

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, January 9, 2006

Present: Laura Stanek, Larry Bargy, Robert McLeod

Absent: None

Also present: Jack White, Laura Sexton

The meeting came to order at 9:00 a.m. in the County Clerk's office.

Steve Groll from the Bellaire Computer Center and Dan Bean, Undersheriff, reported on the progress of using the Grand Traverse County iSeries computer as host for the Sheriff FSG LEMS software. Currently the amount needed to complete the project is \$6,540.24.

1. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners that an amount not to exceed \$7,000 be expended to complete the procedures needed for having the Grand Traverse County iSeries computer be host for the Sheriff FSG LEMS software. All voted yes.

Steve Groll reported that the Virtual Private Network (VPN) project was completed and is currently in the 3-month waiting period. If all goes successfully in January, February, and March, the leased line will be eliminated.

Dan Bean requested a snowmobile be purchased as budgeted.

2. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners a snowmobile be purchased as budgeted in 2006 at a cost not to exceed \$8,000 to be reimbursed 100% by the State. All voted yes.

3. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners the following be purchased as budgeted in 2006: 6 portable radios (non scan) for the Jail at a cost not to exceed \$3,100 and 1 portable radio (scannable) for the Jail at a cost not to exceed \$565.00. All voted yes.

Mr. Bean also requested purchase of 35 mm detective camera. There was confusion about whether that item had been acquired in 2005 or budgeted in 2006. Mr. Bean was asked to inquire and come back in February.

Mr. Bean requested purchase of a typewriter. He was told to pay for it from an existing budget line item (supplies).

Robert Englebrecht, Equalization Director, requested purchase of 2 computers and a scanner.

4. It was moved by McLeod, seconded by Bary it be recommended to the Board of Commissioners the Equalization Director purchase, as budgeted in 2006, 2 computers at a cost not to exceed \$2,700 and 1 scanner at a cost not to exceed \$200. All voted yes.

Sherry Comben, County Treasurer, requested purchase of a computer and 2 monitors.

5. It was moved by McLeod, seconded by Bary it be recommended to the Board of Commissioners the County Treasurer purchase, as budgeted in 2006, a computer at a cost not to exceed \$1350 and 2 monitors at a cost of not to exceed \$600.00 All voted yes.

Peter Garwood, Coordinator/Planner, and Joe Meyers, Associate Planner, requested purchase of a computer.

6. It was moved by McLeod, seconded by Bary it be recommended to the Board of Commissioners the Coordinator/Planner purchase a computer as budgeted in 2006 at a cost not to exceed \$2,300. All voted yes.

John Strehl, Airport Manager, requested purchase of a computer.

7. It was moved by McLeod, seconded by Bary it be recommended to the Board of Commissioners the Airport Manager purchase a computer as budgeted in 2006 at a cost not to exceed \$1,360. All voted yes.

8. It was moved by Bary, seconded by McLeod it be recommended to the Board of Commissioners the claims and accounts totaling \$63,635.00 be approved and paid. All voted yes.

The meeting adjourned at 10:45

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, February 06, 2006

Present: Laura Stanek, Larry Bargy, Robert McLeod

Absent: None

Also present: Jack White, Laura Sexton

The meeting came to order at 9:00 a.m. in the County Clerk's office.

The Chairman informed the committee that the expense for the snowmobile purchase would not be reimbursed 100% by the state as first thought.

The County Clerk requested purchase of two computer monitors.

1. It was moved by Bargy, seconded by McLeod the County Clerk purchase two monitors for a total of \$487.50; \$300 to be paid from Capital Outlay as budgeted and \$187.50 to be transferred from the County Clerk budget to Capital Outlay for the remainder of the payment. All voted yes.

Terry Johnson presented several matters.

2. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners the snowmobile be purchased as budgeted for \$7,502.70 with 85% being reimbursed by the State. All voted yes.

The Sheriff presented a bill for medical expenses for an inmate totaling \$10,000 and indicated he only had \$15,000 in the budget line item for medical expenses. He was advised to come back to the Finance Committee later if it was determined he would go over budget.

3. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners a refrigerator be purchased for the Jail as budgeted at a cost not to exceed \$2,170. All voted yes.

4. It was moved by McLeod, seconded by Bargy the Sheriff purchase a hi-tech camera for the Detectives at a cost not to exceed \$1,475; \$1,100 to be paid from Capital Outlay as budgeted and \$375.00 to be transferred from the Sheriff budget to Capital Outlay for the remainder of the payment. All voted yes.

The Sheriff explained that when an additional detective car was approved for purchase in 2005, he would no longer need the detective car budgeted for 2006 but would like an additional patrol car which would be an added \$8,000.

5. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners that \$8,000 be transferred from Fund #137, Capital Outlay Reserve Fund, to the General Fund (Capital Outlay-Sheriff) to allow for the purchase of a third patrol car rather than two patrol cars and a detective car. All voted yes.

There was discussion on the anticipated cost of \$20,000 for transferring the unused 911 generator to the Road Commission and hooking it up. The matter was tabled for more information.

Robert Englebrecht, Equalization Director, requested purchase of two desk chairs (unbudgeted) and presented a quote. He was requested to look into obtaining quotes from local vendors for the same type chairs.

Stan Moore, MSU Extension Director, presented three quotes for a printer.

6. It was moved by McLeod, seconded by Bargy the MSU Extension Director purchase a printer from Xerox as budgeted at a cost not to exceed \$1,299. All voted yes.

Robert Massey requested purchase of a laptop computer for the new inspector.

7. It was moved by McLeod, seconded by Bargy, it be recommended to the Board of Commissioners that \$1,500 be transferred from Fund #137, Capital Outlay Reserve Fund, to Fund #249, Construction Code Enforcement Fund, for the purchase of a laptop computer. All voted yes.

Mr. Massey informed the committee he had requested at the Administration Committee that the part time secretary be increased to regular part time (35 hours per week).

8. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners that, if an employee elects participate in the annuity program rather than take the health insurance, the waiting period for participation be 60 days. All voted yes.

Janet Person, Bill White, and Jim Ferguson from the Antrim Conservation District discussed a possible ballot proposal for millage for the ACD to be on the November, 2006 ballot. The matter was postponed.

9. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the claims and accounts totaling \$85,985.52 be approved and paid. Motion carried, all voting yes.

The meeting adjourned at 11:15 a.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, March 06, 2006

The meeting came to order at 9:00 a.m. in the County Clerk's office.

Present: Laura Stanek, Larry Bargy, Robert McLeod

Absent: None

Also present: Laura Sexton, Jack White

1. It was moved by McLeod, seconded by Bargy the claims and accounts totaling \$69,571.48 be approved and recommended for payment. All voted yes.

Marna Robertson and Blair Coutant from Meadowbrook presented a year-end report for both Meadowbrook Medical Care Facility and Meadowview Apartments. They also explained the reasons why they are seeking to put a millage request for 1 mill on the ballot in August, 2006.

2. It was moved by Bargy, seconded by Stanek it be recommended to the Board of Commissioners the following millage proposal be placed on the ballot on Tuesday, August 8, 2006:

Shall the tax limitation on general ad valorem taxes with Antrim County, imposed under Article IX, Section 6 of the Michigan Constitution, be increased for said County by up to 1.00 mill (\$1.00 per \$1,000 of taxable value upon real and tangible personal property) for a period of four (4) years, from 2007 through 2010, both inclusive, for the purpose of providing funds to continue the operation of Antrim County Meadow Brook Medical Care Facility; and, shall the County levy such increase in millage for said purpose, thereby, raising in the first year an estimated \$1,676,136.0?

Motion carried: Yes – Bargy, Stanek; No – McLeod.

Sherry Comben, Janet Person, and Peter Garwood. Ms. Comben presented information on the Bellaire Village DDA and the question as to whether it was legally dissolved or not. It was suggested the matter be referred to legal counsel – Charles Koop.

Janet Person talked about the \$3,500 paid for logs for the Barnes Park office building and whether reimbursement for this expense could be obtained from the grant funding. Peter Garwood was requested to write a letter to the grant administration and inquire about the possibility of being reimbursed.

Peter Garwood presented a proposal for his 2006 budgeted capital outlay request.

3. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners, the Coordinator/Planner purchase 2 works stations for \$9,840.65 as budgeted. All voted yes.

Joe Meyers and Linda Gallagher presented information about the Petoskey Stone Festival to be held at Barnes Park during Memorial Day Weekend and requested \$2,000 for preliminary expenses.

4. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners that \$2,000 be transferred from Contingencies to Parks and Recreation cost center in the 2006 General Fund budget for preliminary expenses related to the Petoskey Stone Festival. All voted yes.

Mark Randolph from Grass River Natural Area Inc. requested that all gas and oil revenues from properties located in the Grass River Natural Area be deposited into the Grass River Fund. The matter was tabled until such time as revenues are received.

Patty Niepoth, Register of Deeds, requested that as many as possible contact their State Representatives to oppose H.B. 5124 which advocates lowering fees collected by the Register of Deeds. She reported she would be attending a meeting on this subject.

The meeting adjourned at 11:25 a.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, April 10, 2006

The meeting convened at 9:00 a.m. in the County Clerk's office.

Present: Laura Stanek, Larry Bargy, Robert McLeod

Absent: None

Also present: Jack White, Danell Doucette (for the Clerk's office).

1. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners the claims and accounts totaling \$89,167.99 be approved and paid. All voted yes.

Dates for budget meetings will be set next month.

There was discussion on the Construction Code Enforcement Department Fund being in the "red". It was decided to wait and see what the status of the Fund is in June.

The matter of combining the Antrim and Kalkaska Housing activities was tabled until further information is obtained from Kalkaska.

Robert Englebrecht, Equalization Director, requested purchase of two chairs for employees, both which were not budgeted.

2. It was moved by McLeod, seconded by Bargy, it be recommended to the Board of Commissioners one chair be purchased the Equalization Department for \$448.50 and the other be budgeted for 2007. All voted yes.

Peter Garwood announced the Public Hearing on the Soil Erosion Ordinance would be in May.

There was discussion on the Abstract and Equalization Departments remodeling project. There may be some additional mechanical work, carpet work, painting, and movement of walls.

3. It was moved by Bargy, seconded by McLeod, it be recommended to the Board of Commissioners the bids for remodeling of the Abstract and Equalization areas of the 1978 Courthouse be accepted as follows:

| | | |
|---------------|----------------------|-------------|
| Construction | UBU, Inc. | \$ 4,298.00 |
| Moon Electric | Electrical work only | 6,400.00 |

All voted yes.

The construction of a storage space at the jail (\$4,325.00) will be paid for from the Jail

building maintenance account.

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4. It was moved by McLeod, seconded by Bargy, it be recommended to the Board of Commissioners that J&W Construction Co. be paid \$8,874.17 from the Capital Projects Fund for the remaining work on the 1905 Courthouse clock tower. All voted yes.

The matter of obtaining regulators from the Dams Reserve Fund was tabled for further information.

5. It was moved by McLeod, seconded by Bargy, it be recommended to the Board of Commissioners the bid threshold for formal sealed bidding process to raised from \$2,500 to \$5,000. All voted yes.

Dan Bean, Undersheriff, requested a Capital Outlay purchase

It was moved by McLeod, seconded by Bargy a computer be purchased for the Jail kitchen at a cost not to exceed \$ 1,500 as budgeted in the 2006 General Fund budget. All voted yes.

A letter was read from Patty Niepoth, Register of Deeds requesting part time temporary help while an employee is off on sick leave.

It was moved by McLeod, seconded by Bargy the Register of Deeds hire a temporary, part-time employee while an employee is off on sick leave; the temporary employee to be paid from the wages not being paid to the regular employee or from the amount budgeted for part time. All voted yes.

Charles Koop, Prosecuting Attorney, explained a bill from the psychiatrist, for which payment was not budgeted.

6. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners, that \$1,619.00 be transferred from Contingencies to Special Projects for payment of a Court psychiatrist invoice. All voted yes.

7. It was moved by McLeod, seconded by Bargy, it be recommended to the Board of Commissioners to pay the Assistant Prosecutor \$125.00 if he is called out on a weekend not to exceed a yearly total of \$3,000. All voted yes.

8. It was moved by McLeod, seconded by Bargy, it be recommended to the Board of Commissioners the funds be released for the vacant administrative legal secretary position in the Prosecuting Attorney's office and, in the event this position is filled from within, the funds for the resulting vacant legal secretary position be released. All voted yes.

The meeting adjourned at 10:45 a.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, May 08,2006

The meeting convened in the County Clerk's office at 9:00 a.m.

Present: Laura Stanek, Larry Bargy, Robert McLeod

Also present: Laura Sexton, Jack White

1. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the Claims and Accounts totaling \$96,882.82 be approved and paid. All voted yes.

There was discussion on the Construction Code Enforcement Fund (Fund #249) deficit and on the annual transfer from Revenue Sharing Reserve Fund (Fund #285). The matter was tabled until later in the meeting.

Sheriff Terry Johnson informed that Signature Ford from whom he will be purchasing new patrol cars will give the county \$500 as a trade-in for the used patrol cars. The Committee approved.

Mr. Johnson also updated the Committee on the building of a wall in the multi-purpose room to create a separate area for record storage.

Mr. Johnson informed that there would be a surplus of funds at the state level for Secondary Road of which Antrim County is entitled to \$2,325. The additional money will be used for before September for extra road patrol.

Mr. Johnson also informed that the DNR would be received Federal Funds for Marine which will be divided among the counties. Antrim will receive \$39,000 of which \$13,600 be used for purchase of a jet boat (no local match required).

2. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners that \$14,000 be transferred from Contingencies to Marine Equipment for purchase of jet boat; the funds to be reimbursed by the state and the General Fund revenue and expenditures be adjusted by this amount. All voted yes.

The budget meetings were set for August 24 and 25 at 9:00 a.m. (all day) and September 19 at 9:00 a.m. (1/2 day).

There was discussion about advances to the Antrim Conservation District to cover temporary shortages. The matter was tabled until later in the meeting.

3. It was moved by McLeod, seconded by Bargo it be recommended to the Board that \$20,000 be transferred from Contingencies to Capital Outlay in the General Fund for purchase of a vehicle for the Antrim Conservation District and the General Fund budget expenditures be adjusted accordingly. All voted yes.

4. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners that, of the \$401,347 that can be transferred out of the Revenue Sharing Reserve Fund (Fund #285) in 2006, \$50,000 be transferred to a Antrim Conservation District Reserve Fund (Fund #165), and that any funds advanced to Antrim Conservation District be reimbursed to Antrim County when grant funds are received, and a budget be established for Fund #165 and Fund #285 expenditures be increased by \$50,000. All voted yes.

The question of appropriations to Antrim Conservation District will be addressed at 2007 budget meetings.

5. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners that a Special Projects Reserve Fund (Fund #182) be established, and of the \$401,347 that can be transferred out the Revenue Sharing Reserve Fund (Fund #285) in 2006, \$351,347 be transferred to Fund #182; a budget be established for Fund #182 and Fund #285 expenditures budget be increased by \$351,347. All voted yes.

6. It was moved by Bargo, seconded by McLeod it be recommended that the elevator at Meadowview Apartments be reconditioned at a cost not to exceed \$45,000 to be paid from the Capital Projects Fund (Fund #470). All voted yes.

Charles Koop, Prosecuting Attorney reported that the State Child Support Program will pay a portion of his proposed office renovations.

7. It was moved by Bargo, seconded by McLeod it be recommended to the Board that \$5,000 be transferred from Capital Outlay Reserve to General Fund cost center Child Support Capital Outlay. All voted yes.

Mark Randolph presented information on property acquisitions for Grass River Natural Area primarily concerning the "Gage" property".

8. It was moved by McLeod, seconded by Bargo it be recommended to the Board the Chairman be authorized to sign closing papers on the "Gage" property for the Grass River Natural Area, purchase price of \$99,375 to be reimbursed by grant. All voted yes.

Mr. Randolph also discussed the County acquiring the "Skinner" property directly for \$54,000 (3/4 of fair market value) which would in turn give Grass River Natural Area Inc money for grant match. He was asked to come back with this request at budget time.

Joe Meyers and Peter Garwood

It was moved by McLeod, seconded by Bargy the Planning Commission training budget be increased by \$185.00. All voted yes.

9. It was moved by McLeod, seconded by Bargy the Public Works Committee be requested to develop a plan by August 1, 1006 to eliminate future losses in the Construction Code Enforcement Fund and for elimination of the current deficit. All voted yes.

Sherry Comben, County Treasurer reported on possible land acquisitions through the Tax Sale process. A copy of the lands of the tax sale list will be provided at the June meeting and also to the Lands Committee.

The meeting adjourned at 11:30 a.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, June 5, 2006

Present: Laura Stanek, Larry Bargy, Robert McLeod

Also present: Jack White, Laura Sexton

The meeting convened at 9:00 a.m. in the County Clerk's office.

Laura Sexton reported on some of the changes that will be made as a result of the 2005 Audit Report such as switching the Airport operation to an Enterprise Fund, eliminating mileage for Board and Commissions, and more accurate preparation of time sheets.

1. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the claims and accounts totaling \$61,928.69 be approved and paid. All voted yes.

2. It was moved by McLeod, seconded by Bargy it be recommended to the Board Fund #581, Airport Operations Fund, be established effective January 1, 2007 as an Enterprise Fund with the already established revenues and expenditures, and with the addition that the revenue generated by gas and oil explorations on the Airport property to credited to Fund #581 and then transferred to Fund #144, Gas & Oil Royalties Reserve Fund. All voted yes.

There was discussion on the elimination of mileage issue.

3. It was moved by McLeod, seconded by Bargy it be recommended to the Board, due to the elimination of payment of mileage as indicated in the 2005 Audit Report, the per diem for all members of county Boards and Commissioners including the Board of Commissioners be increased from \$35 to \$55 for ½ day and from \$55 to \$75 for a whole day effective June 1, 2006 with the exception that members of the Board of Commissioners may be paid mileage for traveling to locations other than the Bellaire County Building for meetings due to an appointment by the Board Chairman and that all other exceptions will be handled on an individual basis. All voted yes.

Eileen Wallick, Park Manager, requested purchase of a 5 ½ x 10 trailer for hauling mowers.

4. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners a trailer be purchased from Home Depot for Barnes Park at a cost of \$999. All voted yes.

Ms. Wallick also indicated the 1986 truck at the Park was not usable and should be

replaced. She was requested to get more information.

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John Strehl clarified that, on his 2007 budget request, the grant match items were as follows: \$7,500 for entitlement and \$1,500 for crack sealing. He also indicated that the \$5,000 budgeted in 2006 for tug repair would not be needed.

Mr. Strehl requested his 2006 Capital Outlay money be used for purchase of security cameras for the Airport at a cost fro Sound Video Systems of \$4,381. He was requested to obtain three bids.

Joe Meyers, Associate Planner, presented the Lands Committee recommendation to establish a County Lands Enhancement Fund using revenues from Fund #144, Gas & Oil Royalties Reserve Fund, both existing and new. The Finance Committee did not concur with the recommendation.

There was discussion of purchase of the Skinner property for Grass River. The matter was tabled.

5. It was moved by McLeod, seconded by Bargy it be recommended to the Board that \$1,000 from Contingencies and \$500 from the regular Barnes Park budget be used to obtain high speed wireless internet for the Park. All voted yes.

There was discussion of mileage for Linda Gallagher, organizer of the Petoskey Stone Festival. The matter was tabled until next month.

A recommendation from Health and Public Safety Committee was presented to waive the bid policy and purchase a 911 console from Motorola for \$128,207.01.

6. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners, the 911 radio console be purchased from Motorola for \$128, 207.01. Yes – Bargy, McLeod, No – Stanek.

Peter Garwood presented the proposed Medical Examiner cost center and budget as follows:

| | | |
|----------------|------------|-----------|
| Contract cost | 18,000 | |
| Assistant M.E. | 1,000 | |
| Training | 2,000 | |
| Books | 250 | |
| Travel | <u>500</u> | \$ 21,750 |

Contract cost would be paid in 12 monthly installments.

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7. It was moved by Bargy, seconded by McLeod it be recommended to the Board the budget for the medical examiner be accepted as presented above effective June 1, 2006, the medical examiner be under direction of the Sheriff, and the Medical Examiner be required to make an annual report. All voted yes.

The Sheriff presented the 5-year plan for upgrade and replacement of Sheriff computers.

8. It was moved by Bargy, seconded by McLeod the Sheriff expend \$4,883 on improvements to the Evidence Room as budgeted in the 2006 Capital Outlay budget. All voted yes.

9. It was moved by McLeod, seconded by Bargy it be recommended the MSU Extension Department purchase a LCD Projector for \$932, 99; county's portion to be \$513.99 to be paid from the current MSU Extension budget. All voted yes.

Mike Crawford reported the cost of the repair to the Meadowview Apartments exterior would be greater than anticipated due to unexpected flaws.

Patty Niepoth requested to keep her temporary employee another two weeks.

It was moved by McLeod, seconded by Bargy the Register of Deeds retain her temporary employee for two weeks to be paid from the Automation Fund. All voted yes.

The meeting adjourned at 12:00 noon.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, July 10, 2006

Present: Laura Stanek, Larry Bargy, Robert McLeod

Also present: Jack White, Laura Sexton

The meeting convened at 9:00 a.m. in the County Clerk's office.

1. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the claims and accounts totaling \$154,469.52 be approved and paid. All voted yes.

Patty Niepoth presented the proposed budget for 2007 for the Register of Deeds, Microfilm, Plat Board, R of Deeds Automation Fund, and Capital Outlay.

It was moved by McLeod, seconded by Bargy that the Register of Deeds, Microfilm, Plat Board, Automation Fund, and Capital Outlay 2004 budget proposals be recommended with the following changes: equipment maintenance (Reg. of Deeds budget) be decreased to \$2,000. All voted yes.

Ms. Niepoth requested retention of her part time employee through September 1.

2. It was moved by McLeod, seconded by Bargy it be recommended to the Board the part time employee in the Register of Deeds be extended through September 1, 2006 and she be paid from the Register of Deeds Automation Fund (Fund #256). All voted yes.

It was moved by McLeod, seconded by Bargy a letter from the Board be sent to Kevin Elsenheimer, State Representative, urging him to oppose House Bill 5124. All voted yes.

Sherry Comben, County Treasurer, presented 2007 budget proposals for the County Treasurer, Fund #255, and Capital Outlay.

It was moved by McLeod, seconded by Bargy that the County Treasurer 2007 budget proposals including Capital Outlay be recommended. All voted yes.

Laura Sexton presented the 2007 budget proposal for County Clerk with Capital Outlay.

It was moved by McLeod, seconded by Bargy that the 2007 budget proposal for the County Clerk including Capital Outlay be recommended. All voted yes.

Robert Englebrecht presented the 2007 budget request for Equalization and GIS Implementation with Capital Outlay.

It was moved by McLeod, seconded by Bargy that the 2007 proposed budgets for Equalization, Capital Outlay, and GIS Implementation Fund be recommended. All voted yes.

Robert Massey discussed the deficit in the Construction Code Enforcement Fund (Fund #249). He was requested to reduce the hours of the most recently hired clerical employee to 29 hours a week and reduce the hours of two inspectors to part time. Mr. Massey would do the inspections resulting from the reduction of inspector's hours.

3. It was moved by McLeod, seconded by Bargy the following be recommended to the Board of Commissioners:

Re: Fund #249 – Construction Code Enforcement Fund

1. Payments on the loan from the Self Insured Reserve Fund not be made in 2006 and 2007.
2. Payments of rent not be made in 2006 and 2007 – to be made up in succeeding years.
3. A 10% increase in fees be implemented effectively immediately.

All voted yes.

Implementing a yearly increase in construction code fees will be discussed in December.

Terry Johnson presented a proposal to lease automobiles rather than purchase. (See attached)

4. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners eight vehicles be leased from Ford for 4 years at a cost of \$51,144.32 per year. All voted yes.

Mr. Johnson also presented a proposal to lease a vehicle for marine/snowmobile.

5. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners effective October 1, 2006, a pick-up truck be leased from Leslie Leasing for \$450.00 per month with \$300.00 per month to be reimbursed by the DNR. All voted yes.

It was moved by McLeod, seconded by Bargy the Sheriff purchase an EKG machine for up to \$4,600 for the Jail as budgeted in the 2006 Jail budget. All voted yes.

Jane Redfern and Steve Groll for Bellaire Computer Center explained the need to replace computers containing Windows 98.

6. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners \$13,500 be designated in the Capital Outlay Reserve Fund for replacement of computers containing Windows 98. All voted yes.

There was discussion on placing a moratorium on computer purchases until the computer plan is complete.

John Strehl presented a request for purchase of video monitoring cameras at the Airport which would also cover the Emergency Services building. (See attached)

7. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners video monitoring cameras be purchased from Sound and Video Systems for the Airport from the following sources: \$5,000 from Airport Capital Outlay, \$2,500 from the 2006 Airport operating budget, and \$3,932.25 from Contingencies. All voted yes.

Joe Meyers presented estimates for purchase of a copier for the Coordinator/Planner office. He was authorized to purchase the copier from the Planning Commission office supplies for approximately \$450.

It was moved by McLeod, seconded by Bargy Linda Gallagher be paid \$405.60 in mileage for her work on the Petoskey Stone Festival. All voted yes.

Peter Garwood presented an update on the Meadowview renovation project and the increase in costs. He was requested to obtain a near exact estimate on the projected costs of the whole project and report at the next Finance Committee meeting. He was also requested to obtain bids on the roof project at Meadowview.

A letter from Elk Rapids Village was presented (see attached) requesting comments on a tax abatement request from Elk Lake Tool Company and MTD Tool and Die LLC.

8. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners, the Elk Rapids Village be informed that the County Board would support tax abatements for Elk Lake Tool Company and MTD Tool and Die LLC for up to 15 years. All voted yes.

The County Clerk presented a letter from the State Department of Treasury informing that the deficit in the Construction Code Enforcement Fund (Fund #249) as revealed by the 2005 Audit must be corrected within 30 days. (See attachment).

9. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners \$75,500 be transferred from Contingencies to Appropriations in the 2006 General Fund and consequently transferred to the Construction Code Enforcement Fund to remove the fund deficit of \$4,917 as revealed by the 2005 audit and subsequently increased in the first six months of 2006. All voted yes.

The meeting adjourned at 12.30 p.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, August 07, 2006

Present: Laura Stanek, Larry Bargy, Robert McLeod

Absent:

Also present: Jack White, Laura Sexton

The meeting came to order at 9:00 a.m. in the County Clerk's office.

1. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners the claims and accounts totaling \$80,488.37 be approved and paid. All voted yes.

Sheriff Terry Johnson gave information on the truck lease for the Marine and Snowmobile programs. The truck will be leased from Ford for four years at a cost of \$5,488.24 per year to be paid ½ from Snowmobile and ½ from Marine.

2. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners a truck be leased for \$5,488.24 per year for 4 years for the Snowmobile and Marine programs. All voted yes.

Sheriff Johnson reported that the wall changes at the Jail to provide storage would be over budget by approximately \$375.

Sheriff Johnson informed that the line item for patrol car gasoline would be depleted within the next month and he would be requesting an addition to his budget. He also requested a change to his 2007 budget request - \$9,100 for vests for the Jail employees.

The Committee gave the County Clerk permission to try to sell the Optech Eagle voting machines purchased by the county in 2000 by any means possible.

Bonnie Robbins from Habitat for Humanity requested the county purchase a piece of property in Mancelona at 507 Forest for delinquent taxes (\$1722.70) and deed the property to Habitat for Humanity for the cost of the taxes.

3. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the County acquire the property at 507 Forest in Mancelona for the cost of the delinquent taxes (\$1,722.70) and re-sell the property to the Habitat for Humanity by quit claim deed for the same cost plus expenses contingent upon acquisition of proof of intent to purchase and proof of intent to use the property for habitat for eligible recipients from the Habitat for Humanity. All voted yes.

There was discussion on establishment of a policy on disposal of property acquired by the county through the tax foreclosure process.

Terry Johnson and Burt Thompson appeared on behalf of Carl Goeman and presented plans for use of the generator at the Road Commission for a back-up 911 center. Total to relocate the generator will be \$10,891 to be paid from 911 funds. Sheriff Johnson will check with the state and see if relocating the generator is a legitimate expense from the 911 Fund.

Prosecuting Attorney Charles Koop reported the total cost of his computer equipment would be \$7,576 which would be \$176 over budget.

4. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the Prosecuting Attorney purchase computer equipment for \$7,576 as budgeted in the 2006 Capital Outlay budget with the \$176 over budget to be paid from the Prosecuting Attorney budget. All voted yes.

Mr. Koop presented the expenses for his office remodeling.

5. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the Prosecuting Attorney remodeling project be approved at a cost of \$25,500 to be paid from Fund #470, Capital Projects Fund, with \$5,000 to be reimbursed from the State. All voted yes.

County Treasurer Sherry Comben joined the meeting and there was continued discussion on a policy for disposal of property acquired by the county through the tax foreclosure process. There was no recommendation.

Equalization Director Robert Englebrecht requested the request for GIS capital outlay be changed to include a printer for \$600.

Sherry Comben requested purchase of a new printer from tax foreclosure funds.

6. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the County Treasurer purchase a printer from the tax foreclosure funds at a cost not to exceed \$1,000. All voted yes.

Coordinator/Planner Peter Garwood requested an addition of \$11,000 to the 2007 Capital Outlay budget for a lawn tractor for the maintenance department.

There was discussion on annexation of Meadowview and Meadowbrook to the Village of Bellaire and resulting costs of water and sewer. Mr. Garwood was requested to check into current charges for Meadowbrook.

7. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners the additional cost of approximately \$210.00 be paid for the Petoskey Stone Festival. All voted yes.

The meeting adjourned at 11:45 a.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Wednesday, August 23, 2006

The Finance Committee came to order at 9:00 a.m.

Present: Laura Stanek, Larry Bargy, Robert McLeod

Absent: Absent

Also present: Laura Sexton

Joe Allen and Deborah Peters from the Veterans Affairs Department requested payment of expenses to George Ouvry for research of the local cemeteries for veterans. He has identified veterans and placed markers in the Mancelona Cemetery and part of the Star Township Cemetery and has been requested to research other county cemeteries. The Committee suggested that townships and villages that have cemeteries be contacted to contribute funds also.

It was moved by McLeod, seconded by Bargy that \$200 in the 2006 Veterans Counselor budget be committed to payment of George Ouvry's expenses for cemetery/veterans research. All voted yes.

Steve Groll presented information on the Communications and Computer budgets.

228 – Computer

805.001 – represents a 3% increase

805.025 – decrease by \$500

805.165, 805.215, 805.262 – current rate plus 3%

805.253 and 805.257 – current rate plus 3%

805.265, 805.268, 805.277 – incidental services for these departments

805.301 – Sheriff software maintenance

There was considerable discussion on developing a cooperative relationship among departments to facilitate sharing of computer information (aka play-nice-together concept) particularly in establishment of Sheriff/Prosecuting Attorney/Courts computer compatibility.

Mr. Groll also requested shelving in the area reserved for storing "old" computer equipment. It was decided he could purchase shelving to be paid for from the 2006 Purchasing Department budget.

Mr. Groll also presented information on firewall and security enhancements. As a result the 2007 computer budget line item #802 was increased by \$8,000 to \$10,000.

Mr. Groll informed that the RFP for technology plan could result in expenditure of as much as \$418,000 which should be budgeted over five years. Line item #802.228 in Cost Center #228 was added at \$90,000.

Construction Code Enforcement Fund – expenditure exceed revenue – decided to return to this in October.

E-911 – it was decided to take the balance of expenditures over revenues from the existing fund balance.

Meadowview Apartments – information was provided that Meadowview still owes the General Fund \$428,709 from past construction costs and debt payments. It was also noted that the current construction expenses should probably be added to the debt. There was discussion on forgiving the total debt. The matter was tabled.

The debt payment of \$5,000 was removed from the proposed 2007 Meadowview budget.

Sheriff Department budget 101-301

Add the additional part time court officer

Decrease account #864 by \$10,000

Decrease account #805 to -00-

It was decided to request the Parks Committee to again try to make arrangement to transfer management of the Day Park at Elk Rapids to Elk Rapids Village or Elk Rapids Township.

Capital Outlay

Reduce 980.132 to \$1,430

Reduce 980.253 to 2,000

Reduce 980.268 to -0- (can be paid from Tech Fund)

Reduce 980.301 to 17,567

Reduce 980.430 to 8,537

Reduce 980.721 to 3,300

Appropriations

Reduce 956.277 to \$96,000

Revenue

Reduce 452.001 to \$90,000

It was decided to return to the Construction Code Enforcement and Parks budgets in October when a better picture of revenue/expenditures can be obtained.

The meeting adjourned at 12:45 p.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, September 11, 2006

The meeting convened at 9:00 a.m. in the County Clerk's office.

Present: Laura Stanek, Larry Bargy, Robert McLeod

Absent:

Also present: Laura Sexton, Jack White

1. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioner the claims and accounts totaling \$163,325.35 be approved and paid. All voted yes.

Robert McLeod suggested the possibility of contributing funds to the Community Corrections program of which Antrim County receives approximately 15% of the services. (Grand Traverse – 72%; Leelanau – 13%). The matter was postponed to a later meeting.

2007 budget change reinstate \$10,700 to ACT appropriation.

Blair Coutant and Myrna Robinson presented the revised 2006 operating budget and the proposed 2007 operating budget. The millage for Meadowbrook for 2006 will be .6947. This will be approved at the October Board meeting.

There was a question of depreciation for Meadowview Apartments. The Clerk will talk to Tom Zick.

Jane Redfern and Steve Groll from Bellaire Computer Center updated on the Windows 98 replacement program.

2. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners that \$1,500 be added to the Windows '98 Replacement Project budget. All voted yes.

It was decided to have the County Clerk sign the Microsoft agreement to obtain State of Michigan pricing.

The virus protection software will be purchased through the State of Michigan contract giving considerable savings.

Sheriff Terry Johnson stated that, as a result of a letter from the ETSC, 911 funds can be used to move and install the "old" generator at the Road Commission in Mancelona resulting in a back-up 911 center.

3. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners the “old” generator be moved to the Road Commission in Mancelona to be set up as a back-up 911 center and the costs be paid from 911 funds. All voted yes.

Peter Garwood presented the invoice from Moore Plumbing and Heating for legal expenses incurred by the Moore’s as a result of lawsuit against them by a homeowner. The Moores contend the errors made by them as alleged in the lawsuit are a direct result of wrong information from the Antrim County building inspector. The amount requested is \$1,180.00. The Committee indicated they would need a referral from the Public Works Committee.

The Committee reviewed information on the Grass River Natural Area Grant acquisitions and needed matching funds.

4. It was moved by McLeod, seconded by Bargo it be recommended to the Board the “Skinner” property be purchased from Grass River Natural Area Inc. for the Grass River Natural Area at a cost of \$49,000 to be paid from the Forestry Fund. All voted yes.

Peter Garwood presented the bids for re-roofing Meadowview. He was requested to get clarification of the bids.

The County Clerk presented information on the expenses at Meadowview between 1984 and 1991 advanced from or paid directly from the General Fund (\$571,209) and the remaining balance of \$428,709 owed to the General Fund by Meadowview. There was discussion on “forgiving” the debt or adding the current renovation and roofing expenditures to it.

5. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners that the debt owed the General Fund by the Meadowview Fund be forgiven and cancelled. All voted yes.

The meeting adjourned at 11:30 a.m.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, October 9, 2006

The meeting came to order at 1:00 p.m. in the County Clerk's office.

Present: Laura Stanek, Larry Bargy, Robert McLeod

Also present: Jack White, Danell Doucette (clerk)

Bill Cantinella of the Circuit Court Probation Department requested purchase of a used phone system which the department could use until the County decides on a phone system.

1. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the claims and accounts totaling \$93,352.92 be approved and paid. All voted yes.

2. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners a used phone system be purchased from Dennis Penrod for \$940.00 and that amount be transferred phone Contingencies to Circuit Court Probation in the 2006 General Fund budget. All voted yes.

Patty Niepoth requested purchase of a heavy duty copier to replace the one in the Register of Deeds office. The Committee informed that at the time of lease of the newer copier, it was decided to keep the old one until it no longer worked and then not replace it. It was suggested she wait until December

It was agreed to reduce line items in the 2007 proposed budget by the following amounts:

| | |
|------------------------------------|----------|
| County Clerk's Capital Outlay | \$ 2,500 |
| Equalization Capital Outlay | 2,500 |
| Coordinator/Planner Capital Outlay | 1,700 |

because these items have already been purchased out of the 2006 budget under the Windows '98 replacement program.

Charles Koop presented a proposal to reduce the cost of the Law Library books by approximately \$5,800.

3. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners that the Chairman sign the 3-year contract Westlaw Contract for materials for the Law Library saving the Fund approximately \$5,800 per year with a possible increase in the contract of approximately 4%.. All voted yes.

4. It was moved by McLeod, seconded by Stanek it be recommended to the Board of Commissioners that Option 2 for purchase of a Xerox copier for the Probate Court be accepted at a cost of \$1,950 to be paid for from the unspent amount of \$1,674 in the 2006 budget and a transfer of \$276 from Contingencies to Capital Outlay in the 2006 General Fund budget; and that \$910 be removed from the 2007 General Fund Budget for Probate Court Capital Outlay. All voted yes.

Terry Johnson, Sheriff, gave the latest presentation on the 800 mghz radio system.

5. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners that Option 2 (3-year lease with the first installment due at time of signing the contract; each payment approximately \$102,187) be accepted for purchase of the 800 mghz radio system and the Sheriff be requested to employ every effort to obtain grants to help pay for the system. All voted yes.

6. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners to increase the Capital Projects Fund (Meadowview Apts. Repairs) expenditures to \$205,000. All voted yes.

7. It was moved by Stanek, seconded by Bargy it be recommended to the Board of Commissioners that, following the Public Hearing and provided there are no viable objections, the proposed 2007 General Fund Budget Resolution be adopted. All voted yes.

The meeting adjourned.

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, November 6, 2006

The meeting came to order at 9:00 a.m. in the County Clerk's office.

Present: Laura Stanek, Robert McLeod

Absent: Larry Bargy

Also present: Laura Sexton, Jack White

1. It was moved by McLeod, seconded by Stanek it be recommended to the Board of Commissioners the claims and accounts totaling \$77,063.46 be approved. All voted yes.

Carol Stocking, District Court Administrator, requested an increase in budget for court appointed attorney fees for 2006.

2. It was moved by McLeod, seconded by Stanek, it be recommended to the Board of Commissioners the 2006 budget for court appointed attorney for District Court be increased by \$22,000. All voted yes.

Dan Bean, Undersheriff, requested transfer of the 2006 budgeted funds for a new software system for the Sheriff Department be transferred to 2007.

3. It was moved by McLeod, seconded by Stanek, it be recommended to the Board of Commissioners the \$100,000 budgeted in 2006 for software upgrades for Sheriff Department computers be transferred to Capital Outlay Reserve Fund and \$100,000 be transferred in 2007 from Capital Outlay Reserve Fund to Sheriff Capital Outlay and the budgets of all three funds be adjusted accordingly. All voted yes.

4. It was moved by McLeod, seconded by Stanek the claim for \$66.00 for valet parking presented by the Sheriff on the County Visa bill be rejected and the Sheriff be requested to reimburse the county for that amount. All voted yes.

Terry Johnson, Sheriff, presented a request for reimbursement to one of his employees for tuition for a college course connected with Sheriff Department employment.

5. It was moved by McLeod, seconded by Stanek Dean Pratt of the Sheriff Department be reimbursed for tuition expenses for a college course related to Sheriff Department employment. All voted yes.

The Sheriff also requested a budget adjustment of 48,240 to cover 2 part time (29 hrs. wk) court officers in the 2007 budget.

6. It was moved by McLeod, seconded by Stanek it be recommended to the Board of Commissioners the 2007 Sheriff Department budget be increased by \$8,240 for the increase of part time court officer's hours to 29 hours per week. All voted yes.

2007 Airport budget Fund #581.

7. It was moved by McLeod, seconded by Stanek it be recommended to the Board of Commissioners the 2007 Airport Capital Outlay budget of \$5,884 for a snowplowing door be approved. All voted yes.

Charles Koop, Prosecuting Attorney, request a budget increase for additional remodeling needed in his office area.

8. It was moved by McLeod, seconded by Stanek it be recommended to the Board of Commissioners \$1,728.00 be transferred from various Prosecuting Attorney line items to Fund #470 for additional remodeling in the Prosecuting Attorney office area. All voted yes.

Peter Garwood, Coordinator Planner, requested approval of a change in the Equalization Department remodeling.

9. It was moved by McLeod, seconded by Stanek it be recommended to the Board of Commissioners \$825 be added to the Fund #470 budget for Equalization Department remodeling for connecting two VAV boxes to a single thermostat. All voted yes.

Eileen Wallick, Park Director, presented bids on supplying dirt for playground parking at Barnes Park.

10. It was moved by McLeod, seconded by Stanek it be recommended to the Board of Commissioners the bid from Drenth Brothers to supply dirt for a parking lot at Barnes Park be accepted. All voted yes.

Estimates for purchase of 8 table frames for park tables are as follows:

| | |
|------------|-------------|
| Game Time | \$ 1,860.00 |
| Pilot Rock | 1,777.00 |
| K-Park | 1,469.00 |

11. It was moved by McLeod, seconded by Stanek it be recommended to the Board of Commissioners that, due to unfavorable experiences with products from Pilot rock and K-Park, the estimate from Game Time for \$ 1,860 for purchase of 8 table frames be accepted. All voted yes.

The meeting adjourned at 10:45 a.m.

Laura Sexton, County Clerk

FINANCE COMMITTEE

Laura Stanek, Chairman

Larry Bargy

Robert McLeod

Monday, December 11, 2006

The meeting came to order at 9:00 a.m. in the County Clerk's office

Present: Laura Stanek, Robert McLeod, Larry Bargy

Absent: None

Also present: Laura Sexton, Jack White

1. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners the Claims and Accounts totaling \$86,388.98 be approved and paid. All voted yes.

The Clerk presented a suggested Resolution for expenditure approval. (See attached)

It was moved by McLeod, seconded by Bargy the Expenditure Approval Resolution as amended be held over and recommended to the Board for approval at the Organizational Meeting. All voted yes

Sheriff Terry Johnson informed that an agreement had been made with the Grand Traverse Band of Ottawa/Chippewa Indians to provide 2 beds at the jail for \$70.00 per day for one year.

Mr. Johnson inquired about the rejection of his claim for reimbursement for valet parking at the Amway Grand in Grand Rapids. The matter was tabled.

Mr. Johnson also inquired about holding over funds budgeted in 2006 to 2007 to finish redoing the evidence room.

2. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners the Sheriff Capital Outlay for 2007 be increased by \$2,700 to finish the evidence room. All voted yes.

Coordinator/Planner Peter Garwood presented a request to re-carpet some areas in the County Building in 2007; total cost estimated to be approximately \$70,000.

3. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners \$70,000 be added to the 2007 expenditure budget of Fund #470, Capital Projects Fund, for replacing carpeting in the County Building. All voted yes.

4. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners \$1,733.00 be added to the 2007 expenditure budget of Fund #470, Capital Projects Fund, for additional remodeling of the Abstract Office area in the County Building. All voted yes.

There was discussion on the finalization of the Meadowview project.

Associate Planner Joseph Meyers presented the invoice for disposal of the hazardous household waste collection.

4. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the 2006 budget for payment of costs for disposal of the household hazardous waste collection be increased by \$3,459.46. All voted yes.

Mr. Garwood and Mr. Meyers also presented the recommendation from the Lands Committee to find funds (\$396,000) to purchase the Sevald property in Forest Home Township. The matter will be explored to find all options.

5. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners that Ferguson and Chamberlain be hired to survey the Antrim County property on Leonard Road – Section 28 of Custer Township; cost to be \$3,290 to be paid from Special Projects. All voted yes.

Mr. Garwood presented the final invoice from the Good Ol' Boys for the Meadowview Project bringing the total cost of the project including the roof replacement to \$237,549.

6. It was moved by Bargy, seconded by McLeod it be recommended to the Board of Commissioners the 2006 budget for the Meadowview Project (Fund #470 – Capital Projects Fund) be increased by \$33,000. All voted yes.

Mr. Garwood presented a recommendation from the Human Services Committee to raise the hours of the Veterans Counselor to 30 hours a week for January and February.

7. It was moved by McLeod, seconded by Bargy it be recommended to the Board of Commissioners the hours of the Veterans Counselor be raised to 30 hours per week for January and February of 2007 only. All voted yes.

Mr. Garwood also presented a request from Cheboygan County to be added to the Northern Lakes Economic Alliance. The matter was held over for further consideration.

William Hefferan presented a request to purchase an analog tape recorder for the Probate Court.

8. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners that \$6,545 be transferred from legal fees in the 2006 Family Division budget to the 2006 Capital Outlay budget for purchase of an analog tape recorder for Probate Court. All voted yes.

There was a request from Carol Mitchell, Commission on Aging Director, for an advance of \$40,000 from the General Fund to end the county's fiscal year.

9. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners \$40,000 be transferred from the General Fund to Commission on Aging to be returned in February, 2006. All voted yes.

Abstractor Theresa Kent request purchase of 4 monitors for \$380.00 each to facilitate access of the necessary program.

10. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners that \$1,000 be allocated to obtain 2 flat screen monitors for the Abstract Department and the 2007 budget be increased to obtain 2 additional monitors. All voted yes.

Maintenance Director David Vitale presented a quote for purchase of a tractor/snow blower as budgeted for 2007

11. It was moved by McLeod, seconded by Bargo it be recommended to the Board of Commissioners a tractor/snow blower be purchased for the Maintenance Department for \$10,000 from Voelker Implement of Lake City as budgeted in the 2007 General Fund budget. All voted yes.

The meeting adjourned at 11:30 a.m.