

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

February 23, 2005 Minutes

Members present: Larry Bargy, Bernie Blackmore and David Howelman
Members absent: None
Others present: Pete Garwood and Jack White

1. Meeting called to order at 9:00 a.m.

2. Sheriff Department

Sheriff Terry Johnson and Carl Goeman, Emergency Services Director, joined the meeting.

Sheriff Johnson updated the committee on personnel issues in the department.

Sheriff Johnson informed the Committee the Sheriff Department received a \$5,000 grant from the Grand Traverse Band of Ottawa and Chippewa Indians (attachment). The department will purchase one taser gun and a video camera for a squad car.

The Sheriff has ordered one patrol and one detective car for the department. The replacement truck for Animal Control has also been ordered. Sheriff Johnson indicated the jail is currently overcrowded.

The Sheriff Department is currently in the hiring process for a 911 dispatcher.

3. Police Certification

Sheriff Johnson explained that he has deputized Carl Goeman. The Sheriff indicated he would like to allow Mr. Goeman to work one day a month for the Sheriff Department in order for Mr. Goeman to keep his certification as a police officer. The arrangement would result in no additional cost to the County.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve that Carl Goeman be allowed to work one day a month for the Sheriff Department in order to keep his police officer certification. Motion carried – unanimous.

4. Animal Shelter Update

Sheriff Johnson and Peter Garwood, Coordinator/Planner, updated the Committee on the work being done at the Animal Shelter. Sheriff Johnson will investigate whether all the corrections from the punch list have been made.

Sheriff Johnson informed the Committee that a clinic was held at the animal shelter. The focus of the clinic was vaccinations, licenses and the use of embedded microchips for pet identification.

5. Emergency Services

✧ Generator Bids for Emergency Operation Center (EOC)

Mr. Goeman informed the Committee he had received two bids to install a generator at the EOC. Three companies were contacted, but only two responded with the following quotes.

- ⇒ Arndt Electric \$5,167 plus \$950 which includes fuel connection.
- ⇒ D and R Electric \$4,990.50 without fuel connection.

Mr. Goeman will contact additional propane companies for comparative quotes on propane fuel supply connection.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners allow Carl Goeman to explore prices for fuel for the generator, and make the final decision based on cost for installation of the generator, as well as the cost of the propane fuel connection. Motion carried – unanimous.

Mr. Goeman informed the Committee that he and one of the Local Emergency Planning Committee members will attend the State-wide Homeland Security training Conference.

✧ Deputy Emergency Management Coordinator

A resident in the County has expressed interest in being deputized as a Deputy Emergency Management Coordinator. Mr. Goeman indicated there may be others in the County that is interested if such a position were available.

Sheriff Johnson informed the Committee that retired county employee John Gaddis passed away recently. He was a 23 year employee of the Sheriff Department from 1968 to 1991. He retired as a sergeant. Mr. Garwood will send a letter to the family in behalf of the County.

Meeting was adjourned at 10:35 a.m.

Health, Animal Control and Public Safety

Bernard Blackmore

Larry Barga, Chairman

David Howelman

Minutes March 30, 2005

Members present: Larry Barga, Dave Howelman and Bernie Blackmore
Members absent: None.
Others present: Pete Garwood and Jack White

1. Meeting called to order at 9:02 a.m.

2. Sheriff Department Update

Sheriff Terry Johnson joined the meeting. The Sheriff updated the Committee on a personnel issue in the jail.

The Sheriff and the Committee discussed the trip to the Leelanau County jail.

The department is in the process of hiring a new dispatcher. The 911 center will need to replace the communication console soon. It can be paid for with 911 funds.

Mr. Blackmore inquired about marine patrol. Sheriff Johnson indicated he will be purchasing a new motor for one of the boats (budgeted). Two individuals that will be hired as marine patrol officers are being sent to Marine Patrol School. The Sheriff Department will be holding a class for citizens on marine education.

The County experienced three deaths this winter related to snowmobiles, all related to speed and alcohol.

Dave Howelman inquired about the possibility of changing what emergency service units are called out, by the 911 dispatchers for Echo Township, when a tree goes down over the road or on a power line. Currently, it is a \$400 minimum per call out. Sheriff Johnson indicated it is standard procedure to send out the fire department. He indicated it would not be possible to send out a deputy. Mr. Howelman will relay the answer to the township supervisor. Sheriff Johnson informed the Committee he has already met with the Echo Township Board on the issue, but would be willing to go again if necessary.

3. Animal Control

The Sheriff informed the Committee that two veterinarians in the County are not happy that the County is holding a spay and neuter program. It was decided that Sheriff Johnson should invite all the veterinarians in the County to the next Health, Animal Control and Public Safety meeting.

Mr. Garwood informed the Committee that he has sent a letter to Petrie Construction detailing what still needs to be done at the animal shelter. Mr. Garwood also informed the Committee both the architect and the contractor will be at the next Buildings and Grounds Committee meeting, and we are trying to get a representative from the company that manufactures the product that was used on the walls in the kennels.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Building and Grounds Committee seriously consider taking the dollars we have left from the contract with Petrie Construction and hire a different contractor to finish the problems left at the Animal Shelter. Motion carried – unanimous.

4. Emergency Services

Carl Goeman, Emergency Services Director, updated the Committee on which companies were chosen to provide the generator and propane tank for the Emergency Operation Center (D and R Electric and Ellsworth Farmer's Exchange, respectively).

Meeting adjourned at 10:45 a.m.

Health, Animal Control and Public Safety

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

Minutes April 29, 2005

Members present: Larry Bargy and Dave Howelman
Members absent: Bernie Blackmore
Others present: Pete Garwood, Jack White, Carl Goeman and Terry Johnson

1. Meeting called to order at 9:02 a.m.

2. Spay, Neuter and Rabies Program

Sheriff Terry Johnson explained that the County, working with area Veterinarians, held a Spay and Neuter Program at the Animal Shelter. However, some Veterinarians were concerned about competing with the program.

Dr. Dale Ackler, Veterinarian from Mancelona, spoke about his concerns in trying to compete with the spay and neuter program.

Dr. Clark, Veterinarian from Mancelona, expressed his concerns with the spay and neuter program.

Concerns expressed by Dr. Ackler and Dr. Clark:

- The clinic competes with the private veterinarian business.
- Veterinarians that do the clinic are from out of the County. The dollars don't stay in Antrim County.
- The Veterinarians that participate in the program vaccinate and run, they don't do a complete physical of the animals, and the area veterinarians are left to clean up any problems that may arise from the program.
- They feel, it is not just low income people that are using the clinic, but sometimes those who can afford a regular Veterinarian visit.
- Concern was expressed that the Animal Control Officers were used as staff for the veterinarians during the program.

Dr. Bolderdick, a retired Veterinarian that helped out with the spay and neuter program, expressed his view on why he doesn't think the program cuts into the area Veterinarians bottom line. It was his opinion that the people that bring their animals in for spay, neutering and vaccination typically wouldn't utilize a veterinarian due to the cost. He also said he gives each animal owner his phone number so they can call him if something goes wrong.

Maurice McGleesh, from Mancelona, expressed his concerns, in particular, the number of animals without rabies shots if not for the clinic.

Dr. Donna Simons, Veterinarian from Alba, expressed her support for the clinic. She indicated she provided services for the spay, neuter and vaccination program, and said she has actually experienced additional business from the program. She hands her card out to the participants and some actually call her or make appointments at a later date for additional services. Dr. Simons also indicated her own staff volunteered to assist with the program and the animal control officers

did not act as staff. However, she did praise the animal control officers for all the dedication and extra effort they put into the animal control program and the Animal Shelter.

The Committee will take all the input into consideration and will address the matter at the next Health, Animal Control and Public Safety meeting in May.

3. Antrim County Safe Driver Program Policy (attachments)

Peter Garwood, Coordinator/Planner, explained that the Safe Driver Policy had been sent to Legal Counsel for review and changes, and that Mr. Koop was here to present those changes. Mr. Koop reviewed the changes he made to the draft policy with the Committee.

Mr. Garwood informed the Committee of additional documents from the Michigan Secretary of State Office that must be completed and authorized for signature in order to access the Motor Vehicle Record Flag Program.

Motion by Dave Howelman, supported by Larry Bargy, to recommend the Board of Commissioners approve the Antrim County Safe Driver Program Policy with the discussed amendments and the Chairman be authorized to sign the appropriate papers to participate in the Michigan Secretary of State Motor Vehicle Record Flag Program. Motion carried – unanimous.

4. Sheriff Department Update

Sheriff Johnson informed the Committee that he just hired a new dispatcher in the 911 Center. He also informed the Committee he will go to Administration and County Services Committee to replace a dispatcher that didn't make it through probation period.

Officer John Fant will be retiring at the end of May.

Sheriff Johnson is also checking into leasing a vehicle instead of buying.

Sheriff Johnson explained that the Board of Commissioners approved the scheduling of Carl Goeman at the Sheriff Department one (1) day a month in order that he be allowed to keep his police officer certification. He recently found out that Mr. Goeman must actually work for the department one day a month as opposed to simply being scheduled.

Motion by Dave Howelman, supported by Larry Bargy, to recommend the Finance Committee and the Board of Commissioners approve the Sheriff be allowed to put Carl Goeman on the Sheriff's payroll for one day a month in order to keep his police officer certification current. Motion carried – unanimous.

5. Emergency Services

Mr. Carl Goeman, Emergency Services Director, distributed information about becoming NIMS (National Incident Management System) compliant. NIMS compliancy is required to remain eligible for the Homeland Security Grant. This issue will be added to next month's agenda for action.

Meeting adjourned at 11:20 a.m.

Health, Animal Control and Public Safety

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

Minutes June 29, 2005

Members present: Larry Bargy, Bernie Blackmore and Dave Howelman

Members absent: None

Others present: Pete Garwood, Jack White, Carl Goeman

1. Meeting called to order at 9:00 a.m.

2. Senior Center Emergency Use

Ray Mills, representing Area Seniors, Inc., joined the meeting. The Committee and Mr. Mills discussed the arrangement of the County's use of the Senior Center. The Senior Center was paid for and is owned by Kearney Township and Forest Home Township. The Area Senior, Inc. has a 99 year lease with the two townships. The Commission on Aging (COA) has a twenty (20) year sub-lease with the Area Seniors, Inc. for one dollar (\$1.00). Mr. Mills expressed concern about the Area Seniors, Inc. not being notified when the building is being designated in policy for some type of emergency use.

Sheriff Johnson will discuss the jail evacuation policy with the COA Board and the Area Senior, Inc. Board.

3. Sheriff Department

❖ Snowmobile Budget Request

Laura Sexton, County Clerk, joined the meeting to discuss the snowmobile budget for the Sheriff Department.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the snowmobile budget be sent to the Finance Committee as amended. Motion carried – unanimous.

4. Capital Outlay Request

❖ Emergency Operation Center (EOC) - Air Conditioner

Motion by Bernie Blackmore, supported by Dave Howelman, to approve an expenditure of up to \$500 for an air conditioner for the EOC to be paid out of the EOC operating budget. Motion carried – unanimous.

5. Sheriff Department Update

Sheriff Johnson updated the Committee on personnel issues in the jail.

6. Spay, Neuter and Rabies Program

The Committee indicated that they are supportive of the Spay and Neuter Program. The Committee indicated they would support doing the program twice a year.

Motion by Dave Howelman, supported by Laura Stanek, to support conducting the Spay and Neuter Program twice a year. Motion carried – unanimous.

Sheriff Johnson indicated the dog census will need to be conducted again in 2007.

7. Animal Shelter Update

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend to Buildings and Grounds Committee that Petrie Construction has until July 15 to get the concrete work and asphalt work done at the jail. Motion carried – unanimous.

Mr. Garwood informed the Committee and the Sheriff of a complaint of dogs barking at the Animal Shelter. Sheriff Johnson informed the Committee he had conversations with the complainant and believes he has addressed the problem.

Steve Bratschi, 911 Supervisor joined the meeting. Mr. Bratschi informed the Committee the State has indicated that our 911 plan must be amended to include a fire department representative. Currently the plan calls for one of the 911 board to be a member of Antrim County Emergency Services (ACES). The individual who currently holds this position on the 911 board is also a fire fighter. Although the County is compliant with the current board membership, the *language in the 911 plan must be amended to reflect the required board composition.*

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners amend the 911 Plan to include that the Antrim County Emergency Services (ACES) position also serves as the required firefighter position. Motion carried – unanimous.

Mr. Bratschi will make sure the proper procedure is followed for the plan amendment.

Sheriff Johnson discussed the concern of Echo Township Board regarding the cost of the fire department being dispatched for a downed tree. At their next meeting, the Road Commission Board will be discussing whether or not they would be in favor of Road Commission employees cutting up a downed tree from a storm.

8. Emergency Services Update

❖ National Incident Management System (NIMS) Compliancy
Carl Goeman indicated that the Department of Homeland Security is requiring that in order for any governmental unit to receive a Homeland Security Grant funding they must be National Incident Management System (NIMS) compliant.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the attached draft resolution, which indicates the County intends to take the appropriate steps necessary to be National Incident Management System (NIMS) compliant. Motion carried – unanimous.

❖ Annual Employment Grant for Emergency Management Coordinator
Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the chairman signing the Emergency Management Coordinator employment grant for the fiscal year 2005. Motion carried – unanimous.

9. Communications

An email was reviewed from a resident who was informing the County of a neighbor who had 25 or more dogs, no kennel license and the animals are not being treated appropriately. The email has already been forwarded to the Sheriff.

Meeting adjourned at 11:05 a.m.

Health, Animal Control and Public Safety

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

Minutes July 27, 2005

Members present: Bernie Blackmore and Dave Howelman

Members absent: Larry Bargy

Others present: Pete Garwood, Terry Johnson, and Carl Goeman

1. Meeting called to order at 9:00 a.m.

2. Mobile Emergency/Standby Power System (Generator)

One bid was received and opened for wiring the Senior Center and a portion of the Bellaire School for an emergency power source in case of an emergency. The Bid was from Arndt Electric for \$50,500. Carl Goeman, Emergency Management Coordinator, informed the Committee that only \$45,000 is in the budget, but that there was about \$8,000 in a different grant that he believed the State would approve to make up the difference. Mr. Goeman also indicated he would like to include the options of a large fuel tank, a tandem axle trailer and an alternator upgrade. These options would add to the \$50,500 quote, but would also be covered by the additional \$8,000.

Motion by Dave Howelman, supported by Bernie Blackmore, to approve the bid from Arndt Electric for wiring the Senior Center (attachments) and a portion of the Bellaire School at a cost of \$50,500 contingent on the State allowing the County to use left over grant funds from the LETPP and the SHSP grant to make up the difference including the option of a larger fuel tank, a tandem axle trailer, and the alternator upgrade (all at no cost to the County). Motion carried - unanimous.

3. Hazardous Materials Emergency Preparedness Grant

Mr. Goeman explained the HMEP grant is one that we get every year. The grant pays the County a set amount for every emergency plan the Local Emergency Planning Committee completes for businesses in the County that have a certain amount of hazardous material on site.

Motion by Dave Howelman, supported by Bernie Blackmore, to recommend the Board of Commissioners authorize the LEPC Chair to sign the Hazardous Materials Emergency Preparedness Grant application. Motion carried – unanimous.

Mr. Goeman informed the Committee that the air conditioner has been installed in the EOC.

4. Sheriff Department Update

Sheriff Terry Johnson updated the Committee on the sandbar issue on the south end of Torch Lake.

Sheriff Johnson informed the Committee that the Sheriff Department has put in for three rubber boats that are being sold (given away) by the Coast Guard for \$1.00 each.

5. Animal Shelter

Mr. Garwood informed the Committee that Petrie Construction sent us a quote of \$3,025.00 for covering the kennel walls with epoxy based paint. The Building and Grounds Committee will be taking this up at their next meeting. The Committee expressed great frustration about the lack of progress at the animal shelter by Petrie Construction.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Building and Grounds Committee use the dollars held back from Petrie Construction to complete the project at the Animal Shelter or begin litigation against Petrie Construction. Motion carried - unanimous.

The meeting was adjourned at 10:10 a.m.

Health, Animal Control and Public Safety

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

Minutes September 7, 2005

Members present: Bernie Blackmore, Larry Bargy and Dave Howelman

Members absent: None.

Others present: Pete Garwood and Jack White

1. Meeting called to order at 11:00 a.m.

2. Circuit Court Budget

Terri Quinn, from Circuit Court, came in and explained to the Committee that the judge has their budget papers in his briefcase and she can't get to it right now. Laura Sexton came in and said the Finance Committee would just use the figures from the previous year for the Circuit Court budget. All agreed.

3. 911 Plan Resolution

Undersheriff Bean and Sergeant Steve Bratschi joined the meeting and presented a draft resolution to open the 911 plan and make an amendment that would make the Antrim County Emergency Services (ACES) representative double as a firefighter. He explained that at a previous meeting the Board of Commissioners made a motion to make the ACES position double as a firefighter but the wrong procedure was used. Thus, action must be taken again using the proper procedure. Additionally, Sergeant Bratschi asked for approval of a second resolution that would update the attachments to the 911 Plan and also update the wire-based service providers in the county as well as those agencies that provide emergency services.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve two resolutions:

- 1. To open the 911 plan and make the ACES representative (required in the current plan) double as a firefighter representative (attachment), and**
- 2. That a resolution be approved that would update the attachments to the 911 Plan and would also update the wire-based service providers in the county as well as those agencies that provide emergency services, and that a public hearing be scheduled (attachment).**

Motion carried – unanimous.

4. Sheriff Department Update

The Undersheriff explained that the company that manufactured the software for records management and the jail is no longer going to be supporting the software. The plan is that new software, called Infinity, will need to be purchased. Infinity will cost approximately \$2,000 and must run on an AS400. Three possible AS400 computers are under consideration; one in Wisconsin, the one in the Bellaire Computer Center or the District Court computer. They are looking at going with the District Court computer. The Infinity software will be used by the department for approximately a year.

For 2006-2007 the department wants to purchase a program called OSSI for the records management and the jail. Software produced by OSSI is currently being used in the dispatch center for other applications. The idea is to promote consistency throughout the department.

A new road deputy has been hired and is currently going through training. The department is in the process of hiring a corrections officer and a part-time employee for the animal shelter.

The Committee discussed the need for a plan for how patrol cars should be replaced in the future.

Undersheriff Bean indicated that the two vehicles the Sheriff would like to purchase is a detective car for \$13,500, and a 1/2 ton mini van for \$20,000 minus the trade in value for the current van.

5. Animal Shelter Update

Undersheriff Bean informed the Committee that Petrie Construction has been down at the animal shelter working on finishing up the work. He also mentioned that opposite what Jim Petrie indicated, the epoxy paint does have a very strong odor when it is applied.

6. Emergency Services Update

The mobile generator has been ordered and Arndt Electric is preparing the Bellaire School and the Senior Center for hook-up to the mobile generator.

Mr. Goeman informed the Committee that a committee got together to make a work plan for how the Homeland Security dollars will be spent (\$18,500).

Meeting adjourned at 12:10 p.m.

Health, Animal Control and Public Safety

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

Minutes September 28, 2005

Members present: Bernie Blackmore, Larry Bargy and Dave Howelman

Members absent: None.

Others present: Jack White, Carl Goeman, Terry Johnson, Sherry Comben and Joe Meyers

1. Meeting called to order at 9:00 a.m.

2. Opening Bids

Terry Johnson, Sheriff, informed the Committee of the high bids for the car and the truck. The high bid was \$100 for the car and \$200 for the truck. They were both made by Dave Smith.

Dave Howelman asked what a junk yard would purchase them for, but Sheriff Johnson informed the committee that this was probably the best price that we could get so we should take it.

Motion by Dave Howelman, supported by Bernie Blackmore, to recommend the Board of Commissioners approve the two bids from Dave Smith; the car bid for \$100 and the truck bid for \$200. Motion Carried – Unanimous.

3. Animal Shelter

Mr. Howelman asked how the work on the shelter has been going. Sheriff Johnson noted that it was satisfactory. Sherry Comben presented the proposed fee schedule for the animal shelter and informed the Committee that the only change to any of the fees was they raised the pickup fee from \$15 to \$25 and the per day fee from \$5 to \$15 (attached). Sheriff Johnson explained the reason for this price increase was because it was cheaper than any kenneling and the animal shelter was not a kennel. Mr. Howelman proposed that the \$15 per day be changed to \$10, still a substantial increase.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approves the new fee schedule (attached) for the 2006 year. Motion carried – Unanimous.

4. Sheriff Department Update

Sheriff Johnson informed the Committee that he had been approached by Securus, the current inmate phone provider to sign for additional two years plus the one year that we have on the current contract. They would provide recording devices on all of the inmate phones, something that they currently need. They will also give the Sheriffs department a \$10,000 technology grant and give the department 40% of the gross income (currently they get 25% of the net). The technology grant would be used for making all of the cameras record all of the time.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend to the Board of Commissioners extends the contract with Securus for an additional two years which gives them:

- **Audio Recording on all phones**
- **A \$10,000 technology grant for recording devices for all cameras**
- **40% of the gross income**

Motion carried – unanimous.

Sheriff Johnson informed the Committee that there is a new policy and procedure manual to be introduced in the near future. It has the okay from the attorney and the insurance company. He also informed the committee about a call he received about an old Sheriff Department boat that was found by Little Bay de Noc in the Upper Peninsula. It is a 17 foot aluminum boat that had been painted in camouflage, was in bad condition. The boat license expired in 1999. Sheriff Johnson believes that it was auctioned off and the person never changed the title but no record of the Sheriff Department having control of the boat. Due to the condition of the boat and the costs involved in retrieving it, Sheriff Johnson recommended the boat be given to the local resident in that area who found it.

Motion by Bernie Blackmore, supported by Dave Howelman, to award the 17 foot aluminum boat to the finder due to the condition of the boat and the costs associated with transporting it back here. Motion carried – unanimous.

5. Emergency Services Update

Carl Goeman informed the Committee that both the School and the Senior Center has been wired for the use of a generator. He also informed them about a regional exercise that he will be participating on October 11, 2005.

Meeting adjourned at 9:50 a.m.

Health, Animal Control and Public Safety

Bernard Blackmore

Larry Bargo, Chairman

David Howelman

Minutes November 30, 2005

Members present: Bernie Blackmore, Larry Bargo and Dave Howelman

Members absent: None.

Others present: Pete Garwood, Jack White, Carl Goeman, Terry Johnson

1. Meeting called to order at 9:05 a.m.

2. Emergency Services Update

❖ Emergency 911 Uniform Street and Road Numbering System
Carl Goeman, Emergency Services Director, informed the Committee that ACES is asking for a better system for enforcing the numbering system. Peter Garwood, Coordinator/Planner will send a notice out to get the numbering committee together to complete the ordinance.

❖ Retired 911 Generator

Mr. Goeman presented the Committee with the 911 Board minutes in which they are recommending the retired 911 generator be used to power a portion of the Road Commission building to be used as an alternate Emergency Operation Center (EOC)/911 Dispatch Center.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve moving the old 911 generator to the Road Commission building in Mancelona, which will be used as an alternate EOC/911 Dispatch Center. Motion carried – unanimous.

❖ Portable Emergency Generator

Mr. Goeman informed the Committee that the portable generator that will be used to power up the Senior Center and/or a portion of the Bellaire High School (in emergency situations) will be delivered on December 6.

❖ Request for 4X4 Expedition

Mr. Goeman requested that the soon to be retired 4X4 Expedition by the Sheriff Department be transferred to Emergency Operations to be used to pull the new portable generator.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve transferring the 4X4 Expedition from the Sheriff Department to the Emergency Services Department upon retirement from the Sheriff Department fleet. Motion carried – unanimous.

3. Sheriff Department Update (attachment)

❖ 911 Surcharge

Laura Sexton, Clerk, joined the meeting.

Sheriff Terry Johnson informed the Committee that it appears the phone companies are not charging the highest surcharge possible for 911 based on 12% of the highest basic phone bill in the County. A review of the ballot language revealed the charge could be 12% of the highest basic phone bill up to \$2.89. \$2.89 is the current charge that shows up on each phone bill. The Committee and the Sheriff were also informed that the Board of Commissioners can approve the addition of another 4% by a vote of the Board of Commissioners.

Sheriff Johnson will research the current charges and have his results by the December 8 Board of Commissioners meeting.

Motion by Dave Howelman, supported by Larry Bargy, to recommend the Board of Commissioners approve the additional 4% surcharge allowed by the Emergency Telephone Service Enabling Act, PA 29 of 1994 (911). Yes – Bargy; Howelman No - Blackmore

Sheriff Johnson informed the Committee that he has budgeted for two patrol cars and one detective car for 2006. However, because the Board of Commissioners authorized the purchase of a new detective car in 2005, the detective car in the 2006 budget should be changed to a patrol car. The Sheriff was directed to approach the Finance Committee with his request.

4. Animal Shelter

The Sheriff informed the Committee there is a need for a new way to get the euthanized animals from the cooler to the dumpster. Currently the Animal Control Officers do it by hand. It is quite an awkward and unwieldy process. Sheriff Johnson will look in various methods to accomplish such a task.

Meeting adjourned at 10:35 a.m.