

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

**January 28, 2004
Minutes**

Members present: Bernie Blackmore and David Howelman
Members absent: Larry Bargy
Others present: Pete Garwood and Jack White

1. Meeting called to order at 9:07 a.m.

2. Marine Patrol

Sheriff Terry Johnson and Tim Tilley, supervisor of the summer marine patrol, were present from the Sheriff Department. Ray Ludwa, from the Torch Lake Protection Alliance, joined the meeting. Mr. Ludwa indicated he is present to discuss additional marine patrol on the lakes. Mr. Ludwa indicated there has been a marked increase in the number of registered boats in Antrim and Kalkaska Counties, as well as larger and louder boats. The Committee indicated the budget is too tight to increase the marine patrol. Mr. Ludwa indicated he will keep in touch with the Committee on this issue in the future.

3. Sheriff Department Update

Sheriff Johnson informed the Committee, one of the sergeants is off with an on the job injury for a minimum of six months. Sheriff Johnson indicated the State police are down 4 officers. The Sheriff would like to put a corrections officer (from the jail), who is road certified, on the road patrol and hire a temporary corrections officer.

Motion by Dave Howelman, supported by Bernie Blackmore, to recommend approval, to the Administration and County Services Committee and the Board of Commissioners, to allow the Sheriff to temporarily move a corrections officer to the road patrol and hire an individual as a temporary corrections officer. Motion carried — unanimous.

Sheriff Johnson explained new legislation that requires an inmate booking fee of \$12, \$10 of which stays with the county and \$2 goes to the State. The \$10 must go into a corrections officer training fund.

4. Animal Shelter Update

Sheriff Johnson and Peter Garwood, Coordinator/Planner, updated the Committee on the Animal Shelter.

5. Emergency Services

Carl Goeman presented information about the Solution Area Planner (SAP) Grant (\$25,000) that was previously approved by the Board of Commissioners. Mr. Goeman indicated that he would be interested in providing the services to the county required by the grant. The other option is to hire a new, temporary, employee for the fifteen (15)

month period covered by the grant. Mr. Goeman would prefer to be hired through contract as opposed to adding hours to his current work week. Entering into a contract would put the focus on the "deliverables" rather than the hours worked. Mr. Garwood informed the Committee, after consulting with the labor attorney, contracting the job out to Mr. Goeman would not violate any labor laws.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend to the Administration and County Services Committee, and the Board of Commissioners, that Carl Goeman be hired through contract to carry out the duties of the Solution Area Planner position. Motion carried — unanimous.

Mr. Goeman informed the Committee about the status of the other grants going through his department (attached).

Mr. Goeman informed the Committee that we have 2 trailers equipped for decontamination from hazardous materials. The consensus throughout the county (fire departments) seems to be that the decontamination team should be a county-wide team rather than the local fire departments. The team would be accomplished by mutual aid agreements, and each fire department would have two (2) people on the team.

6. De-Icers

At the last Board of Commissioners meeting the de-icer problem came up (i.e. home owners on the lakes putting in a machine that keeps the ice from forming and damaging their dock, but also making the ice dangerously thin in a large area out and away from their dock). The issue was referred to the Health, Animal Control and Public Safety Committee. The Committee discussed the issue and felt, if something is to be done, it would be best done at the state level. Mr. Garwood will bring the issue up with the state legislators at the MAC Conference in early February. The Committee will discuss the issue further at the next meeting.

7. Driving on Behalf of the County

Mr. Garwood informed the Committee, he had received a memorandum with comments on the policy from legal counsel. The Committee directed Mr. Garwood to discuss the memorandum with legal counsel to see if something could be worked out, and/or invite Mr. Koop to the next Committee meeting.

Meeting adjourned at 11:20 a.m.

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

February 25, 2004 Minutes

Members present: Larry Bargy and David Howelman
Members absent: Bernie Blackmore
Others present: Pete Garwood

1. Meeting called to order at 9:04 a.m.

2. Sheriff Department Update

Sheriff Terry Johnson and Carl Goeman, Emergency Services Director, joined the meeting. Sheriff Johnson indicated the jail currently has a full house.

Chairman Larry Bargy briefed the Committee on the Community Corrections meeting on February 24, 2004.

Sheriff Johnson informed the Committee, an officer will be on Worker's Compensation leave for a minimum of three months.

The snow mobile patrol has been working out real good. This past weekend they worked the trails together with the DNR staff and the state police staff.

3. 911 Ballot Issue

Sheriff Johnson informed the Committee, the ballot issue for the 911 surcharge needs to be put on the ballot for November. The Sheriff indicated the 911 Board is recommending the County ask for 16% surcharge for four years.

Motion by Dave Howelman, supported by Larry Bargy, to recommend the Finance Committee and the Board of Commissioners approve a ballot proposal of a 16% surcharge for 911, for four years to begin in 2005. Motion carried – unanimous.

4. Animal Shelter Update

Sheriff Johnson and Peter Garwood, Coordinator/Planner, updated the Committee on the Animal Shelter. The inspector, from the Department of Agriculture, will be inspecting the facility at 11:00 a.m. today.

5. De-icers

Mr. Garwood informed the Committee that he, Mike Crawford and Jack White, visited with Jason Allen and his staff as well as two employees of the Department of Natural Resources. The trio was informed that legislation has been drafted and is in committee.

6. Driving On Behalf of Antrim County

Mr. Garwood informed the Committee that he met with Legal Counsel regarding the policy. After discussing the policy the Committee directed Mr. Garwood to write the policy to apply to County owned vehicles only and to keep the policy very simple.

Meeting adjourned at 10:50 a.m.

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

March 31, 2004 Minutes

Members present: Larry Bargy, Bernie Blackmore and David Howelman

Members absent: None

Others present: Howard Yamaguchi and Jack White

1. Meeting called to order at 9:06 a.m.

2. Sheriff Department Update

Sheriff Terry Johnson joined the meeting.

- Sheriff Johnson indicated to the Committee that there are several issues at the jail that need to be addressed on a long-term basis:
 - Overcrowding (prisoners waiting sentencing). The Sheriff has to file a report with the state if he has more than 30 days of overcrowding in a row.
 - Gas supply
 - Generator needs replacing (too old)
- Sheriff Johnson indicated that he would like to store boats and snowmobiles in the old animal shelter building. Dave Howelman will look into it at the Transportation Committee meeting.
- Servicing of the sheriff department vehicles, at Antrim County Transportation (ACT), is working well.
- Sheriff Johnson received a call about the high water level on Benway Lake. He indicated that all facilities and drainages are open.

3. Proposed Shooting Range

Discussion ensued on a proposed shooting range at the current sheriff department shooting range. The consensus was for the Conservation Club to buy land and open a range.

4. Animal Shelter Update

None.

5. Uniform Street and Road Numbering Ordinance

Steve Bratschi, E911 Sergeant, joined the meeting. Mr. Bratschi informed the Committee that the Uniform Street and Road Numbering Ordinance needs improvement.

Motion by Bernie Blackmore, supported by Dave Howelman, to organize a Street and Road Numbering Committee that will consist of one individual from the following departments: Construction Code, ACES, Prosecuting Attorney, Equalization, E-911, and the Coordinator/Planner. This committee will strengthen and re-write the ordinance. Motion carried – unanimous.

The Coordinator/Planner office will take the lead as far as setting meeting dates and times, sending notices, etc.

6. E-911 Ballot Language

Sheriff Johnson reported that Mackinac County has workable language for E-911 ballot language.

Meeting adjourned at 10:17 a.m.

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargo, Chairman

David Howelman

**April 28, 2004
Minutes**

Members present: Larry Bargo, Bernie Blackmore and David Howelman
Members absent: None
Others present: Howard Yamaguchi and Pete Garwood

1. Meeting called to order at 9:00 a.m.

2. Sheriff Department Update

Sheriff Terry Johnson and Carl Goeman, Emergency Services Director, joined the meeting.

▪ **Patrol Cars**

Sheriff Terry Johnson informed the committee that two (2) new patrol cars have recently been purchased for the Sheriff Department.

Motion by Bernie Blackmore, seconded by Dave Howelman, to recommend to the Board of Commissioners to transfer one of the existing patrol cars to the Emergency Operations Center (EOC). Motion carried – unanimous.

Motion by Bernie Blackmore, seconded by Dave Howelman, to recommend the Board of Commissioners authorize the sheriff to sell the Emergency Operations Center's (EOC) existing vehicle and one of the sheriff's existing patrol cars. Motion carried – unanimous.

▪ **Marine Patrol**

A public hearing was held in Milton Township regarding the DNR proposal to extend the "no-wake zone" to the sandbar. Much praise went to the Antrim County Marine Patrol, especially from the hotel and motel owners.

The Marine Patrol funds have been cut 30% this year by the state (usually the state pays 75%). The state (DNR) lost 50% of all funding. Possible funding could be obtained by increasing the registration fee for jet skis and other water vessels. The Sheriff indicated he would need assurance that the increased rates will be funneled to the sheriff department. Antrim County has \$58,000 for the marine patrol budget. A bureaucratic snafu in Lansing has resulted in Antrim not being paid by the state for the 2002 marine patrol. The key to success is to hire experienced citizens for marine patrol.

▪ **Snowmobile Patrol**

The Michigan Snowmobile Association is increasing the funding for snowmobile patrol to 85%. Antrim County had no snowmobile fatalities last winter. The sheriff department snowmobile patrol completed a snowmobile school for citizens last winter.

▪ **Annual Report**

The Sheriff Department's annual report has been completed and will be presented in June.

3. Animal Shelter Update

The paving for the animal shelter driveway will begin in May. There are still a number of issues at the animal shelter that need correcting. Bernie Blackmore suggested that the requests to repair or correct these matters be put in writing as well as keeping the Prosecutor (County Legal Counsel) informed.

Sheriff Johnson indicated he will be asking the Finance Committee for \$4,000 for housing dogs before the shelter was complete, due to an animal abuse case in Mancelona last year.

Peter Garwood, Coordinator/Planner, joined the meeting at 9:40 a.m.

The Sheriff Department and Meadow Brook are collaborating on a program in which dogs will be walked over to the medical care facility to spend time with the residents.

4. 911 Ballot Issue

The Committee discussed the 911 surcharge on the phone bill that will be on the ballot in November. Mr. Blackmore stated that it is important the voters know they are giving the County the ability to increase the voted surcharge on the phone bill from 12% to 16%. Even if the County doesn't use the additional 4% it is important the voters know the County has the option to increase the surcharge.

5. Upcoming Budget Meeting

Laura Sexton, Clerk, joined the meeting. The Committee, along with Ms. Sexton, set a date of June 23, 2004 at 7:00 a.m. for the Committee to conduct budget review meetings with the departments the Committee oversees.

6. Emergency Services Update

- Carl Goeman, Emergency Services Director, updated the Committee on the amount and uses for the grant dollars the County received from the State and Federal Government for the year 2004.
- Mr. Goeman updated the Committee on the recent fire evacuation drill. Mr. Goeman will research if there are a recommended number of fire drills per year.
- Mr. Garwood informed the Committee that the septic system at the Emergency Operations Center (EOC) is being replaced on an emergency basis.
- Mr. Goeman indicated, when the 10 foot fence is installed at the airport through a grant from the FAA, the grant will not pay for an automatic gate opener for the entrance to the EOC. The estimated cost is \$10,000.

7. Antrim County Safe Driver Program Policy

Mr. Garwood distributed a new draft of the Antrim County Safe Driver Program Policy (formerly the Driving on Behalf of the County Policy). The Committee will review the draft and be ready to take action at the next meeting.

Meeting adjourned at 10:50 a.m.

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

May 26, 2004

Minutes

Members present: Larry Bargy, Bernie Blackmore and David Howelman
Members absent: None
Others present: Pete Garwood and Jack White

1. Meeting called to order at 9:08 a.m.

2. Sheriff Department Update

Dan Bean, Undersheriff, and Steve Bratschi, Dispatch Sergeant, joined the meeting.

Undersheriff Bean informed the Committee of a problem with how the department employees are compensated for meals. Currently, if an individual goes out of town for training or some other reason, the employee has a dollar limit for each meal (breakfast, lunch and dinner). The office staff must rectify the receipts with the dollar limits for the meals, and submit those to the Clerk's Office for payment.

Undersheriff Bean inquired if it is possible to change the policy so that we issue a per diem for meals, which would be the employees to spend how they wish. Such a policy would get us out of having to deal with receipts and watch dogging the individual meal spending limits.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Administration and County Services Committee consider a per diem policy for meals for employees. Motion carried – unanimous.

3. Animal Shelter

Undersheriff Bean informed the Committee there are still many loose ends at the Animal Shelter. The same problems, noted at the last Committee meeting, remain outstanding. Undersheriff Bean or Sheriff Johnson will generate a letter, with the list of outstanding repairs, to Petrie Construction and a copy will be sent to our legal counsel.

4. 911 Surcharge

The Committee discussed recommending a change in the previously approved ballot language for the vote on the 911 surcharge. The 911 surcharge issue is scheduled to go on the November ballot.

**Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners rescind the vote of March 11, 2004 regarding the ballot language for the E911 surcharge proposal. Yes - Howelman, Blackmore
No - Bargy**

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the following ballot language for E911:

For the purposes of equipping, operating and maintaining of the Antrim County E-911 emergency services and consolidated dispatch costs, shall there be a monthly assessment by the County of Antrim of no more than an additional twelve percent (12%) of the highest monthly flat rate charged by a telephone service supplier for a single party access line, upon telephone service users within the Antrim County 911 Service District for a period not to exceed four years: 2005, 2006, 2007, 2008?

The \$2.89 cap was removed from the ballot language.

5. Phone Lines and Radio Traffic Recorder

Steve Bratschi explained the problems with the 911 dispatch recording system. Two vendors will be giving presentations today on a new alternative recording system.

The Committee heard a presentation from Jeff Vezina, of DSS Corporation, on a new recording system for 911 calls.

The Committee heard another presentation from Marty Scheel, of Van Belkum, (who sells the Mercom product) on a recording system for 911 calls.

Sergeant Bratschi will take the two vendors for a tour of the County dispatch building. Sergeant Bratschi will request a more solid quotation from the two vendors, after they have seen our dispatch area.

6. Various Matters

Dave Howelman, Committee member, distributed a flyer on a meeting set for June 16th at 7:00 p.m., sponsored by ACUTE (Antrim County United Through Ecology) [attached].

Meeting adjourned at 12:05 p.m.

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

June 30, 2004

Minutes

Members present: Larry Bargy, Bernie Blackmore and David Howelman
Members absent: None
Others present: Pete Garwood and Jack White

1. Meeting called to order at 9:08 a.m.

2. Emergency Operations - 2004 Grant Approval

Carl Goeman, Emergency Services Director, joined the meeting to discuss a grant application for 2004 Homeland Security.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the grant application for \$145,912 for the 2004 Homeland Security Grant and authorize the Chairman and Clerk to sign the application. Motion carried – unanimous.

3. Sheriff Department

- o 911 Budget Request

The Committee reviewed the revenue figures from the 911 surcharge in light of the submitted proposed budget.

Motion by Bernie Blackmore, supported by Dave Howelman, to approve the 911 proposed budget, including the addition of a ninth dispatcher and other amendments, for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.

- o Other Budget Requests

The Committee reviewed the other Sheriff Department budget requests.

Motion by Bernie Blackmore, supported by Dave Howelman, to approve the Animal Control, Marine Patrol, Secondary Road Patrol, Jail, Sheriff, Road Patrol Fund and other minor funds, budget requests for submittal to the Finance Committee and the Board of Commissioners. Motion carried – unanimous.

4. 911 Dispatch System

Committee reviewed the two quotes for which they saw equipment demonstrations last month.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the proposal from DSS Corporation for the system recorder in the Dispatch Center totaling \$24,978 out of the Wireless Fund. Motion carried – unanimous.

Steve Bratschi, Dispatch Supervisor, presented a quote from Verizon for three (3) computers and associated equipment for the Dispatch Center.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the quote from Verizon, to provide three computers and associated equipment, for \$29,060.92 out of the wireless fund. Motion carried – unanimous.

Mr. Bratschi explained that in order to remain compliant with the statutes guiding lien security, new equipment must be purchased. Mr. Bratschi presented a quote in the amount of \$16,040 (including a new computer, and networking).

Motion by Dave Howelman, supported by Bernie Blackmore, to recommend the Board of Commissioners approve the lien compliancy equipment purchase for \$16,040 from the wireless fund. Motion carried – unanimous.

Sheriff Johnson informed the Committee, the lower end on one of the Marine Patrol boats is out. He will try to get it repaired as soon as possible.

5. Animal Control Update

The Sheriff informed the Committee that Petrie Construction has not responded to our certified letter. The Sheriff indicated Building and Grounds Committee will address this issue at their next meeting.

6. Antrim County Safe Driving Policy

No action taken.

Meeting adjourned at 10:30 a.m.

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

August 25, 2004

Minutes

Members present: Larry Bargy, Bernie Blackmore and David Howelman
Members absent: None
Others present: Pete Garwood and Jack White

1. Meeting called to order at 9:03 a.m.

Sheriff Terry Johnson, Carl Goeman, Emergency Services Coordinator, and Russ Blasdell joined the meeting.

2. Sheriff Department Update

Sheriff Johnson explained to the Committee that Dr. David Wilcox has been providing physician services in the jail, under contract and it is time to renew the contract.

✧ Physician Contract

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the contract with David Wilcox, DO, CCHP, for physician services in the jail. Motion carried – unanimous.

Sheriff Johnson will provide a copy of the contract for signature, by the Chair of the Board of Commissioners, upon Board approval.

Sheriff Johnson updated the Committee on the boat motor situation.

The Committee discussed the sand bar on Torch Lake, and marine patrol in general.

3. Animal Shelter Update

Peter Garwood, Coordinator/Planner, informed the Committee that he and Bob Yvon, Architect, had made a site visit to the Animal Shelter two weeks ago, to inspect the landscaping and excavation work as well as the progress by Petrie Construction on fixing the problems in and around the building. The landscaping and excavation work was complete and approved by Mr. Yvon. Mr. Yvon is in the process of completing a list of things that remain undone. Additionally, the final paving is on hold until Michigan Department of Transportation establishes the elevations for the new pavement on M-88 in front of the Animal Shelter.

✧ Animal Control Fees

Sherry Comben, County Treasurer, joined the meeting and distributed the current fee schedule for services by the Animal Control Department. Ms. Comben indicated the fee schedule should be reviewed and changes should be made if necessary. A final draft should be presented to the Board of Commissioners for approval for the 2005 year.

**Motion by Dave Howelman, supported by Bernie Blackmore, to recommend the adoption of the attached fee schedule for the 2005 year (attached), but that the deposit for the animal be refundable if the animal is spayed or neutered.
Motion carried – unanimous.**

4. Emergency Services

Mr. Goeman informed the Committee that the Antrim County Sheriff Dive Team had found 55 gallon barrels down at the bottom of the north end of Intermediate Lake. The issue has been turned over to the Federal Environmental Protection Agency (EPA). The EPA has plans to remove the barrels.

Mr. Goeman informed the Committee the Local Emergency Planning Committee (LEPC) voted to recommend the purchase of a TV, VCR and mounting brackets for the Emergency Operations Center (EOC), to be paid out of the LEPC fund. Mr. Goeman presented a quote for the equipment.

**Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Board of Commissioners approve the purchase of a TV, VCR and brackets for the Emergency Operation Center (EOC) with LEPC funds, total price \$ 462.97.
Motion carried – unanimous.**

Mr. Goeman informed the Committee they will be conducting a tabletop exercise on October 21, 2004.

Grant dollars scheduled to be spent for HazMat equipment and training, related to weapons of mass destruction, will not be spent for the planned purpose if the fire fighters are not interested. If this ends up being the case, the funds will have to be reallocated.

5. Shooting Ordinance

Russ Blasdell addressed the Committee on a Shooting Range and a Shooting Ordinance. Mr. Blasdell distributed a map (attached) which showed a parcel of property that the Bellaire Conservation Club has targeted for a shooting range. Mr. Blasdell also inquired whether or not the County ordinance, prohibiting shooting ranges on County property, could be amended. Mr. Garwood will set up a meeting between Mr. Blasdell, Charles Koop, Legal Counsel, and himself to explore the request.

Meeting adjourned at 10:30 p.m.

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

October 27, 2004

Minutes

Members present: Larry Bargy, Bernie Blackmore and David Howelman
Members absent: None
Others present: Pete Garwood and Jack White

1. Meeting called to order at 9:00 a.m.

Sheriff Terry Johnson and Carl Goeman, Emergency Services Coordinator joined the meeting.

2. Animal Shelter

The Committee discussed the paving of the Animal Shelter parking lot and driveway with Mike Elwinga, from H&D Road Building, on speakerphone. Mr. Elwinga stated the paving should be complete in two weeks. He also informed the Committee the Michigan Department of Transportation will be picking up the cost of the curbs and entry way to the Animal Shelter, which will result in a savings for the County.

Peter Garwood, Coordinator/Planner, updated the Committee on his conversation with Jim Petrie, of Petrie Construction, regarding the things that remain unfinished at the Animal Shelter. A list of the unfinished items has been faxed to Mr. Petrie.

3. Sheriff Department Update

Sheriff Johnson informed the Committee that the Department of Corrections is in the process of inspecting the jail as we speak. The Sheriff also informed the Committee we should start thinking about meeting the future space needs at the jail.

Motion by Bernie Blackmore, supported by Dave Howelman, to request the Building and Grounds Committee begin researching how best to meet the future additional space needs of the jail and Sheriff Department. Motion carried – unanimous.

The Committee discussed the public safety communication system used by the County. Sheriff Johnson expressed his opinion that it would be advantageous for the County to become a user of the state-wide 800 megahertz communication system. The cost of subscribing to the system has decreased in recent years but would still cost around \$250,000 initially to become a user.

4. Emergency Services Update

✧ Grant Update

The Emergency Services Department has spent the 2002 and 2003 grants and all reports and reimbursement requests have been submitted. The department is currently administering the 2004 grant.

✧ Tabletop Exercise

Mr. Goeman reported the excursive went well. Sheriff Johnson commended Mr. Goeman for a job well done.

✧ Fire Drill

Mr. Goeman updated the Committee on how the fire drill on September 28 proceeded.

5. Various Matters

✧ Complaint from County Resident

Charles Koop, Prosecutor joined the meeting to discuss a letter forwarded to the County by Congressman Bart Stupak from a County resident.

✧ TCE Plume

Dave made comments regarding ACUTE and updated the Committee on the most recent activity regarding the clean-up of the TCE plume present in Mancelona Village; Custer and Mancelona Townships.

✧ Sheriff Department Issue

Regarding the Terry Skurnit arbitration, Sheriff Johnson informed the Committee it will be mid-December when we will know the results of the arbitration (after briefs from attorneys are filed with the arbitrator).

Bernie left meeting at 10:20.

Meeting adjourned at 10:30 a.m.

Health, Animal Control & Public Safety Committee

Bernard Blackmore

Larry Bargy, Chairman

David Howelman

**November 24, 2004
Minutes**

Members present: Larry Bargy, Bernie Blackmore and David Howelman
Members absent: None
Others present: Pete Garwood

1. Meeting called to order at 9:00 a.m.

2. Sheriff Department Update

Sheriff Terry Johnson joined the meeting to update the Committee on what is happening in his department.

Carl Goeman, Emergency Services Coordinator, joined the meeting.

Sheriff Johnson informed the Committee the department will begin using tazers in the jail and on the road as a non-lethal way of controlling prisoners and individuals who are a threat to road deputies. The tazers are a non-lethal non-deadly force.

The department recently received new portable breathalyzers.

The department is getting the snowmobiles ready for the winter season.

Mike Crawford has talked to the Sheriff about the Ad Hoc Committee studying the jail and Sheriff Administration space needs. The Committee will begin meeting after the first of the year.

3. Animal Shelter Update

Sheriff Johnson informed the Committee the adoption of animals are up 41% over last year and euthanizations are down by 38%.

The Committee discussed the option of purchasing a new pick up truck for the Animal Control program and giving the current truck to the Maintenance Department.

Sheriff Johnson and Peter Garwood, Coordinator/Planner, updated the Committee on the progress at the Animal Shelter.

4. Emergency Services - Electrical Gate

Carl Goeman, Emergency Services Director, presented a quote from Arndt Electric for \$2,200 for installation of a gate opener (the old one from the airport). The quote was \$3,800 less than the previous quote from the electrical contractor who is installing the other gates for the airport.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Finance Committee find the funds and the Board of Commissioners approve the installation of an opener for the gate at the Airport for the Emergency Operations Center, at a cost of \$2,200 (quote from Arndt Electric attached). Motion carried – unanimous.

5. Hazardous Material Emergency Planning Grant Agreement

Mr. Garwood requested the Committee consider recommending the Board of Commissioners approve the signing of the Hazardous Materials Emergency Planning Grant Agreement by the Local Emergency Planning Committee (LEPC) Chair (grant amount \$865).

Motion by Dave Howelman, supported by Bernie Blackmore, to recommend the Board of Commissioners authorize the Chair of the LEPC Chair to sign the Hazardous Materials Emergency Planning Grant Agreement for 2004-2005, in the amount of \$865. Motion carried – unanimous.

Carl Goeman informed the Committee he has been having a problem with the State reimbursing the County for equipment purchased with a grant. He will take the issue to the superiors of the State Bureaucrats he has been dealing with on the issue.

6. Safety Director

Mr. Garwood explained that since the departure of Arlen Turner, the County has lacked a Safety Director for the County facilities.

Motion by Bernie Blackmore, supported by Dave Howelman, to recommend the Chair of the Board of Commissioners appoint Carl Goeman as the Safety Director for the County facilities. Motion carried – unanimous.

7. Antrim County Safe Driver Program Policy

No Action taken.

Meeting adjourned at 10:25 a.m.