

Antrim County Commission on Aging Board of Advisors

Minutes of January 21st, 2020 Meeting

Board Members Present: Rick Teague, Chair; Bev McCamman, Jeanette Hayes, Brenda Ricksgers and Judy Parliament, COA Director.

Absent: Sally Hannert

Others Present: Amy Tate - COA Clerk II; Whitney Martin -Supports Coordinator with Area Agency on Aging; Mike Malloy - COA volunteer; Beth Lacy – COA Events Coordinator

Meeting called to order by Judy Parliament at 1:00 pm at the Bellaire Senior Center Conference Room.

- Hayes made a motion to cast a unanimous vote for the current slate of officers:
Rick Teague – Chairman
Beverly McCamman – Vice-Chair
Sally Hannert – Recording Secretary
Jeanette Hayes – Trustee

Motion was supported by McCamman. Parliament offered three opportunities for members to make alternative nominations – hearing no alternative nominations, the election of officers for 2020 was approved unanimously.

The **Agenda** was reviewed & amended by striking through Weather Closings - under New Business, per Parliament's request. Motion by Teague to approve the agenda, as amended; supported by McCamman. Approved.

The **Minutes** of the November 18th, 2019 meeting were reviewed. Motion was made by McCamman to approve the minutes, supported by Hayes. Approved.

Financial Reports were presented by Parliament. Judy shared that since the departure of Deb Haydell, and just recent contract with Corinna Hervey, CPA, the journal entries and year end budget amendments were not complete. However, Corinna has assured her that due to our status as a Restricted Fund, our budget will be viewed as one department (for audit sake) and that the department overages that Parliament was concerned about would not be an issue. Motion to accept the financial reports, as presented; was made by Teague and supported by Hayes. Accepted.

PROGRAMS: COA Board Packet Reports for November 2019 and December 2019 Programs were reviewed. No additional discussion. Motion to accept the Program reports was made by Teague and supported by McCamman. Accepted.

OLD BUSINESS: Meal Delivery Trucks; an email about the 2015 Silverado that was involved in the accident and re-evaluated to be deemed a total loss, was shared and discussed. Judy has requested price quotes from Delivery Concepts asking Doug Bledsoe to provide price quotes including both new and pre-owned trucks. Once she has the price quotes we can ask the BOC for authorization to proceed with the purchase of a replacement truck.

NEW BUSINESS:

(Draft) Volunteer Release and Waiver of Liability form: presented and discussed. Motion was made by Teague and supported by Hayes to forward the draft form to the County Administrator for comment and Legal Counsel review. Approved.

PACE North Contract Review: reviewed and discussed. Motion by Teague and supported by McCamman to forward to the County Administrator for Legal Counsel review and implementation. Approved.

LPI Newsletter Contract: reviewed and discussed. Motion by Teague supported by Hayes to forward the LPI Contract to the County Administrator for Legal Counsel review, followed by recommendation to the BOC for implementation, barring any legal concerns. Approved.

LPI Senior Space: Beth Lacy – COA Activities Coordinator, explained how the service would work and how it could benefit the staff and HDM volunteers, as well as the seniors who attend our sites. Discussed possibility of paying for the service utilizing revenue from senior trips. Judy will request a presentation for our COA Board by an LPI representative and will include an invitation to the IT department and interested BOC members. Motion by McCamman and supported by Hayes to send the LPI Senior Space contract to the IT Department and County Administrator for review and comment. Approved. – Thanks were expressed to Beth for her hard work and explanation of the program.

Used COA Equipment: We have purchased a new commercial grade mixer for the kitchen. The paint was beginning to peel off the old one. Disposal options discussed. Motion by McCamman and supported by Hayes to ask the County Administrator the appropriate way to dispose of it. It is further recommended, if appropriate, to offer the mixer to the Shriners for their fundraising events - recognizing their past and continuing support of COA programs.

Regarding the used dishwasher that was broken and has been replaced. Motion by McCamman and supported by Teague to recommend the county administrator give us authorization to sell for scrap.

Policy Review (ongoing): None

FYI: Judy shared information regarding the new program being offered through the Probate Courts and promoted by DHHS and COA. It will offer free assistance in preparing Durable Power of Attorney documents for seniors in Antrim County.

PUBLIC COMMENT: Bev - asked if we might need something at the Elk Rapids Meal Site or somewhere else in the County. Her church's "noisy offering" group is looking for a project to support.

Brenda – Commissioners are working on the Facilities Master Plan at the meeting on 2/7/2020 at 10:00 am. Gary Lockwood is running against Brenda in the August primary. Please note: Brenda will not be available to attend our August meeting.

Jeanette – shared that after comparing senior services with her brother - her knowledge that our services are far superior compared to many others in the area and in other states, was reinforced.

Rick – agreed with Jeanette and recognized the value of providing a high-quality Salad bar as "great" as the one that we offer, every day.

Respectfully Submitted,

Amy Tate for Sally Hannert, Recording Secretary

Next Board Meeting is scheduled for Tuesday, February 18th (due to the holiday) at 1:00pm

Type & edit by Amy Tate & Judy Parliament