

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Bob Wilson, Karen Bargy, Bryan Smith, Mike Crawford, Laura Stanek, Chuck Johnson.

Absent: Ed Boettcher, Christian Marcus

Pledge of Allegiance to the U.S. flag.

Moment of Silence

The Chairman requested Public Comment. Sheriff Bean spoke on the projected improvements for Antrim 9-1-1 technology approved by the 9-1-1 Board with the most significant being Mobile Data Computers (MDC's or MDT's). This project would include all Fire, EMS, and Law Enforcement agencies in Antrim County, the benefits are significant. Mobile field reporting allows units to enter reports in the field thereby allowing for more visibility in the field. Julie Palka, Commission on Aging Nifty Thrifty employee spoke to the Board on the funding and the forming of a 501(c)3 nonprofit organization, with the Building, Lands and Infrastructure Committee recommendation to enter into a 10-year triple net lease, for the Maltby Building at a cost of \$1.00 per year if a 501(c)3 nonprofit is created to operate Nifty Thrifty when drafting lease please take into consideration that the cost for insurance, taxes and maintenance are of great concern as the organization will be trying to establish operations. Tom Emerson, of Elk Rapids Police Department spoke in support of Mobile Care Data terminals. Public comment closed at 9:14 a.m.

Consent Agenda

Commissioner Laura Stanek requested that an item from the Finance, Ways and Means Committee be **removed** from the consent agenda as follows: Authorize the Financial Fiscal Officer to make a budget amendment of \$250,000 from the general fund ending fund balance and transfer in \$250,000 to the 2016 General Fund – Special Projects-Other – Appropriation #101-895-956 in accordance with the Agreement for Water Facility Construction and Operations with the Mancelona Area Water and Sewer Authority as approved by the Board of Commissioners on May 14, 2015.

It was moved by Stanek, seconded by Heeres the Claims and Accounts totaling \$254,489.41 be approved and paid. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Stanek, seconded by Heeres the acquisition of parcel 05-04-007-012-00 at a cost of \$911.17 be approved, and that the Financial Fiscal Officer, Deb Haydell post a budget amendment for the expenditure in the Forestry Fund #230, and when the Summer and Winter property tax values are complete that the Financial Fiscal Officer be authorized to include that amount in the budget amendment, and to authorize the transfer of the 2016 Summer and Winter property taxes; and to approve the completion of the Application to Purchase Tax Foreclosed property for the same parcel with the funding to come from Forestry Fund #230. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Stanek, seconded by Heeres that the contracting out of the appraisal duties of the County Equalization Department be authorized and to reclassify the Equalization Appraiser to Equalization Technician with the same pay grade as the Appraiser position from the collective bargaining agreement; and the Equalization Director be authorized to seek proposals and select the best fit for the requirements for an Equalization Appraiser, with a not to exceed amount of \$15,000; and to authorize the Financial Fiscal Officer, Deb Haydell to amend the budget to increase the Equalization Department #257 in the amount of \$15,000 for the purpose of contracting for the Equalization Appraisal requirements with the funding to come from the General Fund, Special Projects, Contingencies #101-895-999. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Stanek, seconded by Heeres the Financial Fiscal Officer, Deb Haydell be authorized to make a budget amendment to transfer \$60,000 from the Tax Payment Fund #516-000-999.101 to the General Fund #101-000-699.516 for the purposes of purchasing a new EKG machine for the Antrim County Jail and the replacement of the County Building's boiler as approved by the Board on October 8, 2015, with any amount not expended to complete these projects to be returned to the Tax Payment Fund; and to authorize the Financial Fiscal Officer to make a 2016 budget amendment funding the replacement of the County Building's boiler from #101-901-980.265 at a cost not to exceed \$50,000 as approved by the Board on October 8, 2015; and to authorize the Financial Officer to make a 2016 budget amendment to transfer \$15,000 from the Tax Payment Fund #516-000-999.101 to increase the General Fund #101-000-699.516 in the amount of \$15,000 as approved October 8, 2015 with any amount not expended to be returned to the Tax Payment Fund; and that the Financial Fiscal Officer be authorized to make a 2016 budget amendment to fund the cost of the County-wide orthophotography from the GIS Fund #240, Capital Outlay, Equipment #240-901-980.259 at a cost not to exceed \$15,000 as approved by the Board on October 8, 2015. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Stanek, seconded by Heeres the Financial Fiscal Officer, Deb Haydell be authorized to make a 2016 budget amendment to fund the emergency replacement of the Annex Building boiler by T & M Plumbing and Heating to be paid from Fund #470 Capital Projects, County Building and Structures #470-901-980.263 at a cost in the amount of \$6,459.00. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Stanek, seconded by Heeres the Financial Fiscal Officer, Deb Haydell be authorized to make a 2016 budget amendment for transfers from the Commission on Aging (COA) fund balance per the Board authorization on March 10, 2016 for the position of Activities Coordinator and Assistant Cook positions; Other Wages #297-677-705 in the amount of \$14,345.00; and FICA, County Share #297-677-715 in the amount of \$1,100.00; and Retirement – County Share in the amount of \$1,835.00 for a total fund balance transfer of \$17,280.00. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

Peter Garwood, County Administrator reported that the Sheriff Department has received a letter of retirement from Sergeant Kahl Smith and a letter of resignation from Officer Nicholas Potthoff both unexpected departures and will need to fill these positions as soon as possible. Pete announced that Randy Roth has provided fact sheets and the 2015 Annual Monitoring Report by the Department of Environmental Quality (DEQ) for the former Wickes Manufacturing Trichloroethylene (TCE) Plume Site for members. Pete reported that Cindy Reetz, Equalization Director has prepared the State Tax Commission Form L-4029 to levy the 2016 Summer Tax Rate for the Boards approval.

It was moved by Smith, seconded by Heeres the funds be released and the Sheriff begin the hiring process to fill the two officer positions and promote one Officer to a Sergeant. Motion carried as follows: Yes – Heeres, Wilson, Barga, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

Commissioner Stanek requested that the Sheriffs' 9-1-1 Mobile Data Computer project be discussed later in the meeting.

It was moved by Stanek, seconded by Johnson the 2016 Tax Rate Request (L-4029) be approved and the millage rate for the County Operating millage be set at 5.4000 mills, the Commission on Aging at 0.4000 mill, Meadow Brook Medical Care Facility at 1.0000 mill and E-911 at 0.5000 mill and to authorize Michael Crawford, Chairman, and Sheryl Guy, County Clerk, to execute the Summer L-4029 Tax Rate Request. Motion carried as follows: Yes – Heeres, Wilson, Barga, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

Leslie Meyers, Emergency Services Director presented the 2015 Antrim County Emergency Management Annual Report.

It was moved by Johnson, seconded by Stanek that the 2015 Antrim County Emergency Management Annual Report be accepted. Motion carried – all present voting yes.

It was moved by Stanek, seconded by Barga that the minutes of May 12, 2016 be approved. Motion carried – all present voting yes.

Carol Stocking, 86th District Court Administrator presented the 2015 Antrim County 86th District Court Annual Report.

It was moved by Johnson, seconded by Wilson that the 2015 Antrim County 86th District Court Annual Report be accepted. Motion carried – all present voting yes.

Peter Garwood, Antrim County Administrator presented the 2015 Antrim County Administration/Planning Annual Report.

It was moved by Smith, seconded by Johnson that the 2015 Antrim County Administration/Planning Annual Report be accepted. Motion carried – all present voting yes.

Robert Schlueter, Executive Director Area Agency on Aging of Northwest Michigan presented the 2015 Area Agency on Aging of Northern Michigan Annual Report.

It was moved by Wilson, seconded by Heeres that the 2015 Area Agency on Aging of Northwest Michigan be accepted. Motion carried – all present voting yes.

Maureen Clore, Director Antrim County – Michigan Department of Health & Human Services presented the 2015 Antrim County Department of Health and Human Services Annual Report.

It was moved by Wilson, seconded by Heeres that the 2015 Antrim County Michigan Department of Health and Human Services Annual Report be accepted. Motion carried – all present voting yes.

It was moved by Bargy, seconded by Wilson that the Chairman be authorized to execute a Memorandum of Agreement with Community Services Network of Michigan to provide training services for the Commission on Aging at a total cost of \$4,695 to be effective for one year. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Bargy, seconded by Wilson that the Sheriff be authorized to purchase a new pursuit patrol vehicle (Ford Police Interceptor Utility Vehicle) and a new detective car (Ford Taurus) with the necessary equipment and graphic detailing at a cost totaling \$54,556.26 to be paid from the General fund, Capital Outlay #101-901-980.301. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

Commissioner Bargy spoke of the projected improvements for Antrim 9-1-1 technology approved by the 9-1-1 Board and that the current project in motion is the three phase tower project which will take up to two (2) years to be completed. The discussion for the project for Mobile Computer Terminals (MDC's) or Mobile Data Terminals (MDT's) and Automatic Vehicle Locator's (AVL's) that would include all Fire, EMS and Law Enforcement agencies in Antrim County. The Health and Public Safety Committee has not received a formal request although discussion has taken place and the funds are available. It was recommended that the Sheriff provide additional information and that he provide the Health and Public Safety Committee with current projected cost by requesting proposals through an (RFP).

It was moved by Smith, seconded by Heeres that the Financial Fiscal Officer, Deb Haydell be authorized to make a budget amendment to transfer \$250,000 from the General Fund ending fund balance and that the \$250,000 be transferred to the 2016 General Fund – Special Projects-Other-Appropriation #101-895-956 in accordance with the Agreement for the Water Facility Construction and Operation with the Mancelona Area Water and Sewer Authority (MAWSA) as approved by the Board on May 14, 2015. Motion carried as follows: Yes – Heeres, Smith, Crawford, Johnson; No – Wilson, Bargy, Stanek; Absent – Boettcher, Marcus.

It was moved by Johnson, seconded by Smith that the replacement of the culvert at Birch Lake to fix the current culvert be supported, and that the replacement be opposed if the replacement of the culvert is designed to allow the passage of fish from Lake Michigan to Birch Lake. Motion carried as follows: Yes - Heeres, Wilson, Bargy, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Johnson, seconded by Smith that the County's intentions are to negotiate a lease for up to ten (10) years for the Maltby Building at a cost of \$1.00 per year if a 501(c) 3 nonprofit organization is created to operate a retail thrift operation or for similar use in the building. Motion carried as follows: Yes – Heeres, Bary, Smith, Crawford, Stanek, Johnson; No – Wilson; Absent - Boettcher, Marcus.

It was moved by Johnson, seconded by Smith that the County pursue a land acquisition of a parcel adjacent to Barnes Parks that contains an estimated 40 acres (05-14-301-005-00) north of Barnes Park owned by Shelly Johnson through a land exchange of our (05-01-136-007-00) that contains an estimated 40 acres at a no cost to either party to enhance the Barnes Park Trails and Barnes Park. Motion carried as follows: Yes – Heeres, Wilson, Smith, Crawford, Stanek, Johnson; No – Bary; Absent – Boettcher, Marcus.

It was moved by Johnson, seconded by Smith that the alternate bid from Sheren Plumbing and Heating, Inc. (using Bradford White boilers) be accepted to replace the original boiler in the County Building at the cost of \$43,695.00. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Heeres, seconded by Stanek that the funds be released and that the hiring process begin for the soon-to-be vacated part-time clerk/typist position in the Veterans Affairs Office to replace Carol Johns who has submitted her resignation and authorize hiring a new employee to begin no earlier than August 9, 2016 to allow for an overlap for training purposes. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Heeres, seconded by Stanek to authorize the Chairman to execute a Tuition Reimbursement Agreement between Antrim County and Julie Weston, GIS Technician employed by the Equalization Department, for enrollment costs associated with the Michigan Certified Assessing Officer (Level 2) Certification through the State Tax Commission, Michigan Certified Assessing Officer Training Program. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Heeres, seconded by Stanek that the amendments to the Purchasing and Bid Policy adopted on August 13, 2015 be approved. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

It was moved by Heeres, seconded by Stanek that the Strategic Planning Workshop results recommendation is to begin and focus on the top priorities set by the Board, elected officials and department heads and that the Chairman appoint two department heads, two elected officials and two commissioners to an Ad Hoc Committee to come up with tasks to be undertaken, the responsible party to carry out the tasks and the timeline in which to carry out the tasks, and that the Ad Hoc committee be taken under advisement and be appointed at the next regular Board meeting. Motion carried as follows: Yes – Heeres, Wilson, Bary, Smith, Crawford, Stanek, Johnson; No – None; Absent – Boettcher, Marcus.

Resolution #14-2016 By Laura Stanek, seconded by David Heeres

**TO OPPOSE HOUSE BILL 5275
OFF ROAD VEHICLES (ORVs) OPERATING IN THE JORDAN RIVER VALLEY**

WHEREAS, House Bill 5275 has been introduced which indicates, "...forest roads shall be open to Motorized use by the public unless designated otherwise..." by the Department of Natural Resources, and

WHEREAS, Off Road Vehicles (ORVs) are included in the definition of a motorized vehicle, and

WHEREAS, the Antrim County Board of Commissioners has very real concerns about the possibility of ORVs operating in the Jordan River Valley, including but not limited to:

- There is potential for tearing up the roads creating maintenance and environmental degradation issues, as ORVs have a very aggressive tire tread.
- One in the Jordan River Valley, there is potential that some ORV operators will drive off-road into streams and tear up the vegetation on the steep slopes which would cause degradation to the water quality, fishery and vegetation.
- There is potential to create an enforcement burden on County resources (the County has already taken on the responsibility of, and pays for a portion of marine patrol and snowmobile patrol, both for which State funding has dwindled or been inconsistent over the years).
- HB 5275 would be inconsistent with the Antrim County ORV Ordinance, Ordinance #02 of 2009, which does not allow ORVs in the Jordan River Valley or on State forest roads.

NOW THERE, BE IT RESOLVED that the Antrim County Board of Commissioners opposes HB 5275 for the above stated reasons and encourage the State legislatures to vote no on HB 5275.

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to Representative Triston Cole, Senator Wayne Schmidt, all committee members of the Outdoor Recreation and Tourism Committee, all sponsors of House Bill 5275 and Michigan Association of Counties.

Yes – Wilson, Bargy, Smith, Crawford, Stanek, Johnson;

No – Heeres;

Absent – Boettcher, Marcus.

RESOLUTION #14-2016 DECLARED ADOPTED.

It was moved by Stanek, seconded by Johnson that the Board retire to Closed Session to discuss the Antrim County Sheriff Command Unit contract negotiations with Peter Garwood and Sheryl Guy remaining in closed session. Motion carried all present voting yes.

The Board retired to Closed Session at 12:30 p.m.

The Board returned to Open Session at 12:55 p.m.

It was moved by Stanek, seconded by Smith that the minutes of closed session from May 12, 2016 be approved. Motion carried all present voting yes.

The Chairman requested Public Comment: There was none.

The meeting adjourned at 12:59 p.m.

Chairman, Michael Crawford

County Clerk, Sheryl Guy