

Antrim County Commission on Aging (COA) is accepting Letters of Interest to Contract for Snow Removal at private senior residences in various locations throughout Antrim County - as a service to qualified seniors, November 1, 2020 through April 30, 2021. Letters of Interest must be received no later than 12:00 noon Thursday, September 17<sup>th</sup>, 2020.

Applicants must fill out a Request for Criminal History (available in person, by fax, or email from COA) as part of their application in order to qualify for consideration. Those contractors accepted by the Commission on Aging Board of Advisors will be paid \$25.00 per snow removal using plow or snowblower with an additional \$10 to include shoveling of walks and mailbox at the same time (maximum ½ hour per client) after each 4" minimum of new snow accumulation. It is understood that one company/business or individual cannot serve all areas requiring service, and contracts will be let to more than one contractor to satisfy geographical location requirements.

Successful contractor(s) required to provide Proof of Insurance Certificate for commercial general liability to include contractual liability, products and completed operations, independent contractor's coverage and broad form general liability endorsement or equivalent. Proof of Insurance Certificate for motor vehicle liability insurance including Michigan no fault coverage, with limits of liability of not less than \$500,000.00 per occurrence, combined single limit bodily injury and property damage to include all owned vehicles, all non-owned vehicles and all hired vehicles used in snow plowing and snow removal.

Proof of Insurance Certificate for workers' compensation or sign waiver of workers' compensation insurance. Further information may be obtained by contacting Judy Parliament, COA Director, or Amy Tate, Office Manager, at (231) 533-8703. Submit Letters of Interest to: COA, Attn: Residential Snow Removal, P.O. Box 614, Bellaire, MI 49615. The COA Board reserves the right to accept or reject any and all Letters of Interest or accept those that are in the best interest of the COA.