

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes February 28, 2007**

Members present: Larry Bargy, Dave Howelman and Bernie Blackmore (joined the meeting at 9:15 a.m.)

Members absent: None

Others present: Pete Garwood

### **1. Meeting called to order at 9:00 a.m.**

### **2. Public Comment**

Sheriff Terry Johnson joined the meeting. Walt and Dee Owens joined the meeting. The Owens' were concerned because they received a letter indicating that their house number must be changed to be consistent with the County house numbering system.

### **3. Sheriff Department**

Sheriff Johnson informed the Committee that the agreement, with the Tribe to reserve two cells (in the Antrim County Jail) for Tribal prisoners for \$25,700 for the year, has been signed.

Sheriff Johnson informed the Committee that the State inspected the jail and gave a rating of 100% compliance.

Sheriff Johnson indicated that the Community Corrections and the Drug Court Programs are the only things that are keeping our jails from being overcrowded.

The Sheriff shared with the Committee that the animal control staff have indicated a need for additional personnel to adequately run the program. The Committee directed the Coordinator/Planner Office to survey the surrounding counties to see how much staff they have in their animal control programs.

### **4. Michigan Emergency Management Assistance Compact (MEMAC)**

Mr. Garwood indicated that Carl Goeman, Emergency Management Coordinator, was not able to make the meeting, but wanted the Committee to know about the Michigan Emergency Management Assistance Compact (MEMAC). Each Committee member received a packet for review. Mr. Garwood provided a quick overview of the program. The subject will be brought up at the next meeting of the Health, Animal Control and Public Safety Committee.

Meeting was adjourned at 10:25 am.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes March 28, 2007**

Members present: Larry Bargy, Dave Howelman and Bernie Blackmore

Members absent: None

Others present: Pete Garwood, Jack White, Carl Goeman

### **1. Meeting called to order at 9:03 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Sheriff Terry Johnson joined the meeting. Sheriff Johnson informed the Committee about a recent arbitrator decision regarding a past discharged employee.

Sheriff Johnson also informed the Committee that a Corrections officer recently resigned as of April 1, 2007.

Discussion took place regarding officer training, snowmobile patrol, State cuts to the State Police and sentencing guidelines.

Six officers have taken the test to be considered for the open Sergeant position. One of two applicants who passed the test, will be chosen within the next few days.

### **4. Emergency Operations Management**

- Update

Carl Goeman, Emergency Services Coordinator, informed the Committee that we received a positive review from the State on an audit of the County grant programs related to emergency services.

- Michigan Emergency Management Assistance Compact (MEMAC)  
MEMAC is an intrastate mutual aid agreement that enables local units of government to get paid if they send personnel to assist another community in the State. However, the mutual aid agreement with surrounding County's will remain intact. Mr. Goeman informed the Committee he would like them to look over the materials on the program and be ready to make a recommendation to the full Board of Commissioners at a later date. Copies of the MEMAC information will be distributed to the rest of the County Board at their meeting.

### **5. Animal Control**

Mr. Garwood, Coordinator/Planner, shared the results of a staffing survey of the surrounding county animal control programs (attached). Based on the survey the Committee took no action to recommend the Board of Commissioners increase the staffing of the Antrim County animal control program.

Meeting adjourned at 10:15 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes April 25, 2007**

Members present: Larry Bargy, Dave Howelman and Bernie Blackmore

Members absent: None

Others present: Pete Garwood, Jack White, and Carl Goeman

### **1. Meeting called to order at 9:06 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Dan Bean, Undersheriff and Steve Bratchi, Dispatch Sergeant, joined the meeting.

Sergeant Bratchi distributed a synopsis of a new Senate Bills 410 and 411 that would spread the cost of County provided 911 services over not only landlines but also cellular phones and VOIP phones as well as providing statewide surcharge.

**Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the draft resolution (attached) supporting Senate Bills 410 and 411 regarding the stabilization of funding for 911 services. Motion carried – unanimous.**

Undersheriff Bean informed the Committee that two dispatchers have been hired as well as a new road deputy. Undersheriff Bean updated the Committee on other Sheriff Department activities. Seven law enforcement officers from within the County (county and village) attended the 800 MHz training.

### **4. Emergency Services**

- Michigan Emergency Management Assistance Compact (MEMAC)  
MEMAC is an intrastate mutual aid agreement that enables local units of government to be paid if they send personnel to assist another community in the State. Carl Goeman, Emergency Services Coordinator, requested the Committee support the program and authorize the needed signatures on the agreement and resolution.

**Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners authorize the Chairman to sign the MEMAC agreement and to approve the resolution (attachments). Motion carried – unanimous.**

- Federal Emergency Management Agency (FEMA) Trailer

Mr. Goeman informed the Committee of the availability of a FEMA trailer (previously used for Hurricane Katrina victims) that could be purchased for a small sum and used to replace the mobile command post. Mr. Goeman also informed the Committee that the last day to pick up the trailer is May 4 (before the Board of Commissioners meeting). Carl Goeman indicated that he has enough money in his budget, but if he uses it for the trailer, he will likely need a budget adjustment prior to the end of the year. The Committee along with the Chairman of the Board of Commissioners, Jack White thought the deal was too good to pass up not to act on it even though action was necessary prior to the Board of Commissioners next meeting.

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve that the Emergency Services Coordinator travel to Indiana to pick up the ex-FEMA trailer and the Finance Committee find the funds and the Board of Commissioners approve payment of the \$2,700 purchase price for the trailer. Motion carried – unanimous.**

Meeting adjourned at 10:20 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes May 30, 2007**

Members present: Larry Bargy and Dave Howelman  
Members absent: Bernie Blackmore  
Others present: Pete Garwood, Jack White, and Carl Goeman

### **1. Meeting called to order at 9:08 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Terry Johnson, Sheriff, joined the meeting. Sheriff Johnson and Peter Garwood, Coordinator/Planner, updated the Committee on the results of the union negotiations. The Corrections/Cooks and Clerical Unit just ratified at the end of last week, leaving the Command Unit as the only Sheriff Department bargaining unit without a settled contract.

Sheriff Johnson informed the Committee that the jail recently had a water leak that resulted in an additional \$2,000 in water costs. The water valve that was somehow inadvertently turned on is now clearly marked so it is less likely to be turned on by mistake.

Sheriff Johnson updated the Committee on the Marine Patrol program and equipment.

The last of the deputies will be receiving training on the 800 MHz system in the next couple of weeks.

Sheriff Johnson informed the Committee that the dog census will start in June. The Sheriff indicated he will likely include a column on the census sheet that would indicate whether or not a home owner had a house number displayed.

### **4. Emergency Operations Management**

Carl Goeman, Emergency Services Coordinator, presented the EMPG (Emergency Management Performance Grant) for approval. This is the grant that pays for a portion of the Emergency Coordinator's salary and benefits.

**Motion by Dave Howelman, supported by Larry Bargy, to recommend the Board of Commissioners approve the EMPG Agreement for FY 2007. Motion carried – unanimous.**

Mr. Goeman requested guidance on how to get rid of the old Mobile Command Unit. The Committee directed Mr. Goeman to strip out the equipment and put it out for bids.

Mr. Goeman presented a maintenance agreement as an option for the mobile generator at a cost of \$506 annually. The Committee decided not to approve the agreement, as the mechanic at ACT can provide the basic annual maintenance on it.

Meeting adjourned at 10:10 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes June 28, 2007**

Members present: Larry Bargy, Bernie Blackmore and Dave Howelman

Members absent: None

Others present: Pete Garwood and Carl Goeman

### **1. Meeting called to order at 9:08 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Sheriff Terry Johnson joined the meeting and provided an update on the activities in the Sheriff Department. Sheriff Johnson informed the Committee about an Unfair Labor Practice and suite filed in Circuit Court regarding a recent arbitration decision.

Dog Census is going well.

On June 22 we came to an agreement with the Command Bargaining Unit. The Union Bargaining team and Business Representative will have a meeting on July 9 with the full Command Bargaining Unit for ratification. If they ratify, it will be brought to the full Board of Commissioners on July 12 for ratification.

### **4. Street and Road Numbering Ordinance**

Charles Koop, Legal Counsel, joined the meeting. The Committee reviewed the ordinance with Legal Counsel. The Ordinance was sent back for additional revision.

### **5. Medical Examiner - Budget**

Laurie Sexton, Clerk, and Dr. Dewey Benson, Medical Examiner, joined the meeting. Dr. Benson presented the Medical Examiner budget for review.

**Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Medical Examiner budget for approval and forward it to the Finance Committee.  
Motion carried – unanimous.**

### **6. Emergency Services**

Carl Goeman, Emergency Services Coordinator, gave a brief update on the activities in the Emergency Services Department.

Meeting adjourned at 10:25 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes July 25, 2007**

Members present: Larry Bargy, Bernie Blackmore and Dave Howelman

Members absent: None

Others present: Pete Garwood

### **1. Meeting called to order at 9:00 a.m.**

### **2. Public Comment**

None.

### **3. District Court Budget Request**

Carol Stocking, District Court Administrator, joined the meeting.

**Motion by Bernie Blackmore, supported by Dave Howelman, to approve the District Court 2008 budget request for submittal to the Finance Committee. Motion carried – unanimous.**

### **4. Circuit Court Budget**

Teri Quinn, Circuit Court Administrator, was scheduled to present the 2008 budget for the Circuit Court, but failed to appear.

**Motion by Dave Howelman, supported by Bernie Blackmore, to approve the 2008 Circuit Court budget at the 2007 approved budget level, for submittal to the Finance Committee. Motion carried – unanimous.**

Meeting was adjourned at 10:15 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes August 29, 2007**

Members present: Bernie Blackmore and Dave Howelman

Members absent: Larry Bargy

Others present: Pete Garwood and Carl Goeman

### **1. Meeting called to order at 9:02 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Dan Bean, Undersheriff, and Steve Bratschi, 911 Dispatch Supervisor, joined the meeting.

#### **❖ 9-1-1 Resolutions**

Mr. Bratschi distributed two draft resolutions that would bring the County into compliance with the new (soon to be adopted) statute for implementation of the new 911 funding sources. The first resolution would amend the E911 Plan and the second amendment would set the new surcharge per "device" at \$2.03 per device per month.

By current statute the County receives the majority of its 911 funding from "land lines". The new statute will assess a surcharge on all "devices" that can be used to dial 911 (computers, cell phones, etc.). This will reduce the surcharge on land lines but increase the surcharge on the other devices. The bottom line is the surcharge will be spread out evenly on all devices that can be used to dial 911. If the resolutions are not approved the current funding source will end on December 31, 2007 with no replacement.

**Motion by Dave Howelman, supported by Bernie Blackmore, to recommend the Board of Commissioners approve a resolution (attached) to open the Antrim County 9-1-1 Plan and amend it to reflect the new funding mechanism described in Public Act [TBD] of 2007 (Senate Bills 410 and 411). Motion carried – unanimous.**

**Motion by Dave Howelman, supported by Bernie Blackmore, to recommend the Board of Commissioners adopt the resolution (attached) that would enact a monthly surcharge of \$2.03 per "device" capable of calling 911 to support the Antrim County 9-1-1 program. Motion carried – unanimous.**

#### **❖ Further Update**

Undersheriff Bean informed the Committee that Marty Fisher, long time dispatcher, has announced his retirement after 30+ years. He also indicated the 2 new dispatchers are working out well. 800 MHz radios are working well. The dog census is in process.

Dewey Benson, Medical Examiner, joined the meeting.

#### 4. Emergency Services

❖ Hazardous Material Emergency Preparedness (HMEP) Grant

Carl Goeman, Emergency Services Director, requested the Committee recommend the Board of Commissioners approve the annual Hazardous Material Emergency Preparedness Grant (\$600). The HMEP Grant is the grant that is used by the Local Emergency Planning Committee (LEPC) for meeting supplies and such.

**Motion by Dave Howelman, supported Bernie Blackmore, to recommend the Board of Commissioners approve the Hazardous Material Emergency Preparedness Grant in the amount of \$600, and that the LEPC Chairman be authorized to sign the grant agreement. Motion carried – unanimous.**

Mr. Goeman distributed a document from the Department of State Police indicating Antrim County received a good report on the audit of the Antrim County's 2002 Equipment and Emergency Management Planning Grant (attached).

Mr. Goeman informed the Committee that the State of Michigan is releasing \$1.6 million to our district for enhanced communications. Antrim County can use whatever portion we get to continue purchasing 800 MHz radios.

Mr. Goeman informed the Committee that the LEPC wants permission to go for a grant from the tribe to establish a fund to assist low income residents in purchasing the green and white house numbering signs.

**Motion by Dave Howelman, supported by Bernie Blackmore, to recommend the Board of Commissioners approve that the LEPC submit a grant application to the Grand Traverse Band of Ottawa/Chippewa Indians for funding to provide house numbering signs for low income residents in the County. Motion carried – unanimous.**

Mr. Goeman informed the Committee a "Drive Through Flu Shot Clinic" is in the works.

#### 5. Gift of Life Contract

Dewey Benson gave an overview of what the Gift of Life program is about. Charlie Koop, Prosecuting Attorney, distributed a communication that he wrote to Dr. Benson regarding legal concerns with the proposed contract between the Gift of Life Program and Antrim County.

Dr. Benson will contact the Gift of Life Director with the legal concerns.

Meeting was adjourned at 10:20 a.m.

# ***Health, Animal Control and Public Safety***

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

## **Minutes October 31, 2007**

Members present: Larry Bargy, Bernie Blackmore and Dave Howelman

Members absent: None

Others present: Pete Garwood, Jack White and Carl Goeman

### **1. Meeting called to order at 9:10 a.m.**

### **2. Public Comment**

None.

### **3. Sheriff Department Update**

Sheriff Terry Johnson joined the meeting and provided the Committee with an update on Sheriff Department activity.

On November 7 the Sheriff Department and Emergency Services will be assisting the Health Department with an immunization clinic.

Sheriff Johnson informed the Committee the last of three union contracts in the Sheriff Department is in the final review stages. He also mentioned the dog census is close to being complete – the final report will likely be available in December. The Sheriff also indicated they are investigating a few accidents as well as a couple of alleged instances of embezzlement.

### **4. 911 Funding**

Steve Bratschi, Dispatch Sergeant joined the meeting and updated the Committee on the status of the proposed 911 funding. Sergeant Bratschi informed the Committee that one of the new trainees (dispatchers) resigned.

### **5. Emergency Services Update**

The old mobile emergency command center (motor home) was sold through competitive bid for \$1,051.00.

Meeting was adjourned at 9:50 a.m.