

FINANCE COMMITTEE

Jerroll Drenth

Laura Stanek, Chairman

Larry Bargy

Monday, January 5, 2009

Present: Laura Stanek and Jerroll Drenth

Absent: Larry Bargy

Also present: Laura Sexton and Jack White

The meeting came to order at 9:00 a.m. in Room 120A of the County Building.

1. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the claims and accounts totaling \$276,734.29 be approved and paid. All voted yes.

County Clerk Laurie Sexton informed that one of her employees, Darlene Sexton, will be retiring as of February 6, 2009.

2. **It was moved by Drenth, seconded by Stanek** it be recommended to the Board of Commissioners the funds for the soon to be vacant position in the County Clerk's be released and the hiring process begin. All voted yes.

Bob Massey, Construction Code Enforcement Department, reviewed the possible adjustments to personnel to solve the budget problems: 1) layoff of one Building Inspector/Plan Reviewer 2) layoff of one Mechanical Inspector/Plan Reviewer 3) reduce one electrical inspector to part time.

3. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the following changes in personnel in the Construction Code Enforcement Department be made:
 1. Lay off one Building Inspector/Building Plan Reviewer
 2. Lay off one Mechanical Inspector/Mechanical Plan Reviewer
 3. Reduce the hours of one Electrical Inspector to 30 hours per week

all changes to be effective January 19, 2009.

There was discussion on the necessary replacement of tires on two of the Construction Code Enforcement trucks.

Charles Koop suggested the Finance Committee request a Closed Meeting at the upcoming Organizational Meeting to discuss pending litigation. The Committee agreed.

Sheriff Dan Bean and Lou Basso requested purchase of some capital outlay items which were budgeted in 2008 but not purchased. Sheriff Bean was requested to return with estimates on the furniture.

Sheriff Bean reported that the former Sheriff had not returned his assigned county cell phone and inquired about his department's liability for the phone. He was requested to cancel the cell phone and acquire a different one for his own use.

Sheriff Bean also presented personnel changes he would like to make in the department.

The meeting adjourned temporarily at 11:00 so the members could attend the Organizational Meeting.

The meeting reconvened at 1:25 p.m.

Sheriff Bean requested purchase of the Snowmobile Trailer as budgeted in the 2009 Snowmobile budget.

It was moved by Drenth, seconded by Stanek the Sheriff purchase a Snowmobile Trailer for up to \$2,500 as budgeted in the 2009 Snowmobile budget. All voted yes.

The Sheriff talked about the formulation of a five-year plan for his department including replacement of patrol cars. He mentioned that there would be a vehicle inventory at the Sheriff Department on Friday, January 9 and all vehicles would be present in the Sheriff Department/Jail vicinity.

Sheriff Bean presented a bill for \$102,186.54 for lease of radio equipment.

It was moved by Drenth, seconded by Stanek the invoice from Motorola for \$102,186.54 for lease of radio equipment be added to the list of claims and accounts. All voted yes.

There was discussion on a tax bill that was sent to the wrong address and the property owner is requesting reimbursement of the interest and fees. It was decided the request for reimbursement be refused.

The meeting adjourned at 2:15 p.m.

FINANCE COMMITTEE

Jerroll Drenth

Laura Stanek, Chairman

Larry Bargy

Monday, February 09, 2009

Present: Laura Stanek and Larry Bargy

Absent: Jerroll Drenth

Also present: Laura Sexton and Jack White

The meeting came to order at 9:00 a.m. in Room 120A, 1st floor of the County Building.

Public Comment: Ed Martel informed about Governor Granholm's request to turn wetlands regulations back to the Federal Government and the consequences of such actions.

1. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the claims and accounts totaling \$310,710.28 be approved and paid. All voted yes.

Valerie Craft presented the following requests for computer purchases all of which are budgeted for 2009:

County Clerk	4 computers at \$1,165.17 each	
	\$4,660.68	
MSU Extension	2 computers at \$1,165.17 each	
	2,330.34	
Coordinator/Planner	Laptop	1,257.54

It was moved by Bargy, seconded by Stanek that the above named computer purchases be approved. All voted yes.

The County Clerk presented the quotes for purchase of 2 large chairs and a printer for the Jail. The low quote for the Chairs is \$389.00 each (Staples Business Advantage) and the low quote for the printer is \$99.99 (Best Buy Store).

It was moved by Bargy, seconded by Stanek that the Chairs for the Jail be purchased from Staples Business Advantage at a cost of \$389.00 each and the printer be purchased from the Best Buy Store for \$99.99. All voted yes.

John Strehl gave information on the Airport 2009 budget. He reported that the estimated revenues for 2009 were probably high. He will report quarterly to the Finance Committee on the status of his budget.

Dee Miller, on behalf of Stan Moore, presented a request for purchase of an office chair for MSU Extension for \$349.00. The purchase is budgeted for 2009.

It was moved by Bargy, seconded by Stanek an Office Chair be purchased for MSU

Extension for \$349.00. All voted yes.

Prosecutor Charles Koop informed the Committee that it will be necessary to hire a Special Prosecutor if there are any incidents which come to court involving Officer Trish Pratt and requested extra money be included in the budget for this. It was decided to defer any decision on this until such incident should occur.

Steve Bratschi (911) reported that the hard drive of the CAD computer was gone and requested a new computer and accessories be purchased from Wireless at a cost of \$1,527.00.

It was moved by Bargy, seconded by Stanek a CAD computer be purchased for 911 at a cost of \$1,527.00. All voted yes.

Sheridan Rhoads requested at local match for 2010 of \$166,000 which is an increase of \$43,500 over 2009.

2. **It was moved by Bargy, seconded by Stanek** it be recommended to the Board of Commissioners the Chairman be authorized to sign the Resolution of Intent for Dial-a-Ride proposing the estimated federal funds, state funds, fare box, and local funds for 2010 with the estimated local funds being \$166,000. All voted yes.
3. **It was moved by Bargy, seconded by Stanek**, that, on recommendation of the Administration Committee, the contract for Trimble Consulting be renewed at a cost of \$12,000. All voted yes.
4. **It was moved by Bargy, seconded by Stanek** it be recommended to the Board of Commissioners the Sheriff Department budget be increased by \$1,000 for training new personnel in the Sheriff Department Administration office. All voted yes.

It was moved by Bargy, seconded by Stanek the budget of the Parks and Recreation Advisory Board be increased from \$500 to \$1000. All voted yes.

Sheriff Dan Bean and Emergency Services Carl Goeman presented a request for purchase of 800 MHz radios through a Homeland Security Grant.

5. **It was moved by Bargy, seconded by Stanek** it be recommended to the Board of Commissioners 800 MHz radios be purchased through a Homeland Security Grant at a total cost of up to \$46,785, local match to be \$9,000 to be provided through the Grant Match Fund. All voted yes.

The meeting adjourned at 1:00 pm

FINANCE COMMITTEE		
Jerrold Drenth	Laura Stanek, Chairman	Larry Bargy

Monday, March 09, 2009

Present: Laura Stanek and Larry Bargy

Absent: Jerrold Drenth

Also present: Laura Sexton and Jack White

The meeting came to order at 9:00 a.m. in Room 120A, 1st floor of the Antrim County Building.

1. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners the claims and accounts totaling \$ 128,279.75 be approved and paid. All voted yes.
2. **It was moved by Bargy, seconded by Stanek** it be recommended to the Board of Commissioners the County Clerk's 2009 expenditure budget be increased by \$3,000 to cover the costs of purchasing Circuit Court case binders and "Do It Yourself" Divorce Books and the revenue budget be increased by \$1,000 for sale of Divorce Books. All voted yes.

It was moved by Bargy, seconded by Stanek that, on recommendation from the Parks and Lands Committee, \$295 be paid from the Advertising budget for an advertisement on the Michigan Maps Online tourist map. All voted yes.

It was moved by Bargy, seconded by Stanek, that, if approved by the Board of Commissioners, the payment to Temperature Control, Inc for \$1,720 to replace a Venturi style (air velocity control) box with a new VAV box in one of the Courtrooms be made from the building maintenance line item of the '05 Courthouse budget. All voted yes.

Valerie Craft (I.T. Dept.) presented the quote from NetTech for maintenance of the total computer/phone/etc. system; total cost \$28,664.22

3. **It was moved by Bargy, seconded by Stanek** it be recommended to the Board of Commissioners the budget of the Computer Department be increased by \$28,700 for payment to NetTech for a maintenance agreement. All voted yes.

It was moved by Stanek, seconded by Bargy the following computer equipment be purchased as budgeted for 2009 as budgeted: Laptop computer for Sheriff Detectives - \$1,265; Color Printer for Animal Control - \$354. All voted yes.

Sheriff Dan Bean requested purchase of a Commercial Washer at the Jail for \$5,375 to replace the broken one.

4. **It was moved by Stanek, seconded by Bargy,** it be recommended to the Board of Commissioners the Sheriff purchase a commercial washer for the Jail for approximately \$5,400 pending submission of two additional quotes. All voted yes.

Sheriff Bean also presented quotes for a Secondary Road vehicle as follows: Dodge Charger – approximately \$22,000; Ford Crown Victoria – approximately \$20,291; with the addition of an in-car digital camera for \$6,400 (Michigan Municipal Risk will pick up \$2,500 of this cost). This was an unbudgeted request.

5. **It was moved by Stanek, seconded by Bargy** it be recommended to the Board of Commissioners that one of the current Sheriff vehicles be replaced with a Ford Crown Victoria for Secondary Roads at a cost of approximately \$20,291 with the addition of an in-car digital camera for \$6,400. All voted yes.
6. **It was moved by Bargy, seconded by Stanek,** it be recommended to the Board of Commissioners, that replacement hand guns be purchased for the Corrections Officers at a cost of \$8,000 as budgeted for 2009. All voted yes.

John Strehl presented plans for re-doing the west entrance of the Airport terminal to be paid for from the Capital Projects Fund.

7. **It was moved by Stanek, seconded by Bargy,** it be recommended to the Board of Commissioners, the Airport foyer/door replacement project be continued at a cost not to exceed \$7,500 as budgeted. All voted yes.

Mark Randolph presented information about the proposed acquisition of the Davis and Johnson properties for Grass River Natural Area. The Johnson property has a portion of Cold Creek and the “trout farm” consisting of approximately 235 acres. The Davis property contains 191 acres including frontage on Lake of the Woods. Mr Randolph requested approval to present a grant application to acquire these properties. He indicated several options for local match. There was also agreement the grant application would be re-addressed in November.

8. **It was moved by Bargy, seconded by Stanek,** it be recommended to the Board of Commissioners the mileage rate be lowered to coincide with the Federal mileage rate. All voted yes.

The meeting adjourned at 11:45 a.m.

FINANCE COMMITTEE		
Jerrold Drenth	Laura Stanek, Chairman	Larry Bargy

Monday, April 6, 2009

Present: Laura Stanek, Jerrold Drenth and Larry Bargy

Absent: None

Also present: Laura Sexton and Jack White

The meeting came to order at 9:00 a.m. in Room 120A, 1st floor of the Antrim County Building.

1. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the claims and accounts totaling \$302,363.98 be approved and paid. All voted yes.
2. **It was moved by Drenth, seconded by Bargy**, it be recommended to the Board of Commissioners \$436,840, that the 2009 designated spending amount from the Revenue Sharing Reserve Fund be transferred from that fund to Fund #516, Tax Payment Funds. All voted yes.

Charles Koop presented information on the Star Injection Well law suit. There was discussion on the attorney costs. Mr. Koop was requested to have Attorney, Ms. Topp, talk to the full Board about this matter.

3. **It was moved by Bargy, seconded by Drenth**, it be recommended to the Board of Commissioners that \$10,000 be transferred from the General Fund (Contingencies) to Fund #217, Prosecuting Attorney Legal Fund, for pursuit of an on-going criminal investigation. All voted yes.

Sheriff Dan Bean informed that a Corrections Officer was retiring and requested replacement of that individual. He also requested purchase of a boat motor as budgeted and life jackets for marine officers, also as budgeted.

4. **It was moved by Bargy, seconded by Drenth**, it be recommended to the Board of Commissioners a Boat Motor be purchased for the Marine Department for \$7,849.00 as budgeted. All voted yes.

It was moved by Drenth, seconded by Bargy that life jackets be purchased for Marine Officers for \$1,074.00 as budgeted. All voted yes.

Sheriff Bean reported he would be buying a large quantity of ammunition for range qualifying purposes. He also explained the details of a grant for which he would like to apply for cleaning up the shooting range.

5. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of

Commissioners the Sheriff apply to the EPA for a grant which would provide funds for making the County shooting range compliant for Lead and Powder: grant amount to be approximately \$100,000 with the county providing 3% (approximately \$3,000) from the Grant Match Fund. All voted yes.

Mr. Bean also indicated he would be proceeding with providing forensic computer software with the appropriate user training as budgeted for 2009.

Register of Deeds Patty Niepoth requested purchase of a chair as budgeted. She indicated the chair would exceed the budgeted amount; the excess to be paid from her regular budgeted funds.

It was moved by Drenth, seconded by Bargy the Register of Deeds purchase a chair with the excess cost to be transferred from the Register of Deeds to the Capital Outlay budget. All voted yes.

Sherry Comben requested purchase of a "folder/stuffer" and presented 3 quotes.

6. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners a Secap SI 3500 Folder/Inserter/Sealer be purchased for the County Treasurer with money from the Tax Payment Funds. All voted yes.

Peter Garwood informed that Committee that the Buildings and Grounds Committee had approved repair of the current generator at the County Building at a cost of \$2,144 and cleaning, adjusting, and maintenance of the clock in the 1905 Courthouse clock tower at a cost not to exceed \$1,500. He also informed that exterior repairs would be made to the Courthouse at a cost not to exceed \$2,500. All expenses for these projects will be paid from current budgets.

7. **It was moved by Bargy, seconded by Drenth** that, at the recommendation of the Buildings and Grounds Committee, it be recommended to the Board of Commissioners that installation of a keypad lock on the Prosecuting Attorney file room door at a cost of \$1,750.00 be approved. All voted yes.

The meeting adjourned at 12:15 p.m.

FINANCE COMMITTEE		
Jerrold Drenth	Laura Stanek, Chairman	Larry Bargy

Monday, May 11, 2009

Present: Laura Stanek, Jerrold Drenth and Larry Bargy

Absent: None

Also present: Laura Sexton and Jack White

The meeting convened in Room 120 at 9:00 a.m.

1. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners the Claims and Accounts totaling \$248,111.19 be approved and paid. All voted yes.

Airport Manager John Strehl requested purchase of a 14' Rotary Mower and presented a quote for either a New 14' Rotary Mower for 420,572.00 or a Demo 14' Rotary Mower for \$14,200.00 with a 30-day warranty.

2. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the purchase of the Demo 14' Rotary Mower at a cost of \$14,100.00 be approved with \$10,000 being paid from Capital Outlay in the Airport Fund and the remaining \$1,200 being transferred from Contingencies in the General Fund to Capital Outlay in the Airport Fund. All voted yes.

Peter Garwood informed the Committee that the COA-Employee Reclassification request was not on the agenda for Administration Committee and requested in put on this matter.

3. **It was moved by Drenth, seconded by Bargy** that the COA Employee Reclassification request will be reviewed in one year and the Administration Committee review and make recommendations at that time. All voted yes.

Parks Manager Eileen Wallick requested purchase of EWF (engineered wood fiber) and presented 3 quotes.

4. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners that the quote from Brink Wood Products Inc. for \$1,984.00 for purchase of 106 yards of engineered wood fiber for Barnes Park be accepted. All voted yes.

Register of Deeds Patty Niepoth requested the purchase of shelving for her vault and presented 1 quote.

5. **It was moved by Drenth, seconded by Stanek** it be recommended to the Board of Commissioners that the purchase of a shelving unit for the vault in the Register of

Deed office at a cost of \$3,704.78 be approved. All voted yes.

Meetings for the 2010 budget will be set in June.

6. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners that the Antrim County millage be set at 5.400 for the 2009 tax collection. All voted yes.

Mr. Drenth reported the Buildings and Grounds Committee received an estimate from Springfield Construction Company for the replacement of roof for the Storage/Maintenance Garage totaling \$22,800.00. This will need to be budgeted in the 2010 budget.

Mr. Bargy reported that the Health and Public Safety Committee received an estimate for additional fencing for a dog run at the Animal Shelter.

7. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners the purchase of additional fencing for a dog run at the Animal Shelter be approved to be paid from Fund #235, Animal Control Donations Fund. All voted yes.

The meeting adjourned at 11:15 a.m.

FINANCE COMMITTEE

Jerroll Drenth

Laura Stanek, Chairman

Larry Bargy

Monday, June 8, 2009

Present: Laura Stanek, Jerroll Drenth and Larry Bargy
Absent: None
Also present: Jack White and Danell Doucette (for the County Clerk)

The meeting convened at 9:00 a.m. in Room 120 of the County Building.

1. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the claims and accounts totaling \$392,109.62 be approved and paid. All voted yes.

Peter Garwood, Coordinator/Planner, and Sue Reck and Bob Peterson from the Solid Waste and Recycling Committee presented information about County-wide Recycling matters and a memo regarding the Urban Cooperation Act of 1967.

Mark Randolph presented a Memorandum of Understanding between Antrim County and Grass River Natural Area Inc. for management of the Grass River Natural Area.

2. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners the Memorandum of Understanding between Antrim County and Grass River Natural Area, Inc. be approved. All voted yes.

Prosecuting Attorney Charles Koop updated the Committee on the Alba Injection Well matter.

Equalization Director Robert Englebrecht requested using the money originally budgeted for a work station to purchase a printer.

It was moved by Drenth, seconded by Bargy the Equalization Director purchase a printer from CDW for \$1,262.83 using money budgeted for Capital Outlay for 2009. All voted yes.

Airport Director John Strehl presented a graph showing the 5-year total sales for the Airport.

Peter Garwood and Carl Goeman requested purchase of equipment from Homeland Security funds.

3. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the purchase of 2 HP ScanJet N9120 Document Flatbed Scanners, 1 HP LJ9500 MFP Copier/Scanner/Fax/Printer, 1 Laptop Docking Station, and 2 Monitors be purchased with Homeland Security Grant funds for the Administrative office, County

Treasurer, Coordinator/Planner, and County Clerk. All voted yes.

Carl Goeman requested purchase of an 800 MHz radio.

It was moved by Bargy, seconded by Drenth an 800 MHz radio be purchased for Emergency Services from the money budgeted on February 2, 2009 for this purchase. All voted yes.

Undersheriff Dean Pratt requested purchase of 16 Digital Cameras and batteries for the Sheriff Department.

4. **It was moved by Drenth, seconded by Stanek** it be recommended to the Board of Commissioners that the Sheriff Capital budget be increased by \$3,232.00 for the purchase of 16 Digital Camera's and recharging batteries. All voted yes.
5. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners the County Building budget be increased by \$2,732 for duct work on the 2nd floor of the County Building. All voted yes.

It was moved by Drenth, seconded by Bargy a combination lock be installed on the MDF door for \$800 to be paid from the Information Technology Department budget. All voted yes.

2009 Budget meeting dates:

August 17, 2009	9:00 a.m.
September 17, 2009	9:00 a.m.
September 22, 2009	9:00 a.m. (if needed)

There was discussion on the proposed 2010 millage which will be collected in July of 2009. Jack White excused himself from the meeting. Commissioner Mike Crawford joined the meeting and offered input on the millage decision. Commissioner Crawford left and Commissioner White rejoined the meeting.

6. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the motion on the 0.2 mill for recycling as approved by the Board of Commissioners in May be rescinded. All voted yes.
7. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners the 2010 millage be set at 5.0 which will generate approximately \$9,003,610. All voted yes.
8. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners that any expenses for the proposed recycling program be paid from the General Fund. All voted yes.

The meeting adjourned at 1:00 p.m.

FINANCE COMMITTEE

Jerroll Drenth

Laura Stanek, Chairman

Larry Bargy

Monday, July 6, 2009

Present: Laura Stanek, Jerroll Drenth, Larry Bargy
Absent: None
Also present: Jack White, Laura Sexton, Peter Garwood

The meeting convened at 9:00 a.m. in Room 120 of the County Building.

1. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners the claims and accounts totaling \$ 233,934.92 be approved and paid. All voted yes.

Laura Sexton, County Clerk, presented the 2010 budget request for County Clerk including a Capital Outlay request for 2 laptop computers, a desk chair, and a fax machine.

2. **It was moved by Bargy, seconded by Drenth** the 2010 budget request for County Clerk including the Capital Outlay request be referred as presented for later consideration by the Finance Committee. All voted yes.

Bob Englebrecht presented the Equalization 2010 budget request. He also presented the 2010 budget request for the GIS Implementation Fund which includes \$43,000 for new software and a server.

Equalization request:	Add to training	2,500 (posting error)
	Add to office supplies	6,000 (posting error)

3. **It was moved by Drenth, seconded by Bargy** the 2010 budget request for the Equalization Department be referred as presented for later consideration by the Finance Committee. All voted yes.

4. **It was moved by Drenth, seconded by Bargy** the 2010 budget request for the GIS Implementation Fund minus the \$43,000 for new software and server be referred for later consideration by the Finance Committee. All voted yes.

Patty Niepoth presented the Register of Deeds, Microfilm, and Plat Board 2010 budget requests.

5. **It was moved by Bargy, seconded by Drenth** the 2010 budget request for Register of Deeds, Microfilm, and Plat Board be referred as presented for later consideration by the Finance Committee. All voted yes.

Patty Niepoth also presented the 2010 budget request for the Register of Deeds Automation Fund.

6. **It was moved by Bargy, seconded by Drenth** the 2010 budget request for the Register of Deeds Automation Fund be referred as presented for later consideration by the Finance Committee. All voted yes.

Sherry Comben, County Treasurer, presented the 2010 budget requests for County Treasurer and Fund #255. Her County Treasurer request includes \$151,000 for new Delinquent Tax Software Replacement and accompanying hardware. The Capital Outlay request includes replacement of 8 office computers.

Consideration of the County Treasurer's 2010 budget request was deferred until more thoroughly scrutinized by the committee members.

7. **It was moved by Bargy, seconded by Drenth** the 2010 budget request for Fund #255 be referred as presented for later consideration by the Finance Committee. All voted yes.

Carl Goeman and Peter Garwood presented requests for equipment to be obtained through the Homeland Security Grant.

8. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners the purchases of equipment through the Homeland Security Grant conform to the Antrim County bid policy with any necessary bid policy exceptions being referred for approval to the Coordinator/Planner. All voted yes.

9. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners a purchase of 2 projectors for the Commissioners' Room and Room 211 for \$6,734.00, to be funded from the Homeland Security Grant be approved. All voted yes.

10. **It was moved by Drenth, seconded by Bargy**, it be recommended to the Board of Commissioners that Fund #226, Recycling Fund, be established, and \$5,000 be transferred from Solid Waste Reserve Fund to Fund #226. All voted yes.

11. **It was moved by Drenth, seconded by Bargy** it be recommended to the Board of Commissioners the county bid policy be waived and Ray Wallick be hired to fix doors and windows of the Visitors' Center at Barnes Park at a cost of \$7,000 to be paid from Fund #470, Capital Projects Fund. All voted yes.

12. **It was moved by Bargy, seconded by Drenth** it be recommended to the Board of Commissioners that \$75,000 be transferred from Fund #230, Forestry Fund, to the Fund #238, Glacial Hills Grant Fund. All voted yes.

The meeting adjourned at 12:15 p.m.

FINANCE COMMITTEE		
Jerrold Drenth	Laura Stanek, Chairman	Larry Bargy

Monday, August 10, 2009

Present: Laura Stanek, Jerrold Drenth

Absent: Larry Bargy

Also present: Jack White, Laura Sexton

The meeting convened at 9:00 a.m. in Room 120A of the County Building.

1. **It was moved by Drenth, seconded by Stanek** it be recommended to the Board of Commissioners the claims and accounts totaling \$265,649.79 be approved and paid. All voted yes.

David Schulz from Meadowbrook Medical Care Facility presented plans for renovations and remodeling of Meadowbrook in phases on a pay as you go basis. There is pressure to move toward a more home-like environment for residents. There was discussion on the proposed millage for 2010 and the use of the millage. Meadowbrook is requesting that 1 mill be levied for 2010. It was decided that Mr. Schultz would for over the budget come back with any changes that may be made.

Joe Meyers, Associate Planner, presented recommendations from other committees. The Human Services Committee is recommending \$8,000 (partly in 2009) for the Coordinator of the Antrim County Community Collaborative Board. Kankaska County is providing \$12,000.

2. **It was moved by Drenth, seconded by Stanek** it be recommended to the Board of Commissioners that \$8,000 be appropriated (part in 2009 and part in 2010) for the salary of the Antrim County Community Collaborative Board's Coordinator. All voted yes.

Mr. Meyers also presented the recommendation from the Human Services Committee to levy 1 mill for Meadowbrook for 2010. The matter was tabled.

Mr. Meyers presented the recommendation from the Administration Committee for the creation of a temporary part-time position in the I.T. Department. The matter was tabled until September.

The 2010 budget meetings will be on August 24 (full day), September 17 (full day if needed) and September 22 (half day if needed) – all meetings to start at 9:00 a.m. in Room 120.

3. **It was moved by Drenth, seconded by Stanek**, it be recommended to the Board of Commissioners that the invoice from Topp Law, PLC for \$31,635.51 be approved for payment. All voted yes.

The meeting adjourned at Noon.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Jerroll Drenth

Tuesday, September 08, 2009

The meeting convened at 9:00 a.m. in Room 120A of the County Building.

Present: Laura Stanek, Larry Bargy, Jerroll Drenth

Absent: None

Also present: Laura Sexton, Jack White, Peter Garwood

1. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioner the claims and accounts totaling \$243,339.38 be approved and paid. All voted yes.

The next meeting date for 2010 budget was changed from September 15 to September 17 at 9:30 a.m.

2. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners that Fund #516209, 2009 Tax Payment Fund be established. All voted yes.

3. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners the renovations to the Dial-a-Ride building total cost being \$30,000 be approved to be paid from Fund #470, Capital Projects Fund. All voted yes.

Marna Robertson and David Schultz from Meadowbrook Medical Care Facility presented information on the 2010 Meadowbrook budget and requested that 0.8 mil be collected for 2010 operation. They also presented possibilities for a bond proposal for Meadowbrook renovation and expansion.

4. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners that the millage to be collected in December for 2010 Meadowbrook operations be set at 0.8 mil. All voted yes.

There was additional discussion on the Meadowview hook-up to the Village of Bellaire water and sewer.

Sheriff Dan Bean and Sergeant Bratschi presented information on revenue sources for 911 operations. The voted surcharge is no longer in effect. Per State 911 direction, revenue received is \$1.97 per phone source (includes wireless). The county can collect up to \$3.00 with a vote of the people. There was discussion on election possibilities: May, August, or November of 2010.

The Sheriff was asked about various 2010 budget requests:

Animal Control tasers – tasers are preferable to other means of controlling animals.

Marine boat – designated to the Bay.

Cars with an in-car camera. Cameras will cost \$6,000 per. Total car request is for \$124,000 (\$24,000 for cameras).

Recorder at jail – will facilitate meshing jail phones with county phone system.

The meeting adjourned at 12 Noon.

DRAFT
FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Jerroll Drenth

Monday, October 5, 2009

The meeting came to order at 9:00 a.m. in Room 120A of the Antrim County Building.

Present: Laura Stanek, Larry Bargy, Jerroll Drenth

Also present: Jack White, Laura Sexton

1. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners the claims and accounts totaling \$96,136.41 be approved and paid. All voted yes.

2. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners that the 2010 millage for Commission on Aging be set at 0.40. All voted yes.

The 2010 proposed budget for Fund #226, Recycling Fund, was discussed. The proposed stipend of \$5,500 was eliminated.

Robert Englebrecht, Equalization Director, presented information on the county taxable values and their relationship to the Consumer Price Index. The Consumer Price Index is predicted to be below 1 which may lower the taxable values on property. If this is the case, the revenue from taxes could be reduced. He will come back with further information when it becomes available.

Mr. Englebrecht also requested purchase of a chair from his 2009 Capital Outlay budget.

3. It was moved by Drenth, seconded by Bargy the purchase of a chair for the Equalization Department at a cost of up to \$700 which is already budgeted in the 2009 budget be approved. All voted yes.

John Strehl, Airport Manager, informed that aircraft fuel sales were down. He is reducing the inventory level. He also inquired about underground storage tank insurance and whether it would be worthwhile to purchase a policy with a \$5,000 deductible for a few hundred dollars more as opposed to the current policy which has a \$25,000 deductible. It was decided to remain with the \$25,000 deductible and Mr. Strehl was asked to inquire about the cost of a policy with a \$50,000 deductible.

Pete Garwood explained the proposed Tax Sharing Policy which is being recommended by the Economic Development Corporation. (See attached)

4. It was moved by Bargy, seconded by Drenth it be recommended to the Board of Commissioners the proposed Tax Sharing Policy be adopted. All voted yes.

Joe Meyers presented information on the Household Hazardous Waste project for August and the slight increase of both expenditure and revenues.

5. It was moved by Bargy, seconded by Drenth the expenditure budget for Household Hazardous Waste be increased by \$3,004, the revenue budget for Household Hazardous Waste be increased by \$900 and the expenditure for Paper Fiber Recycling be decreased by \$1,500. All voted yes.

Mr. Garwood presented a proposed Resolution (see attached) in support of the Northern Lakes Economic Alliance Small Business Incubator Study grant request.

6. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners that the Resolution in support of the Northern Lakes Economic Alliance Small Business Incubator Study grant request be adopted. All voted yes.

7. It was moved by Bargy, seconded by Drenth it be recommended to the Board of Commissioners that a motion be adopted stating that, in accordance with the recently installed County Recycling Program, all county departments shall recycle all items designated in the Antrim County Recycling Plan effective immediately. All voted yes.

8. It was moved by Bargy, seconded by Drenth it be recommended to the Board of Commissioners the 2009 budget for Fund #226, Recycling Fund (see attached), be adopted effective immediately. All voted yes.

On recommendation from the Building and Grounds Committee, the \$40,000 designated for the Jail walk-in cooler will be paid from Fund #470, Capital Projects Fund.

Recommendation from the Building & Grounds Committee on replacement of the Airport well: 3 quotes, the lowest being from Orin's Well Drilling - \$4,772 plus up to \$300 for a permit for a commercial well.

9. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners that up to \$5,000 be budgeted for 2009 in Fund #470, Capital Projects Fund, for replacement of the well at the Airport. All voted yes.

Recommendation from the Buildings and Grounds Committee on the damage to the Veterans' Memorial: \$580 for repair of the memorial and \$750 for 3 cement-filled pipe "bumpers".

10. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners that up to \$1,330 be paid for repair of the Veterans' Memorial to be paid from the County Buildings and Grounds budget. All voted yes.

Recommendation from the Buildings & Grounds Committee on hooking Meadowview Apartments to the Village of Bellaire sewer system:

Tap-in fee	\$ 13,400	
Water meter fee	1,440	
Install water meter	500	
Plumbing to hook-up	2,000	
Pump old tank & fill in	3,000	\$ 20,340

11. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners that Meadowview Apartments be hooked to the Village of Bellaire sewer system at a cost of up to \$21,000 to be paid from Fund #298, Meadowview Fund. All voted yes.

It was noted that in the Sheriff Capital Outlay 2010 budget approval, the patrol car with cameras purchase be limited to 3 patrol cars @ \$30,000 each.

The meeting adjourned at 11:30 a.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Jerrold Drenth

Monday, November 09, 2009

Present: Laura Stanek, Larry Bargy, Jerroll Drenth,

Absent: None

Also present: Laura Sexton, Jack White

The meeting came to order at 9:00 a.m. in Room 120A of the County Building.

1. It was moved by Bargy, seconded by Drenth it be recommended to the Board of Commissioners the claims and accounts totaling \$399,829.51 be approved. All voted yes.

2. It was moved by Stanek, seconded by Drenth it be recommended to the Board of Commissioners that, in accordance with the Dept. of Treasury Allowable Spending amounts for Revenue Sharing, the revenue from the Revenue Sharing Fund in the 2010 General Fund Budget be increased by \$ 8,170 to \$443,170. All voted yes.

3. It was moved by Drenth, seconded by Bargy that, the following Funds which currently have a \$-0- balance be eliminated: Fund #224, Pollution Control Fund; Fund #237, Public Access Book Fund; Fund #239, Barnes Park Grant Fund; Fund #258, Law Enforcement Weapon Sale Fund; Fund #266, Antrim County K-9 Fund; Fund #273, 2007 Emergency Services Grant Fund; Fund #284, Emergency Services Grant Fund; Fund #289, Housing Grant 2001 Fund; and also Fund #252, Road Patrol Fund, which will have a \$-0- balance as of December 31, 2009 be eliminated at that time. All voted yes.

There was discussion on Fund #144, Gas & Oil Royalties Fund; Fund #165, Antrim Conservation District Reserve Fund; Fund #244, EDC Revolving Fund; and Fund #240, GIS Implementation Fund and the designated purpose of each fund.

William Hefferan from the Probate Court presented a request for a Microfilm printer.
(see attached)

4. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners the Probate Court purchase of a Microfilm Printer by for \$6,500 be approved. All voted yes.

Mr. Hefferan also indicated he may be requesting purchase of a new chair before the end of the budget year. The matter was tabled.

There was discussion on the transition of the Budget duties from the County Clerk to the Coordinator/Planner.

Valerie Craft presented a request for purchase of a laptop for the Associate Planner. His computer is no longer operable. The computer replacement is budgeted for 2010 but the demise of the current computer dictates replacement in 2009.

5. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners a laptop computer be purchased for the Associate Planner at a cost not to exceed \$1,900, the 2009 Capital Outlay budget be increased by \$1,900, and the 2010 Capital Outlay budget be decreased by \$ 2,300 (amount budgeted for computer replacement). All voted yes.

Ms. Craft also requested replacement computers in the Construction Code Enforcement Department.

6. It was moved by Bargy, seconded by Drenth it be recommended to the Board of Commissioners two laptops be replaced in the Construction Code Enforcement Department at a cost not to exceed \$2,100 with funds being obtained from the Capital Outlay Reserve Fund. All voted yes.

Robert Englebrecht, Equalization Director, presented information on Fund #240, GIS Implementation Fund. Replacement of major GIS equipment and/or the need for enhanced GIS programs indicates the cash balance in Fund #240 should be retained for that purpose.

7. It was moved by Drenth, seconded by Bargy it be recommended to the Board of Commissioners that Fund #240 be retained and be renamed GIS Operations Fund. All voted yes.

Mr. Englebrecht also gave a brief explanation of the CPI in relation to Taxable Value and the possibility that Taxable Value may go down in the coming year.

There was discussion on the difference in Fund #249, Construction Code Enforcement Fund, of expenditures over revenues and possible solution for the discrepancy. The matter was tabled until December.

Charles Koop informed about the expenses for the Grand Jury and impending 2010 expenses for an extensive Jury Trial. The Grand Jury expenses will be paid from Fund #217, Prosecuting Attorney Legal Fund, and the Jury Trial expenses (the budget for which may have to be increased at a later dated) will be paid from the General Fund.

The meeting adjourned at 12 Noon.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Jerroll Drenth

Monday, December 07, 2009

The meeting came to order at 9:00 a.m. in Room 120A of the Antrim County Building

Present: Laura Stanek, Larry Bargy

Absent: Jerroll Drenth

Also present: Laura Sexton, Jack White, Peter Garwood

1. It was moved by Bargy, seconded by Stanek it be recommended to the Board of Commissioners the Claims and Accounts totaling \$236,631.11 be approved and paid. All voted yes.

There was a written request from William Hefferan of the Probate Court/Family Division for purchase of a new chair.

2. It was moved by Stanek, seconded by Bargy it be recommended to the Board of Commissioners that a new chair be purchased for a Family Division – Circuit Court employee and that \$412.00 be transferred from the Family Division budget to the Capital Outlay (Probate Court) budget. All voted yes.

Patty Niepoth requested purchase of a replacement copier in the Register of Deeds office. She was asked to defer her request until the current copier is no longer operable.

Mr. Garwood read a recommendation from the Administration Committee that, because all 911 calls made from the various county buildings (Airport, COA, Jail, etc.) look like they are coming from the County Building resulting in confusion of Emergency responders, the County participate in a Verizon program that would alleviate this problem.

3. It was moved by Stanek, seconded by Bargy it be recommended to the Board of Commissioners that the county contract with Verizon for Private Switch/Automatic Location Identification at \$2,500.00 for a five-year contract and that a National Emergency Security Number be obtained at a cost of \$200.00 per year. All voted yes.

Marna Robertson, Meadowbrook Director, and David Schultz, Meadowbrook Business Manager presented a request that the Board of Commissioners affirm activation of the Building Authority to expedite the proposed Meadowbrook Building expansion and remodeling project. The matter will be introduced at the December Board meeting.

Peter Garwood reminded that the Board had agreed to pay up to 20% of the cost of

relicensing the Elk Rapids Hydro up to a cap of \$50,000 and that the bills would be coming in now.

Mr. Garwood also informed that the County would be joining the Northern Michigan Broadband Cooperative at a fee of \$500.00.

There was discussion on the Circuit Court Administrator billing Antrim County directly for mileage and meals. It was agreed that, under the current agreement with the Circuit Court, all expenses would be paid by Grand Traverse County and each county would pay their respective percentage.

The meeting adjourned at 10:45 a.m.