

Antrim County  
**Capital Improvement Committee**

**Minutes**  
**May 31, 2016**

Members: Ed Boettcher, Bill Bailey, Pete Garwood, Deb Haydell, Mike Hayes, Chuck Johnson, Bryan Smith, Dave Vitale  
Members absent: Val Craft  
Others: Janet Koch

**1. The meeting was called to order at 1:00 p.m. by Chairman Ed Boettcher.**

**2. Public Comment**

None.

**3. Review of Minutes from April 27, 2016**

**Motion by Chuck Johnson, seconded by Bryan Smith, to approve the minutes of the April 27, 2016 as presented. Motion carried – unanimous.**

**4. County Infrastructure Discussion**

The Capital Improvement Plan (CIP) Committee discussed the concern of many department heads for additional building security and safety. This concern was noted at the April 28 department head strategic planning session.

A relocation of the Veteran's Affairs Office was discussed; Mr. Vitale said the office had originally been on the first floor but had been moved to the second floor due to the need to expand. Mr. Garwood said it was his impression that the County Building had been designed to be able to sustain a third floor.

The office that houses Leslie Meyers, director of Emergency Services, is at the airport and is in need of extensive repairs. An alternative choice is to move the offices to a different location. Two possibilities are office space at Antrim County Transportation or the vacant offices at the Health Department.

Janet Koch, Associate Planner, noted that the agreement with the Health Department of Northwest Michigan indicates the Health Department Building in Bellaire, at 209 Portage Drive, will convert to County ownership on April 1, 2022, a little less than six years away.

Mr. Garwood said the Buildings, Lands & Infrastructure Committee had recommended that the Board of Commissioners indicate their intention to approve a 10-year lease for the Maltby Building if a 501(c)3 is created to continue the retail thrift store operation—or a similar use—that is currently being operated by Nifty Thrifty.

The Committee discussed the need for a new law enforcement center that included the Sheriff's Office, 911 Center and a new jail. Mr. Garwood said there are a number of counties in the State that do not have their jails adjacent to their courthouses. He added that the County had, in the past, obtained conceptual options for future jail configurations. The original part of the jail was built in the 1950s; the administrative addition was constructed in 2001/2002. Mr. Garwood said that, by State statute, a county jail has to be within the limits of the county seat.

It was the consensus of the Committee to ask the Administration Department to obtain quotes from design professionals to look into recommendations for the County Building regarding security, ADA compliance, and reorganization to align with departmental needs.

Projects from the 2016-2021 Capital Improvements Plan were discussed. Mr. Smith and Mr. Boettcher agreed that holding a special Buildings, Lands & Infrastructure Committee meeting at Barnes Park would be a worthwhile meeting.

Mr. Boettcher said he and Ms. Koch would work out a draft version of proposed CIP projects and bring the results to the next meeting.

**5. Various Matters**

Mr. Bailey commented about the recent bid for the Mancelona Area Water and Sewer Authority's water project.

**6. Public Comment**

None.

The meeting was adjourned at 2:55 p.m.