marine Patrol Issue**

Mike Crawford visiting commissioner expressed concern over how, in particular, Clam Lake was patrolled by the marine patrol over the Labor Day holiday. The Sheriff and Officer Tim Tilley who heads up the marine patrol reviewed their complaint log and the method they use for patrolling the lakes.

### **6. Emergency Management Homeland Security Grant Update**

Mr. Garwood and Carl Goeman Emergency Management Coordinator indicated that 8 to 10 individuals have responded to the Request for Qualifications RFQ, showing interest in contracting with the County to be the grant administrator for the Homeland Security Grant. To date 5 of those who expressed interest have submitted responses (qualifications and proposal).

**7. Public Safety Interoperable Communications (PSIC) Grant**

Carl Goeman indicated they are having second thoughts about asking Antrim County to be the Fiduciary for the PSIC grant.

**8. AED Defibrillator Policy**

The issue was postponed until next month.

**9. Off Road Vehicles (ORV) – Use on Public Roads**

Sheriff Terry Johnson passed around a map of the ORV trails in the area. Burt Thompson, Road Commission Manager, expressed the Road Commissions opposition to the County passing an ordinance allowing ORV's to travel on the County roads. **It was the consensus of the Committee to recommend the Board of Commissioners take no action and let it go to the townships.**

**10. Various Matters**

Sergeant Bratschi informed the Committee that the air conditioner in the 911 equipment room has been repaired.

Sergeant Bratschi informed the Committee of radio system problems they were having in communicating with EMS and fire departments (in 911 dispatch). The problem appeared to be caused by the previous internet provider's equipment on the Sheriff Department tower. The company has been contacted and the problem has been taken care of.

**11. 911 Proposed Funding Statute**

Sergeant Bratschi and Mr. Garwood informed the Committee of the problems with the latest proposed 911 funding bills.

**12. Banks Township Emergency Medical Services Change**

The Committee reviewed a communication from Banks Township regarding changes in who provides their emergency services. Sergeant Bratschi informed the Committee that modifications have been made at dispatch to accommodate those changes.

**13. Hazardous Spills Expense Recovery (HSER) Ordinance**

Mr. Garwood will contact legal counsel about the communication received from Bryan Graham to his municipal clients regarding the advisability of adopting a HSER Ordinance.

Meeting adjourned at 10:10 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes October 29, 2008**

Members present: Bernie Blackmore, Dave Howelman and Larry Bargy  
Members absent: None  
Others present: Pete Garwood, Jack White, Carl Goeman (Emergency Services) and Undersheriff Dave Kopkau

### **1. Meeting called to order at 9:00 a.m.**

### **2. Public Comment**

None

### **3. Sheriff Department Update**

Undersheriff Kopkau gave an update on the activities of the Sheriff Department. They are seeing an increase in some forms of crime such as; larcenies, break-ins, the stealing of catalytic converters, and fraud schemes.

Detective Smith is currently in training for how to handle computer crimes.

The Sheriff Department personnel, as well as Animal Control personnel, are implementing methods for curbing fuel costs.

The Undersheriff inquired about action on the request from Mr. Duerkson that the County pays him for turkey's he believed were killed by a dog. Jack White, Chairman of the Board of Commissioners indicated it was his belief the Supervisor of the township is supposed to make a recommendation to the County.

### **4. Animal Shelter Update**

Mr. Garwood updated the Committee on the latest research regarding the Animal Shelter heating and air handling system. Building and Grounds Committee will be addressing the cat room problems at their next meeting.

### **5. Emergency Management**

The Committee reviewed the AED Defibrillator Policy, drafted by Peter Garwood, Coordinator/Planner with assistance from Mr. Goeman.

The Committee requested the policy be reviewed by legal counsel. They will address it next month after legal counsel review.

The Committee discussed the communication from ACES regarding a request to equip all patrol cars with AED's (attached). Mr. Garwood will check with the Michigan Municipal Risk Management Association (MMRMA) regarding grants for the purchase of AED's. Mr. Goeman and Undersheriff Kopkau will further investigate the possibility of equipping patrol cars with AED's.

## **6. County Communication Towers**

Mr. Garwood informed the Committee that he has received a letter from a company called Site ID, Inc. who is interested in purchasing our communication towers. The Committee directed Mr. Garwood to indicate the County is not interested.

Meeting adjourned at 10:20 a.m.