

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

Minutes January 28, 2002 – 10:00 a.m.

Members present: Larry Bargy, Don Schuiteman and Bob Wilson

Members absent: None

Others present: Pete Garwood and Jack White

1. Meeting called to order at 10:07 a.m.

2. Sanitation Code

Dean Mikulski and Walt Franczek came in to discuss the Emmet County Sanitation Code proposed changes and whether or not Antrim County would want to make any changes to their Code. Mr. Mikulski began with a history of the sanitary code in the four county region and informed the Committee of the reasons for the proposed changes.

Proposed changes to the Emmet Code, include:

- Allows alternative systems as long as they are as good as the on-site system required by the current sanitary code and they meet the DEQ technical guidelines (currently being drafted).
- Requires an outflow filter for each system.

3. Inmate Insurance Program

Kim McKenzie from the Michigan Association of Counties presented the Committee with an overview of a new program through MAC designed to save on the cost of providing medical, major dental and prescription benefits to inmates. The Committee and the Sheriff and Undersheriff asked many questions. The program would require a deposit, similar to a security deposit, of \$7,896 which would be refunded if the County decided to discontinue participation.

Sheriff Johnson will check with the other counties and will do an analysis to compare the proposed program costs to the current costs. Sheriff Johnson will come back with the information by the March committee meeting.

4. Animal Control Survey

Sheriff Johnson indicated they are in the hiring process for individuals on a temporary basis to conduct the Animal Census. They are also purchasing a laptop computer for the program.

5. Spay and Neuter Program

Undersheriff Bean distributed the updated draft Spay and Neuter Program policy. The Committee indicated the sentence on the fee schedule that indicates license fees double after March 1, should indicate that this is a provision that happens annually.

Motion by Don Schuiteman, supported by Bob Wilson to recommend the Board of Commissioners approve the proposed Spay and Neuter Program policy (attached), and the proposed changes in the fee schedule, effective May 1, 2002 with the above amendment. Motion carried – unanimous.

6. Marine Boat Motor

The Sheriff presented the Blue Book value for a long shaft motor (as requested at the last Health, Animal Control and Public Safety Committee meeting). The Blue Book value indicated that the deal discussed at the last meeting of trading the motor for \$1000 worth of service from the Captain's Choice marine was a good deal.

Motion by Don Schuiteman, supported by Bob Wilson to recommend the Board of Commissioners authorize the Sheriff to trade a boat motor (which has a long shaft and is unusable for Sheriff Department business) for \$1000 worth of service from Captain's Choice Marine. Motion carried – unanimous.

7. E-911

Sheriff Johnson presented a communication to the Board of Commissioners which recommends the County hire an engineer to study the problems with the 911 emergency communication system.

Motion by Don Schuiteman, supported by Bob Wilson to recommend the Board of Commissioners approve and the Finance Committee find the funds for an engineer to do a study of the 911 communication system at a price of not more than \$5000 to be paid with 911 funds. Motion carried – unanimous.

8. Citation Bureau Ordinance

Mr. Charles Koop, Prosecuting Attorney presented the Committee with a new draft of the "Ordinance Related to Civil Infractions" as well as the statute the draft ordinance is based on. Mr. Koop recommended the Committee provide a copy of the draft ordinance to the Board of Commissioners (attached), but only for review at this time.

9. Local Emergency Planning Committee (LEPC) Grant Agreement

Mr. Bill Murphy, Emergency Management Coordinator presented the Committee with a grant agreement that will help offset the costs of supplies for the meetings and activities of the LEPC.

Motion by Don Schuiteman, supported by Bob Wilson to recommend the Board of Commissioners approve the LEPC grant agreement and authorize the LEPC Chair (Mr. Garwood) to sign the agreement. Motion carried – unanimous.

10. Consent Agenda

The Committee decided all items in the minutes, except #7 (E-911) will go on the Consent Agenda.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

Minutes

February 27, 2002 – 1:10 p.m.

Members present: Larry Bargy, Don Schuiteman

Members absent: Bob Wilson

Others present: Pete Garwood

1. Meeting called to order at 1:10 a.m.

2. Emergency Management Grant

Chair Larry Bargy informed the Committee that he accompanied Sheriff Johnson and Mr. Bill Murphy, Emergency Management Coordinator to a meeting in Gaylord to discuss what the County can purchase with a recent Bio-terrorism Grant the County has received. The three will make a recommendation for what equipment the County should purchase and which vendors to purchase the equipment from. The recommendation will be made to this Committee at the March meeting.

3. Animal Control Officer Position

Sheriff Johnson informed the Committee one of the Animal Control Officers resigned and must be replaced. Sheriff Johnson has worked with the Coordinator/Planner Office to advertise and post the job, and will be hiring soon.

The Committee discussed progress on the Animal Shelter and the location across from Meadow Brook.

The Committee agreed to recommend to the Building and Grounds Committee that the current Animal Shelter be considered as a storage facility for large evidence (automobiles, etc.).

4. Inmate Insurance Program

Sheriff Johnson presented the Committee with the financial records for medical and pharmacy expenses at the jail. The Sheriff did not think the Inmate Insurance Program was cost effective given the cost effectiveness of the current program.

**Motion by Don Schuiteman, supported by Larry Bargy to take the recommendation of the Sheriff into consideration and put the Inmate Insurance Program through MAC on hold until a future date if the need arises.
Motion carried – unanimous.**

5. Dog Census

Sheriff Johnson stated the Dog Census program has been ongoing for about a month. There have been about 5 complaints. The Sheriff Department has been working with legal counsel to address the complaints. The purchase of dog licenses by County residents is exceeding past years.

6. Consent Agenda

The Committee decided to put the entire meeting minutes on the consent agenda.

Meeting adjourned at 2:55 p.m.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

Minutes

March 27, 2002 – 1:00 p.m.

Members present: Larry Bargy, Bob Wilson
Members absent: Don Schuiteman
Others present: Peggy Hamminga (for Pete Garwood)

1. Meeting called to order at 1:00 p.m.

2. Defibrators in County Buildings - No action.

3. Tower Space Request from Arch Wireless

Bob Wilson heard that Arch Wireless is no longer in business. Terry Johnson has concerns that we would have to let others lease tower space too and Charlie Koop has liability concerns.

Motion by Bob Wilson, supported by Larry Bargy to recommend the Board of Commissioners not lease tower space to anyone at this time. Motion carried – unanimous.

4. Sheriff Department – Terry Johnson

Jennifer Ross has been hired as the Animal Control Officer. Ms. Ross is going through training to become certified.

The Animal Control Shelter will be changing hours to keep it open on Saturdays to serve the public better.

Jail Inspection equaled 100% in compliance. An award will be given from the Michigan Department of Corrections at the Sheriff Conference in the spring.

5. Antrim County Sanitary Code

Bob Wilson requested that Antrim County look into changing the sanitary code to make the double tank system mandatory and go on record that they be pumped every third year.

Motion by Bob Wilson, supported by Larry Bargy to recommend the Board of Commissioners change the sanitary code to reflect making the double tank system mandatory and a recommendation made that they be pumped every third year for all new construction. Motion carried – unanimous.

6. Consent Agenda

The Committee decided to put the entire meeting minutes on the consent agenda.

Meeting adjourned at 1:55 p.m.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

April 24, 2002 Minutes

Members present: Larry Bargy, Bob Wilson and Don Schuiteman
Members absent: None
Others present: Pete Garwood

1. Meeting called to order at 1:00 p.m.

2. Emergency Evacuation Procedures

Mr. Bill Murphy, Emergency Management Coordinator presented a draft of an evacuation plan in the event of a bomb threat or emergency.

The Committee along with Mr. Murphy, Sheriff Johnson, Mr. Dave Vitale and Mr. Peter Garwood reviewed the Emergency and Bomb Threat Plan. The Committee made recommendations for amendments. The Committee discussed tabling the plan until next month to give them a chance to review the document thoroughly. Suggestions for changes should be forwarded to Mr. Murphy within two weeks.

Motion by Don Schuiteman, supported by Bob Wilson, to table the Emergency and Bomb Threat Plan until next months meeting. Motion carried – unanimous.

3. Animal Shelter Project Update

Mr. Garwood and Sheriff Johnson updated the committee on the public hearing for the Amendment to the Village of Bellaire Zoning Ordinance to allow an animal shelter in the commercial district as a special use. The amendment was approved and the County must now apply for a special use permit through the zoning ordinance. Mr. Garwood indicated we would need assistance of the architect to assist with the drawings and other requirements of the zoning ordinance.

4. Dog Census

The Sheriff updated the committee on the dog census. He indicated that 12 of the 15 townships are complete. He also informed the Committee the ninety day period for completing the census will be exceeded. The Committee was in favor of the extended timeframe as long as the budget for the project was not exceeded.

5. Animal Control Ordinance

Sheriff Johnson informed the Committee the Animal Control Ordinance needs to be amended to change the requirement for an annual dog census to a dog census every five years.

6. Sheriff Department – Terry Johnson

- Gun Exchange
Sheriff Johnson informed the Committee he has the opportunity to trade some guns that were confiscated (ownership is forfeited) for some high tech guns for the Sheriff Department. The Committee was in favor of the idea.
- Hepatitis B Vaccine
Sheriff Johnson informed the Committee the County is responsible to get the employees Hepatitis B shots. The Committee agreed the Sheriff should get the figures together on the cost of providing Hepatitis B vaccinations for the Sheriff Department employees and take it to the Finance Committee.

7. 1905 Courthouse Security

Committee discussed the issue of increased security at the 1905 Courthouse.

Motion by Don Schuiteman, supported by Larry Bargy, to recommend the Chairman of the Board of Commissioners appoint an ad-hoc committee to study and make recommendations on the issue of courthouse security.

Recommended positions to serve on the ad-hoc committee are:

Representative from Buildings and Grounds, representative from the Health, Animal Control and Public Safety Committee, the Probate Court Judge, the Jail Administrator, and the Sheriff. Motion carried – unanimous.

8. Various Matters

None.

9. Consent Agenda

The Committee decided to place all items from the minutes on the consent agenda.

Meeting adjourned at 2:35 p.m.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

May 29, 2002

Minutes

Members present: Larry Bargy, and Don Schuiteman
Members absent: Bob Wilson
Others present: Pete Garwood

1. Meeting called to order at 1:15 p.m.

2. Emergency Evacuation Procedures

Mr. Bill Murphy, Emergency Coordinator; Sheriff Terry Johnson; and Dave Vitale, Maintenance Supervisor came in to discuss the Emergency and Bomb Threat Plan draft with the Committee.

Mr. Murphy was directed to make some changes. The plan will also be discussed at the next Department Head meeting.

3. Dog Census Results

Terry Johnson reported that the Dog Census is complete. The numbers are: 5,179 dogs, 8 ferrets (attached).

4. Animal Control Shelter

Heather Knust and Mona Minish from "With a Little Help From My Friends" presented a proposal to privatize the Animal Shelter. Much discussion took place. County representatives informed Ms. Knust and Ms. Minish that the plans for the shelter are being developed by the architect and the dollars are not available to incorporate many of the ideas their group brought up for inclusion into those plans at this time.

The "Friends" have donated much food for animals at the Animal Shelter. The Committee expressed their appreciation.

5. Animal Shelter Building

Mr. Peter Garwood, Coordinator/Planner informed the Committee the architect, Mr. Bob Yvon has been contacted and told he was awarded the contract. Legal Counsel has been requested to review the draft contract. Mr. Yvon will assist with the special use zoning permit for the shelter.

6. Other Sheriff Department Issues

Hepatitis B Vaccination

The committee was informed that by statute the majority of Sheriff Department employees must be offered the Hepatitis B vaccination.

Motion by Don Schuiteman, supported by Larry Bargy, to recommend the Board of Commissioners approve and the Finance Committee find the funds of \$7,500 for the implementation of the Hepatitis B vaccination program for appropriate Sheriff Department employees. Motion carried – unanimous.

The Sheriff was directed to take the request to the Finance Committee (attached).

7. E-911 Center – Equipment Maintenance Agreement

The Committee was informed that the County currently has a maintenance agreement with Graham Power for the 911 generator for a 5 year period (from purchase). The agreement was signed by the 911 supervisor, but should be signed by the chair of the Board of Commissioners, according to County policy.

Motion by Don Schuiteman, supported by Larry Bargy, to recommend the Board of Commissioners authorize the Chair to sign an agreement with Graham Electric for maintenance on the 911 Generator for a 5 year period beginning November 2001. Motion carried – unanimous.

8. Consent Agenda

The entire Committee minutes were placed on the consent agenda.

Meeting adjourned at 3:30 p.m.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

June 26, 2002 Minutes

Members present: Larry Bargy, Don Schuiteman and Bob Wilson
Members absent: None
Others present: Pete Garwood

1. Meeting called to order at 1:03 p.m.

2. Emergency Evacuation Procedures

Dave Vitale, Maintenance Supervisor distributed the Emergency & Bomb Threat Plan, Employee Bomb Threat Information, and Emergency Leaders Bomb Checklist (attached).

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Board of Commissioners approve the Emergency and Bomb Threat Plan and associated documents. Motion carried – unanimous.

3. Lake of the Woods - E. Coli and Coliform Counts

Don Schuiteman informed the Committee that a troop of boy scouts were going to camp at Lake of the Woods. The Lake of the Woods lake and Saloon Creek were tested and came out with high levels of E. Coli bacteria.

Mr. Garwood called the Health Department. They have received a copy of the test results, but they have nothing to report at this time.

4. Animal Shelter Update

Mr. Garwood indicated the contract with the architect has been executed. Mr. Yvon will be meeting with the Building and Grounds Committee next week.

5. Dog Census

Sheriff Johnson asked the committee to consider the issue of enforcement of dog licensing, now that the County knows there are over 5,000 dogs in the County and just over 2,000 registered. The Committee was in favor of enforcement.

The Sheriff will develop a program for enforcement. He will also contact the Veterinarians in the county to see if they would be willing to sell licenses in the County's behalf.

6. Substation

The County has a new "Substation" at Lakes of the North, which includes an office that can be used by Sheriff Department staff and a place to park the snowmobiles. The new substation was provided for by Lakes of the North.

7. Other Sheriff Department Issues

Early Out Retirement Option

Mr. Garwood informed the Committee regarding the information he received on an early out program. The Administration and County Services Committee will discuss the issue at their next meeting.

8. Consent Agenda

The entire Committee minutes were placed on the consent agenda.

Meeting adjourned at 2:57 p.m.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

**July 31, 2002
Minutes**

Members present: Larry Bargy, Don Schuiteman and Bob Wilson
Members absent: None
Others present: Pete Garwood and Laura Sexton (for budget items)

1. Meeting called to order at 1:05 p.m.

2. Circuit Court, Circuit Court Probation and Friend of the Court (Budget Request)

MaryAnn Macy, Circuit Court Administrator made the following budget request:

- Circuit Court Probation of \$2,800
- Friend of the Court of \$65,385
- Circuit Court of \$172,850 (including capital outlay)

Committee and Ms. Macy agreed to add \$2,000 to the transcripts line item in the Circuit Court budget request.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee and the Board of Commissioners approve the Circuit Court budget with amendments, the Friend of the Court budget, and the Circuit Court Probation budget. Motion carried - unanimous.

- Proposed Circuit Court, capital outlay \$5,130 budget request.

Motion by Bob Wilson, supported by Don Schuiteman, to recommend the Finance Committee and the Board of Commissioners approve the Circuit Court Capital Outlay budget of \$3,965 as amended. Motion carried – unanimous.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee and the Board of Commissioners approve an increase in the per diem for jurors as follows: 1/2 day \$25.00, full day \$50.00 (see attached), and mileage to \$.365 per mile. Motion carried – unanimous.

3. Sheriff Department Budget Request

Sheriff Terry Johnson presented the budget request for the Sheriff Department and 911.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee and the Board of Commissioners approve the Sheriff Department budget, as amended. Motion carried – unanimous.

Motion by Bob Wilson, supported by Larry Bargy, to recommend the Finance Committee and the Board of Commissioners approve the Road Patrol budget. Motion carried – unanimous.

Motion by Bob Wilson, supported Don Schuiteman, to recommend the Finance Committee and the Board of Commissioners approve the 911 budget, as amended. Motion carried – unanimous.

4. Emergency and Bomb Threat Plan

Committee along with Mr. Dave Vitale, Maintenance Supervisor and Sheriff Johnson reviewed the Emergency and Bomb Threat Plan, and made appropriate changes.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Board of Commissioners approve the Bomb Threat Plan as amended.

Amendments will be made to the plan and copies will be forwarded to the Board of Commissioners for their August 8 meeting.

5. Sheriff Department Personnel

The Committee discussed the issue of the additional Sergeant the County has agreed to pay until the end of September. Sheriff Johnson informed the Committee one of the deputies has announced that he will retire at the end of this year. Discussion took place regarding the possibility of agreeing to keep the additional Sergeant on the payroll for an additional three months until the time in which the Deputy's retirement takes effect.

Motion by Bob Wilson, supported by Larry Bargy, to recommend the Administration and County Services Committee and the Board of Commissioners approve the payment for an extension of three additional months for Sergeant Pratt. Motion carried – unanimous.

6. Medical Examiner

Dr. Arnold has announced his resignation as the Medical Examiner. Mr. Wilson recommended Dr. Kuenker be contacted. Medical Examiners from other Counties will answer the call for Medical Examiner services on a temporary basis. In the meantime, Sheriff Johnson will check with doctors in the County to see if they are interested in filling the position of Medical Examiner for Antrim County.

7. Forest Home Township Ordinance

Forest Home Township has recently adopted an ordinance to regulate the docking and mooring of watercraft at road endings. The Township has asked that the Sheriff Department be the enforcing agency for the ordinance. Sheriff Johnson is agreeable to the arrangement.

Legal Counsel has reviewed and approved the agreement that would make the arrangement official. However, the Board of Commissioners must approve the arrangement.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Board of Commissioners authorize the Chairman to sign an agreement (attached) to allow the Sheriff to enforce the Forest Home Township Ordinance to regulate watercraft docking and mooring at road ends and public access sites owned by the township. Motion carried – unanimous.

8. Animal Shelter Update

Mr. Peter Garwood and Sheriff Johnson updated the Committee on the status of the Animal Shelter project.

The soil survey was recently completed. The plan to have the access drive off the ACT parking lot appears to be costly and would potentially disrupt wildlife. The architect and staff are currently promoting a single access closer to the middle of the property for the animal shelter as well as any future development. Mr. Garwood was directed to discuss septic and water issues with Meadow Brook Medical Care Facility staff.

Sheriff Johnson will be hiring a new Animal Control Officer soon.

9. Portable Defibrillators - Medtronic Physio-Control Corp.

Curt Zondervan from Medtronic Physio-Control Corporation presented a proposal to sell portable defibrillators to the County for the various buildings (see attached).

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Finance Committee find the dollars and the Board of Commissioners purchase three portable defibrillators for the County facilities. Motion carried – unanimous.

10. Civil Infraction Bureau Ordinance

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Board of Commissioners approve the Civil Infraction Bureau Ordinance (attached).

Motion carried – unanimous.

11. Consent Agenda

The committee put the entire minutes on the consent agenda.

Meeting adjourned at 4:35 p.m.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

**August 28, 2002
Minutes**

Members present: Larry Bargy, Don Schuiteman
Members absent: Bob Wilson
Others present: Pete Garwood

1. Meeting called to order at 1:05 p.m.

2. County Medical Examiner

Messages have been left for Dr. Kuenker to confirm that she will take the position of Medical Examiner. The Sheriff is awaiting a call back.

3. Animal Shelter Update

Peter Garwood, Coordinator/Planner and Sheriff Johnson updated the Committee on the progress with the Animal Shelter. We were successful in getting the zoning permit. The Architect has the contract for services between him and the County. With good fortune we will be breaking ground in October.

4. Sheriff Department Budget

The Committee and Sheriff Johnson discussed cuts to the Sheriff Department's 2003 budget request.

5. Civil Infraction Bureau Ordinance

Sherry Comben, Treasurer joined the meeting at 1:30 p.m.

Charlie Koop, Prosecuting Attorney joined the meeting at 2:00 p.m.

Committee reviewed the departments and agencies that would utilize the Civil Infraction Bureau.

Sheriff Department will order the tickets. We will use the same ticket books used by the Village of Elk Rapids (they are already approved by the State Court Administrators Office).

The Board of Commissioners will adopt all fees.

The Prosecuting Attorney will train the departments that use the Bureau.

Mr. Koop will set up a meeting with Elk Rapids to see how their system works. The Treasurer, Sheriff and Prosecutor will meet with the Village of Elk Rapids.

Committee requested the ordinance be ready for Board of Commissioner approval by the December Board meeting.

6. Dog Census

The Committee discussed the fact that the dog census has been removed from the budget.

7. New Resident Packet

The Committee and the Sheriff reviewed a letter from a new resident that inquired about an information packet. The Sheriff indicated he has responded to the communication.

8. Ford Crown Victoria Safety Issue

The Committee reviewed a letter from a judge in Texas that expressed safety concerns about the Ford Crown Victoria's used as police cars.

The Sheriff was requested to contact the State and other Counties to find out what they are doing on this issue.

9. Emergency Services

Bill Murphy, Emergency Services Coordinator joined the meeting at 2:40 p.m.

LEPC Grant Approval –

Motion by Don Schuiteman, supported by Larry Bargy, to recommend the Board of Commissioners approve the grant for LEPC Chairman signature. Motion carried – unanimous.

Mr. Murphy has been nominated for the award of: "Response of the Year".

Mr. Murphy presented new emergency equipment purchased with grant dollars.

10. Communications

Mr. Garwood shared a communication from Peg Comfort to Ray Ludwa regarding the way a boat and associated fuel and other fluids was handled. Mr. Murphy informed the Committee of follow up activity that has taken place since the incident.

Meeting adjourned at 3:08 p.m.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

September 25, 2002 Minutes

Members present: Larry Bargy, Don Schuiteman
Members absent: Bob Wilson
Others present: Pete Garwood, Sherry Comben, Sheriff Johnson

1. Meeting called to order at 1:05 p.m.

2. County Medical Examiner

Sheriff Johnson informed the Committee that Dr. Ann Kuenker did not agree to be the County Medical Examiner. However, Dr. Dewey Benson has agreed to accept the position.

Motion by Don Schuiteman, supported by Larry Bargy, to recommend the Chairman of the Board of Commissioners rescind the appointment of, and the Board of Commissioners rescind their supporting motion for, Dr. Ann Kuenker as the County Medical Examiner and furthermore that the Chairman of the Board of Commissioners appoint Dr. Dewey Benson to the position of County Medical Examiner. Motion carried – unanimous.

3. Animal Shelter Update

Mr. Garwood informed the Committee the architect will be meeting with the Building and Grounds Committee next week. He has been working on the drawings and specifications for the animal shelter.

4. Sheriff Department

Sheriff Johnson informed the committee the department is down two officers due to short-term disabilities and currently has two damaged vehicles.

Motion by Don Schuiteman, supported by Larry Bargy, to recommend the Sheriff go to the Finance Committee to discuss the need for keeping Mr. Dean Pratt as a Road Sergeant (rather than demoting him to a Road Deputy), with endorsement from this Committee. Motion carried – unanimous.

5. Animal Control License

Ms. Sherry Comben, Treasurer discussed the need to establish the ability to sell three (3) year licenses for dogs.

Motion by Don Schuiteman, supported by Larry Bargy, to recommend the Board of Commissioners approve the proposed Animal Control Ordinance contingent on agreement and approval by the Sheriff, Treasurer and Legal Counsel prior to the October 10, 2002 Board of Commissioners meeting. Motion carried – unanimous.

Charles Koop, Legal Counsel joined the meeting at 2:40 p.m.

Motion by Don Schuiteman, supported by Larry Bargy, to recommend to the Finance Committee and the Board of Commissioners the following dog licenses fees be included in the 2003 budget resolution:

	<u>1 year</u>	<u>3 year</u>
Female Dog	\$8.00	\$21.00
Male Dog	\$8.00	\$21.00
Unsexed Dog	\$5.00	\$12.00

Motion carried – unanimous.

6. Civil Infraction Bureau Ordinance

No action taken.

Meeting adjourned at 3:20 p.m.

Health, Animal Control & Public Safety Committee

Robert Wilson

Larry Bargy, Chairman

Don Schuiteman

October 30, 2002 Minutes

Members present: Larry Bargy, Don Schuiteman, Bob Wilson

Members absent: None

Others present: Pete Garwood

1. Meeting called to order at 12:35 p.m.

2. 911 Study Update

Sheriff Johnson, Steve Bratschi, Dispatch Supervisor and Dean Alger, Engineering Consultant gave the Committee a 911 communication system update. Mr. Alger was hired to evaluate the current communication system for deficiencies. Mr. Alger presented the Committee with a report on his findings, which include recommendations to upgrade the system in order to address the "dead spots" in the radio system coverage.

Motion by Don Schuiteman, supported by Bob Wilson, to recommend the Board of Commissioners approve the recommendation of the engineering consultant to upgrade the 911 communication radio system at a cost not to exceed \$80,000, and that the Finance Committee determine which fund should be used to provide the necessary funds. Motion carried – unanimous.

Sheriff Johnson and Mr. Bratschi presented service contracts for the 911 system at a cost of \$70,356.27 (of which \$16,591 is for the current year).

Motion by Bob Wilson, supported by Don Schuiteman, to recommend the Board of Commissioners approve and the Finance Committee find the funding for the service contracts for the 911 system at a cost of \$70,356.27 (\$16,591 for 2002, \$53,765.27 for 2003). Motion carried – unanimous.

In the future, the service contracts must be excluded in the annual budget.

3. Animal Control Shelter

Peter Garwood, Coordinator/Planner and Sheriff Johnson updated the Committee on the progress of the Animal Shelter. The architect has the drawings and bid specifications almost complete, and will be presenting the completed package to the Buildings and Grounds Committee meeting on Wednesday, November 6.

4. House Numbering

Arlen Turner, Building Official addressed the Committee on the lack of posted house numbers throughout the County. Sheriff Johnson concurred.

5. Defibrillator Grant

Bill Murphy, Emergency Management Coordinator updated the Committee on the defibrillator grant process. Mr. Murphy presented information about an alternative style of portable defibrillator for a better price than the style the County was previously considering. Mr. Murphy stated that some of the grant funds that have already been approved will be used to purchase six (6) of the defibrillator units.

6. Emergency Bomb Threat Plan

Mr. Schuiteman inquired about progress on the education of the department heads regarding the plan. Mr. Murphy indicated that changes have been made to the plan based on feedback from the department heads. The plan will be sent out and reviewed again by the department heads for their input.

7. Civil Infractions Bureau Ordinance

Sherry Comben, Treasurer indicated the Prosecutor, the Sheriff and herself have not made it over to Elk Rapids yet to review how their Civil Infraction Bureau system works. No action taken.

It was also Ms. Comben's opinion that other ordinances that would or could refer to and use the Civil Infraction Bureau should be reviewed, modified and adopted around the same time as the Civil Infraction Ordinance.

Meeting adjourned at 2:50 p.m.