

Economic Development Corporation

April 16, 2013

Minutes

Members Present: Jerroll Drenth, Larry Stine, Rick Diebold, Jim Schnackenberg, Dawn Pringle, Pete Garwood, Ron Furtaw, and Sherry Comben

Members Absent:

Staff Present: Joe Meyers

Others Present: Sarah Christensen and Mike Crawford

1. Call to Order

The meeting was called to order at 9:00 a.m. by Rick Diebold.

2. Minutes

Motion by Jerroll Drenth, supported by Dawn Pringle, to approve the minutes as presented. Motion carried – unanimous.

3. Organizational Meeting

Jim Schnackenberg nominated Rick Diebold as Chair of the Economic Development Corporation.

Motion by Jim Schnackenberg, supported by Dawn Pringle, to close nominations and a unanimous ballot be cast for Rick Diebold for Chair. Motion carried – unanimous.

Rick Diebold nominated Larry Stine as Vice Chair.

Motion by Sherry Comben, supported by Jerroll Drenth, to close nominations and a unanimous ballot be cast for Larry Stine for Vice Chair. Motion carried – unanimous.

Rick Diebold nominated Dawn Pringle for Secretary.

Motion by Sherry Comben, supported by Jerroll Drenth, to close nominations and a unanimous ballot be cast for Dawn Pringle for Secretary. Motion carried – unanimous.

Discussion ensued over the meeting dates and times.

Motion by Rick Diebold, supported by Sherry Comben, to hold meetings on the third Tuesday of April, July, and October at 9:00 am. Motion carried – unanimous.

4. NLEA Update

Sarah Christensen informed the Economic Development Corporation what the Northern Lakes Economic Alliance is doing in Antrim County.

Ms. Christensen informed the Economic Development Corporation that the Community Assistance Team with the Michigan Economic Development Corporation will be touring Antrim County.

Ms. Christensen spoke on and invited the EDC to the Connect Michigan event on April 18, 2013 at 10:00 am.

Discussion ensued over the MERIT network in Antrim County.

Discussion ensued over the Community Growth Grants from the Northwest Michigan Council of Governments.

Discussion ensued over Leelanau County leaving the Traverse Bay Economic Development Corporation.

5. Various Matters

None.

Meeting adjourned at 9:50 a.m.

Economic Development Corporation

July 16, 2013

Minutes

Members Present: Jerroll Drenth, Jim Schnackenberg, Pete Garwood, Ron Furtaw, and Sherry Comben
Members Absent: Larry Stine, Dawn LaVanway, and Rick Diebold
Staff Present: Joe Meyers
Others Present: Sarah Christensen and Mike Crawford

1. Call to Order

The meeting was called to order at 9:05 a.m. by Sherry Comben.

2. Minutes

Motion by Jerroll Drenth, supported by Pete Garwood, to approve the minutes as presented. Motion carried – unanimous.

3. NLEA (Northern Lakes Economic Alliance) Update

Sara Christensen spoke on the Placemaking Micro Grants. Discussion ensued over the Community Growth Grants.

Ms. Christensen spoke on the web development grants that the NLEA is offering to businesses in the region.

4. Various Matters

Pete Garwood spoke on the Capital Improvement Plan Process and the 2014 budget proposal. Discussion ensued over the County Business Park and the market study done for the Park and it was decided that they will address this at their next meeting.

Jim Schnackenberg requested the June Planners Moments DVD be played at the October EDC Meeting.

Meeting adjourned at 9:50 a.m.

Economic Development Corporation

October 15, 2013

Minutes

Members Present: Jerroll Drenth, Sherry Comben, Dawn LaVanway (Pringle), Rick Diebold, Pete Garwood, Jim Schnackenberg Ron Furtaw, Misty Youngson and Larry Stine

Members Absent:

Staff Present:

Others Present: Sara Christiansen

1. Call to Order

The meeting was called to order at 9:00 a.m.

2. Organizational Meeting

Peter Garwood, County Administrator, chaired the meeting for the organizational part of the meeting.

Nominations for President

Dawn LaVanway nominated Rick Diebold for President.

Motion by Larry Stine, seconded by Sherry Comben, to close nominations and cast a unanimous ballot for Rick Diebold for President of the Antrim County Economic Development Corporation. Motion carried – unanimous.

Nominations for Vice-President

Ms. LaVanway nominated Larry Stine for Vice-President.

Motion by Dawn LaVanway, seconded by Rick Diebold, to close nominations and cast a unanimous ballot for Larry Stine for Vice-President of the Antrim County Economic Development Corporation. Motion carried – unanimous.

Nominations for Secretary

Jerroll Drenth nominated Dawn LaVanway for Secretary.

Motion by Jim Schnackenberg, seconded by Sherry Comben, to close nominations and cast a unanimous ballot for Dawn LaVanway for Secretary of the Antrim County Economic Development Corporation. Motion carried – unanimous.

Meeting Dates

Motion by Dawn LaVanway, seconded by Sherry Comben, to hold the regular meetings of the EDC on the third Tuesday every three months at 9:00 a.m. beginning in January. Motion carried – unanimous.

Rick Diebold, newly re-elected President, took over chairing the meeting.

3. Minutes

The Committee reviewed the minutes of July 16, 2013. Misty Youngson indicated she was at the meeting, but was not listed as being “present”.

Motion by Jim Schnackenberg, seconded by Misty Youngson, to approve the minutes from July 16, 2013 as amended (adding Misty Youngson as present).

Motion carried – unanimous.

4. Northern Lakes Economic Alliance (NLEA) Update

Sara Christiansen, NLEA representative, gave an update of the activities of the NLEA for the past quarter.

Ms. Christiansen informed the Commission of the “Fab Lab”, a mobile lab which is a self-contained Mobile Digital Fabrication Lab, which will provide training in manufacturing for businesses in the region and also can be used by the high schools in the region (see attachment).

Ms. Christiansen informed the Board about the Pure Michigan Business Connect program.

5. Environmental Protection Agency (EPA) Brownfield Assessment Grant Application

Mac McClelland, from Otwell-Mawby, informed the Commission that last year the four counties of the NLEA applied for an EPA Brownfield Assessment Grant, but missed getting approved by very little. The EPA encouraged the NLEA to apply again. Mr. McClelland gave a briefing of how the EPA suggested we change the application for a better possibility of funding.

The Commission reviewed a draft resolution which would support a new application.

Motion by Dawn LaVanway, seconded by Jerroll Drenth, to approve the resolution to support the submission by the NLEA of the Brownfield Assessment Grant Application to the Environmental Protection Agency (EPA) and approve the Brownfield Redevelopment Authority to join with the Northwest Michigan County Brownfield Coalition. In addition, to recommend the Board of Commissioner’s approve the attached resolution authorizing submission of the grant application by the Brownfield Redevelopment Authority and authorizing the authority to sign the Memorandum of Understanding to become a partner in the Northwest Michigan County Brownfield Redevelopment Authority Coalition for joining the Coalition. Motion carried – unanimous.

6. Business Park Strategic Plan

Ms. Christiansen indicated the Commission may want to engage in a strategic plan for the business park.

Mr. McClelland inquired if the County has ever considered establishing a Land Bank. He indicated there is a possibility of a Land Bank Authority taking on the business park. It would automatically qualify as a Brownfield, which would make it eligible for certain development tools.

Mr. Garwood and Ms. Christiansen will get together to formulate a recommendation on options for a strategic plan for the next meeting.

7. Planners Moments

The Commission viewed a DVD called Planners Moments on Place Making.

8. Various Matters

Ms. Younson distributed a flyer and invited members of the EDC to attend the Elk Rapids Area Chamber of Commerce Lunch and Lecture Series on November 15th at 11:30 a.m., featuring guest speaker Michigan Lieutenant Governor Brian Calley.

Meeting adjourned at 10:50 a.m.