

The meeting was called to order by the Chairman at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Christian Marcus.

Absent: Commissioner District #8

The Pledge of Allegiance to the U.S. flag.

Invocation offered by Brad Klooster.

The Chairman requested Public Comment. Steve Young addressed the Board on the Lake Level group meeting and profiling of lakes. David Schulz addressed the Board on the growing public interest in support of the Board forming an Antrim County Facilities Planning ad hoc committee. Dana O'Dell introduced herself to the Board and asked for their support when appointing to the vacant seat of Commissioner District #8. Public Comment closed.

It was moved by Smith, seconded by LaVanway to approve the agenda as written. Motion carried all present voting yes.

It was moved by Bargy, seconded by Heeres that the minutes of October 11, 2018 be approved with correction. Motion carried – all present voting yes.

It was moved by Smith, seconded by Ricksgers that the special meeting minutes of October 29, 2018 be approved as written. Motion carried – all present voting yes.

It was moved by Marcus, seconded by Smith that the draft 2019-2024 Parks and Recreation Plan be **TABLED** and that the Planning Commission review before any action is taken to release for public review and comment. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Ricksgers, seconded by Marcus that the Board initiate the emergency purchase procedure to extend the contract for services at the Airport with Gaylord ARFF, Inc. for a period of 45 calendar days and the Chairman be authorized to execute the contract. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, Marcus; No – LaVanway; Absent Vacant Commissioner District #8.

It was moved by Ricksgers, seconded by Bargy that the Board authorize the Chairman to execute an amended Inter-County District Court Operating Agreement with Grand Traverse County and Leelanau County for funding and operation of the 86th District Court effective immediately upon approval and execution by all parties. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Ricksgers, seconded by Smith that the Board authorize the Antrim County Sheriff to execute an inmate health services contract with David May, DO as correctional facility physician from January 1, 2019 through December 31, 2019 at the cost of \$18,000.00 for services and \$6,054.00 for reimbursement for general and professional liability insurance, including malpractice coverage. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Ricksgers, seconded by Smith that the Board authorize the Antrim County Sheriff to execute an inmate health services contract with Jennifer Held, RN as correctional facility nurse from January 1, 2019 through December 31, 2019, with an hourly payment of \$24.00 per hour of service and reimbursement of \$383.00 for general and professional liability insurance. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

~~It was moved by Ricksgers, seconded by Zelenak~~ The Chairman requested that the Board **TABLE** the proposal to increase grant application to \$22,000.00 for ten (10) 800 MHZ radios to be included in the Emergency Services 2% Tribal Grant application which will be submitted to the Grand Traverse Band of Ottawa and Chippewa Indians until 1:00 p.m. if there is no objections. (Consensus-no objections) ~~Action Tabled to afternoon. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.~~

It was moved by Ricksgers, seconded by Zelenak that the Board authorize the Chairman and the Sheriff to execute the Memorandum of Agreement between Antrim County and the local units of government first responder agencies (Member Agencies) to ensure proper usage of the Mobile Computer Terminal (MCT) equipment and network operations by the Member Agencies and their personnel. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Ricksgers, seconded by Zelenak that the Board adopt and amend the Antrim County Board of Commissioner's Procedures Section 7.3 to add language to Public Comment.

Members of the public with questions, concerns, or comments regarding their topic addressed during public comment may request additional information and/or referral from the County Administrator's Office during normal business hours or call 231-533-6265.

Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Ricksgers, seconded by Bargy that the Board approve the Veterans Affairs Director to apply to the Michigan Veterans Affairs Agency (MVAA) County Incentive Grant – technology incentive grant for the purchase of two (2) document scanners, one (1) printer, and one (1) laptop. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Heeres, seconded by Smith that the Board authorize the Chairman to execute the 2019 Agreement for Extension Services provided by Michigan State University. Motion carried as

follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Marcus, seconded by LaVanway to pick-up the TABLED motion from October 11, 2018 Board meeting to address the Municipal Employees' Retirement System (MERS) Service Credit Purchase Opt-Out form to eliminate the option for participating employees to purchase additional years. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Marcus, seconded by LaVanway that the Board approve the Municipal Employees' Retirement System (MERS) Service Credit Purchase Opt-Out Form for all divisions effective January 1, 2019 and the Chairman be authorized to execute document. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Zelenak; Absent – Vacant Commissioner District #8.

It was moved by Smith, seconded by Heeres that the Board approve the Governing Body Resolution provided by the Municipal Employees' Retirement System (MERS) to allow Sergeant Jonathan Wheatley to purchase thirteen (13) months of service credit under the Antrim County pension program through MERS with all initial costs to be borne by Sergeant Wheatley with no initial cost to Antrim County. Motion as follows: Yes – Heeres, Boettcher, Smith, Ricksgers; No – Zelenak, Bargy, LaVanway, Marcus. **MOTION FAILS/TIE**

It was moved by Marcus, seconded by Heeres that the Board authorize the Chairman to execute a contract for services for technical support and assistance for Antrim County's computer network with Arbor Solutions from January 1, 2019 through December 31, 2019. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Marcus, seconded by Smith that the Board authorize the Chairman to execute a 36-month services agreement with Frontier Communications conditioned on the inclusions of changes consistent with civil counsel's review. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Marcus, seconded by Smith that the Board authorize the Chairman to execute a Participating Addendum, NASPO ValuePoint, Master Price Agreement with Cello Partnership d/b/a Verizon Wireless conditioned on the inclusion of changes consistent with civil counsel's review. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Marcus, seconded by Heeres that the Board adopt draft three of the Antrim County Travel Policy which will replace the Antrim County Travel Policy #1992-9. . Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

RESOLUTION #28-2018 Christian Marcus, seconded by Bryan Smith

**ANTRIM COUNTY BOARD OF COMMISSIONERS
RESOLUTION ON SENATE BILL 396**

WHEREAS, Roads are the backbone of the social, cultural and economic stability of Antrim County and our region, and particularly to all the townships which make significant annual contributions to preservation, maintenance and other activities on the county local road system; and

WHEREAS, Senate Bill (SB) 396 (S-5) passed and reported out of the Senate Transportation Committee on September 6, 2018, allows exemptions from seasonal weight restrictions (also known as “frost laws”) to the forest product industry during the spring thaw when roads are the most vulnerable to damage from heavy loads; and

WHEREAS, It is a fact in Antrim County and throughout all Northern states that all roads become soft in the spring as frost melts, and applying unrestricted 164,000-pound truck loading and traffic on soft roads, whether paved or unpaved, is poor public policy that defies common sense when it comes to road preservation, and will lead to significant damage to the county road system, economic damage in Antrim County and increased risk to drivers in our region; and

WHEREAS, SB-396 also grants exemptions to the forest industry that will allow the hauling of forest products and transport of equipment on the county road system without obtaining proper permits from road authorities at all times of the year; and

WHEREAS, the provisions of SB 396 *will result in costly damage to the county road system which is the opposite of what the Michigan Legislature and the people of Michigan called for in the 2015 Michigan Transportation Package*; and

WHEREAS, the provisions of SB 396 *will negatively impact the traveling public* accessing the county road system, burdening road authorities with expensive reactive maintenance repairs and significantly increased taxpayer costs, as well as increased county and township contributions to maintain the public road system; and

WHEREAS, the provisions in SB 396 and subsequent impacts to the county local road system will negatively impact the health, safety and welfare of Antrim County residents and the traveling public; and

WHEREAS, Antrim County works closely with the Antrim County Road Commission to maintain our vital local road network and to accommodate the logging industry wherever possible to also maintain the economic vitality of our region;

THEREFORE, BE IT RESOLVED, that the Antrim County Board of Commissioners hereby **strongly opposes** SB 396 (S-5).

YES – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers,
Dawn LaVanway, Christian Marcus;

No – None;

Absent – Vacant Commissioner District #8.

RESOLUTION #28-2018 DECLARED ADOPTED.

It was moved by Heeres, seconded by Smith that the Board approve the closed session meeting minutes of October 11, 2018. Motion carried – all present voting yes.

Consent Agenda

It was moved by Bargy, seconded by Zelenak that the Claims and Accounts in the amount of \$260,450.56 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Bargy, seconded by Zelenak that the Board authorize the Finance Director to Budget for Fiscal Year 2018, \$8,160.47, for the General Fund 101, Department 719 Resource Recovery, Contractual Services (101-719-802). The funding for this activity will be accounted for in the General Fund ending Fund Balance. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Bargy, seconded by Zelenak that the Board authorize the Finance Director to Budget for Fiscal Years 2018, \$927.42, for the General Fund 101, Department Veterans Affairs 682, Printing and Publishing 901 (101-682-901). The funding for this activity is accounted for in the General Fund Revenue for Private Contribution and Donations (101-000-674). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Bargy, seconded by Zelenak that the Board authorize the Finance Director to Budget for Fiscal Year 2018, \$250.00, for the General Fund 101, Department 694 Housing Administration, Per Diem 710.001 (101-694-710.001) and \$85.00 for the General Fund 101, Department 694 Housing Administration, Travel 861 (101-694-861). The funding for this activity will be accounted for in the General Fund ending Fund Balance. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Bargy, seconded by Zelenak that the Board authorize the Finance Director to sign the Engagement Letter for Jefferson Solutions, Inc. for OPEB reporting for both Fiscal Year 2018 and Fiscal Year 2019 for a total cost of \$3,950.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Bargy, seconded by Zelenak that the Board authorize the Finance Director to Budget for Fiscal Year 2019, \$3,950.00 for the General Fund 101, Department Budget – Accounting Services 212, Contractual Services 802 (101-212-802) for reporting on GASB 75 through an actuarial firm, and the funding to come from the General Fund 101, Special Project 895, Contingencies 999 (101-895-999). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Bargy, seconded by Zelenak that the Board approve a 2019 budget amendment to include an additional payment towards the Municipal Employees' Retirement System (MERS) pension unfunded liability in the amount of \$322,164.00 which is the difference between the assumed MERS rate of 7.75% and a more conservative rate of 6.75% to be expensed from the General Fund ending Fund

Balance. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

It was moved by Bargy, seconded by Zelenak that the Board authorize the Chairman to execute contracts for services for the 2019 appropriations with the Antrim County Fair, Conservation Resource Alliance, Traverse Area District Library, The Watershed Center of Grand Traverse Bay and the 2019 fiduciary services agreement with Goodwill Industries of Northern Michigan, Inc. for the Antrim County Community Collaborative. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Vacant Commissioner District #8.

The Chairman addressed the request made at the Special Meeting held October 29, 2018 by the Village of Bellaire that community and stakeholders be appointed by the Board to an Antrim County Facilities Planning ad-hoc committee with work groups split up by specialty and expertise. Discussion followed: **No Action Taken.**

It was moved by LaVanway, seconded by Boettcher that the Board approve the forming of an Antrim County Facilities Planning ad-hoc committee and that the County Administrator be directed to explore options for a third party facilitator to assist County with work group possibilities. Motion as follows: Yes – Boettcher, Smith, Ricksgers, LaVanway; No – Heeres, Zelenak, Bargy, Marcus; Absent – Vacant Commissioner District #8. **TIE/MOTION FAILS**

It was moved by Zelenak, seconded by Marcus that the Board direct the County Administrator to explore options for an Antrim County Facilities Plan facilitator and address options for work groups. Motion carried as follows: Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Marcus; No – Smith; Absent – Vacant Commissioner District #8.

RESOLUTION #29-2018 By Karen Bargy, seconded by Bryan Smith

Resolution Honoring Oleta Dawson on her Retirement

WHEREAS, Oleta Dawson, Administrative Assistant to the Prosecuting Attorney, retired on September 30, 2018, after over 34 years of outstanding service to Antrim County. Oleta began employment with Antrim County on September 24, 1984; and

WHEREAS, throughout her years of service to Antrim County, Oleta has always performed her duties with compassion and dignity; and

WHEREAS, over a 34-year career with Antrim County, Oleta distinguished herself with exceptional knowledge and skill related to the Office of the Prosecuting Attorney, and developed and exhibited the expertise and leadership qualities during her career that have been invaluable to Antrim County during her tenure. Oleta set an example of dedication and commitment that is an inspiration to all employees.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners hereby expresses its gratitude to Oleta for her service as an Administrative Assistant and for all that she has contributed to Antrim County; and

BE IT FURTHER RESOLVED, the Board of Commissioners wishes Oleta continued success in all her endeavors and expresses our hope for her continued health, happiness, and prosperity.

PASSED AND ADOPTED, by unanimous vote of the Antrim County Board of Commissioners.

Julie Clark, Executive Director presented a presentation on the update of the Tart Trail from Traverse City to Charlevoix.

It was moved by Heeres, seconded by Smith that the Board make the appointment to fill the vacant position of Commissioner District #8 and that **Jason Helwig** be appointed and that the effective date be November 08, 2018 through December 31, 2018. Motion carried as follows: Yes- Heeres, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Zelenak, Bargy; Absent – Vacant Commissioner District #8.

The Chairman assigned all current appointments of Commission District #8 such as commissions and committees continue to be assigned by appointee of Commissioner District #8.

Leslie Meyer, Emergency Services Director presented a report on the Full Scale Operation - Meadow Brook Exercise.

It was moved by Smith, seconded by Zelenak that the Board pick-up the **TABLED** item to increase grant application by to \$22,000.00 for ten (10) 800 MHz radios to be included in the Emergency Services 2% Tribal Grant application which will be submitted to the Grand Traverse Band of Ottawa and Chippewa Indians.
Motion carried – all present voting yes.

Discussion followed: The Board requested that Leslie Meyers, Emergency Services Director speak on the proposal.

It was moved by Smith, seconded by Zelenak that the Board approve to increase the proposal from additional (10) ten 800 MHz radios to (13) thirteen 800 MHz radios to be included in the Emergency Services 2% Grant application which will be submitted to the Grand Traverse Band of Ottawa and Chippewa Indians. Motion carried as follows: Yes- Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Heeres; Absent – Commissioner District #8.

**RESOLUTION #30-2018 David Heeres, seconded by Karen Bargy
TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

1. Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
2. Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;

RESOLUTION #30-2018 continued.

3. Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the ANTRIM COUNTY BOARD OF COMMISSIONERS has decided to adopt the annual exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the BOARD OF COMMISSIONERS of the COUNTY of ANTRIM elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2019 through December 31, 2019.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;

No – None;

Absent – Commissioner District #8.

RESOLUTION #30-2018 DECLARED ADOPTED.

Commissioner LaVanway left meeting at 2:22 p.m.

It was moved by Heeres, seconded by Ricksgers that the Board approve and set the County Employer health insurance premium caps for the 2019 benefit year beginning January 1, 2019 and adopt the following employer health insurance premium caps: Single \$557.10, Double \$1,248.18, and Family \$1,560.23, and that the funding source be the 2019 General Fund, Special Projects cost center - Contingency line item (101-895-999.000) and authorize the Finance Director to make the corresponding 2019 budget amendments. Motion carried as follows: Yes- Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Bargy; Absent – LaVanway, Commissioner District #8.

It was moved by Smith, seconded by Marcus that the Board authorize the switch from the current Antrim County employee healthcare insurance plans provided by Blue Care Network to two (2) plans offered by Priority Health through Dewey Insurance Agency, HMO \$0 and \$750.00 deductible plans, as the only two (2) healthcare plans offered to all Antrim County employees eligible for the health insurance benefit effective January 1, 2019. Motion carried as follows: Yes- Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – LaVanway, Commissioner District #8.

County Administrator, Peter Garwood presented his monthly report.

The meeting adjourned at 3:21 p.m.

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, November 08, 2018

Sheryl Guy, County Clerk

Edgar Boettcher, III, Chairman