

Health and Public Safety Committee

Christian Marcus

Karen Bargy, Chair

Bob Wilson

Minutes - May 24, 2016

Members present: Karen Bargy and Christian Marcus
Members absent: Bob Wilson
Others present: Pete Garwood

1. The meeting was called to order at 9:00 a.m. by Chair Karen Bargy.

2. Public Comment

None.

3. Prescription Drug and Opiate Abuse

Robin Sommer, a member of the Prosecutor's support staff, addressed the Committee on the issue of drug abuse and, in particular, opiate abuse. Ms. Sommer indicated a Narcan policy would be helpful in the County. Narcan is an antidote that can be administered in the case of an opiate overdose (many prescription drugs are included). In some counties the law enforcement officers are equipped with the antidote. Undersheriff Dean Pratt informed the Committee the road deputies in the Sheriff Department are currently going through the training.

Ms. Sommer discussed a number of potential programs that could be implemented. Ms. Sommer informed the Committee of a rally that will be held at the State capital. She also brought up the fact that Antrim County does not have a treatment center. She informed the Committee that a Narcotics Anonymous has started in Central Lake.

The Committee shared strategies with Ms. Sommer to further the effort to address the problem.

4. Commission on Aging (COA)

Financial Reports

Judy Parliament, COA Director, included financial reports in the agenda packets. Ms. Parliament identified a couple of mistakes on the financial report that she is working with Deb Haydell, Finance Director, to fix.

Direct Care Professional Training

Ms. Parliament requested approval of an agreement with Community Services Network of Michigan for staff training services (**attached pgs. 4-6**).

Motion by Christian Marcus, seconded by Karen Bargy, to recommend the Board of Commissioners authorize the Chairman to sign a Memorandum of Agreement with Community Services Network of Michigan to provide training services for the Commission on Aging at a total cost of \$4,695 to be effective for one year after signing.

Motion carried – unanimous.

5. Airport Update

Financial Reports

John Strehl, Airport Manager, presented the Airport's financial reports in the agenda packets. Mr. Strehl indicated things are hopping at the airport. He now has a waiting line for hangars.

6. Antrim County Transportation (ACT) Update

Financial Reports

Al Meacham, ACT Director, presented the following documents for the agenda packets: 2016 Expense Schedule, Revenue Schedule 2016, and Miscellaneous Revenue Fiscal Year 2016.

Ms. Bargy asked Mr. Meacham about his thoughts on the request for a generator to run the fuel pumps at ACT. Mr. Meacham indicated he would be in favor of such a proposal.

7. Sheriff Department Update

Animal Control Report

Sheriff Dan Bean had included the April Animal Control Report in the Committee's agenda packets.

Vehicle Capital Outlay

Motion by Christian Marcus, seconded by Karen Bargy, to recommend the Board of Commissioners authorize the Sheriff to purchase a new pursuit patrol vehicle (Ford Police Interceptor Utility Vehicle) and a new detective car (Ford Taurus) along with the necessary equipment and graphic detailing at a cost of \$54,556.26 to be paid for out of the Sheriff Office capital outlay #101000-901-980.301. Motion carried – unanimous.

Sheriff Bean indicated he would like to use the remaining dollars in the capital outlay to lease a new pickup truck to replace the current recreational vehicle. However, after research and discussion it was determined that the leasing of a new pickup truck for the recreation program could not happen any sooner than 2017. Sheriff Bean will include the proposal in his 2017 budget request for the Sheriff Office.

8. Emergency Services

Monthly Report

Leslie Meyers, Emergency Services Coordinator, had included a written report in the Committee packets.

ACT Generator Request

The Committee reviewed a request from Leslie Meyers, Emergency Services Coordinator, for approval to wire the ACT fuel farm to operate off a generator during a power outage. The cost was \$767.00 which would pay only for the wiring. The proposal contemplated using the mobile generator to run the fuel farm. After much discussion it was determined to take no action at this time. Various proposals were discussed, including the possibility that the Transportation Director include the wiring (along with a new generator) as a project to be paid for with federal funding, if possible.

9. Various Matters

Mike Crawford, Chairman of the Board of Commissioners, informed the Committee that he has heard from a citizen who needed to get a water sample taken by the Health Department for a business, but was told that the sanitarian is on vacation for ten days and nothing can be done until she gets back. He had also heard from another citizen who was told he cannot build on his lake front lot without installing an offsite septic system, while he had previously been told an onsite septic system would be allowed. These experiences were relayed to Ms. Bargy who sits on the Health Department Board.

Christian Marcus asked about the best method for getting information into the Antrim County Board of Commissioners and the other important community agencies on the Stepping Up Program. Stepping Up is a program which includes training of, and coordination between jail administrators, behavioral health administrators, law enforcement officials, elected officials, psychiatrists, and other stakeholders seeking to guide the development of a system-level plan to reduce the number of people with mental illnesses in the jails. He also thought the program could be helpful with the prescription drug and opiate addiction issue.

The Administration Office will look into the program and will contact individuals from Wayne County who are currently using the program and bring back information for next month's meeting.

10. Public Comment

None

The meeting was adjourned at 11:30 a.m.

DRAFT



Memorandum of Agreement

THIS AGREEMENT is made between **COMMUNITY SERVICES NETWORK OF MICHIGAN, (CSN)**, a Michigan Non-Profit corporation, with its principal place of business at 1615 Park Drive, Traverse City, Michigan 49686, and Antrim County on behalf of the Antrim County Commission on Aging, (Organization), with a principal place of business at 308 E. Cayuga, Bellaire, MI 49615. The agreement is related to the implementation of the Annual Subscription for training and consultation.

Community Services Network will provide:

1. An annual assessment of training for the agency with recommendations.
2. A training plan for the year.
3. Promotion of the organization on CSN website
4. Twenty credits of training and consultation as determined in the training plan.

Each credit can be used for

- One hour of training
- One consultation session
- Eight registrations for a community-based two hour class

Your Organization will provide:

1. Information required to complete a training assessment.
2. Input and approval of the annual training plan.
3. A contact person designated to work with CSN Consultants.
4. This organization agrees to pay CSN:
 - A total of \$4,695 due at the implementation of the annual subscription
 - Quarterly payments of \$1,197.00 which will be due on the following dates:

The parties agree:

- The minimum number of attendees at the training program is five. The maximum number of attendees will depend on the location of the training.
- The parties agree that training programs may be rescheduled due to circumstances such as weather or other challenges. A minimum of one week notice will be given. The class will be rescheduled within 14 days of the notice of cancellation.
- Classes are available Monday thru Friday during business hours. Classes may be scheduled for evenings and weekends at the request of the Organization.
- Classes will provided at a location convenient for the Organization. CSN will assist in finding locations for training if requested.

Community Services Network /Date

Organization/Date

OUR MISSION

Direct Care Professional Training is a program of the Community Services Network, a non-profit organization based in Northern Michigan. The mission of Community Services Network is to offer educational opportunities to empower persons who provide care to others, by increasing their knowledge and enhancing their skills.



**SUPPORTED BY A GRANT
FROM ROTARY CHARITIES!**

WHO WE ARE

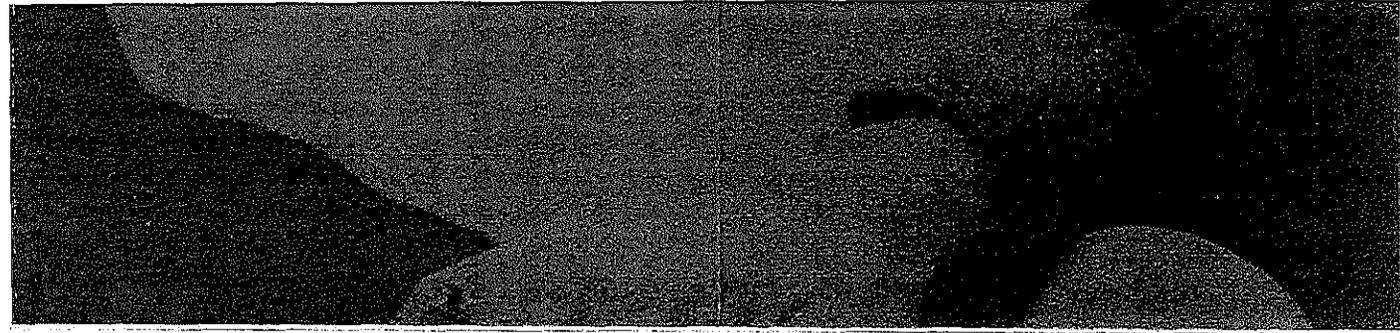
We are a team of professionally trained and certified healthcare professionals with a passion for direct care, home care and helping people that need extra assistance.

Our trainers have extensive experience in long term care, aging and dementia. All training programs are tailored to the needs of the employer and staff. Programs are very interactive, honoring adult learning principles.

LEARN MORE!

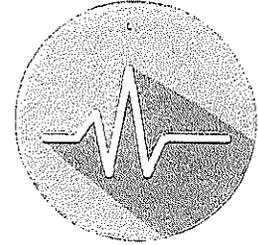
www.DirectCareProfessionalTraining.org

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CONTACT US

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DIRECT CARE
PROFESSIONAL TRAINING

ABOUT US & ANNUAL SUBSCRIPTION



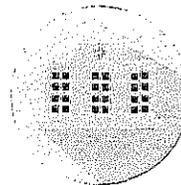
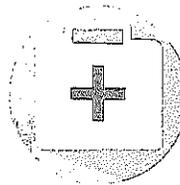
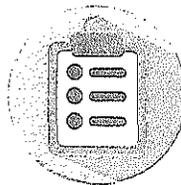
"I LEARNED TO BECOME MORE CREATIVE WITH CARE AND TASKS WHEN ASSISTING SOMEONE WITH DEMENTIA."

-Former Client

ANNUAL SUBSCRIPTION

Benefits & Features:

- Annual training assessment and training plan
- Consistent, predictable price that can be budgeted annually
- CSN will promote those organizations who participate in education and invest in staff training with name posted on our website and link to client websites and job offerings
- Ability to use credits to conduct training programs from a menu of topics that are delivered when and where they want it
- Staff retention and increased satisfaction saving money on recruitment and training
- Enhanced staff confidence in providing knowledgeable care for persons with chronic conditions
- Train the Trainer programs and mentoring, support for in house trainings
- Special classes for supervisors on coaching staff and enhancing their own training programs
- Access to quality training materials through a resource library



Cost to Employer:

- \$4,788 for 20 training or consultation credits if paid quarterly
- \$4,695 if paid for full year

Each Credit Can Be Used For:

- 1 hour of training
- 1 consultation session
- 8 registrations for A la Carte classes

Consultation Services:

- Providing on-site training and problem solving for challenging situations
- Complete review of situation
- Home visit with demonstrations
- Special handouts for chronic conditions
- Recommendations

Public Safety Committee minutes attachments - 5/24/16

- Transitional planning

OUR CLASSES Page 6

We custom-tailor classes to meet your specific needs

Dementia Plus Series

- Types of dementia and brain changes
- Communication
- Challenging behaviors
- Problem solving
- Personal care
- Bathing, dressing and mealtime
- Pain
- Music

Body Mechanics

- Back safety
- Mechanical lifts
- Skills and techniques for safe transfers

Professional Issues & Healthy Boundaries

- Expectations
- Healthy boundaries
- Challenging situations

Understanding the Family Journey

- Family dynamics and communication
- Interacting with families
- Boundary issues

Chronic Disease Series

- Heart • Diabetes
- Lung • Arthritis
- Stroke

Stress & Time Management

- Physical and emotional signs of stress
- Time management
- Self care
- Handling stress

Home Skills

- Cleaning the homes of older adults
- Meal planning and shopping
- Food safety and meal preparation

Pain

- Types of pain
- Why pain is untreated
- How to recognize pain
- Comfort measures

End of Life Issues for Direct Care Workers

- Signs that a person is nearing the end of life
- Working with family
- Role of hospice
- Dealing with loss

Hands On for Confidence

- Baths, showers and peri care
- Assisting a person
- Hair, skin, nail, foot care
- Catheter care

Elder Abuse

- Types of abuse
- When abuse is suspected
- Financial exploitation
- The role of the worker

Skills for Supervisors

- Communication skills
- Coaching
- Adult learning

Learn more at www.directcareprofessionaltraining.org.