

# Finance Committee

## "Committee of the Whole"

Karen Bargy - Chair

Christian Marcus - Alternate

### Special Meeting Minutes August 30, 2018

Members: Karen Bargy, Ed Boettcher, Scott Kruger, Dawn LaVanway, Christian Marcus, Brenda Ricksgers, Bryan Smith, Melissa Zelenak  
Members absent: Dave Heeres  
Others: Mathew Cooke, Deb Haydell, Sherry Comben, Sheryl Guy

**1. The meeting was called to order at 9:03 a.m. by Chair Karen Bargy**

**2. Public Comment**

None.

**3. Budget**

Deb Haydell, Finance Director, said she anticipated this meeting would include: receiving of budget binder for the Committee to review over the weekend, examine revenues, and go over revenue sharing. Members should email any questions or see her with questions on the budget.

General Fund Revenues

Ms. Haydell said that the first pages of the binder contain notes, including the fund list report and Capital Improvement Plan 2019-2024 Budget Summary.

Revenues

Ms. Haydell recommended the County stay with the original budgeted amounts from actual 2016 and 2017 for 2018 projected tax revenues, as we were only \$212,661, over the original budgeted amount in 2017 as shown by the 2017 audit. She said she has not yet budgeted the estimated amount from revenue sharing and it was estimated at this time. As the County receives revenue sharing money, it will be deposited in the fund balance account. Sherry Comben, County Treasurer, said the State determines revenue sharing based on the fund balance. Ms. Haydell will provide information on convention facility development for the next meeting on September 5, 2018.

**Motion by Dawn LaVanway, seconded by Ed Boettcher, to transfer in the projected 2019 revenue sharing of \$443,792 from Revenue Sharing Fund 285 to General Fund 101.**

**Motion Carries- Unanimous**

Ms. Haydell said the total revenues projected for 2019 were \$12,974,074.00.

Ms. Haydell said expenditures included wages and benefits based on the current union contracts, which include the 2% increase for wages which also translates into increases for retirement, A&D, and FICA. There are three union contracts that will be negotiated this year. Ms. Haydell said there is \$350,000 budgeted in contingencies to fund possible increases which is consistent with past practices. She said Department 851 MMRMA holds the same amount, \$400,000, as the previous year since nothing has been received to note change.

Ms. Haydell noted Special Projects and Capital Outlay for the Committee review. Capital Improvement Projects include: network switches, animal control floor (comes from restricted funds), Grass River Natural Area road (installment 3 of 3; \$67,000) and Barnes Park (no quote to date, Mathew Cooke has contacted Eileen Wallick). Ms. Bary noted that 911 capital outlay projects will be discussed when expenditures are examined. Ms. LaVanway asked about broadband funding and if it would be considered a CIP project. Ed Boettcher said it would be a CIP project if it was an asset, but not if it is a service. The Committee discussed from where broadband would be potentially funded, should the County seek to fund it.

Ms. Haydell mentioned that all documentation for Department 966 Appropriations are in the binders. She also noted that Sheriff Dan Bean has requested two additional road patrol positions through the budget of Department 301. Melissa Zelenak confirmed with Sheriff Bean via text message that these positions are new, not replacements. Mr. Marcus mentioned that Otsego County schools are paying the costs for the use of a school liaison but the Sheriff Department pays when the officer is not at the schools. He thought this is something that the Sheriff could look into.

Ms. Haydell said that general fund totals include revenues (with revenue sharing) of \$12,974,074 against expenditures of \$13,799,625. This means expenditures are \$825,551 over revenues. She said that the general fund will need to be supplemented with general fund fund balance monies, transfer from special funds, or by cutting expenditures. The totals must be balanced which will occur through the subsequent budget meetings.

The next budget meetings are scheduled for:

- September 5 from 9:00am to 5:00pm
- September 7 from 9:00am to 5:00pm
- September 10 following the regular Finance Committee meeting
- September 11 from 9:00am to 5:00pm (if needed).

#### **4. Public Comment**

None.

The meeting adjourned at 9:43 a.m.