

# Antrim County Commission on Aging Board of Advisors

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## Minutes of June 17, 2019 Meeting

**Board Members Present:** Rick Teague, Chair; Sally Hannert; Jeanette Hayes and Judy Parliament, COA Director. *Members Absent: Bev McCamman & Brenda Ricksgers*

**Others Present:** Ray Mills and Mike Malloy

Meeting called to order by the Chair at 1:05 pm in the Bellaire Senior Center Conference Room.

The **Agenda** was reviewed. Motion by Hayes to approve the agenda, as presented; supported by Teague. Approved.

The **Minutes** of the May 20, 2019 meeting were reviewed. Motion was made by Teague to approve the minutes, as presented, supported by Hayes. Approved.

**May 2019 Financial Reports** were presented by Parliament. Nothing out of the ordinary to note. Motion was made by Teague to accept reports, supported by Hayes. Accepted.

**PROGRAMS:** Packet reports were reviewed. Parliament brought attention to the GovPayNet report, which had been requested by one of the County Commissioners. Since our first transaction in October of 2018, we have processed 25 transactions with a total of \$2,358.50 received through the system.

New COA Clerk II, Bree Powell, was introduced to the Board Members.

## **OLD BUSINESS**

**Awnings:** Additional bid was received (\$1,000 over bid received previously from Dave VanSice). Dave will be called to schedule work.

**Open Positions:** County BOC authorized hiring of the Full Time Cook (rather than using Assistant Cook pay scale) to replace the position that was vacated by Jan Clark when she accepted the Food Service Coordinator position. Human Resources has now advertised the opening.

**Annual Report:** Final copy of FY18 Annual Report was distributed. Board members agreed it was well done, noting appreciation for 2018 highlights and nice graphs and pictures.

**Respite – AAANM Addendum:** Parliament reported that she had to turn down these additional funds to provide more Respite hours, due to a shortage of staff (CeNA's). This was a short-term offer – only available through September of the current fiscal year.

## **NEW BUSINESS**

**Organizational Chart:** Parliament presented an updated chart for review/approval. After review, Hayes made a motion to approve the updated chart, as presented. Support by Teague. Unanimous approval.

**Project Council:** Discussed the AASA requirement to have a council of program participants who advise program administrators about services being provided. It was mutually decided to have one or two participants from each site, selected by the current site coordinator of each site and that they will meet a minimum of 2 times per year. The council should be made up of participants who are not currently serving as a COA BOA member. Notes must be kept from all meetings (for future reference) and shared with AAANM.

**Meetings with M. Clore (DHHS) & B. Hefferan (Probate) and Munson Home Care:** Parliament shared topics of discussion planned for upcoming meetings scheduled with these agencies and invited BOA members to attend, if desired.

**Policy Review (ongoing):** None

## **PUBLIC COMMENT:**

### **Ray Mills:**

- Stressed importance of being messengers to seniors and advocates for them
- Shared that the Executive Committee of AAANM has 2 interviews scheduled for BOA positions

### **Rick Teague:**

- Shared comments of thankfulness and appreciation to all present, for doing what we can to promote the importance of and need for senior services.

### **Judy Parliament:**

- Noted our partnership with King's Orchards has added more fresh fruits and asparagus to our recent menus. The seniors have been loving the changes, voicing kudos for the new cook (Jan Clark).

### **Mike Malloy:**

- Informed that he will be coming in to help in the COA kitchen. He helps wherever he can.

Meeting adjourned at 2:00 pm by Call of the Chair.

Respectfully Submitted

Sally Hannert,  
Recording Secretary

**Next Board Meeting is scheduled for Monday, July 15 at 1:00pm**

Type & edit by Judy Parliament