

ORGANIZATIONAL MEETING

Laura Sexton, County Clerk, called the meeting to order at 9:00 a.m.

Present:	District #01	Jerroll Drenth
	District #02	Eugene Dawson
	District #03	Karen Bary
	District #04	Ed Boettcher
	District #05	David Howelman
	District #06	Michael Crawford
	District #07	Laura Stanek
	District #08	Bernard Blackmore
	District #09	Brenda Ricksgers

Pledge of Allegiance to the U.S. flag

The County Clerk requested Public Comment. There was none.

The County Clerk appointed Peter Garwood teller for the election.

It was moved by Blackmore, seconded by Dawson the appointment of Peter Garwood as teller be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The County Clerk requested nominations for Chairman. David Howelman nominated Laura Stanek.

It was moved by Blackmore, seconded by Howelman the nominations be closed and a unanimous ballot be cast for Laura Stanek for Chairman of the Board of Commissioners. Motion carried by a yea and nay vote as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Laura Stanek took the Chairman's seat and conducted the remainder of the meeting.

The Chairman requested nominations for Vice Chairman. Michael Crawford nominated Bernard Blackmore;

It was moved by Crawford, seconded by Howelman the nominations be closed and a unanimous ballot be cast for Bernard Blackmore for Vice Chairman of the Board of Commissioners. Motion carried by a ye and nay vote as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #01-12 by Bernard Blackmore, seconded by Brenda Ricksgers

BE IT HEREBY RESOLVED the 2012 regular meetings of the Antrim County Board of Commissioners be held on the 2nd Thursday of each month at 9:00 a.m. in the Commissioners' Room of the Antrim County Building.

Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No - None;

Absent-None

RESOLUTION #01-12 DECLARED ADOPTED.

RESOLUTION #02-12 by Bernard Blackmore, seconded by Gene Dawson

WHEREAS, Antrim County desires to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in all entities:

BE IT THEREFORE RESOLVED that, Antrim County shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in the employment and retention of personnel, and all other phases pursuant to these Acts and affirms its policy prohibiting discriminatory practices, policies, and customs that violate the rights of any citizen or lawful permanent resident of the United States on the basis of race, color, national origin, religion, creed sex, age, weight, height, marital status, or physical disability and/or ability and hereby adopts a broadened policy encouraging participation of minorities, the handicapped, and the disabled.

Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers;

No - Crawford

Absent-None.

RESOLUTION #02-12 DECLARED ADOPTED.

RESOLUTION #03-12 by Michael Crawford, seconded by Brenda Ricksgers

WHEREAS, Public Act #344 of 1982 changes and extends the procedures under which the Board of commissioners must make the report of its meetings available to the public, and,

WHEREAS, the Antrim County Board of Commissioners intends to continue the procedure under which it is currently making the report of its meetings available to the public;

BE IT THEREFORE RESOLVED that, pursuant to P.A. #344 of 1982, the Antrim County Board of Commissioners will direct the County Clerk to make a report of each session of the Board available as soon as possible after each session in the Office of the County Clerk for public inspection and copying without charge, and

BE IT FURTHER RESOLVED, that, pursuant to P.A. 344 of 1982, sec. 9c, copies of the report of each session will be mailed or e-mailed upon request without charge, and

BE IT ALSO FURTHER RESOLVED that it be advertised in the County newspapers that the report of each open session is available from the Office of the County Clerk without charge;

BE IT ALSO FURTHER RESOVLED that, the Antrim County Board of Commissioners minutes be posted on the Antrim County web site when available and approved.

Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers
No - None;
Absent-None.

RESOLUTION #03-12 DECLARED ADOPTED.

RESOLUTION #04-12 by Michael Crawford, seconded by Gene Dawson

WHEREAS, Michigan P.A. 156 of 1851, as amended, confers on Board of Commissioners the following power "...require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office...",

Resolution #04-12 – continued

BE IT THEREFORE RESOLVED that, the following county officers and departments be required to make a 2010 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday in July, 2012: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, County Surveyor, Probate Judge, District Court, Circuit Court, Abstractor, County Administrator, County Accountant, Building Official, Animal Control Officer, ACT Director, Airport Manager, MSU Extension, Housing Director, I.T. Coordinator, County Forester, Antrim Conservation District (Soil Erosion & Forestry), Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, Veterans' Counselor, North Country Community Mental Health, Meadowbrook Medical Care Facility, Department of Human Services, and Antrim County Road Commission.

BE IT ALSO FURTHER RESOLVED that, each report last not more than fifteen (15) minutes.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No - None;

Absent-None.

RESOLUTION #04-12 DECLARED ADOPTED.

The Resolution on Commissioners' Rules and Procedures was tabled until February.

The matter of adoption of County Commission Procedures was tabled until the January 12 meeting.

RESOLUTION #05-12 by Michael Crawford, seconded by Gene Dawson

WHEREAS, under generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Department of Treasury – State of Michigan, all Antrim County expenditures shall have prior approval of the governing body, and

WHEREAS, it has been determined by audit that Antrim County shall comply with this accounting standard,

BE IT THEREFORE RESOLVED, that all Antrim County expenditures in General Fund type, Special Revenue Fund Type, Capital Projects Fund Type, and Enterprise Fund Type Funds be approved for 2011 at the monthly meeting of the Antrim County Board of Commissioners with some exceptions, and

Resolution #05-12 - continued

BE IT FURTHER RESOLVED the following expenditures be considered the exceptions and be considered approved by passage of this Resolution:

1. Special Revenue Fund Types for which the payment approval has been designated to another board or agency either by law or by action of the Board of Commissioners including but not limited to Meadowbrook Operating Fund, Road Commission Fund, Veterans' Affairs Fund, Child Care Fund, Register of Deeds Automation Fund, Meadowview Operating Fund, Commission on Aging, and other similar Funds.
2. Special Revenue Fund types that involve grant agreements including but not limited to Housing grants, Parks grants, Emergency Services grants, Antrim County Transportation grants, Law Enforcement grants, Commission on Aging Grants, and other similar funds.
3. Appropriations to other Agencies as approved in the current year's budgets.
4. Any payroll and related fringe benefit expenses.
5. Expenditures which lack of timely payment results in late fees including but not limited to utilities, credit cards, and other similar expenses.
6. Contractual obligations including but not limited to trash removal, plowing, construction projects, maintenance contracts, insurance, and other similar expenditures.
7. Any expense which the Chief Administrative/Fiscal Officer deems, due to circumstances, should be paid immediately, such expense to be signed as approved by the Chief Administrative/Fiscal Officer.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No - None;

Absent-None.

RESOLUTION #05-12 DECLARED ADOPTED.

RESOLUTION #06-12 by Ed Boettcher, seconded by David Howelman

BE IT HEREBY RESOLVED, the Antrim County Board of Commissioners hereby adopts the following institutions and their subsidiaries as depositories of Antrim County funds for the year 2012:

Alden State Bank

Bank of America

Bay Winds Federal Credit Union

Resolution #06-12 – continued

Charlevoix State Bank
Chemical Bank
Citizens Bank
Comerica
Fifth Third Bank
First Federal of Northern Michigan
Flagstar Bank
Huntington Bank
Northwestern Bank
PNC Bank
The Private Bank
Morgan Stanley Smith Barney
Fifth Third Bank
Fifth Third Securities, Inc
J.P. Morgan Chase & Co.
MBIA-Municipal Investors of Michigan CLASS
Merrill Lynch
UBS Financial Service Inc.

NOW THEREFORE BE IT FURTHER RESOLVED, that the County Treasurer be authorized to use these designated institutions.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore;
Ricksgers;
No - None;
Absent-None.

RESOLUTION #06-12 DECLARED ADOPTED.

RESOLUTION #07-12 by Bernard Blackmore, seconded by Jerroll Drenth

WHEREAS, pursuant to the provisions of Act No. 20 of the Public Acts of Michigan of 1943, as amended, (“Act20”), the Board of commissioners of the County of Antrim may authorize the County Treasurer to invest County funds in certain investments; and

WHEREAS, this Board wishes to authorize such investments as are permitted by Act 20; and

WHEREAS, section 5 of Act 20 requires this Board of Commissioners in conjunction with the County Treasurer to adopt an investment policy which complies with the provisions of Act 20; and

Resolution #07-12 - continued

WHEREAS, the County Treasurer has submitted a proposed Investment Policy which complies with provisions of Act 20;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF ANTRIM, as follows:

1. The County Treasurer is authorized to invest funds of the County of Antrim in investments authorized by Act 20.
2. The Investment Policy attached hereto as Appendix 1 is approved and shall take effect on January 1, 2011. (See pp)
3. Before executing an order to purchase or trade the funds of the County of Antrim, a financial intermediary, broker, or dealer shall be provided with a copy of the County's Investment Policy and shall acknowledge receipt of the Investment Policy and agree to comply with the terms of the Investment Policy regarding the buying or selling of securities by executing the form attached as Appendix 2.
4. The County Treasurer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the Board of Commissioners.
5. This resolution shall take effect on Saturday, January 1, 2011.

Yes - Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore
Ricksgers;

No - None;

Absent-None.

RESOLUTION #07-12 DECLARED ADOPTED.

RESOLUTION #08-12 by Michael Crawford, seconded by Bernard Blackmore

BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners provides all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled, or blind person, as those persons are defined in Chapter 9 of the Income Tax Act of 1967, 1967 P.A. 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by Chapter 9 of the income tax act of 1967, 1967 P.A. 281, MCL 206.501 to 206.532 if that claimant presents a copy of the form filed for that credit to the County treasurer, and if that claimant has not received the credit before March 1:

- a. Any interest, fee, or penalty in excess of the interest, fee or penalty that would have been added if the tax had been paid before February 15 is waived.

Resolution #08-12 – continued

- b. Interest paid under subsection (1) of section 89 (1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- c. The county property tax administration fee is waived.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the following:

- a. The treasurer of the local tax collecting shall indicate on the delinquent tax roll if a 1% property tax administration fee was added to taxes collected before February 15.
- b. The fees authorized and collected under this section and credited to the delinquent property tax administration fund shall be used by the Department of Treasury to pay expenses incurred in the administration of this act.
- c. The county property tax administration fee shall be used by the county to offset the costs incurred in and ancillary to collecting delinquent property taxes and for purposes authorized by sections 87b and 87d.

Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No - None;

Absent-None.

RESOLUTION #08-12 DECLARED ADOPTED.

It was moved by Dawson, seconded by Bargy the Chairman be authorized to sign the Contract with John H. McKaig for Legal Services for Probate/Family Court. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #09-12 by Gene Dawson, seconded by Karen Bargy

BE IT RESOLVED that the Antrim County board of Commissioners does hereby approve the proposed Contract submitted by the Michigan Department of Transportation;

BE IT FURTHER RESOVLED that Laura Stanek, Chairman be authorized and directed to execute the Contract No. 2012-0261 (Acquisition of displacement plow blade for existing snow removal equipment) for and on behalf of the Antrim County Board of Commissioners.

Resolution #09-12 - continued

Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – None.

RESOLUTION #09-12 DECLARED ADOPTED.

The Chairman indicated she would be appointing the same Standing Committees as for 2011 and requested that any member who would like to change a committee contact her.

The Chair appointed Eugene Dawson as liaison to the Road Commission

It was moved by Drenth, seconded by Crawford the appointment of Eugene Dawson as liaison to the Road Commission be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The Chairman requested the members of the 2011 Finance Committee meet on Monday, January 9, 2012 to go over the claims and accounts.

The Chairman also indicated the 2011 Buildings and Grounds Committee would meet next week to address urgent matters.

The meeting adjourned at 10:05 a.m. to the Call of the Chair.

Laura Stanek, Chairman

Laura Sexton, County Clerk

Laura Stanek, Chairman, called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Gene Dawson, Karen Bargy, Ed Boettcher, David Howelman,
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers

Absent: None.

Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. There was none.

It was moved by Blackmore, seconded by Dawson the Minutes of December 8, 2011 and January 4, 2012 be approved. Motion carried all members voting yes.

The Chairman appointed Allen Luurtsema to the Antrim County Planning Commission.

It was moved by Blackmore, seconded by Bargy the appointment of Allen Luurtsema to the Antrim County Planning Commission, term to expire December 31, 2015 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the claims and accounts totaling \$272,262.00 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – none.

It was moved by Drenth, seconded by Blackmore the County Clerk Cost Center of the 2012 General Fund budget be increased by \$1,053.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that Fund #277, Antrim County Transportation (a General Revenue Fund) be changed to Fund #588, Antrim County Transportation (an Enterprise Fund) and Fund #291, Meadowbrook Medical Care Facility Fund (a General Revenue Fund) be changed to Fund #512, Meadowbrook Medical Care Facility Fund (an Enterprise Fund). Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that 2 patrol cars be purchased for the Sheriff Department at a cost of \$33,000/each; total being \$66,000, all to be paid from the Capital Outlay Cost Center of the General Fund as budgeted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargo a patrol car be purchased for the Sheriff Department at a cost of \$33,000 and a radar unit be purchased for the existing Secondary Road car for \$1,200; total being \$34,200, all to be paid from the Secondary Road Cost Center of the General Fund as budgeted. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargo that a 4-wheel drive vehicle be leased for four years to be paid one-half from the Marine Cost Center of the General Fund and one-half from the Snowmobile Fund (\$1,800 per cost center in 2012); total being \$3,600 per year. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that participation in the narrow band project for 911 be paid for as follows: \$175,000 from Fund #262, 911 Wireless Fund, and \$175,000 from Fund #261, 911 Operating Fund and the budgets of both funds be amended to reflect this change. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore, the Chairman be authorized to sign necessary documents for FTJ Funds Agreement Hartford Plan Agreement renewals, pending review by Attorney Charles H. Koop. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the Chairman be authorized to sign the contract for the Hartford Specimen 457(b) Plan Document. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #10-12 by Jerroll Drenth, seconded by Bernard Blackmore

BE IT RESOLVED that the Board of Commissioners has previously approved and adopted the Antrim County Deferred Compensation Plan (“Plan”) to provide employees of the County of Antrim with retirement benefits; and

BE IT FURTHER RESOLVED that the Board of Commissioners does hereby declare the intention of the County of Antrim to continue the Plan, but reserves the right to terminate or amend the Plan at any time; and

Resolution #10-12 – continued

BE IT ALSO FURTHER RESOLVED that the members of the Board of Commissioners are hereby jointly and severally authorized to take such actions and to execute such documents as they deem necessary or desirable in order to carry out the intent of the foregoing resolutions and required under the Plan to make the Plan fully effective in accordance with its terms and intent.

Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;
No - None
Absent – None.

RESOLUTION #10-12 DECLARED ADOPTED.

It was moved by Dawson, seconded by Boettcher to approve the additional removal of 8 trees at the Airport at a rate based on the original contract schedule; such amount to be paid from the Forestry Fund and is not to exceed \$3,000 and the expenditure budget of the Forestry Fund be increased by \$3,000. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – Crawford; Absent – None.

Commissioner Eugene Dawson as liaison to the Road Commission informed the Board that informational packets will be mailed out by the County Administrator's Office regarding a possible county-wide road millage which may be placed on the ballot for the August, 2012 Primary Election if approved by the Board of Commissioners.

Dan McKinnon, representative from the East Jordan Health Center, gave a presentation concerning the East Jordan, Bellaire, and Central Lake locations of the Center. He also gave information on a grant application for the future expansion and relocation of the Bellaire site.

Debra Hershey presented the Grass River Natural Area Inc. quarterly report.

It was moved by Dawson, seconded by Ricksgers the Grass River Natural Area quarterly report be accepted. Motion carried all members present voting yes.

Prosecutor Koop gave information regarding a class action suit against Federal National Mortgage Association (Fannie Mae) and Federal Home Loan Mortgage Corporation (Freddie Mac) in reference to the transfer tax exemption status issues and recommended that the County opt-in to the class action suit.

It was moved by Blackmore, seconded by Drenth to opt-in to the Class Action Suit of Genesee County et al vs. Federal National Mortgage Association (Fannie Mae) and Federal Home Loan Mortgage Corporation (Freddie Mac) et al. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Prosecutor Koop also explained a Class Action Suite regarding local government entities which have paid for brand-name prescription drugs based upon prices reported by First Databank or Medi Span. Mr. Koop recommended to opt-out because the expenditure for man-hours required to garner the needed information about county payment for certain prescription drugs would exceed any relief provided by the success of the law suit.

It was moved by Blackmore, seconded by Ricksgers the Board of Commissioners not participate in the Class Action Settlement - McKesson Governmental Entities Average Whole Price Litigation: Case #1:08CV-10843-Pbs (D.Mass.). Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Blackmore, seconded by Bary that the Chairman be authorized to sign a contract with Dr. May for services at the Jail at the rate of \$1,250 per month. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – none; Absent – None.

Prosecutor Koop reported that the agreement with the Porsche Club of America has been approved by the Club for the June, 2013 three-day event at the Antrim County Airport.

It was moved by Drenth, seconded by Dawson the funds be released for the position of Child Support Specialist and the Prosecutor be authorized to hire. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford to waive the portion of the bid policy that requires the bid to be opened by a committee and allow for a private bid opening for the Meadowbrook Medical Care Facility Construction Project, and to open the bid information to the public once the bid process has been completed, and that Mr. Smith, the legal counsel, draft appropriate language for the waiver. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Drenth the Commissioner procedures in Section 3.2 , Roll Call votes, be amended to read as follows:

Roll Call votes: The names and votes of members shall be recorded on an action which is taken by the Board of County Commissioners if the action is on an Ordinance, a Resolution, an appointment, or an expenditure or commitment of funds, with the exception that the vote for election of Board Chairman may be by secret ballot. The roll call vote shall be recorded in the minutes. The vote and the names of the members voting on other questions or motions shall be recorded at the request of the following:

minimum of 1/5 of the members present if the question or motion is before the Board or **minimum of 1/3** of the members present if the question or motion is before a Committee of the Board. A record which is made pursuant to this section shall be available for public inspection for one year. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that the Grass River Natural Area Building has been completed and the \$20,000 which is currently in Fund #468, Grass River Natural Area Building Construction Fund contingency account be returned to the Grass River Natural Area Inc. and the expenditure budget of Fund #468 be amended accordingly. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The Chairman appointed Jerroll Drenth to the Meadowbrook Medical Care Facility Construction Ad-hoc Committee.

It was moved by Blackmore, seconded by Crawford the appointment of Jerroll Drenth to the Meadowbrook Medical Care Facility Construction Ad-hoc Committee be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The meeting adjourned at 12:20 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Laura Sexton, County Clerk

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, February 9, 2012

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman,
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers;
Absent: Jerroll Drenth

The Chairman requested Public Comment. There was none.

It was moved by Blackmore, seconded by Ricksgers the minutes of January 12, 2012 be approved. Motion carried all members present voting yes.

The Chairman appointed Kim Schmidt as a Member at Large to the Tax Allocation Board.

It was moved by Crawford, seconded by Bargy the appointment of Kim Schmidt as Member at Large to the Tax Allocation Board be approved. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Blackmore, seconded by Bargy the claims and accounts totaling \$437,766.51 be approved and paid. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Blackmore, seconded by Bargy that EPS be hired to put a security lock system on the South Door of the 1905 Courthouse that would be operated by card holders primarily for the entrance of prisoners to the Court Rooms, total cost being \$2,675.00. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Blackmore, seconded by Bargy that 2 defibrillators be purchased for the Sheriff Department from CPR Connection of Clarkston Michigan at a cost of \$2,865.16. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

RESOLUTION #11-12 by Blackmore, seconded by Dawson

WHEREAS, pursuant to Act No. 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Antrim County Board of Commissioners, (hereby known as The Applicant) established under Act 94-1933, to provide a local transportation program for the state fiscal year of 2013 and, therefore, apply for state financial assistance under provisions of Act 51; and

Resolution #11-12 - continued

WHEREAS, it is necessary for the Applicant to name an official representative for all public transportation matters who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators for this agency have been reviewed and approved by The Applicant; and

WHEREAS, The Applicant has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$118,000, estimated state funds \$267,500, estimated local funds \$148,000, estimated farebox \$167,900, estimated other funds \$37,500, with total estimated expenses of \$738,900.

NOW, THEREFORE BE IT RESOLVED, that The Applicant hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY appoints Alan Meacham, ACT Director, as the Transportation Coordinator for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2013

Yes – Dawson, Bargy, White, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – Drenth.

RESOLUTION #11-12 DECLARED ADOPTED.

It was moved by Blackmore, seconded by Bargy that, for the part-time position shared by the Abstract Office and the Equalization Department, the budget for the Abstract Department (part time wages) be reduced by \$5,000 and the budget for the Equalization Department (part time wages) be increased by \$12,405 (\$11,525 – wages; \$882.00 – FICA). Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

Pat Cudney, MSU District Coordinator, introduced Michelle Pietrzak as the new 4-H Program Educator for Antrim and Kalkaska Counties.

It was moved by Bargy, seconded by Boettcher the Ford Expedition be transferred from the Sheriff Department to Emergency Services. Motion carried all members present voting yes.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, February 9, 2012

It was moved by Ricksgers, seconded by Boettcher the Memorandum of Understanding with Area Seniors, Inc. go through the appropriate review in accordance with the County Contract and Agreement Review Policy. Motion carried all members present voting yes.

It was moved by Boettcher, seconded by Dawson the action which put the entire County under the 70 pound snow load requirement be rescinded and the County abide by the 2009 Michigan Residential Code. Motion carried all members present voting yes.

The Transportation Committee reported that there would be a Car Control Clinic for students (primarily teenagers) held at the Airport on April 28 & 29.

It was moved by Dawson, seconded by Bargy that Prosecutor Koop be directed to prepare a contract for the use of the airport for the Car Control Clinic with final approval to be scheduled for the March 8, 2012 Board of Commissioners meeting. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Howelman, seconded by Boettcher a new garage door opener be installed in the County Building Maintenance Garage by Northern Garage Door, Inc. of Traverse City at a cost of \$735.63. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Howelman, seconded by Crawford that Signs 4 Fun of Central Lake change and update the directional signs and office placards as a result of recent changes in the County building and the 1905 Courthouse at a total cost of \$551.00. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Howelman, seconded by Boettcher the Meadowbrook Medical Care Facility renovation/construction project be bid and the architect firm, Hooker-DeJong, and Christman be given authority to include all approved changes to the construction plans and to apply for all necessary permits. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

RESOLUTION #12-12 by David Howelman, seconded by Crawford

WHEREAS, Antrim County has a Bid Policy dated July 9, 1998, which was amended on April 13, 2006 (the “Bid Policy”); and

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, February 9, 2012

Resolution #12-12 - continued

WHEREAS, the Bid Policy provides for procurement of certain supplies, equipment, materials, and services through competitive sealed bids and competitive sealed proposals; and

WHEREAS, the competitive sealed bid process provides that bids will be “opened in the presence of the appropriate Board Committee, the Procurement Representative and the applicable Department Head in a public meeting and recorded”; and

WHEREAS, in connection with the planned expansion and renovation of Antrim County’s Meadowbrook Medical Care Facility the “appropriate Board Committee” is the three-member Building and Grounds Committee, the “Procurement Representative” is County Administrator Peter Garwood and the “applicable Department Head” is Marna Robertson; and

WHEREAS, in connection with the planned expansion and renovation of Antrim County’s Meadowbrook Medical Care Facility, the Antrim County Board of Commissioners has determined it to be in the interest of the County to provide for private bid opening of competitive sealed subcontract bids for the construction of the planned expansion and renovation; and

WHEREAS, the County Board of Commissioners wants to maintain full and complete public disclosure of the bid results;

NOW THEREFORE, BE IT RESOLVED the Antrim County Board of Commissioners hereby adopts the following one time waiver of a portion of the Bid Policy:

1. For purposes of the planned expansion and renovation of Antrim County’s Meadowbrook Medical Care Facility, the requirement of the bids being opened in public is hereby waived and all bids shall be opened solely by the Chairperson of the Antrim County Board of Commissioners, the Chairperson of the Buildings and Grounds Committee, County Administrator Peter Garwood, Representatives of Meadowbrook MCF Marna Robertson and David Schultz, a representative of the Construction

Manager, and a representative of the Architect in the presence of each other and recorded.

2. The individuals noted in paragraph 1 will review the bids at the time and place noted for the bid opening and will thereafter seek clarification of any ambiguities from the bidders without sharing any information about competing bids and will make no decisions, recommendations, or other determinations regarding the bids.

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, February 9, 2012

Resolution #12-12 – continued

3. Upon completion of the clarification process, the bids will be tabulated and be made simultaneously available for review by any interested party at a posted meeting of the Buildings and Grounds Committee.
4. Review and evaluation of the bids will be prepared by the Buildings and Grounds Committee upon consultation with the Department Head, Construction Manager, and Architect and a recommendation will be made regarding the bids to the Board of Commissioners in an open meeting.
5. In all other respects, the Bid Policy shall remain in full force and effect.

Yes – Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No - None;

Absent – Drenth.

RESOLUTION #12-12 DECLARED ADOPTED.

It was moved by Blackmore, seconded by Dawson the Antrim County property located in Section 6 of Custer Township on Lake Bellaire be named the Antrim County Willow Day Park. Motion carried as follows: Yes – Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Crawford, seconded by Howelman the Chairman be authorized to sign the contract with CS Computing, contingent upon further review and potential changes by legal counsel regarding indemnification and insurance. Motion carried as follows: Yes – Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Crawford, seconded by Howelman the changes to the County Accountant Job Description of Essential Duties be approved. Motion carried as follows: Yes – Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

The Chairman appointed Kelly Dunigan to the Construction Code Board of Appeals.

It was moved by Blackmore, seconded by Crawford, the appointment of Kelly Dunigan to the Construction Code Board of Appeals, term to expire December 31, 2012, be approved. Motion carried as follows: Yes – Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, February 9, 2012

It was moved by Crawford, seconded by Dawson the following adjustments be made to the vacation time accumulation of Patricia Lowery: 22.25 hours lost from a previous year be restored to 2012 providing Ms. Lowery use up the hours by June 1, 2012 and there be no pay out of the hours if they are not used. Motion carried as follows: Yes – Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth

It was moved by Crawford, seconded by Dawson the Memorandum of Understanding between Area Seniors Inc. and Antrim County (Commission on Aging) be approved and the Chairman be authorized to sign. Motion carried as follows: Yes - Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Ricksgers; No – Blackmore; Absent – Drenth.

It was moved by Crawford, seconded by Boettcher the Board retire to Closed Session to discuss union negotiations for the General Unit and the Probate Court Unit.

The Board retired to Closed Session at 11:25 a.m. and returned to Open Session at 11:45 a.m.

It was moved by Crawford, seconded by Boettcher the Union Agreements pertaining to the General Unit and the Probate Court Unit be approved and the Chairman be authorized to sign the Contracts. Motion carried as follows: Yes – Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

It was moved by Crawford, seconded by Dawson that the I.T. Director contact the various townships in which a Sheriff sub-station is located about sharing services and costs of internet access. Motion carried as follows: Yes – Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Drenth.

The meeting adjourned at 12:05 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Laura Sexton, County Clerk

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, March 8, 2012

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Barga, Ed Boettcher, David Howelman,
Laura Stanek, Bernard Blackmore, Brenda Ricksgers

Absent: Michael Crawford.

Pledge of Allegiance.

The Chairman requested Public Comment. There was none.

It was moved by Howelman, seconded by Ricksgers the minutes of February 9, 2012 be approved. Motion carried all members present voting yes.

Charles Koop presented a contract for holding the New Driver Car Control Clinic at the Airport on April 28 and 29, 2012.

It was moved by Dawson, seconded by Barga the Chairman sign the Contract authorizing the New Driver Car Control Clinic to be held at the Antrim County Airport on April 28 and 29, 2012. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

Peter Garwood announced the Northern Lakes luncheon would be held May 4, 2012.

It was moved by Howelman, seconded by Dawson the Antrim County Forestry Bid Policy be adopted. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Ricksgers the same benefit adjustments be granted to the Unrepresented as was agreed to with the Union General Unit as well as the changes to the Annuity in Lieu of Health insurance caps and the Funeral Leave language. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

The Chairman appointed Dan Newton to the Construction Code Enforcement Appeal Board.

It was moved by Barga, seconded by Dawson the appointment of Dan Newton to the Construction Code Enforcement Appeal Board, term to expire December 31, 2013, be approved. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Blackmore, seconded by Dawson the Chairman and Grant Administrator (Peter Garwood) sign the Remonumentation Contract with the State of Michigan Department of Licensing and Regulatory Affairs. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Dawson, seconded by Bargy the Airport Liability Insurance be purchased from Global Aerospace/NationAir for \$7,007 for 2012. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy the claims and accounts totaling \$166,386.13 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Blackmore a printer be purchased for the County Treasurer at a cost of \$4,670.56 as budgeted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy that \$3,000 be allocated from the Advertising budget in the General Fund budget for promotional materials for the County Clerk's and County Treasurer's 2012 Conferences both of which will be held in Antrim County this summer. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

Building Official Robert Massey presented the Construction Code Enforcement 2011 Annual Report.

It was moved by Drenth, seconded by Dawson the Construction Code Enforcement 2011 Annual Report be accepted. Motion carried all members present voting yes.

Deputy Register of Deeds Bonnie Homan gave the Register of Deeds 2011 Annual Report.

It was moved by Howelman, seconded by Blackmore the Register of Deeds 2011 Annual Report be accepted. Motion carried all members present voting yes.

It was moved by Howelman, seconded by Boettcher the 1905 Courthouse be included in the Historical Home Tour on August 11, 2012 as requested by the Historical Society and the building use fees be waived for this occasion. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Boettcher the Chairman sign the Parking Lot Agreement with the Village of Bellaire. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Boettcher the Bellaire Chamber of Commerce be granted use of the Courthouse lawn and parking lot areas surrounding the County Buildings for the Rubber Ducky Festival. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Boettcher the leak on the southwest corner of the '05 Courthouse roof be repaired at a cost less than \$2,000. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Boettcher the emergency repair of the outdoor reset control of the boiler system of the County Building at a cost of \$1,820.91 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Boettcher the emergency repair of the Jail building air handler at a cost of \$408.50 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Boettcher that Northwest Design Group obtain 2 core samples in connection with the Meadowbrook Construction project at a cost of up to \$2,000. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Bary, seconded by Ricksgers the Chairman sign the Hazardous Materials Emergency Planning (HMEP) grant agreement. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

Carl Goeman gave the Emergency Services 2011 Annual Report.

It was moved by Blackmore, seconded by Dawson the Emergency Services 2011 Annual Report be accepted. Motion carried all members present voting yes.

It was anonymously reported that the Public Works Committee meeting was very informative and well-run.

It was moved by Blackmore, seconded by Dawson that an ad be placed in the Michigan Maps Online Tourism Map at a cost of \$345.00 and it be noted that the company is owned by the Antrim County Drain Commissioner. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

Abstractor Theresa Kent presented the Abstract Department 2011 Annual Report.

It was moved by Blackmore, seconded by Ricksgers the Abstract Department 2011 Annual Report be accepted. Motion carried all members present voting yes.

The meeting adjourned at 11:35 a.m. to the Call of the Chair.

Laura Stanek, Chairman

Laura Sexton, County Clerk

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers;
 Absent: None

The Chairman requested Public Comment. Scott Brown, Star Township Treasurer, spoke in support of putting a Road Millage Proposal on the 2012 ballot. Triston Cole representing the Farm Bureau spoke against the Road Millage Proposal. Public Comment closed at 9:06 a.m.

It was moved by Blackmore, seconded by Howelman the minutes of March 8, 2012 be approved. Motion carried all members present voting yes.

From the Administration employees, the Chairman appointed Peter Garwood as delegate and Laura Sexton as alternate to the Municipal Employees’ Retirement System Annual Meeting.

It was moved by Bargy, seconded by Crawford the appointment of Peter Garwood as delegate and Laura Sexton as alternate to the Municipal Employees’ Retirement System Annual Meeting. Motion carried by as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the following budget amendments be approved:

	Increase	Decrease
GENERAL FUND		
Revenue		
From Taxes	-0-	
From Licenses & Permits	-0-	
From Other Agencies	13,225	
From Current Services	35,600	
From Other Sources	18,183	
Expenditures		
Commissioners – fringes	1,000	
Family Detention Support – services	5,000	
Probate Court – fringes	1,000	
County Administrator – fringes	2,000	
Budgeting & Accounting services – fringes	4,800	
County Clerk – fringes & equip. maint.	4,260	
I.T. Dept – fringes & other wages	12,200	
Purchasing Dept. – fringes	1,732	

Budget Amendments – continued

County Treasurer – fringes	1,100
Equalization – fringes	2,170
MSU Extension – fringes	600
Elections – computer services	2,950
'05 Courthouse – fringes	4,600
Prosecuting Attorney – fringes	3,400
Register of Deeds – fringes	4,000
P.A. – Victims Rights – fringes	100
P.A. – Child Support – fringes	700
Drain Commissioner – fringes & travel	4,010
Abstract Dept. – fringes	175
Sheriff – fringes	129,900
Marine – fringes	3,200
Jail – fringes	6,200
Emergency Services – fringes	200
Animal Control – fringes	2,430
County Planner – fringes	76
Parks – fringes	1,500
 TECHNOLOGY TRANSITION FUND #218	
Revenue – from Tax Payment Fund	12,500
 FORESTRY FUND #230	
Expenditures – cutting	10,460
 ANTRIM CREEK FUND #234	
Revenue – interest	50
 911 OPERATING FUND #261	
Expenditures – prescription reimbursement & AD&D	1,620
 DRUG LAW ENFORCEMENT FUND 3265	
Revenue – from Missaukee	7,300
 JAIL INMATE PROCEEDS FUND #267	
Revenue – misc.	5,000
Expenditures – supplies & services	2,500
 HOUSING PROGRAM INCOME FUND #275	
Revenue – received for debt	30,000
Expenditures – to Fund #278	20,000

Budget Amendments – continued

HOUSING CDBG #278

Expenditures – supplies & services	14,500
Contractual services	3,000

GRASS RIVER CENTER CONSTRUCTION #468

Expenditures – refund to GRNA Inc	17,610
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AIRPORT OPERATING FUND #581

Revenue – Interest, rents, work comp	2,320
Expenditures – fringes	9,200

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the following Millage Proposal Renewal be offered to the electorate on the August 7, 2012 Primary Election ballot:

COUNTY PROPOSAL
SEPARATE TAX
LIMITATIONS RENEWAL

This proposal being a renewal, shall separate tax limitations be established for a period of four years, 2013, 2014, 2015, & 2016, or until altered by the voters of the County of Antrim, for the County of Antrim and the Townships and Intermediate School Districts within the County, the aggregate of which shall not exceed 6.67 mills, as follows:

County of Antrim	5.40 mills
Townships	1.00
Intermediate School Districts	<u>0.27</u>
TOTAL	6.67

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – none.

Greg Reisig, Chris Grobbel and Pattie Solosky spoke on the Dam Beach in Elk Rapids and urged establishment of policies for operation of the Dam Beach.

It was moved by Blackmore, seconded by Ricksgers the Board support the proposal for an art park in the Elk Rapids Day Park and the Parks & Lands Committee and legal counsel be authorized to negotiate the details. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson the Antrim County property known as the Glacial Hills Pathway and Natural Area be classified as Forest Land. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #13-12 by Michael Crawford, seconded by Ed Boettcher

WHEREAS, Allen Pecar has been of great service to Antrim County since the early 1980's serving the County with a great deal of enthusiasm and passion; and

WHEREAS, Allen Pecar was appointed to the Grass River Natural Area, Inc. Board of Directors in 1979; and

WHEREAS, Allen Pecar was one of the driving forces that led to the preservation of over 1,400 acres of natural wetlands and forest area at the County-owned Grass River Natural Area; and

WHEREAS, during Allen Pecar's tenure as the Education Committee Chairman for Grass River Natural Area in the 1980's he grew the educational offerings far beyond anyone's expectations; and

WHEREAS, Allen Pecar was appointed to the Antrim County Parks and Recreation Commission in 1983 which later became known as the Parks and Recreation Advisory Board; and

WHEREAS, during the time Allen Pecar served on the Parks and Recreation Advisory Board he assisted the County and was a great supporter of the additional property acquisitions which are now known as the Antrim Creek Natural Area, the Cedar River Natural Area, and the Glacial Hills Natural Area and Pathway; and

WHEREAS, as a member of the Parks and Recreation Advisory Board, Allen Pecar has dedicated countless hours to park issues utilizing his vast knowledge of computer databases to assist the County with issues such as tracking revenues and expenses at Barnes Park, documenting recreational facilities throughout the County whether the facilities are owned privately or by the County or another local unit of government, and assisting with the regular updates of the Parks and Recreation Plan; and

Resolution #13-12 - continued

WHEREAS, Allen Pecar also served on the first Antrim County Computer Committee and was well known as the “go to” computer expert by the County department heads; and

WHEREAS, all of us at Antrim County have come to appreciate Allen Pecar’s integrity and loyalty to Antrim County over the past three decades;

NOW, THEREFORE, BE IT RESOLVED, that the Antrim County Board of Commissioners, on behalf of the citizens and employees of Antrim County, expresses sincere appreciation to

ALLEN PECAR

for his outstanding, dedicated service to the citizens of Antrim County.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No - None

Absent – None.

RESOLUTION #13-12 DECLARED ADOPTED.

It was moved by Drenth, seconded by Bargy the claims and accounts totaling \$321,556.32 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Howelman a high band radio be purchased for the Medical Examiner at a cost of \$580.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that, even though the Sheriff officer who was going to be deployed to Afghanistan is not going due to medical reasons, the training for his replacement be completed in anticipation of future needs for replacement officers. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the budget of the Gun Board (General Fund) be increased by \$400.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the following computer purchases be approved as budgeted for 2012, total cost not to exceed \$5337.75:

Prosecuting Attorney	2 laptops	\$ 1,972.40
Construction Code	1 laptop, 1 computer	1,779.25
Administration/Planning	1 computer	793.05
Veterans Affairs	1 computer	793.05

Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the replacement of a furnace (\$2,453.00) and the purchase of 2 thermostats (\$300.00) for the Senior Center be approved to be paid from Fund #470, Capital Projects Fund and the expenditure budget of Fund #470 be increased by \$2,753.00. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore a Zone Control Board be installed at the Senior Center by K&K Heating at a cost of \$595.00 and the tandem furnaces at the Senior Center be replaced with 2 RUUD furnaces by Niepoth Plumbing (contingent upon warranty assurances) at a cost of \$3,995 to be paid from Fund #470, Capital Projects Fund and the expenditure budget of Fund #470 be increased by \$4,590.00. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It as moved by Drenth, seconded by Bary that 6 VAV boxes be replaced at the County Building and the '05 Courthouse at a cost of \$7,021.00 to be paid from the building maintenance portion of each building's budget. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bary an 11 x 12 fence be built in the evidence storage facility to provide additional security at a cost not to exceed \$874.00 to be paid from the County Building's budget. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bary the Sheriff purchase 2 defibrillators for \$1,200 each as budgeted for 2012. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the Chairman sign a 4-year lease for a vehicle for the Marine/Snowmobile program, lease payment to be \$502.00/month (\$300 to be reimbursed by the DNR); and the vehicle to become the property of the County at the end of the lease and that the expenditure budget of the Sheriff Dept. (Fund #101) be increased by \$2,424 (which is the difference between the Marine reimbursement and the total lease) and the Contingencies budget by decreased by \$2,424.. Motion carried as follows: Yes - Drenth, Dawson, Bary, Boettcher, Crawford, Blackmore, Ricksgrs; No – Howelman, Stanek; Absent – None.

It was moved by Drenth, seconded by Blackmore \$173.00 be transferred from the Parks operating budget to the Capital Outlay (Parks) budget (all General Fund) to cover the amount over budget on the mower purchase. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgrs; No – None; Absent – None.

It was moved by Drenth, seconded by Bary CWS Architect be hired for \$105.00/hour (maximum - \$3,500) to prepare plans for bids for tuck pointing and other repairs at the Elk Rapids Hydro Dam Facility, expense to be paid from Fund #582, Elk Rapids Hydro Fund. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgrs; No – None; Absent – None.

It was moved by Drenth, seconded by Bary that, since the allowable spending limit for the Revenue Sharing Reserve Fund has been received from the State, the following budget amendments be approved:

General Fund #101	Increase	Decrease
Revenue		
from Revenue Sharing Reserve	12,873	
Revenue Sharing Reserve Fund #285		
Expenditures		
To General Fund	12,873	

Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman Crawford, Stanek, Blackmore, Ricksgrs; No – None; Absent – None.

It was moved by Drenth, seconded by Bary the Antrim Conservation District staff be given permission to obtain assistance from the GIS staff in the Equalization Department and the Associate Planner and staff in the process of preparing the new Antrim County Plat book. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgrs; No – None; Absent – None.

Director Robert Englebrecht presented the 2012 Equalization Report and Annual Report.

(See pp)

It was moved by Blackmore, seconded by Howelman the 2012 Equalization Report and Annual Report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Sheriff Daniel Bean gave the 2011 Sheriff/Jail/Animal Control Annual Report

It was moved by Crawford, seconded by Howelman the 2011 Annual Report of the Sheriff be accepted. Motion carried all members present voting yes.

Judge Norman Hayes presented the Probate Court/Family Division 2011 Annual Report.

It was moved by Blackmore, seconded by Bargy the Probate Court/Family Division 2011 Annual Report be accepted. Motion carried all members present voting yes.

Mike Woods of the Northwest Michigan Council of Governments spoke on the 2011 Asset Management Report for area roads. Burt Thompson also offered information on the subject.

Manager John Strehl gave the Airport 2011 Annual Report.

It was moved by Dawson, seconded by Howelman the Airport 2011 Annual Report be accepted. Motion carried all members present voting yes.

Terry Smith and Todd Vigland explained the progress on the Glacial Hills Pathway and Natural Area trail building to date primarily on Forest Home Township property and presented plans to further expand the trails onto the Antrim County property.

It was moved by Crawford, seconded by Howelman that Forest Home Township and other interested parties continue with the construction of the Glacial Hills trails on Antrim County property. Motion carried all members present voting yes.

It was moved by Bargy, seconded by Ricksgers that a millage proposal (0.5 mills) to fund the E-911 Service for six years be placed on the November 6, 2012 General Election ballot and the ballot language also include information that, upon passage of the millage, the phone surcharge would be discontinued. Motion carried as follows: Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No - None; Absent - None.

It was moved by Drenth, seconded by Dawson the service road in Antrim Creek Natural Area be improved with gravel and grading at a cost not to exceed \$1,400. Motion carried as follows: Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No - None; Absent - None.

It was moved by Boettcher, seconded by Dawson Jim Coughlin, an engineer, be hired to assist with the approving the construction process for the installation of the docks in the upper harbor at Elk Rapids as it would affect the Elk Rapids Hydro Facility impoundment. Motion carried as follows: Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No - None; Absent - None.

It was moved by Crawford, seconded by Howelman the Description of Essential Duties for the Additional Non-Statutory Duties of the Antrim County Drain Commissioner as Operator of the Dams (retroactive to past actions as they relate to the dams) be approved. Motion carried as follows: Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No - None; Absent - None.

It was moved by Crawford, seconded by Howelman the Board approve the same compensation and language package for the Prosecuting Attorney Unrepresented and the County Administrator as was received by the General Unrepresented Group. Motion carried as follows: Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No - None; Absent - None.

It was moved by Crawford, seconded by Blackmore the same compensation and language package be approved for the Probate Court Unrepresented as was received by the Probate Court Bargaining Unit. Motion carried as follows: Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No - None; Absent - None.

It was moved by Crawford, seconded by Howelman that, in the Appointment Process for Board, Commissions, and Committees in Antrim County, the sentence in number 7 be deleted and replaced with "Preference will be given to individuals who reside in Antrim County." Motion carried as follows: Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No - None; Absent - None.

It was moved by Crawford, seconded by Drenth the action of 1994 which established that the Road Commission members be limited to 2 terms be reversed and there be no term limits for Antrim County Road Commissioners. Motion carried as follows: Yes – Drenth, Boettcher, Howelman, Crawford, Stanek, Ricksgers; No – Dawson, Bary, Blackmore; Absent – None.

It was moved by Crawford, seconded by Howelman that 2 open seasonal positions at Barnes Park be filled. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Ricksgers; No – None; Absent – Blackmore;

Commissioner Crawford introduced a program sponsored by National Association of Counties that promotes a computer game that would introduce and explain local government to students in Middle and High Schools. He encouraged Commissioners to contact schools in their area and promote the program.

It was moved by Dawson, seconded by Ricksgers the Board support the NACO computer program which would introduce and explain local government to students in local schools. Motion carried all members present voting yes.

The meeting adjourned at 2:30 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Laura Sexton, County Clerk

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, May 10, 2012

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman,
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers;
Absent: None

The Chairman requested Public Comment. Linda Gallagher gave an update on the Petoskey Stone Festival. Mike Hayes announced the opening of the Farm Market Pavilion in Mancelona. Public comment closed at 9:09 a.m.

It was moved by Dawson, seconded by Blackmore to approve the minutes of April 12, 2012 as corrected. Motion carried all members present voting yes.

It was moved by Crawford, seconded by Howelman the Chairman be authorized to sign the BS & A Contracts (Licensing Agreement for BSA.Net P.R.E. Audit System at the costs of \$1,350 and the Support Agreement for BSA.Net P.R.E. Audit System at the cost of \$300). Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

ORDINANCE #01 OF 2012 by Michael Crawford, seconded by Jerroll Drenth

ANTRIM COUNTY
PARKING ORDINANCE NUMBER #01OF 2012

WHEREAS, vehicles have been left in the parking lots of the Antrim County Government Center, Courthouse, Jail (jointly referred to as the Courthouse Campus), and the Broad Street parking lot for extended periods of time while the occupants of the vehicle have no business within the Courthouse Campus, and

WHEREAS, such vehicles have deprived the public who have bona fide reasons to visit the Courthouse Campus, and employees who work within the Courthouse Campus, parking spaces, and

WHEREAS, such vehicles also make snow removal more difficult, and

WHEREAS, there is a need to regulate the orderly parking of vehicles, and,

NOW THEREFORE, THE ANTRIM COUNTY BOARD OF COMMISSIONERS
ORDAINS:

Ordinance #01-2012 - continued

101 DEFINITIONS

01. VEHICLE: means every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices exclusively moved by human power.
02. PERSON: means individual, firm, partnership, association or corporation.
03. OPERATOR: means the registered owner of a vehicle, as well as any individual who operates a vehicle as the owner thereof or as the agent, employee, or permittee of the owner, or who is or was in actual physical control of a vehicle.

201 PARKING LOTS

01. COURTHOUSE CAMPUS PARKING LOTS are described as all parking lots within an area bounded by Grove Street on the East, M-88/Cayuga Street on the South, an ally on West Side and Broad Street on the North in the Village of Bellaire, Michigan.
02. ANNEX BROAD STREET PARKING LOT is described as parking on Broad Street north of Broad and south of the River and across the street from the Courthouse.

301 PROHIBITED PARKING

01. It shall be unlawful for any operator to park a vehicle in a parking space or area in violation of posted signs or immediately adjacent to yellow, red, or otherwise painted curbs, unless parallel yellow or blue lines are also present, except for public transportation, which may temporarily stand and/or wait to acquire or to deposit a person(s).
02. It shall be unlawful for any operator to park on an unpaved surface such as a lawn.
03. It shall be unlawful for any unauthorized operator to park a vehicle in any parking spaces or area specifically reserved for county officials, Sheriff or Police Departments, State or County lessee's vehicles. Such vehicles may be parked in designated areas during otherwise restricted time periods. The County may issue and require the use of window displays for such vehicles to park during otherwise restricted time periods.

Ordinance #01-2012 – continued.

04. It shall be unlawful for any operator to park a vehicle in any place designated as a “Handicapped Parking” space or area, without fully complying with state law as to handicapped parking.
05. It shall be unlawful to park a vehicle in the Courthouse Campus Parking Lot between the hours of 7:00 a.m. to 5:00 p.m., except on holidays and weekends, unless the person within the vehicle has business in buildings within the Courthouse Campus. Persons having business or testing with the Sheriff Department may temporarily park during otherwise restricted time periods for no longer than is required to conduct such business.
06. It shall be unlawful to park an unauthorized vehicle between the hours of 2:00 a.m. to 7:00 a.m., except for a person who is working as a County employee or is an inmate within the County Jail. Inmates shall only park in an area designated by the Sheriff or County. The County or Sheriff may issue and require the use of window displays for employees and inmates to park during otherwise restricted time periods.
07. It shall be unlawful for any person to park a vehicle unless the vehicle is parked within a parking space designated on the parking lot surface by parallel yellow lines for general parking, or parallel blue lines for handicapped parking.
08. It shall be unlawful for any person to use an area marked as a “Loading Zone” for any reason except that purpose and while actually engaged in loading or unloading property or passengers.

401 PERMITTED PARKING

01. The general public may park a vehicle in the ANNEX BROAD STREET PARKING LOT seven (7) days a week between the hours of 7:00 a.m. and 2:00 a.m.
02. The general public may park a vehicle in the COURTHOUSE CAMPUS PARKING LOTS as follows:
 - a. Monday-Friday between 5:00 p.m. and 2:00 a.m.
 - b. Weekends and Holidays between 7:00 a.m. and 2:00 a.m.

Ordinance #01-2012 – continued

501 SIGNAGE/WAYFINDING SIGNAGE

The Village of Bellaire, at its sole expense and cost, may provide and maintain wayfinding signage designed to inform the public of the parking availability and restrictions. Signage upon County property shall be placed as agreed upon by the County and Village.

601 VIOLATIONS

01. PRIMA-FACIE LIABILITY: Whenever any vehicle shall have been parked in violation of any provisions of any ordinance prohibiting or restricting parking, the person in whose name such vehicle is registered shall be prima facie responsible for such violation and subject to penalties. If the owner of the vehicle claims not to be the operator who parked the vehicle, in order to avoid responsibility for the cost of the parking violation citation, such person must submit an affidavit under oath that he or she was not the person who parked the vehicle and must identify the person who had possession of their vehicle. Failure to submit the affidavit shall be proof the owner is responsible for the parking violation citation.

701 PENALTY FOR VIOLATIONS

01. The County may have any vehicle towed at the registered owner's sole cost and expense for any vehicle parking in violation of the ordinance. No vehicle will be released without current proof of registration and proof of insurance.
02. The owner or operator of an vehicle who received notice, whether personally, by attaching such notice to the vehicle, or by mailing notice to the owner's last address on record with the Secretary of State, that the vehicle is parked in such a manner and/or in such place as to violate the provisions of this ordinance relating to the parking of vehicles, must pay to the County ordinance violation bureau as follows:
 - a. Handicapped Parking Violation under 301.04: the sum of \$150.00 if paid within 30 days from the time of violation as indicated in the notice. If not paid by the 31st day of the notice, the fine shall be \$250.00 a day. After sixty (60) days, the ticket shall be filed with the District Court. Upon conviction, the fine shall not be less than \$250.00, plus costs as imposed by the District Court.

Ordinance #01-2012 – continued.

- b. Overnight or parking during a restricted time: the sum of \$50.00 if paid within 30 days from the time of the violation as indicated in the notice. If not paid by the 31st day of the notice, the fine shall be \$75.00 a day. After sixty (60) days, the ticket shall be filed with the District Court. Upon conviction, the fine shall not be less than \$75.00, plus any costs as imposed by the District Court.
- c. All other violations: the sum of \$20.00 if paid within 30 days from the time of violation as indicated in the notice. If not paid by the 31st day of the notice, the fine shall be \$40.00 a day. After sixty (60) days, the ticket shall be filed with the District Court. Upon conviction, the fine shall be less than \$40.00, plus any costs as imposed by the District Court.

801 REPEAL

This ordinance repeals the prior Ordinance Number One of 1978 and all amendments.

901 EFFECTIVE DATE

This Ordinance shall take effect upon publication of notice

of adoption of the Amendments. If within 50 days after the County Board of Commissioners has adopted an Ordinance, a petition, signed by not less than 20% of the electors residing in the district to be affected by the Ordinance, is filed with the County Clerk asking that the Ordinance be submitted to the electors of the district to be affected by the Ordinance for approval or rejection, then the Ordinance shall not take effect until it has been approved by a majority of the electors of the district affected by voting on that issue at a regular or special election called for that purpose.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – None.

ORDINANCE #1 OF 2012 DECLARED ADOPTED.

It was moved by Crawford, seconded by Drenth the funds be restored in the Sheriff budget for a soon-to-be vacant position. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Charles Koop presented his results and review of necessary requirements to place a road millage on the ballot and the scope of control the Board of Commissioners would have as to how the millage, if passed would be allotted/used within the County.

Charles Koop and Mark Stone presented the Elk Rapids Hydroelectric Power Project No. 3030-018 Settlement Agreement and Exhibit A.

It was moved by Boettcher, seconded by Dawson that the Chairman be authorized to sign the documents reviewed by legal counsel for the Elk Rapids Hydroelectric Power Project No. 3030-018 Settlement Agreement and Exhibit A. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Peter Garwood gave updates on both the Meadow Brook MCF and the Elk Rapids Hydroelectric project Bids which will be presented and reviewed at the Special BOC Meeting scheduled for May 22, 2012.

RESOLUTION #14-12 by Crawford, seconded by Blackmore

A RESOLUTION of the Antrim County Board of Commissioners in honor of the bravery and service of Specialist Four Clarence L. “Sonny” Szejbach:

WHEREAS, Sonny was the son of Edward and Loretta Szejbach, and is the husband of Christine Szejbach and father of Lisa, Amy and Corinna; and

WHEREAS, Sonny began his military career shortly after graduating from Elk Rapids High School; and

WHEREAS, Sonny served in Vietnam with Company B, 3d Battalion, 22d Infantry, 25th Infantry Division, in the Republic of Vietnam; and

WHEREAS, On December 23, 1968, Private First Class “Sonny” Szejbach distinguished himself by heroic actions and personal bravery by returning twice into hostile territory to rescue two injured soldiers left behind and was awarded the Bronze Star for Heroism; and

WHEREAS, On June 6, 1969, Specialist Four Clarence L. “Sonny” Szejbach distinguished himself by exceptional valorous actions while serving as a radio operator at Fire Support Base Crook in Tay Ninh Province, Republic of Vietnam. When the base came under intense rocket and mortar attack, Sonny secured his radio and followed the company commander to the defensive perimeter to observe and report enemy movements. Sonny exposed himself to a rain of enemy fire when he resupplied ammunition to his fellow soldiers. When the defense perimeter was breached, he helped organize and lead a reaction force of soldiers to beat back the surge; and

WHEREAS, after the battle subsided, Sonny was moving with the command group through the combat area when a wounded enemy soldier threw an antitank grenade and Sonny unhesitatingly moved to protect the company commander. The grenade struck Sonny and, as he attempted to get rid of it, the grenade exploded, inflicting severe wounds upon Sonny; and

WHEREAS, Sonny’s injuries included a life-threatening wound to his jugular vein, massive amounts of shrapnel imbedded in his arm, face and neck, and his right arm damaged beyond repair. Sonny was evacuated from the battlefield; and

WHEREAS, Sonny’s extraordinary heroism and devotion to duty were in keeping with the highest traditions of the military service and reflect great credit upon himself, his unit, and the United States Army; and

WHEREAS, in 1969, Sonny was awarded the Distinguished Service Cross for extraordinary heroism and devotion to duty, however, because he had been evacuated from Vietnam, Sonny never knew nor received his Distinguished Service Cross and only learned of its existence recently; and

WHEREAS, Sonny returned to Elk Rapids, Michigan, and, with his father, worked at and later ran Ed’s Meat Market, married Christine, and with her raised their three wonderful daughters and, who now, with Christine, owns Sonny’s Torch Lake Market in Torch Lake Village, all without knowing he was awarded the Distinguished Service Cross; and

WHEREAS, the Distinguished Service Cross is the second highest award given by the United States Army for valor in combat; and

WHEREAS, only a little more than 1,000 Distinguished Service Crosses were awarded during the Vietnam War; and

WHEREAS, Specialist Four Clarence L. “Sonny” Szejbach, in keeping with the finest traditions of military heroism, reflects distinct credit upon himself, the United States Army, and his fellow citizens of Antrim County; and

WHEREAS, more than four decades have passed before Sonny, his family, friends and community learned that his heroic actions in Vietnam had earned him the Army's second highest medal, the Distinguished Service Cross; and

WHEREAS, the Board of Commissioners are deeply grateful to Specialist Four Clarence L. "Sonny" Szejbach and, in recognition of the sacrifices he has made for the freedom of all Americans, wish to proclaim June 9, 2012 as Clarence L. "Sonny" Szejbach Day in Antrim County, Michigan;

NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF ANTRIM COUNTY:

We proudly recognize the patriotic service of Specialist Four Clarence L. "Sonny" Szejbach and do hereby express our appreciation for his outstanding efforts. We express our congratulations to him as the recipient of the Distinguished Service Cross and extend our best wishes for further success in the future.

BE IT FURTHER RESOLVED:

In deep gratitude and recognition for the sacrifices made on behalf of his country and fellow citizens, we proudly proclaim June 9, 2012 CLARENCE L. "SONNY" SZEJBACH DAY in Antrim County, Michigan.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No - None;

Absent - None.

RESOLUTION #14-12 DECLARED ADOPTED.

Commission on Aging Director Michael Neubecker gave the 2011 Commission on Aging Annual Report.

It was moved by Blackmore, seconded by Ricksgers the Commission on Aging 2011 Annual Report be accepted. Motion carried all present voting yes.

Dan McKinnon – Representative for East Jordan Family Health Center reported that the Federal Grant for Expansion has been awarded to the East Jordan Family Health Center.

Michael Crawford left the meeting at 10:30 a.m.

It was moved by Dawson, seconded by Howelman to proceed with selling the County Property next to the Ambulance Barn contingent that the East Jordan Family Health Center provide a purchase agreement, provide an appraisal (Antrim County to

name the appraiser), and complete a successful negotiation of a selling price, and the matter be placed on the Agenda of the May 22, 2012 Special Board of Commissioners

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, May 10, 2012

meeting. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore; Ricksgers, No – None; Absent – Crawford.

Housing Director Patricia Lowery gave the 2011 Housing Annual Report.

It was moved by Howelman, seconded by Bargy the Housing 2011 Annual Report be accepted. Motion carried all present voting yes.

County Surveyor Scott Papineau gave the 2011 Surveyor Report.

It was moved by Dawson, seconded by Blackmore the 2011 County Surveyor Annual Report be accepted. Motion carried all present voting yes.

County Forester Mike Meriwether gave the 2011 Forestry Annual Report.

It was moved by Howelman, seconded by Dawson the 2011 Forestry Annual Report be accepted. Motion carried all present voting yes.

Information Technology Director Valerie Craft gave the 2011 Information Technology Annual Report.

It was moved by Blackmore, seconded by Howelman the 2011 Information Technology Annual Report be accepted. Motion carried all present voting yes.

Veteran's Affairs Counselor Deborah Peters gave the 2011 Veteran's Affairs Annual Report.

It was moved by Dawson, seconded by Howelman the 2011 Veteran's Affairs Annual Report be accepted. Motion carried all present voting yes.

It was moved by Drenth, seconded by Blackmore the claims and accounts totaling \$327,516.67 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Blackmore the following Millage Proposal Renewal be offered to the electorate on the August 7, 2012 Primary Election ballot:

COMMISSION ON AGING
MILLAGE RENEWAL PROPOSAL

Shall the limitation on the amount of ad valorem taxes which may be levied by The County of Antrim, Michigan, against all taxable property within Antrim County be four-tenths (4/10) of 1 mill which is a renewal of 2009 millage (\$0.40

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, May 10, 2012

Commission on Aging Millage Renewal Proposal – continued.

on each \$1,000 of taxable valuation) for a period of four years 2013, 2014, 2015, and 2016 inclusive, to provide operational funding for the Antrim County Commission on Aging? If approved and levied in its entirety, this millage would raise an estimated \$669,656 for the County in 2013.

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy the following computer supplies be purchased by the I.T. Department as budgeted for 2012, total cost not to exceed \$14,517.38:

SAN (Storage Area Network)	\$9,720.00
8 hard Drives	3,439.76
2 Server Adapters	1,108.14
2 Direct Attach Cables	249.48

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy to approve the replacement of the existing manual operating valves in the drunk tank area with remote operated models at a cost not to exceed \$2,770 to be paid from contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Blackmore the County Operating Millage for June, 2012 collection be set at 5.4 mills. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Blackmore, seconded by Dawson not to extend or sign any lease on the Counties' mineral rights until an oil and gas policy can be adopted. The Administration Committee and legal counsel are to work on development of policy. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Boettcher, seconded by Bargy that the Elk Rapids Hydro Dam repair project be put out for bids. Motion carried as follows: Yes – Drenth, Dawson,

Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

ANTRIM COUNTY BOARD OF COMMISSIONERS

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It was moved by Boettcher, seconded by Drenth that legal counsel review the recycling program request for proposal. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Boettcher, seconded by Dawson that the Alba recycling site be moved from Concord Academy to the Alba Public Schools effective October 1st at the start of the new contract with the condition that an agreement with Alba Public Schools can be reached and signed. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Boettcher that the Chairman be authorized to sign a contract with the Council of Governments (COG)/Michigan Works to place a Michigan Works Kiosk in the County Building. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Blackmore that replacement of the supply side motor (actuator) in the 1905 Courthouse, by Temperature Control, Inc. at the costs of \$1,216.50 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Bargy that a letter be sent to Emmet County congratulating them for their work on the Dark Sky Park. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Dawson the Master Plan be accepted as written. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Bargy, seconded by Howelman that legal counsel draft an amendment to the Street and Road Numbering Ordinance amending the notification process and adding an appeal process. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Dawson, seconded by Bary the Chairman be authorized to sign an engineering service contract with Mead & Hunt for the design of terminal building improvements at the cost of \$17,188, pending legal review and MDOT funding approval. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

ANTRIM COUNTY BOARD OF COMMISSONERS

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It was moved by Ricksgers, seconded by Boettcher the Chairman be authorized to sign six (6) Commission on Aging Home Chore Program contracts as follow: Boss Lawn & Landscape LLC, Dream Lakes Services LLC, James Cook, Taurus Services LLC, Dave's Property Maintenance, and Union Design & Landscaping. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Ricksgers, seconded by Blackmore the Chairman be authorized to sign a contract with the Township of Mancelona for the Commercial Lease Agreement for the Mancelona Senior Center with the Township of Mancelona for a five (5) year period. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

It was moved by Ricksgers, seconded by Blackmore to increase the amount that can be spent on an emergency project in the Housing Program to \$6,000. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – None; Absent – Crawford.

The Meeting adjourned at 1:30 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Sheryl Guy, Deputy County Clerk

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers;
Absent: Eugene Dawson

Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. Brett Baldwin announced his candidacy for Register of Deeds. Linda Gallagher reported on the Petoskey Stone Festival and thanked the Board for support. Eric Straus of Straus Masonry spoke on the bid award for the masonry contract of the Meadow Brook Medical Care Facility Additions/Renovations Project, stating that the bid awarded to Edgar Boettcher Mason Contractor, Inc. is a conflict of interest. Public comment closed at 9:10 a.m.

It was moved by Drenth, seconded by Blackmore the claims and accounts totaling \$245,215.40 be approved and paid. Motion carried as follows: Yes – Drenth, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

RESOLUTION #16-12 by Jerroll Drenth, seconded by Bernard Blackmore

RESOLUTION ESTABLISHING COMMERCIAL REHABILITATION DISTRICT
FOR BELLAIRE LAND COMPANY, LLC

WHEREAS, pursuant to PA 210 of 2005, the Village of Mancelona has the authority to establish “Commercial Rehabilitation Districts” at the request of a commercial business enterprise; and

WHEREAS, Bellaire Land Company LLC has filed a written request with the clerk of the Village of Mancelona requesting the establishment of the Commercial Rehabilitation District for an area including 123, 127, and 129 West State Street and parcels 05-45-010-006-11 and 05-45-010-007-01 located in the Village of Mancelona hereinafter described; and

WHEREAS, the Council of the Village of Mancelona held a public hearing, approved a resolution to establish a Commercial Rehabilitation District and provided a copy to Antrim County as required by PA 210 of 2005; and

WHEREAS, Antrim County has reviewed the proposal and found it to be consistent with PA 210 of 2005 as well as the Antrim County Tax Sharing Policy; and

WHEREAS, if established the Commercial Rehabilitation District would include the capture of County tax revenue; and

Resolution #16-12 continued

WHEREAS, the Antrim County Board of Commissioners deems it to be in the public interest of Antrim County and the Village of Mancelona to establish the Commercial Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners supports the application to the State of Michigan submitted by the Village of Mancelona to establish a Commercial Rehabilitation District for the following properties:

123 West State
05-45-010-008-00
Bellaire Land LLC
W ½ of LOT 7, BLK B PLAT OF MANCELONA

127 West State
Parcel 05-45-010-009-00
Bellaire Land LLC
LOT 8, BLK B PLAT OF MANCELONA

129 West State
Parcel 05-45-010-011-00
Bellaire Land LLC
LOTS 9 & 10, BLK B; Plat of Mancelona

Parcel 05-45-010-006-11
Bellaire Land LLC
E ¾ Lot 6, BLK B; PLAT OF MANCELONA

Parcel 05-45-010-007-01
Bellaire Land LLC
W ¼ of LOT 6 & E ½ of LOT 7, BLK B; PLAT OF MANCELONA

be and here the County approves the establishment by the Village of Mancelona a Commercial Rehabilitation District pursuant to the provisions of PA 210 of 2005 to be known as 129 West State Street Commercial Rehabilitation District.

Yes – Jerroll Drenth, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers;

No – None;

Absent – Eugene Dawson.

RESOLUTION #16-12 DECLARED ADOPTED.

Charles Koop updated the Board on the status of the Memorandum of Understanding for Art Rapids.

It was moved by Howelman, seconded by Bargy the minutes of May 10, 2012 and May 22, 2012 be approved. Motion carried all members present voting yes.

Peter Garwood reported that the Meadow Brook Medical Care Facility Bonds have been sold to Stifel, Nicholas & Company at the interest rate of 3.17%. Closing date will be June 27, 2012.

RESOLUTION #17-12 by Bernard Blackmore, seconded by Ed Boettcher

FAIR HOUSING RESOLUTION

WHEREAS, under the Federal Fair Housing Law, Title VII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and,

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status;

LET IT BE KNOWN TO ALL PERSONS that it is the policy of Antrim County Housing to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status.

THEREFORE, Antrim County Housing does hereby pass the following Resolution:

BE IT RESOLVED that Antrim County Housing shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status;

Antrim County Housing's Director, Patricia J. Lowery will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights.

Resolution #17-12 continued

Patricia J. Lowery, Director of Antrim County Housing, will, at a minimum, post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott - Larsen Act.

Yes – Drenth, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – Dawson.

RESOLUTION # 17-12 DECLARED ADOPTED.

The Board announced that it would be taking up the recommendation of Christman Company to accept the bid of Edgar Boettcher Mason Contractor, Inc.

Prior to taking the recommendation of Christman Company, as required by law, Commissioner Ed Boettcher announced that he had previously set forth at a public meeting and in an affidavit he has a 50% interest in Edgar Boettcher Mason Contractor, Inc., and for this reason was leaving the Board meeting while the Board considered the recommendation of Christman Company and would be abstaining from any vote on the contract.

Edgar Boettcher left meeting at 9:30 a.m.

Scott Jones Representative of Christman Company spoke to the Board on their recommendation of Edgar Boettcher Mason Contractor Inc. over Straus Masonry. Boettcher Masonry bid is \$902,000; committed to have 60% local employees onsite and committed to beat schedule by thirty (30) days, and if not successful, will pay \$830 per day. Straus Masonry bid is \$894,355, will use current staff from Houghton Lake and is committed to meet schedule. The difference in bids is \$7,645 and with the commitment to have 60% local employees onsite and to beat the schedule by thirty (30) days, Boettcher Masonry agrees, if not successful, to pay \$830 per day penalty. Christman Company stands by their recommendation.

It was moved by Howelman, seconded by Drenth that the Masonry Contract for Meadow Brook Renovation Project be awarded to Edgar Boettcher Mason Contractor Inc. as recommended by Christman Company. Edgar Boettcher Mason Contractor Inc. bid is \$902,000. The terms of the contract set forth above and in the addendum which is attached to these minutes, (See page) that Commissioner Boettcher is not to be involved in negotiation as to the terms and conditions of the final contract, nor with any change work orders, contract amendments or disturbs. Commissioner Boettcher will not be assigned any duties by the County in fulfilling any terms of the contract. Motion carried as follows: Yes – Drenth, Bary, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson, Boettcher;

Ed Boettcher returned to meeting at 10:00 a.m.

It was moved by Howelman, seconded by Bary that the Video Arraignment /Polycom System equipment from the State of Michigan at no cost to the County, be approved and installation be authorized. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Howelman, seconded by Crawford that the first phase of the Capital Improvements Plan (CIP) be approved and the Administration Department and the County Accountant be directed to complete inventory of County lands and facilities. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

Sherry Comben, County Treasurer, presented her 2011 Annual Report.

It was moved by Crawford, seconded by Howelman the County Treasurer's 2011 Annual Report be accepted. Motion carried all members present voting yes.

Patrick Cudney, Michigan State University Extension District 3 Coordinator, presented the MSU Extension 2011 Annual Report.

It was moved by Howelman, seconded by Boettcher the MSU Extension 2011 Annual Report be accepted. Motion carried all members present voting yes.

Heidi Shaffer, Antrim Conservation District Soil Erosion Officer, presented the Antrim Conservation District 2011 Annual Report.

It was moved by Boettcher, seconded by Ricksgers the Antrim Conservation District 2011 Annual Report be accepted. Motion carried all members present voting yes.

Michigan Employees Retirement System (MERS) Tony Radjenovich Representative gave presentation on the Hybrid Plan.

Dewey Benson, Chief Medical Examiner, presented his 2011 Annual Report.

It was moved by Blackmore, seconded by Howelman the Medical Examiners 2011 Annual Report be accepted. Motion carried all present voting yes.

Alan Meacham, Antrim County Transportation Director, presented his 2011 Annual Report.

It was moved by Crawford, seconded by Boettcher the Antrim County Transportation 2011 Annual Report be accepted. Motion carried all present voting yes.

Don Lukins a part time driver for ACT spoke on behalf of the transportation system and praised the workers committed to providing a safe and reliable transportation program for all those who use public transportation.

It was moved by Crawford, seconded by Howelman that the Drain Commissioner position annual salary be set at \$500.00 with no benefits effective January 1, 2013. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Crawford, seconded by Drenth that an electronic version of the GIS base maps of Torch Lake, Lake Bellaire and Clam Lake be provided to the Three Lakes Association (TLA), and that the TLA be authorized to work with the County GIS Technician to input the data they collect from their lake and river studies, in exchange for the County retaining electronic access to the results. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Crawford, seconded by Drenth that the salaries be set for 2013 for all elected officials at the current (2012) rate except the Drain Commissioner.

County Clerk	\$54,651
County Treasurer	\$53,529
Register of Deeds	\$51,336
County Sheriff	\$63,709
Prosecuting Attorney	\$84,072
Commissioner – Chair	\$ 5,180
Commissioner	\$ 4,380
Drain Commissioner	\$ 500

Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Crawford, seconded by Howelman that the contract for Non-Skilled Community Health Nursing Services between Antrim County on behalf of Commission on Aging and the Northwest Michigan Community Health Agency be approved. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Crawford, seconded by Drenth that the County Administrator be authorized to sign the letter naming American Benefits Corporation to be the County's agent of record for life insurance and short term disability insurance. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Blackmore, seconded by Ricksgers that a gate be purchased and installed to close the access points to the Simpson Road property, cost not to exceed \$1,500 to be paid from the Forestry Fund. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Blackmore, seconded by Ricksgers to advertise for bids for the parking lot project for the Glacial Hills Pathway and Natural Area. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Blackmore, seconded by Ricksgers to advertise for bids for the timber cut at Alba Road and M-66. Motion carried as follows: Yes – Drenth, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Blackmore, seconded by Howelman to direct the County Administrator to write a letter of appreciation to Debra Hershey, Grass River Director, for her service. Motion carried all present voting yes.

RESOLUTION # 18-12 by Karen Bary, seconded by Brenda Ricksgers

ANTRIM COUNTY CO-LOCATION AGREEMENT

TO ADD EQUIPMENT TO THE MICHIGAN PUBLIC SAFETY COMMUNICATIONS SYSTEM

WHEREAS, Antrim County operates a public safety communications system for the purpose of communicating with emergency service agencies within the County;

Resolution #18-12 continued

WHEREAS, Antrim County has a need to locate certain radio communication equipment on towers in the north central, northeastern area of Kalkaska County, and north central area of Kalkaska County to enable said communications;

WHEREAS, The State of Michigan is the owner of the Michigan Public Safety Communications System (MPSCS), a public safety communications network, comprised of real and personal property, including communications towers, buildings, equipment and other related facilities and fixtures necessary for the operation and safety of the system;

WHEREAS, The Department of Information Technology (DIT) is the State agency responsible for the management and operations of the system, including providing system support to MPSCS members;

WHEREAS, the Tower Sites 7904, 7905, and 7906 are part of the MPSCS;

WHEREAS, Antrim County desires to install county owned communication equipment at Tower Site 7904, (the "Premises"), located in Antrim County, Michigan, and Sites 7905, and 7906 (the "Premises"), located in Kalkaska County, Michigan;

WHEREAS, the parties desire to enter into an agreement, in which the State grants Antrim County a license to install, operate, and maintain the County's equipment at the premises;

NOW, THEREFORE BE IT RESOLVED, that the Board agrees to the terms and conditions of the "MPSCS Co-Location Agreement with Antrim County, Michigan";

The Board further directs that the Antrim County Board Chairman shall be authorized to sign the document "MPSCS Co-Location License Agreement with Antrim County, Michigan."

Yes – Drenth, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – Dawson.

RESOLUTION # 18-12 DECLARED ADOPTED.

It was moved by Bargy, seconded by Blackmore that the Sheriff Department patrol car #517 be sold to the Ellsworth Police Department for \$500. Motion carried as follows: Yes – Drenth, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

It was moved by Bargo, seconded by Blackmore that the Sheriff Department patrol car #518 be transferred to the Prosecutors Office/Probate Court to replace the Impala. Motion carried as follows: Yes – Drenth, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Dawson.

Peter Garwood, County Administrator, presented his County Administration and County Planning 2011 Annual Report.

It was moved by Boettcher, seconded by Drenth the County Administration and County Planner 2011 Annual Report be accepted. Motion carried all members present voting yes.

The meeting adjourned at 12:50 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Sheryl Guy, Deputy County Clerk

ADDENDUM

“SUMMARY OF SCOPE OF WORK: Edgar Boettcher Mason Contractor, Inc. for the sum of \$902,000.00, without bond being required, will perform the masonry work for Meadowbrook Medical Care Facility in accordance with the yet executed “Contract Documents” (including Bidding Requirements, Post-bid conference note dated May 10, 2012, Contract Forms and Conditions, and General Requirements). Duration of contract shall be until December 1, 2012, or until the building has been substantially completed with building enclosure. Should Edgar Boettcher Mason Contractor, Inc. not meet this commitment due to no fault of Edgar Boettcher Mason Contractor, Inc. they shall be assessed liquidated damages in the amount of \$830 per calendar day beyond December 1, 2012, not to exceed \$24,900.00. Edgar Boettcher Mason Contractor, Inc. has committed to hiring 60% of the on-site trade workers from Antrim, Charlevoix, Grand Traverse, Kalkaska, and Otsego Counties. Commissioner Ed Boettcher shall not be involved in the quoting or negotiations for any change orders or amendment to the contract documents.”

Commissioner Ed Boettcher has 50% ownership in Edgar Boettcher Mason Contractor, Inc.

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers.

Absent: None.

Pledge of Allegiance

The Chairman requested Public Comment. Butch Bartz from Butch's Marine commented about the Marine officers giving unnecessary tickets to jet ski riders and other boaters. Register of Deeds Patty Niepoth reported that her six-month revenue exceeded that of previous years.

It was moved by Blackmore, seconded by Ricksgers the minutes of June 14, 2012 be approved as corrected. Motion carried all members present voting yes.

It was moved by Blackmore, seconded by Dawson the Chairman be authorized to sign the Memorandum of Understanding between Antrim County and Art Rapids!, a Michigan non-profit corporation, for promoting visual and performing arts using the venue of the Antrim County Elk Rapids Day Park. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher that the bid policy be waived and the Grass River Natural Area, Inc. be allowed to use volunteer labor to install the "rain gardens" around the Grass River Center with grant funds being used for plants, materials, equipment, and tools. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford the replacement of an air conditioning unit at the Grove Street Annex by K&K Heating & Cooling at a cost of \$4,066.00 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher the emergency repair on one of the air conditioning units at the Grove Street Annex by Temperature Control, Inc. at a cost of \$1,047.85 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher the emergency repair on one of the air conditioning units at the '05 Courthouse by Temperature Control, Inc. at a cost of \$1,186.74 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargo the claims and accounts totaling \$294,612.88 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Howelman the bid from Robb Construction for \$6,385 for sidewalk repairs on the Court Square be accepted, expense to be paid from Fund #470, Capital Projects Fund. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the emergency repair/replacement of the hot water heater at the Senior Center by Niepoth & Sons Plumbing & Heating for \$4,975.00 be approved, expense to be paid from Fund #470, Capital Projects Fund. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the entrance road to the Grass River Natural Area be upgraded by the Road Commission at a cost not to exceed \$9,000 to be paid from Fund #470, Capital Projects Fund, with a possible reimbursement from GRNA grant funds. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that \$3,500 be paid to CWS Architects for work at the Elk Rapids Hydro Electric Powerhouse with the provision, Mr. Kendra be requested to provide additional information on the reasons for the additional fee of \$1,492. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargo a budget of \$2,000 be established for the Cost Center of Willow Day Park within the General Fund and the remaining expense of \$1,450 for Willow Day Park be budgeted in and paid from Fund #470, Capital Projects Fund. Motion carried as follows: Yes - Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the estimate for tree cutting at the Airport from Ralph Hines for \$4,500 be accepted contingent upon verification of Workers' Compensation insurance and notification to Mike Meriwether about the project. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – none.

It was moved by Drenth, seconded by Blackmore that \$2,000 be added to the budget of Cost Center #212, Budget/Accounting Services, in the General fund for Data Conversion of Fixed Assets and on-site training. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Rebecca Remondini, Staff Accountant from Anderson, Tackman & Company, PLC, Certified Public Accountants, presented the Antrim County 2011 Audit.

It was moved by Blackmore, seconded by Dawson the Antrim County 2011 Audit report be accepted. Motion carried all members present voting yes.

Debra Haydell gave the County Accountant's 2011 Annual Report (3 months).

It was moved by Crawford, seconded by Boettcher the County Accountant's 2011 Annual Report be accepted. Motion carried all members present voting yes.

It was moved by Blackmore, seconded by Dawson the timber cut bid from Eklund Forestry for \$41,291 for work on the Alba Road property be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Blackmore, seconded by Ricksgers the bid from Team Elmers for \$4,831.85 for a parking lot at Glacial Hills Pathway and Natural Area be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers; No – Crawford; Absent – None.

Linda Yaroch, Health Officer, with Scott Kendzierski, Environmental Health Officer, gave the Health Department 2011 Annual Report.

It was moved by Blackmore, seconded by Bargy the Health Department 2011 Annual Report be accepted. Motion carried all members present voting yes.

Debra Hershey presented the Grass River Natural Area, Inc. 2011 Annual Report.

It was moved by Dawson, seconded by Ricksgers the Grass River Natural Area Inc. 2011 Annual Report be accepted. Motion carried all members present voting yes.

Rob Price from the Michigan Department of Military and Veterans Affairs spoke on obtaining a millage to aid veterans. The matter was referred to the Human Services Committee.

Marna Robertson gave the Meadowbrook Medical Care Facility 2011 Annual Reports.

David Schultz gave the Meadowview Apartments 2011 Annual Report

It was moved by Blackmore, seconded by Crawford the Meadowbrook Medical Care Facility and the Meadowview Apartments 2011 Annual Reports be accepted. Motion carried all members present voting yes.

Mark Stone presented the Drain Commissioner 2011 Annual Report.

It was moved by Howelman, seconded by Drenth the Drain Commissioner 2011 Annual Report be accepted. Motion carried all members present voting yes.

Commissioner Edgar Boettcher left the meeting at 12:30 p.m.

It was moved by Crawford, seconded by Howelman the position of Operator of Dams be created at an annual salary of \$25,000 with full fringe benefits and that a temporary stipend of \$10,000 per year be also paid to the Operator of Dams during the time the County is working to obtain relicensing of the Elk Rapids Hydro Facility and to be discontinued immediately upon securing the license, and that any per diem payments to the Dams Operator/Drain Commissioner are to be suspended all to take effect August 1, 2012 and Dams Cost Center in the General Fund is to be adjusted to include the expenses of the Dams Operator. Motion carried as follows: Yes – Drenth, Dawson, Bary, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Boettcher.

It was moved by Crawford, seconded by Bary the Dams Operator duties are to be assigned to the Drain Commissioner until December 31, 2012. Motion carried as follows: Yes – Drenth, Dawson, Bary, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – none; Absent – Boettcher.

It was moved by Drenth, seconded by Howelman that further investigation into the West Michigan Health Insurance Pool as a possibility of being Antrim County's insurance carrier be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Boettcher.

It was moved by Crawford, seconded by Bargy to retire to Closed Session to discuss Union negotiations. Motion carried all members present voting yes.

The meeting closed at 1:15 p.m. and reopened at 2:00 p.m.

It was moved by Dawson, seconded by Crawford the request to use the Antrim County Airport to host a four state training exercise for the Civil Air Patrol in September of 2012 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Boettcher.

RESOLUTION #19-12 by Gene Dawson, seconded by Michael Crawford

BE IT RESOLVED that the Antrim County Board of Commissioners does hereby approve the proposed Contract submitted by the Michigan Department of Transportation;

BE IT FURTHER RESOLVED that Laura Stanek, Chairman, be authorized and directed to execute the Amendment (A1) to Contract No. 2011-0348 (Rehabilitation of Taxiway C) for and on behalf of the Antrim County Board of Commissioners.

Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers;
No – None;
Absent – Boettcher.

RESOLUTION #19-12 DECLARED ADOPTED.

RESOLUTION #20-12 by Gene Dawson, seconded by Michael Crawford

BE IT RESOLVED that the Antrim County Board of commissioners does hereby approve the proposed Contract submitted by Mead & Hunt Inc.;

BE IT FURTHER RESOLVED that Laura Stanek, Chairman, be authorized and directed to execute the Contract for Professional Engineering Service for Design of Airport Terminal Building Improvements for and on behalf of the Antrim County Board of Commissioners.

Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers;
No - None;
Absent – Boettcher.

RESOLUTION #20-12 DECLARED ADOPTED.

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, July 12, 2012

Gene Dawson spoke briefly on a county-wide millage for road improvements.

The meeting adjourned at 2:45 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Laura Sexton, County Clerk

D R A F T

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, August 9, 2012

Chairman Laura Stanek opened the meeting at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman,
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers.

Absent: None.

Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. Terry Smith gave an update on the Glacial Hills Pathways project. Trail expansion is continuing. The National Biking Association is considering including the trails in their "Epic Ride" list. Judge Norman Hayes recommended eliminating the annuity in lieu of health insurance. Steve Wade informed about United Way. He will be contacting the county further in the future.

It was moved by Blackmore, seconded by Ricksgers the minutes of July 12, 2012 be approved with correction. All voted yes.

RESOLUTION #21-12 by Ed Boettcher, seconded by David Howelman

WHEREAS, the County of Antrim's 911 Emergency Telephone and Central Dispatch is currently being funded by service users' local all devices surcharges assessment to service users' monthly telephone or device billing. (Local all devices means local telephone devices, cellular telephone devices, wireless communication devices, interconnected voice over internet devices, or any other means of accessing, connecting with, or interfacing with 9-1-1 system); and

WHEREAS, by law such local all devices surcharges can only be terminated on July 1 of each year; and

WHEREAS, if this millage is adopted by the voters, the County will terminate the local all devices surcharge effective July 1, 2013. However, by law, the state 9-1-1 charge and service providers' emergency telephone technical charges will be assessed to service users' monthly telephone or device billing. The state 9-1-1 charge and service providers' emergency telephone technical charges have never been provided to the county to aid the cost of providing Antrim County 9-1-1 Emergency Telephone and Central Dispatch,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the following proposal be placed on the ballot for consideration by the voters of Antrim County at the election to be held on November 6, 2012, and that the form of the proposal shall be as follows:

Resolution #21-12 – continued

ANTRIM COUNTY
CONTINUED FUNDING 9-1-1 EMERGENCY
TELEPHONE AND CENTRAL DISPATCH

For the purpose of continued operations of the comprehensive county-wide 911 Emergency Telephone and Dispatch System, shall the limitation on the total amount of taxes which may be assessed in one (1) year against all taxable real and tangible personal property within the County of Antrim, Michigan be levied in an amount of up to 0.5000 of one mill (\$0.50 cents for each \$1,000 of taxable value), for a period of up to six (6) years, 2012 through 2017 inclusive, and shall the County levy such millage for said purposes. It is estimated that the amount of revenue to be generated from the total millage rate in the first year of the levy (2012) will be approximately \$837,070.00.

Yes _____
No _____

BE IT FURTHER RESOLVED, that said election shall be held and conducted and the result of said election shall be canvassed in accordance with the provisions of the state law pertaining to the submission of such questions to the electors entitled to vote thereon and that the County Clerk shall do and perform all acts required by law for the calling and conducting of such election, and that the County Clerk shall, upon completion of the official canvass, file with the County Treasurer for Antrim County, a certified copy of the official declaration of results of said election.

BE IT FURTHER RESOLVED, that in the event that the above proposal is approved by the voters, this Board of Commissioners will terminate the annual local all devices surcharge, effective July 1, 2013.

BE IT FURTHER RESOLVED, that in the event that the above proposal is approved by the voters, this Board of Commissioners will not levy any greater millage than is necessary, within the limits approved by the voters, to adequately provide funds for services and programs for the 9-1-1 Emergency Services in this county, and that all revenues generated by this millage will be used solely for said purposes.

BE IT FURTHER RESOLVED, that in the event that the above proposal is approved by the voters, this Board of Commissioners will not levy the full 0.5000 mills in the first year (2012), but shall only levy such part of 0.5000 mills that, together with the estimated funding generated by local all devices surcharge, ending June 30, 2013, to adequately provide funds for services and programs for the 9-1-1 Emergency Services in

this county for calendar year 2013, and that all revenues generated by this millage will be used solely for said purposes.

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, August 9, 2012

Resolution #21-12 – continued.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Ricksgers;
No - Crawford;
Absent – None.

RESOLUTION #21-12 DECLARED ADOPTED.

It was moved by Blackmore, seconded by Drenth the following 2012 budget amendments be approved.

	<u>Increase</u>	<u>Decrease</u>
GENERAL FUND		
<u>Revenue</u>		
From Taxes	-0-	
From Licenses & Permits	1,500	
From Other Agencies	99,932	
From Current Services	133,400	
From Other Sources	27,900	
<u>Expenditures</u>		
Board of Commissioners – fringes	2,600	
Family Division – vehicle expense	1,300	
Probate Court – fringes	900	
Administrator – per diem & fringes	1,200	
Accountant – fringes	1,070	
Budget/Accounting Services – services	1,000	
County Clerk – fringes	2,450	
I.T. Dept. – fringes & phone	2,950	
Purchasing Dept. – fringes	1,100	
County Treasurer – fringes	850	
Equalization - fringes	2,150	
MSU Extension	2,100	
Elections – equip. maint.	5,950	
'05 Courthouse – fringes	250	
Co. Bldg. & Grounds – fringes	13,700	
Prosecuting Attorney – fringes	1,700	
Register of Deeds – fringes	1,275	
P.A. – Victims' Rights – fringes	75	
P.A. – Child Support – fringes	50	
Drain Commissioner – fringes	670	
Abstract Dept. – fringes	916	
Sheriff – fringes	99,723	

Marine – vehicle lease	1,216	
Secondary Roads – fringes	4,700	
Jail – fringes	3,300	
ANTRIM COUNTY BOARD OF COMMISSIONERS		Thursday, August 9, 2012

Budget Amendments – continued

	<u>Increase</u>	<u>Decrease</u>
Emergency Services – fringes	1,100	
Animal Control – fringes	795	
Aging – fringes	100	
Housing – fringes	52	
Planning Department – fringes	275	
Parks – Barnes – fringes	1,550	
Fringe Benefits		100,000
TECHNOLOGY TRANSITION FUND #218		
Revenue – From T.P.Funds	12,500	
SPECIAL ASSESS. – DAMS FUND #220		
Expenditures – inspection	4,500	
GRASS RIVER FUND #223		
Expenditures – phone & electric	400	
ANIMAL CONT. DONATIONS FUND #225		
Revenue – donations	2,500	
Expenditures – health	1,300	
FORESTRY FUND #230		
Expenditures – contractual services	12,419	
PETOSKEY STONE FUND #235		
Revenue – vendors & sponsors	960	
Expenditures – advertising	1,345	
LOCAL CORRECTIONS TRAINING #264		
Revenue – booking fees	1,500	
DRUG LAW ENFORCEMENT #265		
Revenue – TNT supplement	7,300	
JAIL INMATE PROCEEDS #267		
Revenue – sales	12,000	
HOUSING PROJECT INCOME #275		
Expenditures – projects	25,000	

HOUSING GRANT #278

Expenditures – fringes & projects 33,900

ANTRIM COUNTY BOARD OF COMMISSIONERS

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Budget Amendments - continued

PROBATE GRANT #286

Expenditures – wages 1,000

'05 COURTHOUSE DEBT #371

Revenue – interest 25

GRASS RIVER CENTER PROJECT #468

Expenditures – project 17,607

CAPITAL PROJ. BLDGS & STRUCTURES #470

Revenue – Inmate room & board 5,000

Expenditures – Services 5,000

E.R. HYDRO RESTORATION #482

Expenditures – printing 400

ELK RAPIDS HYDRO #582

Expenditures – per diem & fringes 3,600

Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the claims and accounts totaling \$233,352.19 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bary, the remainder of \$1,442 owing to Architect CWS for services on the Elk Rapids Hydro Restoration Project be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that \$2,800 (half of the total) be paid from the Glacial Hills Fund for lodging at Shanty Creek for members of the National Civilian Community Corps. who will be doing work on the trail system at the Glacial Hills Pathways and Natural Area. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Crawford that, due to a reduction in hours of the current part-time employee, a second part time position be created in the Veterans' Counselor Office and be posted. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – Bary; Absent – None.

It was moved by Drenth, seconded by Bary that an Air Quality Study be done at the 911 offices at a cost of \$1,030.00. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the Sheriff proceed with obtaining a grant from Michigan Municipal Risk for a metal detector for Courthouse security with the local match of \$2,500 to come from Fund #161, Grant Match Reserve Fund and the Revenue budget of the General Fund, the expenditure budget for the Special Projects Cost Center of the General Fund, and the expenditure budget of Fund #161 all be increased by respective corresponding amounts. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Robert Schleuter, Director, presented the Area Agency on Aging Annual Report.

It was moved by Blackmore, seconded by Boettcher the Area Agency on Aging Annual Report be accepted. Motion carried all members present voting yes.

It was moved by Ricksgers, seconded by Boettcher the Chairman be authorized to sign the 2012-2013 Child Care Fund Budget Summary. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Ricksgers, seconded by Boettcher that 1.0000 mill be levied for Meadowbrook voted debt retirement and operations. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Ricksgers, seconded by Boettcher 0.4000 mill be levied for Commission on Aging voted operating millage. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Ricksgers, seconded by Boettcher the Commission on Aging contract with Mary J. Robinson be amended to provide for initial assessments for new clients being paid to Ms. Robinson at a rate of \$150 per assessment. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Ricksgers, seconded by Boettcher the Commission on Aging clerical who is also a Certified Nursing Assistant be paid at the following rates: Clerical work – \$10.14/hr; Home Assessments - \$13.57/hr. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #22-12 by Ed Boettcher, seconded by Karen Bargy

WHEREAS, the Resource Management & Administration Committee met in regular session on July 11, 2012, and reviewed recommendations from the Community Corrections Manager to authorize the immediate submission of their 3-year Plan and Application in order to meet the State's deadline; and,

WHEREAS, the grant is for three (3) years starting with fiscal year 2013 in the amount of \$261,343 per year, consistent with the prior year's funding; and

WHEREAS, the additional money received for Drunk Driver Jail Reduction Funding as well as Probation Residential Services, for which contractors that we refer clients to get payment directly from the State, is included in this total; and,

WHEREAS, the Resource Management & Administration Committee concurs with this recommendation,

NOW, THEREFORE, BE IT RESOLVED by the Antrim County Board of Commissioners, that Grand Traverse County ratify the submission of the Community Corrections FY2013 Grant Application and Plan as presented.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;
No - None;
Absent – None.

RESOLUTION #22-12 DECLARED ADOPTED.

It was moved by Boettcher, seconded by Blackmore the Construction Code Enforcement Appeal fee be increased to \$400.00. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – Bary; Absent – None.

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It was moved by Boettcher, seconded by Dawson the proposal from the Stockhausens to purchase and install a sign on the front of the Elk Rapids Hydroelectric Facility building be accepted. Motion carried all members present voting yes.

It was moved by Boettcher, seconded by Dawson the proposed amendments to the Construction Code Board of Appeals Rules and Procedures be accepted. Motion carried all members present voting yes.

One bid was received for County-Wide Recycling:

American Waste	1-year contract	\$360,000
	2-year contract	\$340,000/yr
	3-year contract	\$320,000/yr

It was moved by Boettcher, seconded by Dawson the 3-year bid from American Waste for recycling for \$320,000 per year be accepted with the addition of a semi single stream system with all recyclables being comingled except glass. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Boettcher, seconded by Dawson the change order for the work at the Elk Rapids Hydro Dam at a cost not to exceed \$3,000 be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Peter Garwood presented a request from Grass River Natural Area Inc. to serve alcohol at the Grass River Center at the occasion of the GRNA Inc. Annual Meeting with the assurance there would be no excessive imbibing.

It was moved by Ricksgers, seconded by Dawson the request of the Grass River Natural Area Inc. to serve alcoholic beverages at the GRNA Inc. Annual Meeting be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Crawford, Ricksgers; No – Howelman, Stanek, Blackmore; Absent – None.

It was moved by Bary, seconded by Ricksgers the Chairman be authorized to sign the Memorandum of Understanding between Community Access Line of the Lakeshore (CALL 2-1-1) and Antrim County on behalf of Central Dispatch 9-1-1. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Bargy, seconded by Howelman the Northern Michigan Mutual Aid Reciprocal Law Enforcement Agreement be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

ANTRIM COUNTY BOARD OF COMMISSIONERS

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RESOLUTION #23-12 by Karen Bargy, seconded by Brenda Ricksgers
(Not available)

It was moved by Blackmore, seconded by Ricksgers the Chairman be authorized to sign the agreement between Antrim County and the Village of Elk Rapids for a license for Antrim County to install, maintain, operate, and remove public safety communication service equipment on a Water Tower owned by the Village of Elk Rapids. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford the requested payment of \$457,043.42 to Christman Company for work completed on the Meadowbrook Medical Care Facility Construction Project be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstain – Boettcher; Absent – None.

It was moved by Howelman, seconded by Boettcher that payments for Furniture, Fixtures, and Equipment for the Meadowbrook Medical Care Facility Construction Project be paid directly by Meadowbrook Medical Care Facility from Meadowbrook funds. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Blackmore, seconded by Ricksgers the Board of Commissioners on behalf of the County of Antrim strongly endorse the efforts of the 6-Lakes Association to eliminate the invasive milfoil. Motion carried all members present voting yes.

It was moved by Blackmore, seconded by Dawson the Chairman be authorized to sign the revised agreements with the Art Rapids Project. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy the Chairman be authorized to sign the hangar lease agreement between Antrim County and Murdoch Campbell. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy the Chairman be authorized to sign the contract between Antrim County and Mead Hunt for the updating of the Airport's Master Plan for the amount of \$8,809 of which the county's share is 5%. Motion carried

as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

ANTRIM COUNTY BOARD OF COMMISSIONERS

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It was moved by Dawson, seconded by Barga that Charles Koop prepare a standardized lease for County Properties. Motion carried all members present voting yes.

It was moved by Blackmore, seconded by Howelman the Change Orders for the Meadowbrook Construction Project totaling \$57,685 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore to designate \$3,000 of the \$8,000 budgeted for 2012 for advertising to providing Antrim County promotion items for the Michigan Association of Counties Conference to be held at Shanty Creek. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Blackmore the Board retire to closed session to discuss union negotiations and the elected officials and County Administrator remain in the closed session. Motion carried all members present voting yes.

The Board retired to Closed Session at 11:30 a.m. and returned to open session at 12:18 p.m.

The meeting adjourned at 12:18 p.m.

The Board members traveled to Mohrmann Natural Area for a re-dedication of that land. The Board then traveled to Craven Park for the Antrim County Fair where there was lunch, a tour of the Fair, and an opportunity to visit with Governor Snyder.

The meeting reconvened at 2:05 p.m.

It was moved by Blackmore, seconded by Barga the Board retire to closed session to discuss union negotiations and the elected officials and County Administrator remain in the Closed Session. Motion carried all members present voting yes.

The Board retired to closed session at 2:06 p.m. and returned to open session at 3:08 p.m.

It was moved by Crawford, seconded by Boettcher that, for the next year, the health insurance caps as outlined in the Publicly Funded Health Insurance Contribution Act, P.A. 152 of 2011, be adopted for the Antrim County health insurance renewal plan on October 1, 2012. Motion carried as follows: Yes – Drenth, Dawson, Barga,

Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

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It was moved by Crawford, seconded by Boettcher that the County continue with a one-year contract with the current carrier with enrollment being effective October 1, 2012. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The meeting adjourned at 3:15 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Laura Sexton, County Clerk

D R A F T

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, September 13, 2012

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Ed Boettcher, David Howelman,
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers.
Absent: Karen Bargy (Ms. Bargy came later in the meeting.)

Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. David Howelman praised the Aging and Health Services of the County who were helpful in the recent illness of his wife. Ed Martel praised the services of the Sheriff Department. Brett Baldwin registered a complaint about an incident of Monday, August 6, 2012 in the Register of Deeds' office and recommended a county policy concerning intimidation of workers in and customers of the various offices.

It was moved by Blackmore, seconded by Ricksgers the August 9, 2012 minutes be approved as corrected. All voted yes.

It was moved by Blackmore, seconded by Howelman the claims and accounts totaling \$405,179.29 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargy.

The bids were presented for the Ford Expedition.

It was moved by Blackmore, seconded by Crawford, the Ford Expedition be sold to Mike Haydell for \$600. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargy.

It was moved by Blackmore, seconded by Dawson the BS&A program for Construction Code Enforcement be purchased for that department at the cost of \$19,990 for Applications, \$16,990 for Data Conversions, \$1,300 for Implementation and Project Management, and \$5,200 for Software Setup and Training for a total of \$43,480 with an additional amount of \$4,000 for service and support, and the funds be obtained by transfer from the Tax Payment Funds, and the budget of the Construction Code Enforcement Fund (Fund #249) be increased accordingly. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargy.

It was moved by Blackmore, seconded by Crawford the funds be released for the vacant Deputy position in the Sheriff Department and the Sheriff commence the hiring

process. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargo.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, September 13, 2012

It was moved by Blackmore, seconded by Ricksgers that \$6,700 be expended from Fund #238, Glacial Hills Pathway and Natural Area for rental of a machine to aid in construction of a kiosk and a gate for the Glacial Hills area and the expenditure budget of Fund #238 be increased by \$6,700. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargo.

It was moved by Blackmore, seconded by Ricksgers that the County help financially with maintenance of White Birch Lane at a cost of \$765 but, for any future road maintenance, an agreement with the other involved parties be established. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargo.

It was moved by Howelman, seconded by Crawford the Chairman be authorized to sign an easement with Consumers Energy for adjustments at the Meadowbrook Project. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargo.

It was moved by Ricksgers, seconded by Dawson the Chairman sign a Memorandum of Understanding with the State of Michigan for software for the Veterans' Counselor at a cost of \$800.00. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargo.

Karen Bargo joined the meeting at 9:30 a.m.

It was moved by Crawford, seconded by Ricksgers the Chairman sign an agreement with Michigan Electrical Cooperative Association for the Energy Optimization Program which will help those seeking aid for Housing and will provide 8% in Administration reimbursement. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – Bargo.

It was moved by Dawson, seconded by Bargo the County Counsel draft an inter department memo to establish rents for the land at the airport used by other agencies; the amount to be based upon existing rates charged to airport hangar owners. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Dawson, seconded by Bargo the County contract with AmeriGas for gas purchase at \$1.79 per gallon for the Airport. Motion carried as follows: Yes –

Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;
No – None; Absent – None.

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It was moved by Dawson, seconded by Bary the Chairman sign 2 hangar leases, one with James Lagowski, and one with Oakland Transport. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Ed Martel spoke on several public projects including but not limited to the Boardman River, Brown Dam, Sabin Dam, Grass River Natural Area, and other natural areas and the roles that interest groups play in directing these projects.

It was moved by Blackmore, seconded by Dawson the playground equipment for the Elk Rapids Day Park be purchased from Sinclair Recreation for \$8,200, that \$200 be transferred from the Elk Rapids Day Park budget to the Capital Outlay budget, and the budgets of both Cost Centers be amended accordingly. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Boettcher, seconded by Dawson that the County pay 20% of the FERC re-licensing fees at the Elk Rapids Hydroelectric. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Boettcher, seconded by Dawson the change order for \$3,000 for repair of spalling and cracking at the Elk Rapids Dam be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Bary, seconded by Boettcher the Chairman sign the Central Lake Tower Lease Agreement and the Elmira Tower Lease Agreement. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Bary, seconded by Ricksgers the Chairman sign the 2012 Emergency Management Performance Grant agreement. Motion carried as follow: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Bary, seconded by Ricksgers the amendment to Street and Road Numbering Ordinance, Ordinance #01 of 1991 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Chairman Laura Stanek turned the conduct of the meeting over to Vice-chairman Bernie Blackmore for the Buildings and Grounds Committee report as her brother is a bidder on one of the county projects.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, September 13, 2012

It was moved by Howelman, seconded by Crawford the compressor for the air conditioning unit at the 911 Center be replaced at a cost of \$1,768. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford that E.H. Niepoth and Sons replace the drinking fountain on the 2nd floor of the County Building at a cost of \$998.00 Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford, the Change Order for modifications in the basement area of the Meadowbrook Project at a cost of \$19,050 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford the payment to Christman Company for \$512,640.22 for the Meadowbrook Project be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford the TCE plume display and model be displayed on the first floor of the County Building. The motion was tabled.

It was moved by Howelman, seconded by Crawford the bid process for snowplowing services be approved. Motion carried all members present voting yes.

Commissioner Laura Stanek, because her brother bid on the sign project for the Court Square, excused herself from participation in the next matter.

It was moved by Howelman, seconded by Crawford that Pleasant Valley Designs refurbish and/or replace the outdoor direction signs on the Court Square at a cost of \$7,025 to be paid from Fund #470, Capital Projects Fund, and the expenditure budget of Fund #470 be increased by \$7,025. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Blackmore, Ricksgers; No – None; Abstain – Stanek, Absent – None.

It was moved by Howelman, seconded by Crawford that Jordan Construction provide and install an alternative door to Room #211 on the 2nd Floor of the County Building at a time and material cost of \$360.00 and that directional signage to this Room 211 entrance also be amended and/or changed. Motion carried as follows: Yes – Drenth,

Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, September 13, 2012

Administration Committee Chairman Michael Crawford suggested that a clarification be made to the per diem rates of members of the Board of Commissioners. The matter was referred to the Administration Committee.

It was moved by Crawford, seconded by Howelman the Board retire to Closed Session to discuss union negotiations with the General, Probate, and ACT unions. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The Board retired to Closed Session at 11:35 a.m. and returned to Open Session at 12:10 p.m.

It was moved by Crawford, seconded by Howelman the Union agreements with the General Unit, the Probate Court Unit, and the ACT Unit be approved in regard to acceptance of the two Priority Health Plans and a 2.5% wage increase. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Blackmore, seconded by Boettcher the Chairman sign the 2012-2013 Secondary Road Agreement with the State of Michigan. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The meeting adjourned at 12:30 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Laura Sexton, County Clerk

D R A F T

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman,
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers.

Absent: None.

Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. Richard Steele, Star Township Supervisor reported that he thought the road repair at Walnut Street and Alba Highway was not good quality and it resulted in a noise problem. Mr. Steele also indicated that the county should have a rule that any house trailer should not be more than 10 years old. Ed Niepoth requested that his name be removed from any minutes in which there was mention of the alleged encounter between him and another candidate for elected office.

It was moved by Bargy, seconded by Blackmore the minutes of September 13, 2012 be approved. All members present voted yes.

Charles Koop presented some actions concerning the renovation project at the Airport Terminal.

It was moved by Dawson, Seconded by Bargy the request from the Airport Manager to apply for a grant to perform renovations at the Antrim County Airport Terminal (State - \$110,000; County pays 2.5%) be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #24-12 by Eugene Dawson, seconded by Karen Bargy

BE IT RESOLVED that the Antrim County Board of Commissioners does hereby approve the proposed Contract submitted by the Michigan Department of Transportation;

BE IT FURTHER RESOLVED that Laura Stanek, Chairman, be authorized and directed to execute Contract No. 2013-0025 (Federal Project No. D-26-0022-2512; Airfield crack sealing; Improve Terminal Building; ALP update) for and on behalf of the Antrim County Board of Commissioners.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No - None;

Absent – None.

RESOLUTION #24-12 DECLARED ADOPTED.

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

It was moved by Dawson, Bargy, the Chairman be authorized to sign the Assurances (Terms and Conditions of Accepting Airport Improvement Program Grants) for the Airport Terminal Renovation Grant. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – none.

It was moved by Dawson, seconded by Bargy the Chairman be authorized to sign the contract with Mead and Hunt for \$10,925.26 for Construction Administration at the Airport Terminal Construction Project; county portion to be 2.5%. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy the State Department of Transportation be approved as contracting agent for the Airport Terminal Renovation Project and other Projects. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Dawson, seconded by Howelman the bid from Integrity Construction Services, LLC for \$110,700.00 for the Airport Terminal Renovation Project be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy the form of the new standardized Hangar Lease be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher,

It was moved by Dawson, seconded by Bargy the underground tank pollution insurance policy with American Safety Indemnity Company for the Airport at a cost of \$1,882.48 per year for two years be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was agreed that the assignment of mortgages made under the MSHDA Housing grants for the Antrim Housing Committee would be assigned from the County to the State of Michigan.

The County Administrator will be preparing a letter from the Board of Commissioners to Matt Davis congratulating him on obtaining a contract with the United States Army for \$24,610,167.

D R A F T

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

The Public Hearing on the approved millage for 2013 county operations and the 2013 General Fund budget opened at 10:00 a.m. Jerroll Drenth explained the proposed 2013 General Fund budget. David Schultz indicated the budget should appear on the Antrim County website. The Hearing ended at 10:15 a.m.

RESOLUTION #25-12 by Jerroll Drenth, seconded by David Howelman

WHEREAS, the Antrim County Board of Commissioners has set the millage rate of 5.40 for General Operating, 0.40 for Commission on Aging, and 1.00 for Meadowbrook Medical Care Facility Operating and Renovations, and

WHEREAS, the Finance Committee has prepared and is recommending a General fund budget based on the millage rate of 5.40 for General Fund operations,

THEREFORE BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners reaffirms the following millage rates are 5.40 for General Operating, 0.40 for Commission on Aging, and 1.00 for Meadowbrook Medical Care Facility Operating and Renovations, and

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following General Fund budget for 2013:

Beginning Fund Balance	January 1, 2013	\$ 5,800,000
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Revenue

From Taxes	\$ 9,952,375	
From Licenses & Permits	161,170	
From Other Agencies	940,559	
From Current Services	1,033,535	
From Other Sources	<u>1,080,199</u>	13,167,838

TOTAL REVENUE	\$18,967,838
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Expenditures

County Commissioners	\$ 220,407
Circuit Court	410,000
Family Division – Circuit Court	498,242
Circuit Court Probation	3,000
Family Crt. – Detention Support	20,000
District Court	653,399
Friend of the Court	90,000
Probate Court	301,292

Jury Commission 4,055

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

Resolution #25-12-continued

County Administrator	225,777
Accounting	68,164
Budget/Accounting Services	52,600
County Clerk	321,455
Communications	123,950
Computer	190,886
Purchasing Dept.	43,650
Tax Allocation Board	-0-
County Treasurer	242,054
Equalization	223,786
MSU Extension	150,158
Elections	36,901
Grove St. Annex	14,850
'05 Courthouse	112,424
County Building & Grounds	478,734
Prosecuting Attorney	505,056
Register of Deeds	219,305
Microfilm	10,705
Plat Board	250
Pros. Atty. – Victims' Rights	67,015
P.A. Child Support/IVD	44,440
Drain Commissioner	550
Abstract Department	148,524
Survey & Remonumentation	37,600
Apportionment Commission	-0-
Sheriff	2,939,144
Marine	157,149
Secondary Road	177,029
Jail	375,729
Zero Tolerance	74,750
Emergency Services	59,798
Gun Board	600
Animal Control	184,850
Dams & Dams Operator	67,097
Health	524,864
Medical Examiner	24,350
Welfare	295,590
Aging – not reimbursed	2,500
Veterans Affairs	114,920
Housing Projects	55,520
Resource Recovery	22,856

Planning Commission 9,630

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, October 11, 2012

Resolution #25-12 – continued

Planning Dept.	65,078	
Economic Development Comm	4,544	
Parks & Recreation Advisory Board	4,034	
Parks – Cedar River, Mohrmann, Murphy	3,000	
Parks – Noteware’s, Wetzel, Willow Day	5,000	
Parks – Barnes, etc.	226,867	
Parks – Elk Rapids	16,794	
Insurance & Bonds	374,000	
Fringe Benefits	267,370	
Special Projects – Other	375,000	
Capital Outlay	135,335	
Appropriations	<u>1,085,838</u>	\$13,167,838
Ending Fund Balance December 31, 2013		<u>5,800,000</u>
TOTAL EXPENDITURES		\$18,967,838

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following policies for implementation of the 2013 General Fund budget:

1. That any increase in Total Receipts or Total Expenditures shall be approved in advance by action of the Board of Commissioners.
2. That the Budget Chief Administrative Office for 2013 shall be the Finance Committee and the Budget Fiscal Officer shall be the County Accountant.
3. That over-expenditure of the total budget of any General Fund Cost Center must be approved in advance by the Board of Commissioners.
4. That any position or supplement adopted for 2013 which is reimbursed by grants or other monies from an outside unit may be terminated if the grant and/or other reimbursements are discontinued.
5. That, if any position should be come vacant any time after November, 2012, the position shall immediately and automatically be deleted from the 2013 budget of the Cost Center involved and the monies shall be transferred to contingencies, until such time as the position may be reinstated by the Board of Commissioners or its designated representative and a new wage or salary set.
6. That no budgeted capital outlay purchase may be made without making prior request to the Finance Committee at the time of contemplated purchase. Three estimates should be presented. The purchase price of any capital outlay item must be approved in advance by the Finance Committee. Any capital purchase over \$3,000 must also be approved in advance by the Board of Commissioners. The Budget Fiscal Officer will determine as to whether an item is a capital matter or not if the question arises.

Capital items cannot be purchased from any Cost Center other than Capital Outlay (901) unless specifically budgeted in that Cost Center.

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

Resolution #25-12 – continued

7. That no appropriation be paid to a non-profit Organization not affiliated with Antrim County as a government entity until such time as a contract between Antrim County and the non-profit Organization in question is approved.

8. That the Budget Fiscal Officer is authorized to make transfers between line items (excluding salaries, wages, overtime, training, capital outlay, and specific appropriations) of up to \$500 within the cost Center provided sufficient data is provided by the Department Head definitely showing that the Cost Center's total budget will not at any time during the budget year be increased as a result of the transfer.

9. That any question concerning assignment of GL account to any purchase will be decided by the Budget Fiscal Officer.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – None.

RESOLUTION #25-12 DECLARED ADOPTED.

The Administration and County Services Committee Chairman presented the prices offered by various vendors for Commission on Aging Homechore snow removal program.

It was moved by Crawford, seconded by Howelman the Chairman sign the contracts with the following vendors for Commission on Aging homechore snow removal services and plowing and snow removal at the Senior Center:

Boss Lawn & Landscape LLC

C&K Septic & Excavating, Inc.

David Homer dba Dave's Property Maintenance

Dream Lakes Services, LLC

Gaye O'Neal dba Garrett Landscaping

James Cook

Keith Robbins

Mark Ponte

Marshall Construction Co. Inc

Scott Udell dba Scott's Construction

Taurus Services, LLC

Tip of the Mitt Irrigation Services

Union Designs & Landscaping LLC – including snow removal at Senior Center

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

D R A F T

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

It was moved by Crawford, seconded by Drenth the Chairman sign the contract between Area Agency on Aging and Antrim County for Meals on Wheels and The Congregate Meal Programs. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None

It was moved by Crawford, seconded by Drenth the Chairman sign Assignment of Mortgage documents to the Michigan State Housing and Development Authority for 15 mortgages arranged under the Housing Program. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Blackmore the funding for a vacant Road Deputy position be restored and the Sheriff begin the hiring process. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Drenth the funding for the vacant Correction Officer position be restored and the Sheriff begin the hiring process. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford that the full-time Clerk or Deputy II position be removed from the Register of Deeds office and the position be re-assigned as a shared position between the Equalization Department and the Register of Deeds. MOTION DIED for lack of support.

It was moved by Drenth, seconded by Ricksgers the June 14, 2012 motion concerning 2013 salaries for elected officials be amended and the Register of Deeds salary for 2013 be set at \$25,668 effective January 1, 2013 and the 2013 General Fund budget for the Register of Deeds be decreased by \$25,668. Motion carried as follows: Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Drenth the salaries of the Chief Assistant Prosecuting Attorney and the Assistant Prosecuting Attorney be increased by 2.5% for 2013 and they receive the same fringe benefits as the General Union group and the 2013 General Fund budget for the Prosecuting Attorney be amended accordingly. Motion carried as follows: Yes – Drenth, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – Dawson, Absent – None.

It was moved by Crawford, seconded by Drenth that the June 14, 2012 motion concerning 2013 salaries for elected officials be amended and, for 2013, the salary of the Prosecuting Attorney be reduced by \$ 2,072.00 to \$82,000 and, in addition to that action, the following current salary and stipend figures be multiplied by 2.5% and the resulting figures, in addition to \$2,072, be added to the Stipend for County Civil Counsel.

P.A. current salary	84,072	x 2.5	=	2,101.80
P.A. stipend for County Civil Counsel	17,912.18	x 2.5	=	447.81
P.A. stipend – Child Support Grant	6,400	x 2.5	=	160.00
P.A. stipend – F.O.I.A. officer	1,530	x 2.5	=	38.25
				<u>2,072.00</u>

Increase to stipend for County Civil Counsel	4,819.86
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Resulting in 2013 remuneration figures for the Prosecuting Attorney being:

Salary	82,000
P.A. stipend for County Civil Counsel	22,732
P.A. stipend for Child Support Grant	6,400
P.A. stipend for F.O.I.A. officer	1,530

and the 2013 General Fund budget for Prosecuting Attorney be amended accordingly. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Drenth the salary for the County Administrator for 2013 by increased by 2.5 % with the same fringe benefits as the General Union group and the 2013 General Fund budget for County Administrator be increased accordingly. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Boettcher the following wage schedule be set for the part time Veterans’ Service Officer:

<u>Start</u>	<u>1 year</u>	<u>2 year</u>	<u>3 year</u>
13.00/hr	13.26/hr	13.53/hr	13.80/hr

and the 2012 and 2013 General Fund budgets for Veterans’ Counselor be adjusted accordingly. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

D R A F T

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

Equalization Director Robert Englebrecht presented the 2012 Apportionment Report.

(see pp)

It was moved by Blackmore, seconded by Drenth the 2012 Apportionment Report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Peter Garwood reported that the Veterans' Counselor would like to apply for a \$20,000 grant from the State of Michigan with which the department could employ an assistant for 20 hours a week with the County share being \$4,593.49.

It was moved by Ricksgers, seconded by Dawson the request by the Veterans' Counselor to apply for a grant to pay an assistant be approved. Motion carried all members present voting yes.

Laura Sexton gave the County Clerk's 2011/2012 Annual Report.

It was moved by Blackmore, seconded by Howelman the County Clerk's Annual Report be accepted. Motion carried all members present voting yes.

The Chairman asked for the Finance Committee report. Finance Committee member Bernie Blackmore reported that he is the brother of one of the bidders on abandoned Housing Program houses and he would be abstaining from voting on that matter.

It was moved by Drenth, seconded by Howelman the claims and accounts totaling \$218,092.90 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the bid of \$4,900 from Frank and Flora Malak for the house (returned to the County through the Housing program) at 6846 Pineview Drive in Mancelona Township be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Howelman the bid of \$17,500 from Melvin Kitchen for the house (returned to the County through the Housing program) at 215 E. Hinman Street in Mancelona Village be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the bid of \$3,676 from Ben Blackmore for the house (returned to the County through the Housing program) at 109 Leonard Rd in Custer Township be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Ricksgers; No – None; Abstain – Blackmore; Absent – None.

It was moved by Drenth, seconded by Blackmore the form of Township Agreement with various townships for the billing for computer services be approved for three years. Motion carried all members present voting yes.

It was moved by Drenth, seconded by Bargy the invoice for \$3,475 for tuition reimbursement from Deborah Haydell be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that BS&A convert selected accounts to general ledger numbers that coincide with required year-end reporting to the State of Michigan and that BS&A provide two days of training on the general ledger module related to constructing year-end reports all at a cost of \$3,200, that \$3,200 be transferred from Tax Payment Funds for this expense and the 2012 General Fund budgets for revenue and Accountant be increased by \$3,200. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Boettcher, seconded by Dawson an extension be requested for submittal of the Bellaire Dam Safety Report to the Dam Safety Division of the Department of Environmental Quality. Motion carried all members present voting yes.

It was moved by Boettcher, seconded by Dawson the development of a program that will list basic Soil Erosion Control permit information on the County website be approved as requested by the Elk Rapids Chain of Lakes group which will pay for the program. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Boettcher, seconded by Blackmore the addition of a \$75.00 fee for starting a project without a Soil Erosion Control permit be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #26-12 by Ed Boettcher, seconded by Eugene Dawson

WHEREAS, the United States Environmental Protection Agency (EPA) provides grants and loans to communities through the Brownfield Grant Program to encourage reuse of brownfield properties by funding environmental assessments and response activities; and

WHEREAS, the Antrim County Board of Commissioners established the Antrim County Brownfield Redevelopment Authority in February, 1999, under Act 381, PA 1996 as amended and is vitally interested in and committed to encouraging investments in brownfield properties; and

WHEREAS, the Antrim County Brownfield Redevelopment Authority is charged to work with local governments, economic development community, the private sector, state and federal agencies, community organizations, and the public to revitalize brownfield sites, facilitate environmental cleanup and protection, and encourage private investment; and

WHEREAS, EPA Brownfield Assessment Grants would provide funding to identify, inventory, assess and position brownfield properties impacted by petroleum and hazardous substances and provide outreach to the community on the opportunities for brownfield redevelopment;

WHEREAS, the Brownfield Redevelopment Authorities of Antrim, Charlevoix, Cheboygan, and Emmet Counties wish to join together to submit a Coalition Brownfield Assessment Grant application to EPA;

WHEREAS, the Antrim County Brownfield Redevelopment Authority is an eligible entity and is most appropriate to participate in the Coalition to apply for and implement the EPA Brownfield Assessment Grant, if approved and the Authority authorized the grant application at their October 16, 2012 meeting; and

WHEREAS, the County Board of Commissioners considered the request for an EPA grant application by the Northwest Michigan County Brownfield Redevelopment Authority Coalition on Thursday, October 11, 2012,

THEREFORE BE IT RESOLVED, that the Antrim County Board of Commissioners hereby authorizes and supports the submittal of a grant application by the Antrim County Brownfield Redevelopment Authority as part of the Northwest Michigan County Brownfield Redevelopment Coalition to the U.S. Environmental Protection Agency for community-wide brownfield assessment grants for sites impacted by

petroleum, and by hazardous substances, with final approval as to substance by the County Administrator; and

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

Resolution #26-12 – continued

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners will review and approve an implementation plan prepared by the Northwest Michigan County Brownfield Redevelopment Authority Coalition for the USEPA Brownfield Assessment Grants, if approved.

Yes – Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers;

No - None

Absent – None.

RESOLUTION #26-12 DECLARED ADOPTED.

It was moved by Howelman, seconded by Boettcher the bid from Bert's Excavating for \$17,700 per year for two years for snowplowing and snow removal for the County facilities (County Building, Courthouse, Sheriff Department/Jail, Antrim County Transportation, Animal Shelter, Nifty Thrifty, and the Bellaire Dam access) be accepted and the 2013 General Fund budget for affected departments be adjusted accordingly. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford that, at the request of the Three Lakes Association, a model of the TCH plume be displayed in the County Building with an emphasis on the positive measures that have taken place, with review by the Health Department, and with the provision the model be reviewed and updated annually. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford that, for the Meadowbrook Renovation project, changes #8, #9, #10, and #12 be approved (#9, 10 & 12 being a \$5,298 increase) and not to exceed \$50,000 be allotted for the snow melt systems for the loading dock area. Motion carried as follows: Yes– Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstain – Boettcher; Absent – None.

It was moved by Howelman, seconded by Crawford the Application for Payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling \$681,536.61 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstain – Boettcher; Absent – None.

D R A F T

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 11, 2012

It was moved by Howelman, seconded by Crawford the placement of a FedEx receptacle next to the UPS receptacle in front of the County Building be approved. Motion carried all members present voting yes.

It was moved by Howelman, seconded by Crawford the invoice from Jordan Construction Group, Inc. for \$675.00 for installation of a door to Room 211 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford the invoice from Springfield Inc. for \$777.00 repair of the Jail roof be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford the emergency repairs to the back flow preventers for the boiler systems in the County Building be repaired and Niepoth Plumbing & Heating do the necessary work; cost - \$550.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford the work on the drinking fountain on the 2nd floor of the County Building be completed by Niepoth Plumbing and Heating. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Bargy, seconded by Boettcher a freezer be purchased for the Animal Shelter for \$849.00; \$500.00 to be paid from the existing Animal Control Capital Outlay budget and \$349.00 to be transferred from the Animal Control budget to the Animal Control Capital Outlay budget for the remainder of the payment. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson that Ivan Witt be hired to provide forestry services on the Lakes of the North property at a cost not to exceed \$750.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The meeting adjourned at 12:30 p.m. to the Call of the Chair.

Laura Sexton, County Clerk

Laura Stanek, Chairman

DRAFT

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman,
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers.

Absent: None.

Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. Laura Stanek introduced Christian Marcus newly elected Commissioner for District #9. County Clerk, Laura Sexton requested funding for position in County Clerk's office be restored and the hiring process begin in 2012 so newly elected County Clerk, Sheryl Guy, can have her staff in place when the new term begins. Public Comment closed at 9:10 a.m.

It was moved by Dawson, seconded by Ricksgers the minutes of October 11, 2012 be approved. All members present voted yes.

It was moved by Drenth, seconded by Blackmore the claims and accounts totaling \$289,559.95 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that the Chairman be authorized to sign the agreement with Enterprise Vending Group to purchase a Coca-Cola Vending Machine for Antrim County Barnes Park at the cost of \$400.00 to be paid from the Parks 2012 General operating budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that the funds budgeted in 2012 for the project to install a Jail Repeater, be transferred to the 2013 budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that the 2013 General Fund Budget be amended by transferring \$8,000.00 from the Marine Patrol cost center for wages to the Zero Tolerance Budget cost center for wages. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that the chairman be authorized to sign the contract with the 86th District Court - Indigent Defense Contract for Attorneys Ross Hickman and Barry Cole at the rate of \$295.00 per case. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Barga that the purchase of BS & A software package for the Construction Code Department - Field Inspection Module at the cost of \$3,100.00 and an annual service fee of \$1,000.00 be approved and 2012 budget of Fund #249 be adjusted. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None;

It was moved by Drenth, seconded by Blackmore that \$5,000.00 from be transferred from Contingencies to the Gun Board cost center in the 2013 General Fund budget for the cost of hiring an independent attorney to represent the Antrim County Gun Board in a law suit filed by an individual who is a convicted felon, and has requested restoration of firearm rights that have been denied. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Howelman to amend Fund #217, Prosecuting Attorney Legal Fees by removing \$1,000.00 as budgeted in 2013. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #27-12 by Michael Crawford, seconded by Eugene Dawson

WHEREAS, the Antrim County Board of Canvassers consists of four members who are residents of Antrim County; and

WHEREAS, two of the members must be from one of the two major political parties and two members from the other political party; and

WHEREAS, on recommendation from the Republican political party, Mary Lou Tarrant was appointed as a member of the Antrim County Board of Canvassers in April, 1998; and

WHEREAS, Mary Lou Tarrant was elected Chairwoman of the Antrim County Board of Canvassers in November, 1999; and

WHEREAS, the Antrim County Board of Canvassers meets after every election to examine the returns from each precinct in the County for accuracy and compliance with

law and to combine the totals from the precincts for various candidates and proposals to create final County-wide totals and resulting reports; and
ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, November 8, 2012

Resolution #27-12 – continued.

WHEREAS, the certified report from Antrim County Board of Canvassers of each election are permanent records which are housed in the County Clerk's office; and

WHEREAS, Mary Lou Tarrant meticulously and trustworthily carried out the responsibilities of a member and chairwoman of the Antrim County Board of Canvassers until her resignation in 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Antrim County Board of Commissioners, on behalf of the citizens and employees of Antrim County, expresses sincere appreciation to

Mary Lou Tarrant

for her outstanding, dedicated service to the citizens of Antrim County by serving as a member of the Antrim County Board of Canvassers.

Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – None.

RESOLUTION #27-12 DECLARED ADOPTED.

It was moved Howelman, seconded by Drenth that the 2012 Antrim County Master Plan be approved as presented. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Drenth that, for the Meadowbrook Renovation project, change #11 be approved (\$28,617.00). Motion carried as follows: Yes – Drenth, Dawson, Bargo, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Crawford that for the Meadowbrook Renovation project Christman Company change order #2 be approved (#6, 9, 10 & 12 being a \$5,298 increase) balance remaining in contingencies \$981,000. Motion carried as follows: Yes – Drenth, Dawson, Bargo, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Crawford the Application for Payment from Christman Company for work at the Meadow Brook Medical Care Facility renovation project totaling \$573,959.87 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bary, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstained – Boettcher, Absent – None.

It was moved by Howelman, seconded by Crawford the invoice from Engineered Protection Systems, Inc. (EPS) for \$580.00 for emergency repairs to the County Treasurer's vault alarm control panel be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher the invoice from K & K Heating/Cooling for \$483.00 for emergency repairs to the 911 Emergency main roof top motor for heating and cooling be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher that the invoice for Arndt Electric Service, Inc. for \$920.00 to disconnect and re-connect the main power feeders to County Building be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford that \$700.00 be budgeted for the installation of the door from current copy room to the Veterans Affairs Office and \$185.00 for the replacement of carpet in this area for a total cost of \$885.00, and the current copy room door space be allocated to the Veterans' Affairs Department and the copy room be moved to the MSU Kitchen area. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Boettcher, seconded by Dawson that the Chairman, appoint a Capital Improvement Plan Board (CIP) at the 2013 Organizational Board meeting. Motion carried all members present voting yes.

RESOLUTION #28-12 by Ed Boettcher, seconded by Eugene Dawson

WHEREAS, the County of Antrim's 9-1-1 Emergency Telephone and Central Dispatch is currently being funded by service users' local all devices surcharges assessment to service users' monthly telephone or device billing. (local all devices means local telephone devices, cellular telephone devices, wireless communications devices,

interconnected voice over internet devices, or any other means of accessing, connecting with, or interfacing with 9-1-1 system); and
ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, November 8, 2012

Resolution #28-12

WHEREAS, the Board of Commissioners approved RESOLUTION #21-12 on August 8, 2012, which indicated that if a millage in the amount of up to .5000 mills was adopted by the voters to fund Antrim County's 911 Emergency Telephone and Central Dispatch system, the County will terminate the local all devices surcharge effective July 1, 2013; and

WHEREAS, by law such local all devices surcharges can only be terminated on July 1 of each year; and

WHEREAS, on November 6, 2012 the voters approved a millage levy of up to .5000 of one mill (\$.50 cents for each \$1,000 of taxable value), for a period of up to six (6) years, 2012 through 2017 inclusive; and

WHEREAS, RESOLUTION #21-12 stated. " that in the event the above proposed millage is approved by the voters, this Board of Commissioners will not levy the full 0.5000 mills in the first year (2012), but shall levy such part of 0.5000 mills that, together with the estimated funding generated by local all devices surcharge, ending June 30, 2013, to adequately provide funds for services and programs for the 9-1-1 Emergency Services in this county for calendar year 2013, and that all revenues generated by this millage will be used solely for said purposes,"

NOW, THEREFORE, BE IT HEREBY RESOLVED, that for the first year (2012) for the purpose of continued operations of the comprehensive county-wide 9-1-1 Emergency Telephone and Dispatch System, .2730 of 1 mill (\$.273 cents for each \$1,000 of taxable value) shall be levied on the total amount of taxes which may be assessed in one (1) year against all taxable real and tangible personal property within the County of Antrim, Michigan.

BE IT FURTHER RESOLVED, that .2730 of 1 mill will generate approximately \$457,000, which together with the estimated funding generated by local all devices surcharge, ending June 30, 2013 of approximately \$270,000, will fund the 2013 operational and capital outlay budgeted amount of \$727,000.

Yes – Drenth, Dawson, Bargo, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – None.

RESOLUTION #28-12 DECLARED ADOPTED.

Terry Smith spoke on the progress of nearly 10 miles of trails completed at the Glacial Hills Pathway and Natural Area.

Megan Olds and Nate Richardson from the Grand Traverse Regional Land Conservancy (GTRLC) spoke on the economic growth for the area that can be created by active outdoor recreation.

It was moved by Crawford, seconded by Bargy to authorize a 22.5 hour per week position in the Equalization Department at the rate of pay equal to the Clerk II position (\$12.65 per hour) in the General Unit Collective Bargaining Agreement. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Blackmore the Chairman be authorized to sign the agreement for 2013 Michigan State University Extension (MSUE) Annual Work Plan, Exhibit A. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

Service Organization Contracts – Non-Profit for which the County provides appropriations TABLED for legal counsel clarification of proposed Contract for Services draft form.

It was moved by Crawford, seconded by Drenth to approve a 2.5% increase to wages for the part-time irregular employees at the Commission on Aging. Motion was carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

	Beginning	6 Month	1 YR	2 YR	3 YR
Homemaker	\$ 9.98	10.16	10.31	10.88	11.20
Cena	\$11.90	12.38	12.85	13.39	13.91
Kitchen Assistant	\$ 9.02	9.38	9.82	10.16	10.55
Site Coordinator	\$ 8.71	9.13	9.60	10.09	10.60
Clerical Assistant	\$ 9.98	10.39	10.81	11.25	11.65
Events Coordinator	\$ 9.98	10.39	10.81	11.25	11.65

It was moved by Ricksgers, seconded by Boettcher that the Housing By-Laws (Rules and Regulations) of the Antrim County Housing Committee; the Antrim County Housing Department Policy and Procedures; and Antrim County Housing Rehabilitation Program and Program Guidelines be used when choosing contractors. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Ricksgers; No – None; Absent – None.

It was moved by Bary, seconded by Ricksgers that the County Owned Vehicle Policy, as amended, after review of legal counsel, be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

The meeting adjourned at 12:05 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Sheryl Guy, Deputy County Clerk

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, December 13, 2012
DRAFT

Chairman Laura Stanek called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman,
Michael Crawford, Laura Stanek, Bernard Blackmore, Brenda Ricksgers.

Absent: None

Pledge of Allegiance to the U.S. Flag.

The Chairman requested Public Comment. None

It was moved by Blackmore, seconded by Howelman the minutes of November 8, 2012 be approved. All members present voted yes.

RESOLUTION # 30-12 by Bernard Blackmore, seconded by David Howelman

WHEREAS, Brenda Ricksgers was elected to the Antrim County Board of Commissioners serving from January 1, 2011, through December 31, 2012; and

WHEREAS, during her term Brenda Ricksgers served as Chair of the Human Services Committee and a member of the Parks and Lands Committee, the Health, Animal Control and Public Safety Committee, the Commission on Aging, and the North Country Community Mental Health Board; and

WHEREAS, Brenda Ricksgers always served as a key member during her service on the Board with honest and thoughtful consideration to each issue; and

WHEREAS, all of us at Antrim County have come to appreciate Brenda Ricksgers' integrity and loyalty to Antrim County.

NOW, THEREFORE, BE IT RESOLVED, that Antrim County Board of Commissioners, on behalf of the citizens and employees of Antrim County, expresses sincere appreciation to

Brenda Ricksgers

for outstanding, dedicated service to the citizens of Antrim County.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None;

Absent – None.

RESOLUTION # 30-12 DECLARED ADOPTED.

It was moved by Drenth, seconded by Blackmore the claims and accounts totaling \$280,842.51 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Crawford the Chairman be authorized to sign the agreement for membership with National Joint Powers Alliance (NJPA), to allow the purchase of supplies and equipment at a discount. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the 2013 Medical Examiners budget be increased by \$1,905, to send Ronald Mortensen, Assistant Medical Examiner, for Antrim County, to attend the Medicolegal Death Investigation Training Course. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bary that an appropriation of \$25,000 be made out of contingencies as a temporary loan to be made to the Commission on Aging budget until it can be returned to the County when the millage dollars come in after January 1, 2013, and to be paid back by February 1, 2013. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that in the 2013 General Fund Budget for Family Court/Circuit Court the transfer from cost center line item 101-132-806 for legal fees to be decreased by \$798 and the cost center line item for 101-132-806.005 Lawyer-Guardian Ad Litem be increased by \$798. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bary the Chairman and County Clerk be authorized to sign the Lawyer-Guardian Ad Litem Contract for Child Welfare Cases for one (1) year commencing January 1, 2013. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bary the Chairman be authorized to sign the Law Library contract with Thomas Reuter-Westlaw for the online services for law books for the 2013 year at the cost of \$1,427.40 per month and with an annual fee of \$3,775 for hard cover books. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that the Antrim County Safe Driver Program dated May 12, 2005 be amended to include the County-Owned Vehicle Policy. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that the BS & A training proposal for \$4,500 be approved and a transfer be made from the Tax Payment Fund. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Bary to advertise Barnes Park, in My-North Vacation Guide at the cost of \$855, be paid from Barnes Park budget. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that the 2013 General Fund budget for the County Building for outdoor signs be increased by \$7,025. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that the Chairman be authorized to sign the following 2013 Service Organization Contracts with the effective date of January 1, 2013. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

- Antrim County Fair Board; a non profit Michigan corporation
- Traverse Area District Library; a non profit Michigan corporation
- Conservation Resource Alliance; a non profit Michigan corporation
- Grand Traverse Watershed Center; a non profit Michigan corporation

It was moved by Drenth, seconded by Howelman the following budget adjustments be approved.

	<u>Increase</u>	<u>Decrease</u>
GENERAL FUND		
<u>Revenue</u>		
From Taxes	406,500	340,000
From Licenses & Permits	3,600	600
From Other Agencies	51,300	
From Current Services	90,950	2,150
From Other Sources	53,200	3,200
 <u>Expenditures</u>		
Commissioners – fringe adjustment	2,000	

2012 Budget amendments – continued

	<u>Increase</u>	<u>Decrease</u>
Circuit Court – indirect cost adjustment	41,550	34,000
District Court- Adjustment to Budget	47,938	47,938
Probate Court – dues, transcript, travel	2,900	
Budget/Accounting Zick payments	2,158	2,200
County Clerk – fringe adjustment		10,000
I.T. – part time assistant	16,000	
Purchasing – fringes adjust & printing	450	
Tax Allocation Board – fringe adjustment	8	
Treasurer – fringe adjustment	980	
Equalization – fringe adjustment		10,800
Elections – ballots & printing notices	31,000	
Register of Deeds	1,500	1,500
Drain Commissioner – fringe adjust & rent	3,155	
Sheriff – Security & part time adjustments	30,400	
Jail – Health, medical, electric, equip. lease	15,700	
Welfare – DHS board wages & fringes	2,700	
Veterans Affairs – travel & supplies	1,805	305
Planning Commission – travel adjustment	55	55
Budget/Accounting – BS &A Annual Fee	31,180	
 FRIEND OF THE COURT FUND #215		
Revenue – fees	1,100	
Expenditures – to G.T. County	1,100	
 SPECIAL ASSESSMENT – DAM FUND		
Expenditures – services	200	
 ANIMAL CONTROL DONATIONS FUND #225		
Revenue – donations	1,000	
 FORESTRY FUND #230		
Expenditures – cutting	5,000	
 GLACIAL HILLS FUND #238		
Revenue – contributions	25,000	
 CONSTRUCTION CODE ENFORCEMENT #249		
Revenue – Bldg. electric & plumbing		
Permit Fees	55,000	

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, December 13, 2012

2012 Budget amendments – continued

	<u>Increase</u>	<u>Decrease</u>
LOCAL CORRECTION OFFICER TRAINING #264		
Revenue – booking fees	1,500	
DRUG LAW ENFORCEMENT FUND #265		
Revenue from Missaukee County	6,100	
JAIL INMATE PROCEEDS FUND #267		
Expenditures – services	2,500	
MICHIGAN JUSTICE TRAINING FUND #268		
Revenue	500	
LAW LIBRARY FUND #269		
Revenue – refunds & from Library Fund	1,100	
HOUSING PROJECT INCOME FUND #275		
Revenue – interest, for debt	15,900	
Expenditures – projects	40,000	
HOUSING CDBG #278		
Revenue – grant	10,000	
Expenditures – projects	10,000	
PROBATE GRANT FUND #286		
Expenditures – wages & fringes	3,000	
CHILD CARE FUND #292		
Expenditures – services	5,000	
VETERANS RELIEF #293		
Revenue – contributions	1,267	
MEADOWVIEW SENIOR HOUSING #298		
Revenue		150,000
MEADOWBROOK PROJECT DEBT #351		
Revenue – interest	500	
Expenditures – paying agent fees	125	
CAPITAL PROJECTS – MEADOWBROOK #451		
Revenue – interest	3,000	

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, December 13, 2012

2012 Budget amendments – continued

	<u>Increase</u>	<u>Decrease</u>
GRASS RIVER CONSTRUCTION #468		
Revenue – from State grant	4,400	
CAPITAL PROJECTS B & G #470		
Expenditures – Grove Street Project		4,066
AIRPORT OPERATING FUND #581		
Revenue – parking planes, landing fees etc.	6,100	
Expenditures – electric		4,000
E.R. HYDRO OPERATING #582		
Expenditures – architect & survey		7,400

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; Nay – None; Absent – None.

It was moved by Drenth, seconded by Blackmore the 2013 General fund be amended to include an annual service fee to BS&A at the costs of \$31,180 to be transferred from the Budget Stabilization Fund #257. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

RESOLUTION #31-12 by Jerroll Drenth, seconded by Bernard Blackmore

BE IT HEREBY RESOLVED that the 2013 budgets for Antrim County as follows be approved:

Fund #105 – Self Insured Reserve Fund		
Beginning Fund Balance	\$	278,117.00
Revenue		600.00
Expenditures		-0-
Ending Fund Balance		278,717.00
Fund #129 – Victims’ Rights Reserve		
Beginning Fund Balance	\$	5,399.00
Revenue		95.00
Expenditures		3,000.00
Ending Fund Balance		2,494.00

Resolution #31-12 Other Fund Budgets - continued

Fund #137 – Capital Outlay Reserve	
Beginning Fund Balance	\$ 109,392.00
Revenue	210.00
Expenditures	-0-
Ending Fund Balance	109,602.00
Fund #142 – Dames Reserve	
Beginning Fund Balance	\$ 640,976.00
Revenue	1,400.00
Expenditures	-0-
Ending Fund Balance	642,376.00
Fund #144 – Gas & Oil Royalties Reserve	
Beginning Fund Balance	\$ 419,327.00
Revenue	30,800.00
Expenditures	-0-
Ending Fund Balance	450,127.00
Fund #161 – Grant Match Revenue	
Beginning Fund Balance	\$ 116,465.00
Revenue	250.00
Expenditures	-0-
Ending Fund Balance	116,715.00
Fund #165 – Antrim Conservation District Reserve	
Beginning Fund Balance	\$ 56,417.00
Revenue	120.00
Expenditures	-0-
Ending Fund Balance	56,537.00
Fund #182 – Special Projects Reserve	
Beginning Fund Balance	\$ 260,438.00
Revenue	425.00
Expenditures	-0-
Ending Fund Balance	260,863.00
Fund #215 – Friend of the Court	
Beginning Fund Balance	\$ 70.00
Revenue	6,500.00
Expenditures	6,500.00
Ending Fund Balance	70.00

Resolution #31-12 Other Fund Budgets – continued

Fund #217 – Prosecuting Attorney Legal

Beginning Fund Balance	\$	237.00
Revenue		100.00
Expenditures		100.00
Ending Fund Balance		237.00

Fund #218 – Technology Transition Fund

Beginning Fund Balance	\$	145,593.00
Revenue		10,300.00
Expenditures		26,580.00
Ending Fund Balance		129,313.00

Fund #220 – Special Assessment – Dames

Beginning Fund Balance	\$	16,934.00
Revenue		40.00
Expenditures		1,000.00
Ending Fund Balance		15,974.00

Fund #223 – Grass River

Beginning Fund Balance	\$	48,718.00
Revenue		54,300.00
Expenditures		54,550.00
Ending Fund Balance		48,468.00

Fund #225 – Antrim Control Donations

Beginning Fund Balance	\$	7,320.00
Revenue		2,523.00
Expenditures		2,500.00
Ending Fund Balance		7,343.00

Fund #226 – County-Wide Recycling

Beginning Fund Balance	\$	73,765.00
Revenue		328,800.00
Expenditures		328,400.00
Ending Fund Balance		74,165.00

Fund #230 – Forestry

Beginning Fund Balance	\$	211,780.00
Revenue		50,600.00
Expenditures		5,500.00
Ending Fund Balance		256,880.00

Resolution #31-12 Other Fund Budgets – continued

Fund #234 – Antrim Creek	
Beginning Fund Balance	\$ 60,671.00
Revenue	120.00
Expenditures	5,070.00
Ending Fund Balance	55,721.00
Fund #235 – Petoskey Stone Festival	
Beginning Fund Balance	\$ 3,112.00
Revenue	5,260.00
Expenditures	5,250.00
Ending Fund Balance	3,122.00
Fund #236 – Park Fundraiser	
Beginning Fund Balance	\$ 3,197.00
Revenue	2,507.00
Expenditures	2,000.00
Ending Fund Balance	3,704.00
Fund #238 – Glacial Hill Grant	
Beginning Fund Balance	\$ 38,042.00
Revenue	-0-
Expenditures	-0-
Ending Fund Balance	38,042.00
Fund #240 – GIS Operating	
Beginning Fund Balance	\$ 18,504.00
Revenue	4,100.00
Expenditures	6,750.00
Ending Fund Balance	15,854.00
Fund #242 – Energy Savings	
Beginning Fund Balance	\$ 13,239.00
Revenue	100.00
Expenditure	100.00
Ending Fund Balance	13,239.00
Fund #249 – Construction Code Enforcement	
Beginning Fund Balance	\$ 61,213.00
Revenue	357,000.00
Expenditures	364,894.00
Ending Fund Balance	53,319.00

Resolution # 31-12 Other Fund Budgets – continued

Fund #255 – Homestead Property Tax Exemption Audit

Beginning Fund Balance	\$	-0-
Revenue		6,010.00
Expenditures		6,010.00
Ending Fund Balance		-0-

Fund #256 – Register of Deeds Automation

Beginning Fund Balance	\$	33,122.00
Revenue		55,100.00
Expenditures		88,000.00
Ending Fund Balance		222.00

Fund #257 – Budget Stabilization

Beginning Fund Balance	\$	662,367.00
Revenue		1,200.00
Expenditures		140,704.00
Ending Fund Balance		522,863.00

Fund #259 – 911 Training

Beginning Fund Balance	\$	15,877.00
Revenue		9,534.00
Expenditures		9,500.00
Ending Fund Balance		15,911.00

Fund #261 – E-911 Operating

Beginning Fund Balance	\$	280,129.00
Revenue		551,600.00
Expenditures		727,646.00
Ending Fund Balance		104,083.00

Fund #262 – E-911 Wireless

Beginning Fund Balance	\$	218,309.00
Revenue		144,500.00
Expenditures		127,000.00
Ending Fund Balance		235,809.00

Fund #264 – Local Corrections Officer's Training

Beginning Fund Balance	\$	28,405.00
Revenue		9,070.00
Expenditures		9,000.00
Ending Fund Balance		28,475.00

Resolution #31-12 Other Fund Budgets – continued

Fund #265 – Drug Law Enforcement

Beginning Fund Balance	\$	6,100.00
Revenue		7,000.00
Expenditures		-0-
Ending Fund Balance		13,100.00

Fund #266 – O.R.V. Ordinance Training

Beginning Fund Balance	\$	50.00
Revenue		100.00
Expenditures		50.00
Ending Fund Balance		100.00

Fund #267 – Jail Inmate Proceeds

Beginning Fund Balance	\$	18,282.00
Revenue		25,055.00
Expenditures		20,700.00
Ending Fund Balance		22,637.00

Fund #268 – Michigan Justice Training

Beginning Fund Balance	\$	16,462.00
Revenue		3,500.00
Expenditures		3,500.00
Ending Fund Balance		16,462.00

Fund #269 – Law Library

Beginning Fund Balance	\$	19,940.00
Revenue		28,540.00
Expenditures		22,200.00
Ending Fund Balance		26,280.00

Fund #275 - Housing Project Income

Beginning Fund Balance	\$	43,267.00
Revenue		64,560.00
Expenditures		55,500.00
Ending Fund Balance		52,327.00

Fund #278 – Antrim County Housing CDBG Grant

Beginning Fund Balance	\$	13,778.00
Revenue		48,100.00
Expenditures		51,950.00
Ending Fund Balance		9,928.00

Resolution # 31-12 Other Fund Budgets – continued

Fund #279 – Snowmobile Grant

Beginning Fund Balance	\$	8,920.00
Revenue		52,955.00
Expenditures		59,455.00
Ending Fund Balance		2,420.00

Fund #281 – Housing CDBG

Beginning Fund Balance	\$	7,739.00
Revenue		40.00
Expenditures		-0-
Ending Fund Balance		7,779.00

Fund #285 – Revenue Sharing Reserve

Beginning Fund Balance	\$	3,378,369.00
Revenue		-0-
Expenditures		474,445.00
Ending Fund Balance		2,903,924.00

Fund #286 - Probate Grant

Beginning Fund Balance	\$	4,369.00
Revenue		677.00
Expenditures		677.00
Ending Fund Balance		4,369.00

Fund #287 – Emergency Services LEPC Grant

Beginning Fund Balance	\$	3,236.00
Revenue		1,000.00
Expenditures		2,000.00
Ending Fund Balance		2,236.00

Fund #292 – Child Care

Beginning Fund Balance	\$	401,096.00
Revenue		497,500.00
Expenditures		347,500.00
Ending Fund Balance		551,096.00

Fund #293 – Veterans Relief

Beginning Fund Balance	\$	14,796.00
Revenue		55,000.00
Expenditures		55,000.00
Ending Fund Balance		14,796.00

Resolution # 31-12 Other Fund Budgets – continued

Fund #294 – Veterans Trust

Beginning Fund Balance	\$	136.00
Revenue		2,224.00
Expenditures		2,224.00
Ending Fund Balance		136.00

Fund #298 – Meadowview Senior Housing

Beginning Fund Balance	\$	142,322.00
Revenue		117,922.00
Expenditures		119,415.00
Ending Fund Balance		140,829.00

Fund #351 – Meadowbrook Project Debt Retirement

Beginning Fund Balance	\$	313,261.00
Revenue		828,225.00
Expenditures		827,625.00
Ending Fund Balance		313,861.00

Fund #371 - '05 Courthouse Debt Retirement

Beginning Fund Balance	\$	11,012.00
Revenue		55.00
Expenditures		-0-
Ending Fund Balance		11,067.00

Fund #451 - Capital Projects – Meadowbrook Renovations Project

Beginning Fund Balance	\$	14,188,592.00
Revenue		2,063,000.00
Expenditures		12,639,748.00
Ending Fund Balance		3,611,844.00

Fund #464 – Elk Rapids Fishing Park

Beginning Fund Balance	\$	20.00
Revenue		20.00
Expenditures		8,556.00
Ending Fund Balance		(8,516.00)

Fund #468 – Grass River Center Construction

Beginning Fund Balance	\$	430,645.00
Revenue		4,324.00
Expenditures		-0-
Ending Fund Balance		434,969.00

Resolution # 31-12 Other Fund Budgets – continued

Fund #470 – Capital Projects – County Buildings & Structures

Beginning Fund Balance	\$	362,255.00
Revenue		32,000.00
Expenditures		8,000.00
Ending Fund Balance		386,255.00

Fund #482 – Capital Projects Elk Rapids Dam/Hydro Restoration

Beginning Fund Balance	\$	19,625.00
Revenue		-0-
Expenditures		19,000.00
Ending Fund Balance		625.00

Fund #581 – Airport Operating

Beginning Fund Balance	\$	2,262,195.00
Revenue		484,105.00
Expenditures		484,930.00
Ending Fund Balance		2,261,370.00

Fund #582 – Elk Rapids Hydro Utility System

Beginning Fund Balance	\$	244,358.00
Revenue		600.00
Expenditures		100.00
Ending Fund Balance		244,858.00

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None; Absent – None.

RESOLUTION #31-12 DECLARED ADOPTED.

It was moved by Drenth, seconded by Blackmore that a General Fund transfer of \$1,191.55 from the Prosecuting Attorney cost center 101-267-804 (witnesses) line item to the Prosecuting Attorney Legal Fees Fund #217 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Drenth, seconded by Blackmore that the 2013 Other Funds Budget for the Fund #217, Prosecuting Attorney Legal be decreased by \$1,000. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Howelman that all the individuals in the General Unrepresented Group and the Probate Court Unrepresented Group receive a 2.5% increase in wages and salaries for the year 2013. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

<u>Unrepresented</u>	<u>Salary</u>
County Clerk	\$56,018
County Treasurer	\$54,868
Register of Deeds	\$52,620
Drain Commissioner	\$ 513
Dam Administrator	\$25,625
Sheriff	\$65,302
Stipend – Animal Control	\$ 7,652
County Administrator	\$71,246
Abstractor	\$50,963
County Accountant	\$43,497
ACT Director	\$60,665
Adm. Asst. – County Admin/Planner	\$18.73 hrly
Adm. Asst. – Pros. Attorney	\$19.53 hrly
Airport Manager	\$55,516
Associate Planner	\$43,309
Building Official	\$58,783
Commission on Aging Director	\$47,907
County Admin/Planner Secretary	\$15.41 hrly
Emergency Services Coordinator	\$26,791
Equalization Director	\$61,503
Housing Director	\$41,854
I.T. Director	\$46,616
I.T. Assistant	\$15.38 hrly
Jail Nurse	\$56,597
Maintenance Director	\$43,161
Parks Manager	\$17.33 hrly
Probate Court Administrator	\$56,677
Stipend	\$ 3,308
Probate Court Judicial Secretary	\$41,681
Stipend	\$ 2,365
Undersheriff	\$59,431
Veterans Counselor	\$15.17 hrly
Victims Rights Advocate	\$15.35 hrly

The Chairman made the following appointments:

Antrim Creek Natural Area (ACNA)	Carl Veenstra	term expires	1/01/2016
Antrim County Road Commission	Glen Paradis	term expires	12/31/2018
Commission on Aging	Sally Hannert	term expires	1/01/2014
	Mary Kokosky,MD	term expires	1/01/2014
	Rick Teague	term expires	1/01/2014
	Beverly McCamman	term expires	1/01/2014
	Construction Code Board of Appeals	Michael Lanning	term expires
E-911 Board	Tim Moore	term expires	12/31/2014
	Amy Russell	term expires	12/31/2014
	William Drollinger	term expires	01/01/2016
Economic Development Corporation	Misty Youngsun	term expires	12/31/2014
Parks & Recreation Advisory Board	Stan Moore	term expires	01/01/2016
	Don Schuiteman	term expires	01/01/2016
	Planning Commission	Jill Barnard	term expires
Solid Waste/Recycling Committee	Rick Teague	term expires	12/31/2015
	Mike Domsic	term expires	12/31/2015
	Mike McPherson	term expires	12/31/2015
	James Palmer	term expires	12/31/2015
	Robert Ricksgers	term expires	12/31/2013
Veteran's Affairs Committee	Sue Schuler	term expires	12/31/2014
	Roger Simon	term expires	12/31/2016

It was moved by Crawford, seconded by Blackmore the above named appointments be approved. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – Bary; Absent – None.

It was moved by Crawford, seconded by Blackmore that the Chairman be authorized to sign the Memorandum of Understanding (MOU) with the State of Michigan for the Veteran's Counselor/County using the Vectra Spec software system at no cost to the County. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Blackmore that the Chairman be authorized to sign the contract with Aflac Flexible One benefit agreement to establish a cafeteria plan that will comply with the IRS Code Section 125. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Drenth that, the funding be approved and released for two positions in the County Clerks office(Chief Deputy County Clerk and Clerk II), the position of Chief Deputy Clerk, eliminates the title/position of Administrative Assistant effective January 1, 2013; and with the Chief Deputy Clerk position to be filled internally by Danell Doucette, then opening the Clerk I position in the County Clerk’s office and that the County Clerk then will post the position of Clerk I; and this will then eliminate one Clerk II position from the County Clerk office effective December 31, 2012. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Drenth that the Veterans Affairs Office irregular part-time employees receive a 2.5% increase in wages for the year 2013. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

<u>TITLE</u>	<u>START</u>	<u>6MONTH</u>	<u>1 YR</u>	<u>2 YR</u>	<u>3 YR</u>
Clerk Typist	n/a	n/a	\$12.42	\$12.92	\$13.39
Veterans Service Officer	\$13.33	n/a	\$13.60	\$13.87	\$14.15

The Chairman made the appointment to the 911 Board.

Burt Thompson 911 Board term expires 12/31/2013

It was moved by Crawford, seconded by Blackmore that the above named appointment be approved. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore; No – None; Abstained – Ricksgers; Absent – None.

Bob Englebrecht, Antrim County Equalization Director, presented the 2012 Apportionment Report Revised December 13, 2012.

It was moved by Crawford, seconded by Dawson that the 2012 Apportionment Report Revised December 13, 2012 be accepted as presented. Motion carried as follows: Yes – Drenth, Dawson, Bary, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers, No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson that the 2013 Grass River Natural Area Natural Resources Management Plan, a ten (10) year plan, to include the three (3) year Action Plan to be reviewed by the Board be approved as presented. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Ricksgers, seconded by Dawson that the Board take ownership of Parcel 05-13-475-198-00 in Lakes of the North from the County Treasurer. Motion FAILED as follows: Yes – Dawson, Howelman, Crawford, Ricksgers; No – Drenth, Barga, Boettcher, Stanek, Blackmore; Absent – None.

It was moved by Ricksgers, seconded by Dawson that the rates for the electric and the primitive camp sites be increased by \$1.00 at Barnes Park. Motion carried as follows: Yes – Dawson, Boettcher, Howelman, Crawford, Stanek, Ricksgers; No – Drenth, Barga, Blackmore; Absent – None.

It was moved by Ricksgers, seconded by Dawson that the Chairman be authorized to sign the Consent Letter acknowledging and accepting the transfer of Operatorship from Don Yohe Enterprises, Inc., onto NuEnergy Operating, Inc. Motion was TABLED and referred back to committee.

It was moved by Crawford, seconded by Dawson the Board retire to closed session to discuss employee matters and the elected official Laura Sexton and the County Administrator remain in the closed session. Motion carried all members present yes.

The Board retired to Closed Session at 10:25 a.m. and returned to open session at 11:25 a.m.

It was moved by Drenth, seconded by Howelman to rescind the motion of October 11, 2012 concerning the Register of Deeds salary for 2013. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Crawford, seconded by Ricksgers to rescind the motion of October 11, 2012 concerning the Prosecuting Attorney salary for 2013. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Barga, seconded Howelman that the Chairman of the Local Emergency Planning Committee (LEPC) be authorized to sign the Hazardous Mitigation Emergency Planning (HMEP) grant application. Motion carried as follows: Yes – Drenth, Dawson, Barga, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Bargy, seconded by Ricksgers that the Chairman be authorized to sign the 2013 Inmate Health Services Contract between the County and Dr. David May for \$1,250.00 per month. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Bargy, seconded by Ricksgers that the Sheriff be authorized to apply to the Grand Traverse Band of Ottawa and Chippewa Indians (2% Funds) for a grant to purchase a new “speed trailer”. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Bargy, seconded by Ricksgers the Chairman be authorized to sign the County-Wide Cost Allocation Plan. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher the invoice for \$635.00 from E.H. Niepoth & Sons Plumbing & Heating for the replacement of the hot water heater in the MSU Extension kitchen be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher the maintenance contract with Simplex Grinnell for the fire and smoke detection and alarm system in various County facilities at the costs of \$4,823 be approved and the Chairman be authorized to sign contract. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Howelman, seconded by Crawford the Application for Payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling \$1,289,544.75 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstain – Boettcher; Absent – None.

It was moved by Howelman, seconded by Crawford that, for Meadowbrook Renovation project, change order #3 (28,617.00) and change order #4 (20,220.00) totaling \$48,837.00 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstain – Boettcher; Absent – None.

It was moved by Howelman, seconded by Crawford that, for Meadowbrook Renovation project, change order #19 earthwork for \$3,508.00 and change order #21 overhead coil door for \$2,321.00 for a total of \$5,829.00 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Abstain – Boettcher; Absent – None.

It was moved by Howelman, seconded by Boettcher the one (1) year agreement with Lakeshore Energy for providing natural gas at a cost not to exceed \$0.475 per Ccf beginning March of 2013 be accepted and that the Chairman be authorized to sign the agreement. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy that the Chairman be authorized to sign the agreement with Agri-Fab Inc. to use a portion of a ramp to test snow throwers for small lawn tractors. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Boettcher, seconded by Dawson the one (1) year agreement with United States Geological Survey (USGS), and the Department of Environmental Quality (DEQ) and County for a lake level gauge on the Upper Chain of Lakes (in Central Lake) at an annual costs of \$5,500.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Boettcher, seconded by Drenth the County Administrator sign the grant application for the 2013 Remonumentation Program; total \$35,632. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

It was moved by Blackmore, seconded by Boettcher the Chairman be authorized to sign the (2) Record of Action Loan Cancellation – Discharge of Mortgage and/or Note and Write off of the Debt as follows:

1516 N. Intermediate Lake Dr.	Central Lake MI	\$4,540.00
2212 Bell Street	Central Lake MI	\$4,041.68

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers; No – None; Absent – None.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, December 13, 2012

Resolution #32-12 by Michael Crawford, seconded by David Howelman

Certification of Appreciation

LAURA SEXTON, ANTRIM COUNTY CLERK

In recognition and grateful appreciation of service to Antrim County

Elected and served as the Antrim County Clerk

January 1, 1981 to December 31, 2012

Overall Service:

August 25, 1970 to December 31, 2012

From the smallest project to the largest undertaking, your constant efforts and steady guidance have truly made this a better place for all residents of Antrim County.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Ricksgers;

No – None; Absent – None.

Laura Sexton, County Clerk was presented with a ***SPECIAL TRIBUTE*** from the State of Michigan, Greg MacMaster, State Representative, of The One Hundred Fifth District.

The meeting adjourned at 12:20 p.m. to the Call of the Chair.

Laura Stanek, Chairman

Sheryl A. Guy, Deputy County Clerk