

# Economic Development Corporation

## MINUTES

**March 7, 2001 7:00 p.m.**

Members Present: Bob Peterson, Allyn Wright, Laura Stanek, Richard Diebold, Peter Garwood, and Robert Atkinson  
Members Absent: Tom Lane and Jerome Simowski  
Staff Present: Joel Dye  
Others Present: Tom Johnson, Janet Person, Heidi Lane, Sherry Comben and John D'Addonna

### **I. Call to Order**

Richard Diebold called the meeting to order at 3:05 p.m.

### **II. Approval of Minutes**

**Motion by Allyn Wright, supported by Pete Garwood, to approve the February 5, 2001 minutes. Motion Carried - Unanimous**

### **III. Organizational Meeting**

Joel Dye opened the floor to nominations for President of the Economic Development Corporation.

Pete Garwood nominated Richard Diebold

Joel Dye asked if there were any other nominations

None were received

**Motion by Robert Atkinson, supported by Allyn Wright, to close the nominations. Motion Carried - Unanimous**

**Motion by Pete Garwood, supported by Robert Atkinson to elect Richard Diebold President of the Economic Development Corporation. Motion Carried - Unanimous**

Joel Dye opened the floor to nominations for Vice-President of the Economic Development Corporation.

Pete Garwood nominated Robert Atkinson

Joel Dye asked if there were any other nominations

None were received

**Motion by Pete Garwood, supported by Robert Peterson, to close the nominations. Motion Carried - Unanimous**

**Motion by Pete Garwood, supported by Allyn Wright to elect Robert Atkinson Vice-President of the Economic Development Corporation. Motion Carried - Unanimous**

Joel Dye opened the floor to nominations for Secretary of the Economic Development Corporation.

Pete Garwood nominated Jerry Simowski

Joel Dye asked if there were any other nominations

None were received

**Motion by Pete Garwood, supported by Robert Peterson, to close the nominations. Motion Carried - Unanimous**

**Motion by Pete Garwood, supported by Robert Peterson to elect Jerry Simowski Secretary of the Economic Development Corporation. Motion Carried - Unanimous**

Discussion followed in regard to the appointment of a Treasurer to the Economic Development Corporation. Richard Diebold suggested that the person serving as the Secretary also serve as the Treasurer.

Joel Dye opened the floor to nominations for Treasurer of the Economic Development Corporation.

Pete Garwood nominated Jerry Simowski

Joel Dye asked if there were any other nominations

None were received

**Motion by Pete Garwood, supported by Robert Peterson, to close the nominations. Motion Carried - Unanimous**

**Motion by Pete Garwood, supported by Robert Atkinson to elect Jerry Simowski Treasurer of the Economic Development Corporation. Motion Carried - Unanimous**

**IV. North Lakes Economic Alliance Update**

Tom Johnson distributed the Northern Lakes Economic Alliance Annual Report. The NLEA recently filled the Value Added Agriculture position. Tom Johnson updated the Corporation about the situation in Ellsworth and the opportunity for the Corporation to work with the Community of Ellsworth to hold some Economic and Community Development Planning Workshops.

**V. Review of MEDC Marketing Website**

The Corporation discussed the presentation received last month from MEDC in regard to their statewide network of properties ready for development. Richard Diebold informed the Corporation that Char-Em Intermediate School District will pay for the cost to connect Antrim, Charlevoix and Emmett Counties to the network.

**Motion by Pete Garwood, supported by Bob Peterson to send a letter of appreciation to the Char-Em Intermediate School District for paying the sign up fee for Antrim County to the MEDC [misitenet.org](http://misitenet.org).**

**VI. Old Business**

None

**VII. New Business**

None

**VIII. Communications**

None

**IX. Member/Public Comment**

None

Meeting Adjourned at 3:28 p.m.

# Economic Development Corporation

## MINUTES

April 4, 2001 3:00 p.m.

Members Present: Bob Peterson, Allyn Wright, Laura Stanek, Jerome Simowski Peter Garwood, and Robert Atkinson  
Members Absent: Tom Lane and Richard Diebold  
Staff Present: Joel Dye  
Others Present: Tom Johnson, Janet Person, Heidi Lane, Sherry Comben and John D'Addonna

### I. Call to Order

Pete Garwood called the meeting to order at 3:10 p.m.

### II. Approval of Minutes

**Motion by Allyn Wright, supported by Robert Peterson, to approve the March 7, 2001 minutes. Motion Carried - Unanimous**

### III. North Lakes Economic Alliance Update

Tom Johnson updated the Corporation of the Alliance's work in identifying industrial sites throughout Antrim County for a state program. Discussion followed.

### IV. Review of MEDC Marketing Website

The Corporation discussed the Michigan site network and the Char-Em Intermediate School District plans to pay for the cost to connect Antrim, Charlevoix and Emmett Counties to the network.

### V. Old Business

None

### VII. New Business

The Corporation discussed the vacant position on the Economic Development Corporation.

**Motion by Robert Peterson, supported by Robert Atkinson, to recommend to the Board of Commissioners to appoint Sherry Comben to the Economic Development Corporation to fill the vacant position. Motion Carried – Unanimous.**

**VIII. Communications**

None

**IX. Member/Public Comment**

None

Meeting Adjourned at 3:35 p.m.

# Economic Development Corporation

## MINUTES

**MAY 2, 2001 3:00 p.m.**

Members Present: Bob Peterson, Allyn Wright, Laura Stanek, Sherry Comben, Jerome Simowski, Peter Garwood, Tom Lane, and Robert Atkinson  
Members Absent: Richard Diebold  
Staff Present: Joel Dye  
Others Present: Tom Johnson, Janet Person, Leslie Sickterman, and John D'Addonna

### **I. Call to Order**

Robert Atkinson called the meeting to order at 3:10 p.m.

### **II. Approval of Minutes**

**Motion by Jerome Simowski, supported by Pete Garwood, to approve the April 4, 2001 minutes. Motion Carried - Unanimous**

### **III. North Lakes Economic Alliance Update**

Tom Johnson updated the Corporation on the ongoing work to establish a Economic Development Commission in Mancelona with Community Resource Development, and a Economic Development Corporation within Bellaire. Discussion followed in regard to the difference between a Economic Development Commission and a Economic Development Corporation.

### **IV. Infrastructure within Mancelona**

Joel updated the Corporation that discussions with local leaders are in place to talk about the placement of a sewer system along US131 and M88. Tom Johnson mentioned one way to assist in the economic development of the Mancelona Area is to compile the different funding scenarios available to assist in the placement of a sewer system along the Business Corridor in Antrim County.

**Motion by Jerome Simowski, supported by Pete Garwood to request the North Lakes Economic Alliance to prepare preliminary studies on how to best develop the Industrial Park. Motion Carried – Unanimous**

### **V. Old Business**

None

**VII. New Business**

Joel updated the Corporation on the three members up for reappointment. He mentioned that their positions have been published and if they are interested in retaining their membership to submit a letter of interest to the Coordinator/Planners Office.

Joel updated the Corporation on the preliminary work of developing an Economic Profile for Antrim County.

**VIII. Communications**

None

**IX. Member/Public Comment**

Janet Person updated the Corporation on the possibilities of grants from the different sources.

Meeting Adjourned at 3:50 p.m.

# Economic Development Corporation

## MINUTES

**June 6, 2001 3:00 p.m.**

Members Present: Bob Peterson, Richard Diebold, Allyn Wright, Laura Stanek, Sherry Comben, Jerome Simowski, Peter Garwood and Tom Lane  
Members Absent: Robert Atkinson  
Staff Present: Pete Garwood  
Others Present: Tom Johnson and Sherri Rhoads

### **1. Call to Order**

Richard Diebold called the meeting to order at 3:00 p.m.

### **2. Approval of Minutes**

**Motion by Bob Peterson, supported by Tom Lane, to approve the May 2, 2001 minutes. Motion Carried - Unanimous**

### **3. Old Business** – None.

### **4. New Business**

Mr. Allyn Wright informed the Board the grant for water and sewer has been approved for \$6 million. This is the largest grant of its kind from the Michigan Department of Environmental Quality in state history.

Mr. Wright asked that the EDC send a thank you to the DEQ. Mr. Garwood will draft a letter for the President's signature. Mr. Wright informed the Board of the Collins-Aikman property is going to be sold to a local organization. It must be to a local unit of government. He inquired whether or not the County would be interested. The consensus was to encourage Mancelona to accept the property. If Mancelona was not interested, we might consider it.

### **5. NLEA Update**

- NLEA staff is assisting Helena Township/Alden.
- Misico Tool and Die received their QS 5000 certification. NLEA is assisting the company with marketing their expertise.
- Mancelona sewer – NLEA is assisting Mancelona with looking at job creation and dollars for a sewer system through the CDBG Program.
- NLEA is assisting DeStaco in Central Lake to expand. They need an electrical power upgrade.
- NLEA is planning on moving their office within Boyne City. The ISD will provide space in the old Big Boy building.
- Thomas Johnson and Sherri Rhoads gave a presentation on starting a Certified Industrial Park.
- Future presentations to be offered by the NLEA over the next 3-4 months:
  - LDFA's
  - Tax Abatements
  - CDBG's
  - EDA
  - Other Grant Sources

Meeting adjourned at 4:20 p.m.

# Economic Development Corporation

## MINUTES

**July 11, 2001 3:00 p.m.**

Members Present: Bob Peterson, Richard Diebold, Allyn Wright, Laura Stanek, Sherry Comben, Robert Atkinson, and Peter Garwood  
Members Absent: Jerome Simowski and Tom Lane  
Staff Present: Joel Dye  
Others Present: Sherri Rhoads, John DiAdonna, Janet Person, and Traverse Group Representative

### **1. Call to Order**

Richard Diebold called the meeting to order at 3:00 p.m.

### **2. Approval of Minutes**

**Motion by Allyn Wright, supported by Bob Peterson, to approve the May 2, 2001 minutes. Motion Carried - Unanimous**

### **3. NLEA Update**

Sherri Rhodes gave a presentation focusing on utilizing Community Development Block Grant Funds to develop the infrastructure for an Industrial Park. Sherri Rhodes informed the Corporation that the amount of money awarded is based on the number of jobs created, ex. \$10,000.00 for each new full time job created. Other criteria are: Fifty-Eight percent (58%) of the jobs must be for moderate to low income families, all projects must directly benefit the public, and only local units of government may apply for the funds.

### **4. Antrim County Industrial Park**

Much discussion followed in regard to the developing the County Industrial Park, i.e. necessary components, relationship with surrounding property owners. Joel Dye informed the Committee that Community Resource Development, Inc. has currently formed a committee to look at the land assemblage of the Tar Lake area, which our Industrial park abuts. Rick Diebold mentioned that it is important for there to be one initial meeting with representatives from all the property owners part or adjoining the Tar Lake project area. Rick Diebold appointed Pete Garwood, Tom Johnson, Joel Dye, and himself to be representatives from the Antrim County Economic Development Corporation. Pete Garwood was directed to set up a meeting with the property owners within the next two weeks.

### **5. Communications**

Pete Garwood distributed one copy of the Smart Tech Agenda produced by the Michigan Economic Development Corporation.

### **6. Member Comment**

Bob Peterson informed the Corporation that Silicone Fabricators of Elk Rapids will be adding 10,000 sq ft to there existing facility and creating up to 18 new jobs.

Meeting adjourned at 3:45 p.m.

# Economic Development Corporation

## MINUTES

**August 1, 2001 3:00 p.m.**

Members Present: Bob Peterson, Richard Diebold, Allyn Wright, Sherry Comben, Jerome Simowski, Tom Lane and Peter Garwood  
Members Absent: Laura Stanek and Robert Atkinson  
Staff Present: Joel Dye  
Others Present: Janet Person, and Traverse Group Representative

### **1. Call to Order**

Richard Diebold called the meeting to order at 3:00 p.m.

### **2. Approval of Minutes**

**Motion by supported by to approve the June 11, 2001 minutes. Motion Carried - Unanimous**

### **3. NLEA Update**

Pete updated the Corporation on the economic activities that NLEA is currently working on within our county.

### **4. Antrim County Industrial Park Design Team Update**

Pete Garwood and Rick Diebold updated the Corporation on the meeting with representatives from Mancelona Township, Village of Mancelona, and Community Resource Development in regard to redeveloping Tar Lake and the surrounding area. Both, Pete and Rick concluded that the meeting seemed to be a success, with a follow up meeting scheduled in the near future.

### **5. Communications**

None

### **6. Old Business**

The committee discussed entering become an Interlocal Partner with the Michigan Economic Development Corporation. **Motion by Allyn Wright, supported by Jerome Simowski to enter into a interlocal partner agreement with the Michigan Economic Development Corporation. Motion Carried - Unanimous**

### **7. New Business**

None

Meeting adjourned at 3:30 p.m.

# Economic Development Corporation

## MINUTES

**September 5, 2001 3:00 p.m.**

Members Present: Bob Peterson, Laura Stanek, Allyn Wright, Sherry Comben, Jerome Simowski, Robert Atkinson, and Peter Garwood  
Members Absent: Tom Lane and Richard Diebold  
Staff Present: Joel Dye  
Others Present: Janet Person, and John D'Addonna

### **1. Call to Order**

Robert Atkinson called the meeting to order at 3:00 p.m.

### **2. Approval of Minutes**

**Motion by Laura Stanek supported by Sherry Comben to approve the August 1, 2001 minutes. Motion Carried - Unanimous**

### **3. NLEA Update**

Pete updated the Corporation on the economic activities that NLEA is currently working on within our county.

### **4. Antrim County Industrial Park Design Team Update**

Pete Garwood updated the Corporation on the 2nd meeting with representatives from Mancelona Township, Village of Mancelona, and Community Resource Development in regard to redeveloping Tar Lake and the surrounding area. Pete presented a conceptual drawing developed by Gourdie/Fraser, which depicts the proposed land uses for the area. The Corporation had much discussion in regard to land swap as well as management of the industrial park and marketing of the property. No action taken.

Meeting adjourned at 4:20 p.m.

**MINUTES**  
**October 3, 2001**  
**4:50 p.m.**

Members present: Richard Diebold, Laura Stanek, Sherry Comben, Peter Garwood, Allyn Wright, Robert Atkinson, Tom Lane and Jerome Simowski  
Members absent: None  
Others present: None

**1. Meeting called to order** at 4:50 p.m.

**2. Approval of Minutes**

**Motion by Jerome Simowski, supported by Robert Atkinson to approve the September 5, 2001 minutes. Motion carried – unanimous.**

**3. Northern Lakes Economic Alliance Update**

No update at this time.

**4. Tar Lake Development Meeting Update**

Mr. Peter Garwood, Coordinator/Planner, updated the committee on the third meeting held which included the Supervisor of Mancelona Township, the President of the Village of Mancelona, the Director of the Community Resource Development and the Coordinator/Planner of the County. Brett Gourdie and Leslie Sickterman of Gourdie Fraser, Tom Johnson, Director of the Northern Lakes Economic Alliance and a representative of the State EDC were also present. The main subject of the meeting was the possibility of the township and the village entering into a PA 425 Intergovernmental Cooperation Agreement. The agreement would allow the village to be the taxing jurisdiction for the 200 plus acres in the Tar Lake area, as well as allow the village to provide services to the property. The County would need a side agreement to make sure it's interests were protected.

**5. New Business**

None

**6. Communications**

None

**7. Member/Public Comment**

None

Meeting adjourned at 5:00 p.m.

# Economic Development Corporation

## MINUTES

**November 7, 2001 3:00 p.m.**

Members Present: Richard Diebold, Bob Peterson, Laura Stanek, Allyn Wright, Sherry Comben, Jerome Simowski, and Peter Garwood  
Members Absent: Tom Lane and Robert Atkinson  
Others Present: Shari Rhoads

**1. Call to Order**

Richard Diebold called the meeting to order at 3:00 p.m.

**2. Approval of Minutes**

**Motion by Jerry Simowski, supported by Laura Stanek to approve the October 3, 2001 minutes. Motion Carried – Unanimous.**

**3. NLEA Update**

Shari Rhoads updated the Corporation on the economic activities that NLEA is currently working on within our county.

- Mancelona Manufacturing's M-2 Plant. The state is going to assist the plant in getting a new power transformer.
- High Tech Task Force – working toward a study of the capabilities and capacity of supporting high speed data transfer. The state will likely fund a portion of it. The High Tech Task Force sub-committee is meeting Thursday, November 8.
- The NLEA has a \$5,000 grant to hire a Small Business Development Counselor. Gary Walker is on board and providing business counseling services.

**4. Banks Township**

Banks Township held a meeting to address the drop in the local economy.

**5. New Business** – None.

**6. Communications** – None.

**7. Member/Public Comment** – None.

Meeting adjourned at 3:15 p.m.

# Economic Development Corporation

## MINUTES

December 5, 2001 3:00 p.m.

Members Present: Richard Diebold, Bob Peterson, Allyn Wright, Sherry Comben, Jerome Simowski, Tom Lane, Robert Atkinson and Peter Garwood

Members Absent: Laura Stanek

Others Present: John D'Addona

### **1. Call to Order**

Richard Diebold called the meeting to order at 3:04 p.m. Members introduced themselves for the benefit of the new Associate Planner, Howard Yamaguchi.

### **2. Approval of Minutes**

Richard Diebold suggested a correction to Item 4 ("Banks Township") in the minutes of the November 7 meeting. The item should read, "IDEA (Initiating Development in Ellsworth and Atwood) held a meeting to develop tools and methods to develop the local economy."

**Motion by Jerome Simowski, supported by Robert Atkins, to approve the November 7, 2001 minutes, as corrected above. Motion Carried – Unanimous.**

### **3. NLEA Update**

Shari Rhoads faxed her update the Corporation on the economic activities that NLEA is currently working on within our county. Pete Garwood delivered the update, copies of which were handed out at the meeting.

### **4. "Link Michigan" Project**

Richard Diebold briefed the group on the status of the "Link Michigan" project, which seeks to bring hi-speed internet access and other hi-tech infrastructure to areas currently unserved. Current effort is in identifying the existing infrastructure.

### **5. Mancelona**

Robert Atkinson and John D'Addona updated the Corporation concerning the redevelopment sites. A transfer arrangement is being worked out whereby the Village can supply infrastructure (water, sewer, etc.) to the sites while not annexing the sites completely away from the township.

### **6. Old Business** – None.

### **7. Communications** – None.

### **8. Member/Public Comment** – None.

Meeting adjourned at 3:23 p.m.