

Health and Public Safety Committee

Christian Marcus

Karen Bargy, Chair

Bob Wilson

Minutes August 23, 2016

Members present: Karen Bargy, Christian Marcus, Bob Wilson
Members absent: None
Others present: Pete Garwood, Janet Koch, Mike Crawford

1. The meeting was called to order at 9:00 a.m. by Chair Karen Bargy.

2. Public Comment

None.

3. Commission on Aging (COA)

Financial Reports

Judy Parliament, COA Director, had included an activity report and revenue and expenditure reports in the agenda packets. Ms. Parliament said both revenues and expenditures are on track for the year.

Ms. Bargy asked about the “Monthly COA Board Overview”, specifically the item noting that 73 clients have accessed the loan closet for durable medical equipment. Ms. Parliament said the COA had recently started tracking the loans. They are well stocked with most types of equipment, but could use additional commodes, bath benches, and wheelchairs. She added that new equipment is only loaned out to individuals over the age of 60; used equipment is loaned with the COA’s discretion.

Nifty Thrifty Update

On November 12, 2015, the Board of Commissioners approved a motion to end the funding of Nifty Thrifty on October 1, 2016. On June 9, 2016, the Board approved a motion “to negotiate a lease for up to ten (10) years for the Maltby Building at a cost of \$1.00 per year if a 501(c) 3 nonprofit organization is created to operate a retail thrift operation or for similar use in the building.”

Ms. Parliament said she had a letter prepared for the Buildings, Lands & Infrastructure (BLI) Committee regarding the future of the Maltby building, which currently houses Nifty Thrifty. She will be asking the BLI Committee for direction on specific issues; will the building need to be emptied, timing of transfer of utilities, etc.

Ms. Parliament said Nifty Thrifty is currently operating at a loss of over \$8,000; they have not had a month where revenues exceed expenditures except the month in which a fundraising event had been held. Ms. Parliament said Julie Palka, an employee at Nifty Thrifty, had indicated that uncertainty in the community about the future of Nifty Thrifty might have contributed to fewer donations and lower revenues.

Ms. Parliament said a nonprofit 501(c)3 application had been sent to the Internal Revenue Service (IRS). Ms. Palka said the new nonprofit group was working with an accountant. She added that the nonprofit could operate while the 501(c)3 application was pending with the IRS.

The 2017 COA budget does not include a line item for Nifty Thrifty, Ms. Parliament said. Mr. Marcus asked about the employees; Pete Garwood, County Administrator, said Nifty Thrifty has one regular part time union employee and one irregular part time employee. He said they could apply for the County's open positions. He reminded Ms. Parliament that she would have to budget for unemployment costs.

Area Agency on Aging of Northern Michigan (AAANM) Nutrition Services Application

Ms. Parliament said the only change from applications in previous years is the COA will need to start tracking services provided to minorities (see attached pgs. 6-8).

Motion by Bob Wilson, seconded by Christian Marcus, to recommend the Board of Commissioners authorize the Board Chairman to sign the application for nutrition services to the Area Agency on Aging of Northwest Michigan. Motion carried – unanimous.

4. Airport Update

Financial Reports

John Strehl, Airport Manager, presented the Airport's revenue and expenditure reports in the agenda packets. Mr. Strehl told the Committee that the Airport is required to submit a 5-year Capital Improvement Plan (CIP) to the State of Michigan. In the past, Mead & Hunt has prepared the Airport's CIP at no cost; in the future Mead & Hunt will be charging \$500. Mr. Strehl said a contract with Mead & Hunt for the CIP will be presented to the Committee at their next meeting.

Mr. Strehl told the Committee that he is working to submit the clearing of trees around the Airport's Automated Weather Station (AWOS) as part of the State's responsibilities for the CIP. If the State agrees, clearing should not have to be done again for 25 years.

Ms. Bary asked Mr. Strehl about the State's denial of an increased height at the Orchard Hill tower. Mr. Strehl said he was not aware of a denial; adding that applications go through the State of Michigan. Sheriff Bean said the application had been made in 2012. Mr. Strehl said if he was provided with information about the proposed height of the tower that he would take the proposed tower extension information to the State and explore the options. Sergeant Mike Gank was instructed to provide that information to Mr. Strehl.

Mike Crawford, Chairman of the Board of Commissioners, Mr. Strehl, and Mr. Garwood discussed Mr. Strehl's attendance at the September 1 meeting of the Frankfort Airport Authority.

5. Antrim County Transportation (ACT) Update

Financial Reports

Al Meacham, ACT Director, presented the following documents for the agenda packets: Revenue Schedule 2016, 2016 Expense Schedule, and Miscellaneous Revenue Fiscal Year 2016. Mr. Meacham noted that ACT's fiscal year runs from October 1 through September 30.

Controlled Substances and Alcohol Misuse Testing Policy

Mr. Meacham said the Federal Transit Administration, after fatal train accidents in different parts of the country, is requiring the same controlled substances policy for all transit operations that receive Federal dollars.

The Committee and Mr. Garwood noted that the policy's statement indicated that the County could, in areas of the policy in bold and underline, require additional provisions.

Ms. Bargy pointed out that the name of ACT's testing provider listed on the title page was First Lab when the drug testing laboratory listing in Appendix B was East Bay Medical. Mr. Meacham said it was his understanding that East Bay Medical sent it to First Lab; he said he would confirm.

Ms. Bargy asked if the proposed policy conflicted with the current union contract. Mr. Garwood said the proposed policy would have to be run past the union. Ms. Bargy noted that other County drug and alcohol policies would need to be revised to be consistent with the ACT policy. Mr. Garwood said the ACT policy is guided by the United States Department of Transportation and is more stringent than the County's general drug and alcohol use policy, adding that the Sheriff's Office and Probate Court have their own drug and alcohol policies.

Ms. Bargy asked about training for identification of drug and alcohol use; Mr. Meacham mentioned a couple of other ACT employees who are provided that type of training on a regular basis.

Ms. Bargy said the proposed policy should come back to the Committee the following month after it was reviewed for possible additions to the bold and underlined portions, after it was sent to the ACT union, and that it be sent to civil counsel if necessary. Mr. Meacham said he would contact the State regarding the likely approval date by the Board of Commissioners. If there were problems with that approval date, Mr. Meacham will contact Mr. Garwood.

6. Sheriff Department Update

Animal Control Report

Sheriff Dan Bean had included the Animal Control Report and photos of the new cat cages in the agenda packets. He distributed copies of a photo of the old cages, which had been made of particleboard (**see attached pg. 9**).

Tower Usage Fee

Sergeant Mike Gank distributed a memo regarding tower usages fees for the State-owned Chestonia tower (**see attached pgs. 10-12**). Sergeant Gank said if the County was adding a repeating antenna there would be no charge; but the simulcast equipment that is being added is considered a non-member piece of equipment. He said the MPSCS towers are 200-500 feet in height and that Antrim County is a member of the Michigan Public Safety Communications System (MPSCS).

It was noted that the annual lease amount of \$5,951.25 for use of the Chestonia tower would have to be included in future 911 budgets. Sergeant Gank said the lease amount for the Mancelona tower is similar. He added that a new structural analysis is necessary because any tower analyzed a number of years ago might have different results from a new analysis given the aging of the structure, constant exposure to the elements, etc. Jessica Spindler, sales representative from Tele-Rad, said a contract with MPSCS for use of the tower would be drafted after an analysis of the tower is completed.

The Committee, Sheriff Bean, Mr. Garwood, and Sergeant Gank discussed the \$500 application fee and the \$6,050.00 implementation fee. It was noted that the fees were part of the simulcast project approved by the Board of Commissioners on April 14, 2016.

It was the consensus of the Committee to move forward with the application and that the budget amendment amounts be approved when more precise numbers are available.

Dispatch Consoles

Sheriff Bean distributed a letter from Jessica Spindler dated August 22 indicating that the existing MCC 5500 consoles, which are ten years old, could be upgraded at a cost of \$15,200 (**see attached pg. 13**). This amount would replace the dispatch computers but would not replace the equipment in the back room. Ms. Spindler said replacing all of the equipment would cost roughly \$200,000. Previously, Tele-Rad had mistakenly informed the 911 Board that the MCC 5500 consoles were no longer being supported.

With the new information from Tele-Rad, Ms. Bary said she would like the issue to go back to the 911 Board for further discussion. She noted that the cost of the service agreement had also not been available at the previous 911 Board meeting (**see attached pg. 14**). The next 911 Board meeting is scheduled for September 7.

Signal Strength

In response to a question from Mr. Wilson about the progress of determining signal strength of the 911 system across Antrim County, Sergeant Gank said he was still working on the Request for Proposals.

7. Sheriff Department Vehicles Personal Use

Ms. Bary said a commissioner had brought up the issue of personal use of sheriff vehicles at the Finance Committee meeting of August 8. Undersheriff Pratt told the Committee that the Sheriff and the Undersheriff were both allowed to take a vehicle home. He said all uniformed officers are subjected to a policy that does not allow them to take the vehicle home after their shift, adding that officers are allowed a lunch break which can include County vehicle use. The Undersheriff noted that he personally supervises 12 officers who have been known to stop at his home for work-related reasons.

8. Emergency Services

Monthly Report

Leslie Meyers, Emergency Services Coordinator, had included a written report in the Committee packets. She was not present at the meeting.

Active Shooter Training

Ms. Meyers had included a memo in the agenda packet regarding the availability of active shooter training, which indicated that trainings should be available in spring/summer of 2017 through the Region 7 Homeland Security Planning Board. The memo also noted that if the County was willing to fund training, that Ms. Meyers could locate a vendor. It was the consensus of the Committee that the 2017 training from Region 7 would be appropriate.

Emergency Management Performance Grant (EMPG) Grant (see attached pgs. 15-17)

Motion by Christian Marcus, seconded by Bob Wilson, to recommend the Board of Commissioners authorize the Board Chairman to execute a grant agreement with the State of Michigan for the fiscal year 2016 Emergency Management Performance Grant.

Motion carried – unanimous.

9. Various Matters

Wages / Health Insurance

Sheriff Bean mentioned the \$1 per hour raise that had recently been awarded to the Barnes Park employees and said he would like the 911 dispatchers to receive a higher wage, especially in light of the upcoming increases in health insurance premiums.

Ms. Bargy said the \$1 an hour raise had been awarded to the lowest paid employees in the County, who do not receive any benefits. The difficulty of the dispatch position was discussed. Sheriff Bean noted the starting wage for a dispatcher was \$14.82; Mr. Garwood said changing that wage would require the reopening of the Deputy/Dispatcher contract. Ms. Bargy said opening one contract would result in the opening of the other contracts.

Mr. Garwood said he was meeting that afternoon with union representatives and a number of employees about the insurance changes; he told the Committee that though a number of employees had mentioned the Board's ability to opt out of the PA 152 requirements, the union contracts state that employees must pay 100% of the difference between the employer caps set by P.A. 152 of 2011 and the cost of health insurance.

Prepaid Inpatient Health Plans – Mental Health Funding

Mr. Garwood told the Committee that a recent article in Crain's Detroit Business noted that the 120-member work group tasked with developing legislative policy recommendations for prepaid inpatient health plans (PHIPs) had submitted a report to the Department of Health and Human Services (DHHS) in July. DHHS will be submitting their recommendations for reforms of distribution of the Medicaid mental health funding to the legislature by January 15, 2017. DHHS expects to complete a draft version of their report in October, which will be available for public comment.

10. Public Comment

None.

The meeting was adjourned at 12:10 p.m.

Background

The Older Americans Act (OAA) of 1965, as amended, enabled the development of a nation-wide aging network that has evolved into a system of federal (U.S. Department of Health and Human Services/Administration for Community Living/Administration on Aging), state (State Units on Aging), regional (Area Agencies on Aging), and local human service organizations with a common goal of helping older adults maintain independence and dignity in their homes and communities.

The OAA and the Older Michiganians Act (OMA) authorize federal and state funding for the development of a comprehensive, coordinated, and cost-effective system of home and community-based services for older adults and family caregivers. This funding is channeled through the various levels of the aging network. State-designated area agencies on aging (AAAs) covering defined regions called planning and service areas (PSAs), administer these funds through agreements and contracts with local organizations that can use the funds to provide services directly to older adults and family caregivers.

The Area Agency on Aging of Northwest Michigan (AAANM) is a private, nonprofit agency designated as an area agency on aging in 1974 by the Michigan Aging and Adult Services Agency (AASA). It is the responsibility of AAANM to assess the needs of older individuals in the ten counties located in Northwest Lower Michigan: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford counties (Region 10) and to fund (or advocate for) services to meet the identified needs.

The mission of AAANM is to serve and advocate for older persons, adults with disabilities, and caregivers...by supporting their independence, dignity and quality of life.

Objective

The purpose of this open and competitive request for proposals (RFP) process is to identify and fund quality providers of services to older individuals.

Older individuals are defined as all persons 60 years of age and over. Services must be targeted to older individuals (unless otherwise allowed under eligibility criteria for a specific program) who are in greatest social and economic need, with particular attention to low-income minority individuals and older individuals residing in rural areas.

Social Need – isolated, living alone, age 75 or over, minority group member, limited-English speaking, etc.

Economic Need – eligible for income assistance programs, self-declared income at or below 125% or the poverty threshold, etc.

Functional Need – handicap (as defined by the Rehabilitation Act of 1973 or the Americans with Disabilities Act), limitations in activities of daily living, mental or physical inability to perform specific tasks, acute and/or chronic health conditions, etc.

Appendix D: AAANM FY 2017-2019 Multi-Year RFP Attachments Checklist

- Submit one set of attachments in a separate folder with this checklist as the first page.
- Attachments do not need to be in a three-ring binder or numbered.
- Place a check mark in the correct column:
 - ✓ = attachment is included
 - N/A = attachment does not pertain to the applicant

ATTACHMENTS	✓	N/A
Identifying Information		
1. Copy of Articles of Corporation		
2. Copy of Certification of Assumed Name (dba)		
3. Agency Brochure		
4. Organizational Chart		
Governance		
1. Organization By-Laws		
2. Code of Ethics / Code of Conduct / Conflict of Interest		
3. Signed Documentation of RFP Approval		
Financial Management		
1. Copy of most recent Audit		
2. Copy of most recent Annual Report		
3. Written Cost Allocation Plan		
4. Written Policy/Procedure for Handling Client Donations/Contributions		
5. Written Policy/Procedure for Cost Sharing		
6. Facility Usage Agreements/Contracts		
7. Copy of Statement used to solicit client donations/ contributions for services for which funding is being requested		
Insurance Coverage (with AAANM listed as Certificate Holder)		
1. Workers' Compensation		
2. General Liability		
3. Commercial Property		
4. Commercial Auto		
5. Fidelity Bond/Employee Dishonesty		
6. Professional Liability/Errors and Omissions		
7. Directors & Officers Liability		
8. Umbrella Liability		
Personnel		
1. Job Descriptions for positions related to services for which funding is being requested (paid and volunteer)		
2. Written Policy/Procedure for Governing the Recruiting, Training and Supervising of Volunteers		
3. Subcontractor Agreements/Contracts (including Restaurant Voucher Providers)		
4. Table of Contents of Personnel Policy/Procedure Manual		
Clients/Participants		
1. Written Policy/Procedure for Prioritizing Clients Waiting to Receive Services		
2. Written Policy/Procedure for Protecting Confidentiality of Participant Information		
3. Written Policy/Procedure for Reporting Abuse/Neglect		
4. Written Policy/Procedure for Client Complaints/Appeals		
5. Written Policy/Procedure for Service Termination		

Appendix E: AAANM FY 2017-2019 Multi-Year RFP Application Checklist

APPLICATION CHECKLIST	✓
1. Submit two (2) copies of completed application, which includes:	
a. Cover Page (with original signature)	
b. Proposed Funding & Units by Service	
c. General Section	
d. All Service Programs	
e. Service Specific Sections (as applicable)	
i. Adult Day Services	
ii. Legal Services	
iii. Kinship Caregiver Support Services	
iv. Nutrition Services (for those applying for Home Delivered and or Congregate Meals funding)	
v. Congregate Meals	
vi. Home Delivered Meals	
f. Budgets	
g. Assurances (with original signatures)	
2. Submit one set of attachments in a separate folder	



General

Subject 1.1.7

Page 1 of 3

Subject: Tower Usage Fee

Date Issued or Revised: May 19, 2014

Date Review: November 30, 2015

1.1.7 Tower Usage Fee

I. Subject and Purpose

This policy establishes the fee structure for installing non-MPSCS member equipment on MPSCS tower and grounds. MPSCS also requires non-member applicants to cover additional expenses such as engineering design(s) and reports, licensing and installation of equipment.

II. Procedures and Guidelines

Non-MPSCS members will be charged the following fees for antenna(s) installation on MPSCS towers.

MPSCS members will be charged the following Fees for secondary communications systems on MPSCS towers.

Application Fee per Location	\$500.00
Implementation Fee	\$6,055.00

The Application Fee has to be paid prior to any MPSCS formal review on the requested project.

The Implementation Fee has to be paid prior to any Tower Site mobilization begins.

Co-Location Project Steps is as follows:

	Client	MPSCS	Co-Location Project Steps
1	X		Client Return Part 1
2		X	MPSCS reviews Part 1 and if approved proceeds
3		X	MPSCS invoices client for Application Fee (\$500)
4		X	MPSCS Receive Application Fee
5	X		Client officially submits Part 2 (formal review)
6		X	MPSCS Formal Review of Project (Part1 and Part 2)
7	X	X	Project Review/Site Walk. Finalize equipment and antenna placement. MPSCS and Client Review Installation, Install Must Comply With MPSCS "Standards of Work"
8	X		Client will submit any additional documentation that is required
9	X		Client Perform Structure Analysis

General

Subject 1.1.7

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Subject: Tower Usage Fee

Date Issued or Revised: May 19, 2014

Date Review: November 30, 2015

10		X	MPSCS approves Structure Analysis
11		X	MPSCS Process Client for Unescorted Site Access (must be completed prior to site construction)
12	X		Client to Send Proof of Insurance for Project
13		X	Once Co-Location license agreement is executed, MPSCS will invoice client for Implementation Fee (\$6,050)
14		X	MPSCS receives Implementation Fee
15		X	MPSCS send notice to begin mobilization and work directly with MPSCS Tower and Field Staff
16		X	MPSCS Generate Acceptance Test Plan (ATP) for Final Inspection
17	X		County and Vendor Resolve Punch List Items
18	X	X	Project Complete

Antenna Cost Matrix:

Antenna Fee Structure	Monthly fee for 1/1/2011 through 12/31/2015	Yearly Fee	Monthly fee for years 1/1/2016 through 12/31/20	Yearly Fee
First Antenna	\$431.25	\$5,175.00	\$495.94	\$5,951.25
Each additional antenna	\$115.00	\$1,380.00	\$132.25	\$1,587.00

The fees allow the non-MPSCS Member to install antennas and construct a shelter to support the new antenna's electronics. The shelter or equipment enclosure must be approved by the MPSCS. All shelter costs will be paid by the applicant. Shelter placement will be determined on a case-by-case basis.

The fees do not cover other expenses necessary for antenna(s) and shelter installation. The applicant agrees to pay for all 3rd party actual costs including (but not limited to) engineering analysis and reviews, licensing reviews and costs, load studies, utility installation and ongoing utility charges and other costs.

The applicant agrees to abide by the standards, and rules for site access according to MPSCS Co-Location Tower Site Access Policy 1.1.10.

Subject: Tower Usage Fee

Date Issued or Revised: May 19, 2014

Date Review: November 30, 2015

The Implementation fee along with the yearly fee covers the following MPSCS services:

- Equipment installation inspections
- Tower registration
- Light Monitoring
- Tower Infrastructure Maintenance

III. Responsible Party

Questions regarding co-location invoiced fees should be directed to the MPSCS at any of the contacts listed below.

The contact information for billing questions is:

Michigan's Public Safety Communications System
ATTN: MPSCS – Billing
4000 Collins Rd.
P.O. Box 30631
Lansing, MI 48909
(517) 336-6240
E-mail: mpscs@michigan.gov

IV. Applicable Forms

Co-location Agreement

This agreement is available at www.michigan.gov/mpscs

V. Termination or Review Date

The Director of MPSCS is responsible for review and update of this policy.

VI. Linkages to Other Relevant Data

(MPSCS Policy 4.1.7)

August 22, 2016

Antrim County Sheriff's Department
207 E. Cayuga St.
Bellaire, MI 49615

Sheriff Bean;

Upon further research, we must apologize as to misspeaking regarding the end of support on the MCC5500 console. The consoles currently operate on a Windows XP operating system that reached its end of support on April 8, 2014 by Microsoft. The MCC5500 is currently supported by Motorola. Due to version numbers and vintage of the console components there are items that will be repaired at best effort. Best effort support refers to repairs being processed as parts are available.

Replacing the console computers and updating the software would total \$15,200. Changing out the PCs is not a simple swap. It requires all console PCs to be changed and the software within to be upgraded. It also requires system components be firmware upgraded. This is a time intensive process that will cause multiple outages in dispatch and no additional feature functionality for the cost spent. Additionally, it does not change the fact that server equipment is circuit based and ten years old and aging. There have been four versions of software that have shipped since the software that is currently in the console computers. The software version in the computers today is version 2.5 and the version of software that ships with the MCC5500 computers today is version 2.71. The Motorola MCC5500 is not a P25 standard console and is not type accepted on the MPSCS.

The MCC7500 is currently the only console on the market to provide wireline connectivity to the MPSCS. The current consoles do not have priority on the system. They are acting just like a field mobile radio and are competing with the radio traffic of other users. While law enforcement has emergency buttons on their radios, dispatch does not have the ability to monitor the press of an emergency button. In its current configuration dispatch does not have the ability to see the radio ID. If there is an officer in trouble and dispatch is not able to tell who they are, there is no way of getting the information electronically and sending assistance to the officer in need. This is a major officer safety issue.

For interoperability and storm planning, the MCC7500 templates from dispatch can be loaded at another MCC7500 consoles outside of the county such as Grand Traverse, Otsego and CCE. This list will include Roscommon and Leelanau in the near future. This would allow dispatchers to relocate for an evacuation or another county to provide seamless assistance. Special event channels can be added on the fly by the MPSCS that enable interoperability among agencies both locally and across the state.

The current promotion from Motorola that expires on 9/20/16 includes 2 years 0% interest and deferred payments. This can be leveraged in different way to suit the needs of each county. For example, one county may choose to maintain their fund balance and accrue interest for 23 months, then payoff the lease in full without paying any more than the original proposed amount. Another county may choose a 5 year lease to spread the payments out. They could not pay anything for the 2 years, then resume with annual payments. Or they could make payments in year one to reduce the amount of interest paid over the term of the lease purchase. No matter the option chosen, at the end of the lease term the county would own the equipment.

Sincerely,

Jessica Spindler
Sales Consultant
Tele-Rad, Inc.

Bean, Daniel

From: Jessica Spindler <jessica_spindler@tele-rad.com>
Sent: Tuesday, August 16, 2016 9:55 AM
To: Bean, Daniel; Gank, Michael
Attachments: CSA_LeasePurchase.doc; Lease-PurchaseTsCsSAMPLE.doc

Here is what I was able to come up with for service pricing. I am also attaching the lease documents for your review. Please let me know if you have any questions.

Here's the estimate for the upcoming Antrim project based on the current scope. This should remain separate from the Lease-Purchase. If they insist that mx be added to the lease-purchase then they cannot take advantage of the 3% multi-year discount. They pay annually on both anyway so there's no reason to add the mx to the lease-purchase.

Year 1 \$0 (warranty)
Year 2 \$21,246.37
Year 3 \$22,308.69
Year 4 \$23,424.13
Year 5 \$24,595.33
Year 6 \$25,825.10

5 Year agreement savings of 3% (\$3,521.98)

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Jessica Spindler

Tele-Rad Sales Consultant

c: 231-740-2104 | e: jessica_spindler@tele-rad.com



Michigan State Police Emergency Management and Homeland Security Division				Grant Agreement	
FEDERAL AWARD IDENTIFICATION					
SUBRECIPIENT NAME County of Antrim		GRANT NAME Emergency Management Performance Grant		CFDA NUMBER 97.042	
SUBRECIPIENT IRS/VENDOR NUMBER 38-6000098		FEDERAL AWARD IDENTIFICATION NUMBER (FAIN) EMC-2016-EP-00001-S01		FEDERAL AWARD DATE 5/31/2016	
SUBRECIPIENT DUNS NUMBER 020885364		SUBAWARD PERFORMANCE PERIOD FROM 10/1/2015 TO 9/30/2016			
RESEARCH & DEVELOPMENT N/A		Funding		Total	
		Federal Funds Obligated by this Action		\$15,842.00	
INDIRECT COST RATE None on file		Total Federal Funds Obligated to Subrecipient		\$15,842.00	
		Total Amount of Federal Award		\$9,031,286.00	
FEDERAL AWARD PROJECT DESCRIPTION 2016 Emergency Management Performance Grant					
DETAILS The 2016 EMPG allocation is 35.6931% of the Subrecipient's emergency program manager's salary and fringe benefits. The FY 2016 EMPG program has a 50% cost match (cash or in-kind) requirement.					
FEDERAL AWARDOING AGENCY Federal Emergency Management Agency Grant Operations 245 Murray Lane – Building 410, SW Washington DC 20528-7000			PASS-THROUGH ENTITY (RECIPIENT) NAME Michigan State Police Emergency Management and Homeland Security Division PO Box 30634 Lansing, MI 48909		

State of Michigan

FY 2016 Emergency Management Performance Grant Grant Agreement

October 1, 2015 to September 30, 2016

CFDA Number: 97.042 Grant Number: EMC-2016-EP-00001
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This Fiscal Year (FY) 2016 Emergency Management Performance Grants (EMPG) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (hereinafter called the Recipient), and the

COUNTY OF ANTRIM
(hereinafter called the Subrecipient)

I. Purpose

The purpose of this grant agreement is to provide federal pass-through funds to the Subrecipient for the development and maintenance of an emergency management program capable of protecting life, property, and vital infrastructure in times of disaster or emergency.

The FY 2016 EMPG program plays an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The objective of the NPS is to facilitate an integrated, all-of-nation/whole community, risk driven, capabilities-based approach to preparedness.

In support of the National Preparedness Goal, the FY 2016 EMPG program supports a comprehensive, all-hazard emergency preparedness system to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas.

For more information on NPS, federally designated priorities, and the FY 2016 EMPG objectives, as well as guidance on allowable costs and program activities, please refer to the FY 2016 EMPG Notice of Funding Opportunity (NOFO) located at <http://www.fema.gov/grants>.

II. Statutory Authority

Funding for the FY 2016 EMPG is authorized by Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 et seq.).

Appropriation authority is provided by the *Department of Homeland Security Appropriations Act, 2016*, (Pub. L. No. 114-113).

The Subrecipient agrees to comply with all EMPG program requirements in accordance with the federal FY 2016 EMPG NOFO; the *Michigan Emergency Management Act*, Act 390, P.A. of 1976, as amended at <http://www.legislature.mi.gov/doc.aspx?mcl-Act-390-of-1976>; and the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.) located at <http://www.fema.gov/robert-t-stafford-disaster-relief-and-emergency-assistance-act-public-law-93-288-amended>.

The Subrecipient shall also comply with the most recent version of:

- A. 2 CFR, Part 200 of the Code of Federal Regulations (CFR), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>.
- B. 44 CFR, Part 10, *Environmental Considerations*.

Health & Public Safety Committee minute attachments - 8/23/16

XV. Official Certification

For the Subrecipient

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subrecipient agrees to complete all requirements specified in this grant agreement.

Subrecipient Name

Subrecipient's DUNS Number

For the Chief Elected Official

Printed Name

Title

Signature

Date

For the Local Emergency Program Manager

Printed Name

Title

Signature

Date

For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)

Chris A. Kelenske, Captain

Printed Name

Deputy State Director of Emergency
Management and Homeland Security

Title

Chris A. Kelenske

Signature

June 20, 2016

Date