

The Chairman called the meeting to order at 9:00 a.m.

Present: David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford
Laura Stanek, Chuck Johnson, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

Moment of Silence

The Chairman requested Public Comment: Michael Allison spoke to the Board requesting that his interest notification for the vacant position on the Antrim County Economic Development Corporation and the Brownfield Redevelopment Authority Board be reconsidered, and asked that the Board support and approve his request. He stated that he withdrew his interest notification last month because his application may eliminate a current member's request to be reappointed. Tyler Bevier introduced himself to the Board as an independent contractor and Director for the Bellaire Downtown Development Authority. Public Comment closed at 9:05 a.m.

Consent Agenda:

Stanek requested that the three (3) items from Building, Lands and Infrastructure be removed from the consent agenda. 1) That up to \$2,000.00 for the cost of an appraisal for parcel #05-05-031-002-01 to be paid from Forestry Fund #230 and to authorize the corresponding 2016 budget amendment. 2) To increase the General Fund, County Building Capital Outlay line item by \$5,896.00 to \$15,896.00 for countertops and authorize the corresponding 2016 budget amendment with the funds to come from the General Fund. 3) That the payment of \$8,500.00 from the Glacial Hills Fund #238 to the Glacial Hills Committee with the corresponding 2015 budget amendment.

It was moved by Boettcher, seconded by Stanek that claims and account in the amount of \$181,875.97 be approved and paid. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Stanek that the Probate Court Unrepresented shall receive a 2% increase in salaries for the year 2016 and that the Financial Fiscal Officer, Deb Haydell be authorized to make the corresponding 2016 budget amendment from the General Fund – Special Projects – Contingencies 101-895-999 be approved. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Stanek that the Prosecuting Attorney Unrepresented employees, the Elected Officials, the General Unrepresented employees, the Part-time/Seasonal employees, and the County Administrator, receive a 2% increase in salaries and wages for the year 2016 and that the County Financial Fiscal Officer, Deb Haydell be authorized to make the corresponding 2016 budget amendments from the General Fund – Special Projects – Contingencies 101-895-999 be approved. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Stanek that parity increases be approved for 2016 salary and wage increases for the following department head positions; Parks Manager 3%, Maintenance Director 3%, Commission on Aging Director 3%, Veterans Affairs Director 4%, the Emergency Services Coordinator 6.5% and the IT Director 6.5%, and that these wage increases be calculated after the addition of the 2% approved for the General Unrepresented, and that the County Financial Fiscal Officer, Deb Haydell be authorized to make the corresponding 2016 budget amendments from the General Fund- Special Projects – Contingencies 101-895-999 be approved. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Stanek to approve a three-month extension of the fifty cents per hour wage increase for the Equalization Department employee, Casey Guthrie and that Julie Weston, Equalization Department employee also be provided with the same fifty cents per hour increase to start January 12, 2016, as recommended by Equalization Director Polly Cairns, and that the County Financial Fiscal Officer, Deb Haydell be authorized to make the corresponding 2016 budget amendments from the General Fund- Special Projects – Contingencies 101-895-999 be approved. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Stanek that the County Financial Fiscal Officer, Deb Haydell be authorized to make the necessary 2015 General Fund Revenue Budget Amendments in the amount of \$240,715.09, and to make the necessary 2015 General Fund expenditure budget amendments in the County Departments in the amount of \$83,714.08 and that the 2015 Other Fund revenue and expenditure budget amendments be approved. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Stanek that the County Financial Fiscal Officer, Deb Haydell be authorized to, after consultation with the Finance Chairman or the Board Chairman in the absence of the Finance Chairman and the County Administrator, make any necessary amendments to avoid negative fund balances for both the General Fund and Other Funds at year end and present the results to the next Committee of a Whole, Finance, Ways and Means Committee. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

Peter Garwood, County Administrator spoke to the Board on the Recycling Proposal presented to the Townships and the responses to date are eight (8) Townships not in support of proposal for PA 69 which assesses annual charge of up to twenty five dollars (\$25.00) per year per household, four (4) Townships are in support of proposal and have not received responses from two (2) Townships, being Elk Rapids and Mancelona. He also announced that Mark Stone, Operator of Dams has been working on the FERC licensing project that began in 2003 and has finally been approved and issued.

Mark Stone, Operator of Dams spoke on the FERC Licensing process and the many people that offered their assistance, commitment and expertise to the re-licensing process. Also thanked the Board for their support and the Stockhausens that have been committed and continue to be a pleasure to work with, it's been a long haul and finally the license has been issued.

It was moved by Stanek, seconded by Marcus that the minutes of November 12, 2015 be approved. Motion carried – Unanimous.

It was moved by Stanek, seconded by Marcus that the minutes of November 20, 2015 be approved as corrected. Motion carried – Unanimous.

Lori Sak, Chairman of the Grass River Natural Area Board spoke to the Board on the Antrim County Parks and Conservation Study presented by Mark Stone at the public forum in November and wanted to express the Grass River Natural Area Board's concerns. She stated that not all the statements were factual and that communication is the key to continued success for all Antrim County Parks and Public Lands and an investment for the future. She suggested that a committee be formed to create a Development Plan, Strategic Plan and a Marketing Plan to secure continued funding and that if an appointment is to be requested for the representation of Grass River Natural Area, that the request be directed to the Grass River Natural Area Board.

It was moved by Johnson, seconded by Smith that the proposed Soil Erosion fee schedule for earth changes be increased based on the square footage be accepted and approved. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson; No – Marcus; Absent – None.

Wilson requested that the matter to make appointments to a Park Study group be **TABLED** until the February 2016 meeting of the Board.

It was moved by Johnson, seconded by Smith that the Level 1 Maintenance Agreement with Wolverine Power Systems for the 911/Jail generator backup power system at a cost of \$435.00, for a one-year period be approved. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

It was moved by Johnson, seconded by Smith that the County Administrator be authorized to sign the grant application for the 2016 Remonumentation Program totaling \$31,350.00 and approve the submission of the application. Motion carried as follows: Yes- Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

Robert Wilson left the meeting at 9:55 a.m.

It was moved by Johnson, seconded by Smith that the Financial Fiscal Officer, Deb Haydell be authorized to increase the 2016 General Fund, County Building Capital Outlay line item (101-901-980.265) budget by \$5,896.00 to \$15,896.00 for the countertops project and authorize the corresponding 2016 budget amendment with funds from the General Fund ending fund balance. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Crawford, Johnson; No – Bargy, Stanek, Marcus; Absent – Wilson.

It was moved by Johnson, seconded by Smith that the Chairman be authorized to execute a contract with RCI/Richter Construction, Inc. in the amount of \$15,896.00 to purchase and install the countertops, sinks, and fixtures for the Antrim County Building. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Crawford, Johnson; No – Bargy, Stanek, Marcus; Absent – Wilson.

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, December 10, 2015

Bargy requested that the matter to execute three (3) transmission line right-of-way easement agreements with Wolverine Power Cooperative from Graves Crossing to Central Lake be **TABLED** to the February 2016 Board meeting.

It was moved by Johnson, seconded by Smith that the Chairman be authorized to execute a contract with Lakeshore Energy Services, LLC DBA Continuum Energy as Antrim County's natural gas provider from April 2016 through March 2017 at a cost of \$0.335 cents per Ccf. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – Wilson.

It was moved by Johnson, seconded by Smith that the payment in the amount of \$8,500.00 from the Glacial Hills Fund #238 to the Glacial Hills Committee be approved and that the Financial Fiscal Officer, Deb Haydell make the corresponding budget amendment. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Crawford, Johnson; No – Bargy, Stanek, Marcus; Absent – Wilson.

It was moved by Johnson, seconded by Smith that an appraisal for parcel #05-05-031-002-01 at a cost not to exceed \$2,000.00 be approved and paid from the Forestry Fund #230. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Crawford, Johnson, Marcus; No – Bargy, Stanek; Absent – Wilson.

It was moved by Bargy, seconded by Marcus that the Chairman be authorized to execute the fiscal year 2016 MIPPA ADRC Agreement (Medicare Improvement of Patients and Providers Act/ Aging and Disability Resource Collaboration) – Beneficiary Outreach and Assistance Services Sub-Contract Agreement between the Area Agency on Aging of Northwest Michigan and the Antrim County Commission on Aging. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – Wilson.

It was moved by Bargy, seconded by Marcus that the Chairman be authorized to execute an airport land lease with Bill Jamnick, a/k/a William P. Jamnick, Trustee of the Bill Jamnick Trust retro-active from January 1, 2015 through December 31, 2035. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – Wilson.

It was moved by Bargy, seconded by Marcus that the Chairman be authorized to execute the service agreement with Tele-Rad, Inc. to maintain the Antrim County Sheriff Department radio system from January 1, 2016 through December 31, 2016 at the rate of \$2,303.60 per month. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – Wilson.

It was moved by Boettcher, seconded by Stanek that the Chairman be authorized to execute the Agreement for Extension Services provided by Michigan State University to Antrim County Annual Work Plan for fiscal year 2016. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – Wilson.

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, December 10, 2015

It was moved by Boettcher, seconded by Stanek that the Antrim County Sheriff be authorized to execute the inmate services contracts for the period of January 1, 2016 through December 31, 2016 with David May, DO as correctional facility physician at the rate of \$1,500.00 per month and Jennifer Held, R.N. as correctional Facility nurse at the rate of \$24.00 per hour. Motion carried as follows: Yes – Heeres, Bary, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – Wilson.

The Chairman appointed Michael Allison to the Economic Development Corporation (EDC) and the Brownfield Redevelopment Authority Board term to expire 12/31/2021.

It was moved by Marcus, seconded by Smith that the appointment of Michael Allison to the Economic Development Corporation (EDC) and the Brownfield Redevelopment Authority Board and that the term expire 12/31/2021 be accepted. Motion carried as follows: Yes – Boettcher, Smith, Crawford, Johnson, Marcus; No – Heeres, Bary, Stanek; Absent – Wilson.

It was moved by Boettcher, seconded by Heeres that the Chairman be authorized to execute the Tuition Reimbursement Agreement between Antrim County and Julie Weston, GIS Technician, employed by the Equalization Department for enrollment costs associated with the Michigan Advanced Assessing Officer Level 2 Certification through the State Tax Commission certified Assessing Officer Training Program. Motion carried as follows: Yes – Heeres, Bary, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – Wilson.

Ed Boettcher spoke on a Strategic Planning Workshop he attended and provided members with a copy from the training that could be helpful to the Board; Components of Extraordinary Governance: Background and Development.

The Chairman requested Public Comment: Randy Bishop spoke to the Board on concerns for the Department of Environmental Quality (DEQ), Baseline Environmental Assessment (BEA) Study for the property formerly known as Dura property located at 310 Palmer Park Drive, Mancelona MI, with a tax foreclosure now under the County's jurisdiction, stating that a Baseline Environmental Assessment Study is not required. Asked who has the authority to order and pay from County funds the same report that he obtained at no cost. Public Comment closed at 11:20 a.m.

It was moved by Smith, seconded by Johnson the Board retire to Closed Session to discuss union negotiations for the Police Officers of Michigan (POAM) Deputies/Dispatchers Unit and the Corrections/Cooks/Clerical Unit and the Teamsters Local 214 Unit Command Unit and that the County Clerk, County Administrator and the Sheriff remain in closed session. Motion carried as follows: Yes – Heeres, Bary, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – Wilson.

The Board retired to Closed Session at 11:30 a.m.

The Board returned to Open Session at 12:07 p.m.

It was moved by Boettcher, seconded by Smith the Union contracts with the Sheriff Deputies/Dispatchers and the Cooks/ Clerical/ Corrections be ratified for three (3) years 2016, 2017 and 2018 and that the Chairman be authorized to execute the contracts. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – Bary; Absent – Wilson.

It was moved by Stanek, seconded by Johnson that the closed session minutes of November 12, 2015 be approved. Motion carried – all present voting yes.

Sherry Comben, County Treasurer addressed to the Board to dispute the statements made during public comment by Mr. Bishop. She informed the Board that as the County Treasurer, her duties in this elected position are by statute to follow the Michigan Compiled Laws; Transcripts and Abstracts of Records (Excerpt) Act 161 of 1895 MCL 48.101 Transcript and abstract of paper or record; request; fees; disposition of money; imposition of fees by certain charter counties; maximum charge per parcel record; electronic copy of records; resale for commercial purposes prohibited; “qualified data file” defined Sec. 1. Except as provided in subsection (6), a county treasurer shall make upon request a transcript of any paper or record of file in the treasurer’s office for the following fees: (c) For 1 copy of any paper or documents, at the rate of 25 cents per 100 words. (7) Copies of records obtained under subsection (6) may not be resold for a commercial purpose and MCL 211.78 PA 206 of 1893 “General Property Tax Act.” As the County Treasurer she requested and approved from Foreclosure Funds the assessed cost for the Baseline Environmental Assessment Report and is not sure how Mr. Bishop received a copy at no cost from Mr. Rothe.

The meeting adjourned at 12:16 p.m.

Michael Crawford, Chairman

Sheryl Guy, County Clerk