

MEMBERS

Ed Boettcher, Chairman

Chuck Johnson

Bryan Smith

Bill Bailey

Valerie Craft

Pete Garwood

Deb Haydell

Mike Hayes

Dave Vitale

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SPECIAL ASSISTANCE

If you wish to attend this Meeting and require special assistance, please contact the Administration and Planning Office
P.O. Box 187, Bellaire, MI 49615;
Email: planner@antrimcounty.org
Phone: 231-533-6265.

Antrim County Capital Improvement Plan Committee

To: Capital Improvements Plan Committee Members

From: Janet Koch, Associate Planner

Date: June 22, 2016

Re: Meeting Agenda

This agenda is for the meeting scheduled for

Wednesday, June 29, 2016 at 9:00 a.m.

Room 211, 2nd Floor, County Building, 203 E. Cayuga Street, Bellaire.

Agenda

- Call to Order
- Public Comment
- Review of minutes from May 31, 2016
- Capital Improvement Plan (attachment to follow)
- Various Matters
- Public/Member Comment
- Adjournment

If you have any questions, concerns or are unable to attend this meeting, please contact the Administration/Planning Office at (231) 533-6265.

Thank you.

Antrim County
Capital Improvement Committee

Minutes
May 31, 2016

Members: Ed Boettcher, Bill Bailey, Pete Garwood, Deb Haydell, Mike Hayes, Chuck Johnson, Bryan Smith, Dave Vitale
Members absent: Val Craft
Others: Janet Koch

1. The meeting was called to order at 1:00 p.m. by Chairman Ed Boettcher.

2. Public Comment

None.

3. Review of Minutes from April 27, 2016

Motion by Chuck Johnson, seconded by Bryan Smith, to approve the minutes of the April 27, 2016 as presented. Motion carried – unanimous.

4. County Infrastructure Discussion

The Capital Improvement Plan (CIP) Committee discussed the concern of many department heads for additional building security and safety. This concern was noted at the April 28 department head strategic planning session.

A relocation of the Veteran's Affairs Office was discussed; Mr. Vitale said the office had originally been on the first floor but had been moved to the second floor due to the need to expand. Mr. Garwood said it was his impression that the County Building had been designed to be able to sustain a third floor.

The office that houses Leslie Meyers, director of Emergency Services, is at the airport and is in need of extensive repairs. An alternative choice is to move the offices to a different location. Two possibilities are office space at Antrim County Transportation or the vacant offices at the Health Department.

Janet Koch, Associate Planner, noted that the agreement with the Health Department of Northwest Michigan indicates the Health Department Building in Bellaire, at 209 Portage Drive, will convert to County ownership on April 1, 2022, a little less than six years away.

Mr. Garwood said the Buildings, Lands & Infrastructure Committee had recommended that the Board of Commissioners indicate their intention to approve a 10-year lease for the Maltby Building if a 501(c)3 is created to continue the retail thrift store operation—or a similar use—that is currently being operated by Nifty Thrifty.

The Committee discussed the need for a new law enforcement center that included the Sheriff's Office, 911 Center and a new jail. Mr. Garwood said there are a number of counties in the State that do not have their jails adjacent to their courthouses. He added that the County had, in the past, obtained conceptual options for future jail configurations. The original part of the jail was built in the 1950s; the administrative addition was constructed in 2001/2002. Mr. Garwood said that, by State statute, a county jail has to be within the limits of the county seat.

It was the consensus of the Committee to ask the Administration Department to obtain quotes from design professionals to look into recommendations for the County Building regarding security, ADA compliance, and reorganization to align with departmental needs.

Projects from the 2016-2021 Capital Improvements Plan were discussed. Mr. Smith and Mr. Boettcher agreed that holding a special Buildings, Lands & Infrastructure Committee meeting at Barnes Park would be a worthwhile meeting.

Mr. Boettcher said he and Ms. Koch would work out a draft version of proposed CIP projects and bring the results to the next meeting.

5. Various Matters

Mr. Bailey commented about the recent bid for the Mancelona Area Water and Sewer Authority's water project.

6. Public Comment

None.

The meeting was adjourned at 2:55 p.m.