Draft

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, October 13, 2016

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Mike Crawford, Chuck Johnson, Christian Marcus.

Absent: Laura Stanek

Pledge of Allegiance to the U.S. flag.

Moment of Silence

The Chairman requested Public Comment. Jim Bertram spoke to the Board on the funding of Nifty Thrifty and suggested that the funding be discontinued and also that the Board consider reducing the millage rates set in the future due to the additional millage proposals that were passed at the 2016 primary election. Ron Tschudy spoke to the Board suggesting that a representative be asked to speak on the negative environment impact of Hydrologic Fracturing "Fracking", at the Board meeting in August Mr. Peters spoke in support of Hydrologic Fracturing "Fracking" both sides should be heard before any action is taken. Public comment closed at 9:08 a.m.

Consent Agenda

Bargy requested that action on the 2017 Antrim County General Fund and Other Funds budgets and millages through the General Appropriations Act Resolution and the 2017 Antrim County Expenditure Resolution be removed from the Consent Agenda.

It was moved by Boettcher, seconded by Smith that the Financial Fiscal Director, Deb Haydell, be authorized to close Fund #220 Special Assessment - Dams upon the completion of the work at the Elk Rapids Hydro Dam. Motion carried as follows: Yes – Heeres, Wilson Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Smith to authorize the Financial Fiscal Officer, Deb Haydell, to extend the funding for the Elk Rapids Hydro Dam capital outlay project, approved for 2016 at the Board of Commissioners meeting of November 12, 2015 at a cost of $165,000, with budget amendments that will bring the 2016 expenditures for line item 582-901-980 to $2,500 and budget $162,500 to the same line item in 2017. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Smith that the Barnes Park electrical pedestal project be paid in 2016 at a cost of $70,000 to be paid from the General fund 101-901-980.756 Capital Outlay – Parks, and that the Financial Fiscal Officer, Deb Haydell be authorized to transfer $70,000 from the delinquent tax payment fund #516. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Smith the Claims and Accounts totaling $179,855.88 be approved and paid. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson; Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Smith that the Chairman be authorized to execute the bind coverage with Arthur J. Gallagher Risk, Management Services, Inc. for the Storage Tank Liability Insurance at the Antrim County Airport for the underground storage tank and the aboveground storage tank, at the cost of $1,083.75 with an additional fee in the amount of $105.50 for terrorism insurance for the term of one year, 10/11/2016 to 10/11/2017 for a total cost of $1,189.25 to be paid from the Airport Fund #581. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Smith that the mic fees for the E-911 Center in the amount of $4,484.40 be paid from the E-911 Operating Fund #261 to the Department of Technology, Management and Budget (DTMB) contingent upon confirmation from the Michigan Public Safety Communications System (MPSCS) that the application for improvements at the Mancelona tower will be processed. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Smith that the Financial Fiscal Officer, Deb Haydell be authorized to make line items transfers in the General Fund #101 budget in the amount of $4,193.71 in the County Clerks budget line item to decrease to health insurance 101-215-716 and increase line item 101-215-714 employee annuity benefit in lieu of health insurance in the amount of $4,193.71; and the line item transfer in the amount of $15,289.00 in the General Fund, County Clerk, wages 101-215-707 to line item 101-215-706 for wages in the amount of $15,289.00. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

Peter Garwood, County Administrator reported to the Board that the Village of Ellsworth is seeking to establish a downtown authority pursuant to Public Act 197 of 1975, as amended.

Judge Philip E. Rodgers, Jr. presented the Thirteenth Judicial Circuit Court 2015 Annual Report.

It was moved by Smith, seconded by Marcus that the Thirteenth Circuit Court 2015 Annual Report be accepted. Motion carried – all present voting yes.

District Court Judges Michael S. Stepka and Thomas J. Phillips presented the proposal to Amendment to Intercounty District Court Operating Agreement.

It was moved by Wilson, seconded by Boettcher that the Chairman be authorized to execute the Amendment to Intercounty District Court Operating Agreement. Motion carried as follows: Yes – Heeres, Wilson, Boettcher, Smith, Crawford, Johnson, Marcus; No – Bargy; Absent – Stanek.

The Assistant Equalization Director, Jamie Houserman presented the 2016 Apportionment Report.

It was moved by Johnson, seconded by Wilson that the 2016 Apportionment Report be accepted. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Johnson, seconded by Smith that the Prince Property Easement Agreement **TABLED** at the July 14, 2016 Board meeting and continued to the August 11, 2016, and September 8, 2016 Board meetings to allow County Forester, Mike Meriwether work through unresolved issues of the agreement be addressed. Motion carried – all present yes.

It was moved by Johnson, seconded by Smith to approve the easement for the County owned property, known as the Prince Property, with Ronald and Mary Warns and Richard and Roblynn Warns for a cost of $4,000.00 be to paid out of the Forestry Fund #230 and that the Financial Fiscal Officer, Deb Haydell be authorized to make the budget amendments. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Crawford, Johnson, Marcus; No – Wilson, Bargy; Absent – Stanek.

It was moved by Boettcher, seconded by Smith that the motion at the June 9, 2016 meeting of the Board: "That the County's intentions are to negotiate a lease for up to ten (10) years for the Maltby Building at a cost of $1.00 per year if a 501 (c) (3) nonprofit organization is created to operate a retail thrift operation or for similar use of the building." be **RESCINDED**. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Smith that the motion at the September 8, 2016 meeting of the Board: " That the County continue to pay the building insurance for the Maltby Building also known as "Nifty Thrifty Resale Shop" and with the forming of a 501 (c) (3) nonprofit organization to continue the operations at the Maltby Building " Nifty Thrifty Resale Shop" and that upon approval of the 501 (c) (3) status that the organization provide the County with their proof of General Liability Insurance that includes coverage for personal injuries that occur within the building operated by the nonprofit organization." be **RESCINDED**. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Smith that the Chairman be authorized to execute the Lease Agreement between Nifty Thrifty Shop, Inc. a nonprofit Michigan Corporation and the County of Antrim to lease the Maltby Building effective 10/31/2016. Motion carried as follows: Yes- Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

The Public Hearing on the approved millage for 2017 county operations and the 2017 General Fund and other budgets opened at 10:10 a.m. Deb Haydell, Financial Fiscal Officer spoke in the absence of Laura Stanek, the Chairman of the Finance, Ways and Means Committee of a whole by explaining the various elements of the Proposed 2017 General Fund and Other Fund budgets. There was no public input. Public Hearing closed at 10:21 a.m.

RESOLUTION #22-2016 By Ed Boettcher, seconded by Christian Marcus

Resolution to Adopt the 2017 Antrim County Budget, General Appropriations Act and Millages

WHEREAS, the Antrim County Board of Commissioners has set the millage rate of 5.40 for General Operating, 0.40 for Commission on Aging, 0.50 for 911 Central Dispatch and 1.00 for Meadowbrook Medical Care Facility Operating and Renovations, and

Resolution #22-2016 General Fund budget - continued

WHEREAS, the Finance Committee has prepared and is recommending a General Fund budget based on the millage rate of 5.40 for General Fund operations,

THEREFORE BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners reaffirms the following millage rates are 5.40 for General Operating, 0.40 for Commission on Aging, .50 for 911 Central Dispatch and 1.00 for Meadowbrook Medical Care Facility Operating and Renovations, and

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following General Fund and Other Funds budgets for 2017:

Beginning Fund Balance January 1, 2017		$7,942,148
Revenue		
From Taxes	$9,559,887	
From Licenses & Permits	189,500	
From Other Agencies	743,158	
From Current Services	963,970	
From Other Sources	1,363,955	
		12,820,470
TOTAL REVENUE		$20,762,618

Expenditures	
County Commissioners	$ 302,131
Circuit Court	359,910
Family Division-Circuit Court	515,418
Circuit Court Probation	3,000
Family Crt – Detention Support	12,000
District Court	679,027
Friend of the Court	78,374
Probate Court	315,853
Jury Commission	3,240
County Administration	265,781
Accounting	81,144
Budget/Accounting Services	89,670
County Clerk	377,345
Communications	99,862
Computer	205,249
Purchasing	25,230
Tax Allocation Board	370
County Treasurer	261,369
Equalization	283,861
MSU Extension	164,616
Elections	59,311

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, October 13, 2016

Resolution #22-2016 General Fund budget - continued

Grove St. Annex	12,300	
’05 Courthouse	117,632	
County Building & Grounds	514,902	
Prosecuting Attorney	559,256	
Register of Deeds	216,296	
Microfilm	9,750	
Plat Board	250	
Pros. Atty. – Victims’ Rights	54,690	
P.A. Child Support/IVD	26,891	
Drain Commissioner	594	
Abstract Department	160,876	
Survey & Remonumentation	31,350	
Sheriff	3,314,279	
Marine	127,565	
Secondary Roads	55,453	
Jail	416,399	
Zero Tolerance	75,421	
Emergency Services	75,140	
Animal Control	194,481	
Dams & Dams Operator	66,618	
Health	492,641	
Medical Examiner	23,850	
Welfare	120,296	
Aging – not reimbursed	3,161	
Veterans Affairs	134,022	
Housing Administration	2,327	
Housing Projects	0	
Resource Recovery	26,054	
Planning Commission	6,300	
Planning Department	71,292	
Economic Development Commission	7,130	
Parks & Recreation Advisory Board	0	
Parks-Cedar River, Mohrmann, Murphy	2,200	
Parks-Noteware’s, Wetzel, Willow Day	6,050	
Parks – Barnes, etc.	257,584	
Parks – Elk Rapids	17,101	
Insurance & Bonds	390,000	
Special Projects – Other	366,505	
Capital Outlay	317,342	
Appropriations	1,191,679	$13,648,438

Ending Fund Balance December 31, 2017 7,114,180

Resolution #22-2016 General Fund budget continued

TOTAL EXPENDITURES $20,762,618

Fund #105 – Self Insured Reserve Fund		
Beginning Fund Balance	$	279,939
Revenue		500
Expenditures		-0-
Ending Fund Balance		280,439
Fund #129 – Victims' Rights Reserve		
Beginning Fund Balance	$	8,470
Revenue		20
Expenditures		-0-
Ending Fund Balance		8,490
Fund #137 – Capital Outlay Reserve		
Beginning Fund Balance	$	107,431
Revenue		200
Expenditures		-0-
Ending Fund Balance		107,631
Fund #142 – Dams Reserve		
Beginning Fund Balance	$	572,552
Revenue		1,023
Expenditures		-0-
Ending Fund Balance		573,575
Fund #144 – Gas & Oil Royalties Reserve		
Beginning Fund Balance	$	545,811
Revenue		21,000
Expenditures		-0-
Ending Fund Balance		566,811
Fund #161 – Grant Match Revenue		
Beginning Fund Balance	$	87,889
Revenue		250
Expenditures		-0-
Ending Fund Balance		88,139
Fund #165 – Antrim Conservation District Reserve		
Beginning Fund Balance	$	54,079
Revenue		100
Expenditures		37,410
Ending Fund Balance		16,769

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Resolution #22-2016 Other Funds continued

Fund #182 – Special Projects Reserve		
Beginning Fund Balance	$	262,206
Revenue		500
Expenditures		-0-
Ending Fund Balance		262,706
Fund #215 – Friend of the Court		
Beginning Fund Balance	$	630
Revenue		9,620
Expenditures		9,500
Ending Fund Balance		750
Fund #218 – Technology Transition Fund		
Beginning Fund Balance	$	64,465
Revenue		200
Expenditures		-0-
Ending Fund Balance		64,665
Fund #220 – Special Assessment – Dams		
Beginning Fund Balance	$	401
Revenue		10
Expenditures		-0-
Ending Fund Balance		411
Fund #223 – Grass River		
Beginning Fund Balance	$	16,561
Revenue		106,887
Expenditures		107,367
Ending Fund Balance		16,081
Fund #225 – Animal Control Donations		
Beginning Fund Balance	$	20,207
Revenue		4,200
Expenditures		1,500
Ending Fund Balance		22,907
Fund #226 – County-Wide Recycling		
Beginning Fund Balance	$	37,911
Revenue		321,150
Expenditures		321,150
Ending Fund Balance		37,911

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Resolution #22-2016 Other Funds – continued

Fund #230 – Forestry		
Beginning Fund Balance	$	284,722
Revenue		82,200
Expenditures		14,750
Ending Fund Balance		352,172
Fund #234 – Antrim Creek		
Beginning Fund Balance	$	43,722
Revenue		6,960
Expenditures		5,017
Ending Fund Balance		45,665
Fund #235 – Petoskey Stone Festival		
Beginning Fund Balance	$	5,993
Revenue		6,835
Expenditures		7,335
Ending Fund Balance		5,493
Fund #236 – Park Fundraiser		
Beginning Fund Balance	$	9,313
Revenue		2,500
Expenditures		2,200
Ending Fund Balance		9,613
Fund #238 – Glacial Hill Grant		
Beginning Fund Balance	$	8,518
Revenue		3,220
Expenditures		3,220
Ending Fund Balance		8,518
Fund #240 – GIS Operating		
Beginning Fund Balance	$	23,850
Revenue		2,900
Expenditures		12,400
Ending Fund Balance		14,350
Fund #242 – Energy Savings		
Beginning Fund Balance	$	4,800
Revenue		-0-
Expenditure		-0-
Ending Fund Balance		4,800

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Resolution #22-2016 Other Funds continued

Fund #249 – Construction Code Enforcement		
Beginning Fund Balance	$	388,631
Revenue		486,735
Expenditures		486,735
Ending Fund Balance		388,631
Fund #255 – Homestead Property Tax Exemption Audit		
Beginning Fund Balance	$	1,255
Revenue		1,010
Expenditures		1,000
Ending Fund Balance		1,265
Fund #256 – Register of Deeds Automation		
Beginning Fund Balance	$	15,982
Revenue		60,102
Expenditures		59,500
Ending Fund Balance		16,584
Fund #257 – Budget Stabilization		
Beginning Fund Balance	$	666,805
Revenue		1,200
Expenditures		-0-
Ending Fund Balance		668,055
Fund #259 – 911 Training		
Beginning Fund Balance	$	20,732
Revenue		10,031
Expenditures		10,356
Ending Fund Balance		20,407
Fund #261 – E-911 Operating		
Beginning Fund Balance	$	629,517
Revenue		867,512
Expenditures		1,277,378
Ending Fund Balance		219,651
Fund #262 – E-911 Wireless		
Beginning Fund Balance	$	546,561
Revenue		148,600
Expenditures		231,000
Ending Fund Balance		464,161

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Resolution #22-2016 Other Funds – continued.

Fund #263 –Concealed Pistol Licensing		
Beginning Fund Balance	$	8,611
Revenue		4,000
Expenditures		3,550
Ending Fund Balance		9,061
Fund #264 – Local Corrections Officers Training		
Beginning Fund Balance	$	37,558
Revenue		9,655
Expenditures		9,500
Ending Fund Balance		37,713
Fund #266 – O.R.V. Ordinance Training		
Beginning Fund Balance	$	250
Revenue		-50-
Expenditures		-0-
Ending Fund Balance		300
Fund #267 – Jail Inmate Proceeds		
Beginning Fund Balance	$	20,996
Revenue		26,019
Expenditures		24,692
Ending Fund Balance		22,323
Fund #268 – Michigan Justice Training		
Beginning Fund Balance	$	18,707
Revenue		3,800
Expenditures		6,000
Ending Fund Balance		16,507
Fund #269 – Law Library		
Beginning Fund Balance	$	18,820
Revenue		13,500
Expenditures		10,000
Ending Fund Balance		22,320
Fund #275 - Housing Project Income		
Beginning Fund Balance	$	32,143
Revenue		38,630
Expenditures		-0-
Ending Fund Balance		70,773

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Resolution #22-2016 Other Funds – continued

Fund #278 – Antrim County Housing CDBG Grant		
Beginning Fund Balance	$	2,729
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		2,729
Fund #279 – Snowmobile Grant		
Beginning Fund Balance	$	37,311
Revenue		63,141
Expenditures		63,141
Ending Fund Balance		37,311
Fund #282 – Clean Lakes		
Beginning Fund Balance	$	7,791
Revenue		15
Expenditures		-0-
Ending Fund Balance		7,806
Fund #285 – Revenue Sharing Reserve		
Beginning Fund Balance	$	1,442,811
Revenue		-0-
Expenditures		495,646
Ending Fund Balance		947,165
Fund #286 - Probate Grant		
Beginning Fund Balance	$	3,457
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		3,457
Fund #287 – Emergency Services LEPC Grant		
Beginning Fund Balance	$	4,686
Revenue		2,150
Expenditures		2,150
Ending Fund Balance		4,686
Fund #292 – Child Care		
Beginning Fund Balance	$	417,003
Revenue		276,000
Expenditures		425,000
Ending Fund Balance		268,003

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Resolution #22-2016 Other Funds – continued

Fund #293 – Veterans Relief		
Beginning Fund Balance	$	17,073
Revenue		31,000
Expenditures		31,000
Ending Fund Balance		17,073
Fund #294 – Veterans Trust		
Beginning Fund Balance	$	610
Revenue		2,184
Expenditures		2,184
Ending Fund Balance		610
Fund #297 – Commission On Aging		
Beginning Fund Balance	$	419,417
Revenue		1,060,471
Expenditures		1,060,471
Ending Fund Balance		419,417
Fund #298 – Meadowview Senior Housing		
Beginning Fund Balance	$	115,529
Revenue		118,659
Expenditures		118,659
Ending Fund Balance		115,529
Fund #351 – Meadowbrook Project Debt Retirement		
Beginning Fund Balance	$	100,111
Revenue		868,795
Expenditures		868,795
Ending Fund Balance		100,111
Fund #468 – Grass River Center Construction		
Beginning Fund Balance	$	213,664
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		213,664
Fund #470 – Capital Projects – County Buildings & Structures		
Beginning Fund Balance	$	263,922
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		263,922

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Resolution #22-2016 Other Funds - continued

Fund #516 – Tax Payment Funds Combined		
Beginning Fund Balance	$	11,161,710
Revenue		-0-
Expenditures		295,421
Ending Fund Balance		10,866,289
Fund #581 – Airport Operating		
Beginning Fund Balance	$	2,472,134
Revenue		557,885
Expenditures		555,085
Ending Fund Balance		2,474,134
Fund #582 – Elk Rapids Hydro Utility System		
Beginning Fund Balance	$	444,320
Revenue		22,614
Expenditures		162,750
Ending Fund Balance		304,184

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following policies for implementation of the 2017 General Fund budget:

1. That any increase in Total Receipts or Total Expenditures shall be approved by action of the Board of Commissioners.
2. That any increase of the total budget of any General Fund Cost Center must be accompanied by a proposed budget amendment and must be approved by the Board of Commissioners.
3. That any position or supplement adopted for 2017 which is reimbursed by grants or other monies from an outside unit may be terminated if the grant and/or other reimbursements are discontinued.
4. That, if any position should become vacant any time after November, 2016, the position shall immediately and automatically be deleted from the 2017 budget of the Cost Center involved and the monies shall be transferred to contingencies, until such time as the position may be reinstated by the Board of Commissioners or its designated representative and a new wage or salary is established.
5. That any Capital Outlay and Equipment purchases are consistent with the Antrim County Purchasing and Bid Policy.
6. Computers shall be grouped together, when possible, and purchased through a competitive quote process. Computers will be treated as a depreciating capital outlay through the fixed asset program.
7. That no appropriation be paid to a non-profit Organization not affiliated with Antrim County as a governmental entity until such time as a contract between Antrim County and the non-profit organization in question is approved.

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Resolution #22-2016 continued

8. That the Chief Administrative Officer of the Budget is authorized to make transfers between line items (excluding salaries, wages, overtime, all fringe benefit line items, capital outlay, and specific appropriations) within the Cost Center provided sufficient data is provided by the Department Head definitely showing that the Cost Center's total budget will not at any time during the budget year be increased as a result of the transfer.
9. The Finance Committee is authorized to make transfers between Cost Centers within the General Fund as long as it does not result in an increase of the overall General Fund Budget, and from fund to fund of up to $10,000.
10. That any question concerning assignment of GL account to any purchase will be decided by the Chief Administrative Officer of the Budget.

Yes – Heeres, Boettcher, Smith, Crawford, Johnson, Marcus;
No – Wilson, Bargy;
Absent – Stanek.

RESOLUTION #22-2016 DECLARED ADOPTED.

RESOLUTION #23-2016 By Ed Boettcher, seconded by Christian Marcus

EXPENDITURE APPROVAL

WHEREAS, under generally accepted auditing standards and the standards applicable to financial audits in Government Auditing Standards, issued by the Department of Treasury – State of Michigan, all Antrim County expenditures shall have prior approval of the governing body, and

WHEREAS, it has been determined by audit that Antrim County shall comply with this accounting standard,

BE IT THEREFORE RESOLVED, that all Antrim County expenditures in General Fund Type, Special Revenue Fund Type, Capital Project Fund Type, and Enterprise Fund Type Funds be approved for 2017 at the monthly meeting of the Antrim County Board of Commissioners with some exceptions, and

BE IT FURTHER RESOLVED the following expenditures be considered the exceptions and be considered approved by passage of this Resolution:

1. Special Revenue Fund Types for which the payment approval has been designated to another board or agency either by law or by action of the Board of Commissioners including but not limited to Meadowbrook Operating Fund, Road Commission, Veterans Affairs, Child Care, Register of Deeds Automation, Meadowview Operating, Commission on Aging and other similar Funds.

2. Special Revenue Fund Types that involve grant agreements including but not limited to Housing grants, Parks grants, Emergency Services grants, Antrim County Transportation/Dial –a-Ride grants, Law Enforcement grants, Commission on Aging grants, and other similar Funds.

Resolution #23-2016 continued

3. Appropriations to other Agencies as designated in the current year's budgets.

4. Any payroll and related fringe benefit expenses.

5. Expenditures which lack of timely payment results in late fees including but not limited to utilities, credit cards, and other similar expenses.

6. Contractual obligations including but not limited to trash removal, plowing, construction projects, maintenance contracts, insurance, and other similar expenditures.

7. Any expenses which the Chief Administrative/Fiscal Officer deems, due to circumstances, should be paid immediately, such expenses to be signed as approved by the Chief Administrative/Fiscal Officer.

Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus;
No – None;
Absent – Stanek.

RESOLUTION #23-2016 DECLARED ADOPTED.

It was moved by Johnson, seconded by Smith that the Barnes Park camping fees be increased in 2017 by the amount of $2.00 per night, to be $30.00 for electric sites and $26.00 for rustic sites. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Crawford, Johnson, Marcus; No – Wilson, Bargy; Absent – Stanek.

It was moved by Johnson, seconded by Smith that the motion from the July 14, 2016 Board meeting regarding the boardwalk and dock be removed from the Brown parcel #05-04-006-039-10 at Grass River Natural Area and to authorize the removal of invasive species at Grass River Natural Area, with the work to be completed by the SEEDS Youth Corps, at the cost of $5,000.00 to be paid from the Grass River Natural Area Fund #223 and that the Financial Fiscal Officer, Deb Haydell be authorized to make the appropriate budget amendment be **RESCINDED.** Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Johnson, seconded by Smith to authorize the removal of invasive species at the Grass River Natural Area, with the work to be completed by the SEEDS Youth Corps, at a cost not to exceed $2,500.00 to be paid from the Grass River Natural Area Fund #223. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

Peter Garwood, County Administrator spoke on a proposal submitted to the Building, Lands and Infrastructure Committee from Don and Michelle Jump seeking permission for an easement from the County to cross County property for a drain field. Property is located on Brake Road and the land was owned by Grass River Natural Area and Grass River Natural Area deeded the property to the County. The Chairman directed the County Administrator to research the property, to include possible deed restrictions and referred the issue back to the Buildings, Lands and Infrastructure Committee.

It was moved by Johnson, seconded by Marcus that the bid for snow plowing and snow removal be awarded to Bert's Excavating, Inc. for the 2016-2018 Snowplow Seasons (November 1, 2016 thru April 30, 2018) at the rate of $19,300.00 per season and that the Chairman be authorized to execute the contract as follows:

Antrim County Court House and Jail Buildings (Plow and Removal)	$12,000.00
Animal Shelter, Bellaire Dam, Emergency Services (Plow only)	$ 4,000.00
Antrim County Transportation Building (Plow only)	$ 3,300.00
Total cost per year	$19,300.00

Motion as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

Peter Garwood, County Administrator reported that he has been working with Jennifer Lasceri, Property Analyst from the Michigan Department of Technology Management and Budget (DTMB) regarding the last unresolved issue in the negotiations of our lease agreement for the space in the County Building occupied by the Department of Health and Human Services.

It was moved by Bargy, seconded by Boettcher to require modification of the standard language for section 2.13 of the proposed lease between the Department of Health and Human Services and Antrim County as previously proposed by civil counsel and the County Administrator. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

Mark Stone, Dams Operator spoke to the Board on the upcoming State of Michigan legislation regarding hydro dams. The proposed legislation is to allow an exemption from the state statue to permit municipalities an easement for utilities leading from a hydro dam. The Board supports his study on the proposed legislation and recommended that he pursue the cost to draft the language for support and present cost to the Board.

It was moved by Boettcher, seconded by Heeres that the Chairman be authorized to execute the one (1) year contract for network support and assistance for the IT Director Valerie Craft with Leelanau Professional Business Services, LLC at the cost of $90.00 per hour commencing January 1, 2017 thru December 31, 2017 be approved and paid from the General Fund #101, Computer Department #228 for service-network. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Heeres that the Antrim County Password Policy as drafted by the IT Director, Valerie Craft be adopted. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Heeres that the Chairman be authorized to execute the two (2) year Nutrition Purchase of Services (POS) Contracts for the Commission on Aging (COA) Dining – Out Meal Program with Shirley's Cafe' & Shirley's Café in the Woods (SST Enterprises, Inc.) and B.C. Pizza (Hammy LLC dba B.C. Pizza). Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

RESOLUTION #24 -2016 By Ed Boettcher, seconded by David Heeres

TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

1) Section 3 – "Hard Caps" Option – limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
2) Section 4 – "80%/20%" Option – limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
3) Section 8 – "Exemption" Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the **ANTRIM COUNTY BOARD OF COMMISSIONERS** has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the **BOARD OF COMMISSIONERS** of the **COUNTY** of **ANTRIM** elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2017 through December 31, 2017.

Upon a call of the roll, the vote was as follows:

Ayes: David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Chuck Johnson, Christian Marcus;
Nays: None;
Absent: Laura Stanek.

RESOLUTION #24 -2016 DECLARED ADOPTED.

It was moved by Boettcher, seconded by Heeres to authorize the switch from the current Antrim County employee health insurance plans provided by Priority Health to two (2) plans offered by Blue Care Network (BCN) through Dewey Insurance Agency, Blue Care Network (BCN) 4 HMO and Blue Care Network (BCN) 5 HMO as the only two health plans offered to all Antrim County employees eligible for the health insurance benefit effective January 1, 2017. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Boettcher, seconded by Heeres that the Employer health insurance premium caps for the 2017 benefit plan year beginning January 1, 2017 be approved and set the monthly premium caps at the rate of: Single rate $528.73, Double rate $1,184.63 and the Family rate $1,480.79. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

Commissioner Bargy requested that Dewey Insurance Agents to verify if the insurance provider Blue Care Network (BCN) includes any benefit coverage for trauma or shock causing long term damage to the psychological development of a person. Pat Dewey, Agent will contact Blue Care Network (BCN) and will provide the County Administrator information to disburse.

Peter Garwood, County Administrator spoke to the Board on the proposal for a County Paging System, software that would function over the County phone system. The IT Director, Valerie Craft received a quote from Presidio and has funds in her 2016 budget for the software licensing.

The Chairman directed the Paging System and use policy back to the Administration and County Services Committee.

It was moved by Boettcher, seconded by Heeres that the Chairman be authorized to execute the Application for the Michigan Veteran Affairs Agency's County Incentive Grant for technology upgrades. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Bargy, seconded by Marcus that the operations of the Nifty Thrifty Resale Shop be extended through October 30, 2016 and that the County reimburse the Commission on Aging for all funding through October 30, 2016. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

Commissioner Wilson spoke in support of the E-911 purchase of the Motorola 7500 consoles and Commissioner Bargy spoke in support of the E-911 purchase of the Motorola 5500 consoles to extend service life by at least three (3) years. The Chairman referred issue back to the Health and Public Safety Committee.

It was moved by Bargy, seconded by Heeres that the Chairman and the Director of Commission on Aging be authorized to execute a two (2) year contract for Non-Skilled Community Health Nursing Services between Antrim County on behalf of the Commission on Aging and the Northwest Michigan Community Health Agency. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Bargy, seconded by Marcus that the Chairman be authorized to execute the contract for the Commission on Aging with the Area Agency on Aging of Northwest Michigan (AAANM) Fiscal Year 2017 and Fiscal Year 2018 Care Connection Purchase Service Agreement. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

RESOLUTION #25-2016 by Karen Bargy, seconded by Christian Marcus

Michigan Department of Transportation
Agreement No. 2016-0434
To Rehabilitate Runway 02/20 - Design

BE IT RESOLVED that the Antrim County Board of Commissioners do hereby approve the proposed Contract submitted by the Michigan Department of Transportation;

BE IT FURTHER RESOLVED that Michael Crawford, Chairman be authorized and directed to execute the Contract No. 2016-0434 (Federal Project No. B-23-0011-3115; Rehabilitate Runway 02/20 – Design), for and on behalf of the Antrim County Board of Commissioners.

Yes – David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Chuck Johnson, Christian Marcus;
No – None;
Absent – Laura Stanek

RESOLUTION #25-2016 DECLARED ADOPTED.

It was moved by Bargy, seconded by Marcus that the Chairman be authorized to execute the Michigan Department of Transportation Contract #2016-0434 (Federal Project No. B-23-0011-3115; design work to rehabilitate Runway 02/20) for a total project cost of $95,100.00 (Federal cost $85,590.00, County cost $4,755.00 and State cost $4,755.00). Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Bargy, seconded by Marcus that the Airports five (5) year Capital Improvement Program (CIP) for Fiscal Year 2017-2021 under the Michigan State Block Grant Program with County grant matches in the amount of $89,763.00 be approved as follows:

2017	Airfield Pavement Marking	$ 900.00
2017	Design & Construction Clearing for AWOS	$ 15,500.00
2017	Construct Runway 02/20	$ 73,363.00
2018	No CIP projects	$ .00
2019	No CIP projects	$ .00
2020	No CIP projects	$ .00

Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek;

RESOLUTION #26 -2016 by Karen Bargy, seconded by Christian Marcus

Antrim County Transportation
Michigan Department of Transportation (MDOT)
Master Agreement No. 2017-0009

WHEREAS, the Antrim County Transportation has the authority to contract with the Michigan Department of Transportation for state and/or federal funds for passenger transportation related services; and,

WHEREAS, the Antrim County Transportation does hereby approve the Master Agreement No. 2017-0009,

NOW, THEREFORE, BE IT RESOLVED that the Commissioners Board Chair of Antrim County be authorized and directed to execute said agreement for and on behalf of Antrim County Transportation;

Yes – David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Chuck Johnson, Christian Marcus;
No – None;
Absent – Laura Stanek.

RESOLUTION #26 - 2016 DECLARED ADOPTED.

It was moved by Bargy, seconded by Marcus that the invoice from Smith Haughey Rice & Roegge Attorneys at Law in the amount of $300.00 be paid for the professional services work performed on the waiver of entitlement dollars of the Frankfort City-County Airport Authority to the Antrim County Airport and that the fee be paid from the Antrim County Airport Fund #581. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

It was moved by Marcus, seconded by Wilson that the **Tabled** motion dated September 30, 2016 "That Nifty Thrifty operations be continued through December 31, 2016 or until 501 (c) (3) Status has been approved" and that permission to **Withdraw** motion be approved. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Johnson, Marcus; No – None; Absent – Stanek.

Unfinished Business - Resolution Fracturing "Fracking" No action taken – **Resolution Dies.**

It was moved by Johnson, seconded by Marcus that the minutes of September 8, 2016 and special meeting minutes of September 30, 2016 be approved. Motion carried – all present voting yes.

Commissioner Wilson expressed concerns in filling open positions on the Veterans Affairs Committee with two (2) seats open. The County Administrator informed Board that his office has received letters of interest to serve on the Veterans Affairs Committee and that the Administration and County Services Committee will be making recommendations at their next meeting.

The Chairman requested Public Comment: There was none.

The meeting adjourned at 1:13 p.m.

_____
Michael Crawford, Chairman

_____
Sheryl Guy, County Clerk

DRAFT