

The Chairman called the meeting to order at 7:00 p.m.

Members present: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Christian Marcus.

Absent: Jason Helwig.

The Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public Comment. Barbara Bradford addressed the Board seeking support for re-appointment to the Planning Commission. Commissioner Ricksgers spoke in appreciation for the level of services provided by the Antrim County Veterans Affairs Officers. Commissioner Boettcher spoke of his appreciation for the Department Heads and Elected Officials that are assisting in the duties of the vacant position of Finance Director. Public comment closed at 7:04 p.m.

It was moved by Bargy, seconded by Ricksgers, to approve the agenda as presented. Motion carried – all present voting yes.

It was moved by VanAlstine, seconded by Ricksgers, to approve the minutes of the November 7, 2019 meeting as corrected. Motion carried – all present voting yes.

It was moved by Boettcher, seconded by Bargy, to approve the minutes of the November 8, 2019 special meeting as written. Motion carried – all present voting yes.

It was moved by VanAlstine, seconded by LaVanway, to approve the minutes of the November 15, 2019 special meeting as written. Motion carried – all present voting yes.

COMMUNICATIONS/NOTICES:

County Administrator, Peter Garwood
Letter from Licensing and Regulatory Affairs (LARA) – Medical Marijuana Grant Application
Letter from Mark Bernstein - Appreciation for County participation in Opioid litigation.
Letter from Libby Hiser – Resignation from the Veterans Affairs Commission.

It was moved by Bargy, seconded by LaVanway, that the County Administrator forward the letter and grant application from Licensing and Regulatory Affairs (LARA) for a Medical Marijuana Grant to the District Health Department to make the application for grant funds on behalf of the County. Motion carried – all present voting yes.

DeGroat Keenan Commercial Letter of Intent – No Action – Antrim County Road Commission.
George Wilks – Property for Sale – No Action

LIAISON REPORTS:

Commissioner Bargy – District Health Department Update - PFN (fiber connected)
Commissioner LaVanway – NLEA Update Broadband – Barnes
Commissioner LaVanway – A.C. Road Commission Update – Maps 2020 & Township/road projects.

LIAISON REPORTS – continued.

Commissioner Ricksgers – Commission on Aging Update – Meals on Wheels truck accident.
Commissioner Watrous - Veterans Affairs Update – Relocated to the first floor.
Commissioner Marcus – MLTS (multi-line requirements)

Discussion: NLEA Broadband consortium

That NLEA Broadband Consultant Eric Grandstaff address the Board on broadband options in the county and for Barnes Park with options for public access.

It was moved by VanAlstine, seconded by Watrous, to approve the five-year capital improvement plan (2020-2025) for the Antrim County Airport. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Mike Bertram, Three Lakes Association President addressed the Board with a presentation of the Three Lakes Association and their 2019 accomplishments through group collaboration.

It was moved by LaVanway, seconded by Bargy, that the Board approve forming a three (3)-member sub-committee of the Board to work on the 2020-2025 Parks and Recreation Plan. All present – voting yes.

The Chairman appointed Commissioners' Bargy, LaVanway, and Marcus to the sub-committee of the Board to work on the 2020-2025 Parks and Recreation Plan, and that Commissioner VanAlstine be an alternate member.

It was moved by VanAlstine, seconded by Ricksgers, that the Chairman's appointments to the sub-committee to work on the 2020-2025 Parks and Recreation Plan be approved as follows: Commissioners' Bargy, LaVanway, Marcus and alternate VanAlstine. Motion carried – all present voting yes.

It was moved by Ricksgers, seconded by Bargy, that the Claims and Accounts in the amount of \$377,326.41 be approved and paid. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Commissioner Bargy asked that the Inmate Health Services Contract with Dr. David May be **TABLED.** (Due to the inclusion of General & Professional Liability Insurance reimbursement) – No objections to table.

Commissioner Bargy asked that the Inmate Health Services Contract with Jennifer Held, RN be **TABLED.** (Due to the inclusion of General & Professional Liability Insurance reimbursement) - No objections to table.

It was moved by VanAlstine, seconded by Watrous, that the Board approve the proposed Commission on Aging Fund Balance Policy #2015 recommended by the Commission on Aging Advisory Board on October 21, 2019, with the removal of maintaining a minimum of three (3) to Six (6) months average operating costs to: Maintain up to three (3) months average operating costs. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by Bary, seconded by Ricksgers, that the Board authorize the Board Chair to execute, on behalf of the Antrim County Commission on Aging, Amendment #2 of the FY2017-2018 Medicare Improvement for Patients and Providers Act (MIPPA) Beneficiary Outreach & Assistance Services Agreement with Michigan Medicare/Medicaid Assistance Program, Inc. (MMAP), which takes effect on October 1, 2019 and extends the original agreement through September 29, 2020. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by Heeres, seconded by VanAlstine, that the Board proceed with a reservation software system for Barnes Park. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by VanAlstine, seconded by Heeres, that the Board accept the Campspot proposal for Campground reservation and management software solutions, contingent upon the legal review of the proposed agreement. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by Marcus, seconded by Heeres, that the Board approve the advertising of two (2) job titles an Irregular Part-time Mechanic and a Regular Part-time Mechanic for the Antrim County Transportation to attract more candidates, for one (1) position Motion carried as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Bary; Absent – Helwig.

It was moved by LaVanway, seconded by Ricksgers, that the Board approve the hiring process to begin immediately for the position of a regular part-time driver for the Antrim County Transportation; the position will eventually take the place of the full-time driver who will be retiring on February 28, 2020 and with the new hire date of January 2, 2020. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by VanAlstine, seconded by Marcus, that the Board authorize the Board Chairman to execute an airport land lease with the Cabinet Gallery, Inc. effective January 1, 2020, - December 31, 2040. Motion carried as follows: Yes – Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Heeres; Absent – Helwig.

It was moved by Ricksgers, seconded by VanAlstine, that the Board authorize the Board Chairman to execute an airport lease with Brian Forster effective January 1, 2020, - December 31, 2040. Motion carried as follows: Yes – Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Heeres; Absent – Helwig.

Commissioner Bary asked that the Gift of Life Agreement be **TABLED**. No objections to table.

It was moved by VanAlstine, seconded by Heeres, to authorize the Board Chairman to execute a three (3) year service and support agreement with Johnson Controls for the fire alarm systems at the 1905 Courthouse (\$3,051 annually) and the County Building (\$2,073 annually) for an annual cost of \$5,124 from 12/1/2019 – 11/30/2022. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by Marcus, seconded by Heeres, to authorize the Remonumentation Program, with the Administrator to sign the application for the 2020 Survey and Remonumentation Grant totaling \$41,299.00 and approve the submission of the application. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by Marcus, seconded by Heeres, to authorize the Remonumentation Program Administrator to execute the 2020 Survey Remonumentation Grant No. 20-05 Agreement with the State of Michigan Department of Licensing and Regulatory Affairs with a total authorized budget of \$41,299.00. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by VanAlstine, seconded by Bary, to approve the sponsorship of a grant application to the Grand Traverse Band of Ottawa & Chippewa Indians for a 2% Tribal Grant on behalf of the Special Olympics of Michigan Area 2. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by VanAlstine, seconded by LaVanway, that the Board approve to **disband** the Solid Waste and Recycling Council. Motion carried as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Bary; Absent – Helwig.

The Chairman appointed Don Halstead to the Antrim County Area Agency on Aging of Northern Michigan Board of Directors to a 1-year term to expire December 31, 2020.

It was moved by Bary, seconded by VanAlstine, to accept the Chairman's appointment of Donald Halstead to fill the 1-year term expiring on December 31, 2020 on the Area Agency on Aging of Northwest Michigan Board of Directors. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Donald Miles to the Antrim Creek Natural Area Commission to a term of 3-year term to expire December 31, 2022.

It was moved by Heeres, seconded by VanAlstine, to accept the Chairman's appointment of Donald Miles to fill the 3-year term expiring on December 31, 2022 on the Antrim Creek Natural Area Commission. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Lauri Grear (Banks Township appointment) to the Antrim Creek Natural Area Commission to fill the 2-year term to expire December 31, 2022.

It was moved by VanAlstine, seconded by Heeres, to accept the Banks Township appointment of Lauri Gear to fill the 2-year term expiring on December 31, 2021 on the Antrim Creek Natural Area Commission. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Sally Hannert to the Antrim County Commission on Aging Board of Advisors to fill the 3-year term to expire December 31, 2022.

It was moved by Ricksgers, seconded by Bary, to accept the Chairman's appointment of Sally Hannert to fill the 3-year term expiring on December 31, 2022 on the Antrim County Commission on Aging Board of Advisors. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Amy Russell, Timothy Moore and Michael Lanning to the Antrim County Construction Code Board of Appeals to fill the 2-year term(s) set to expire December 31, 2021.

It was moved by Watrous, seconded by Heeres, to accept the Chairman's appointment of Amy Russell, Timothy Moore, and Michael Lanning to fill the 2-year term(s) set to expire December 31, 2021 on the Antrim County Construction Code Board of Appeals. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Michael Bertram to the Antrim County E-911 Board to fill the 3-year term to expire December 31, 2022.

It was moved by Ricksgers, seconded by Marcus, to accept the Chairman's appointment of Michael Bertram to fill the 3-year term expiring on December 31, 2022 on the Antrim County E-911 Board. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, Ricksgers, LaVanway, Marcus; No – VanAlstine; Absent – Helwig.

The Chairman informed Board that the Antrim County Road Commission appointed Burt Thompson as the Road Commission representative on the E-911 Board and that the Board must confirm their appointment.

It was moved by LaVanway, seconded by VanAlstine, to accept the Antrim County Road Commission's appointment of Burt Thompson to fill the 1-year term expiring on December 31, 2020 as the Road Commission Representative on the Antrim County E-911 Board. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Peter Garwood to the Antrim County Economic Development Corporation to fill the 6-year term to expire December 31, 2025.

It was moved by Heeres, seconded by Ricksgers, to accept the Chairman's appointment of Peter Garwood to fill the 6-year term expiring on December 31, 2025 on the Antrim County Economic Development Corporation. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, Ricksgers, Marcus; No – VanAlstine, LaVanway; Absent – Helwig.

The Chairman appointed Tim Underwood to the Farmland and Open Space Preservation Board to fill a 3-year term to expire December 31, 2022 as the agricultural representative.

It was moved by Heeres, seconded by Ricksgers, to accept the Chairman's appointment of Tim Underwood to fill the 3-year term set to expire on December 31, 2022 as the agricultural representative on the Antrim County Farmland & Open Space Preservation Board. Motion as follows: Yes – Heeres, Boettcher, Ricksgers; No – Watrous, Bargy, VanAlstine, LaVanway, Marcus; Absent - Helwig. **MOTION FAILS.**

The Chairman appointed Tom Paradis to the Farmland and Open Space Preservation Board to fill a 3-year term to expire December 31, 2022 as the agricultural representative.

It was moved by LaVanway, seconded by VanAlstine, to accept the Chairman's appointment of Tom Paradis to fill the 3-year term set to expire on December 31, 2022 as the agricultural representative on the Antrim County Farmland & Open Space Preservation Board. Motion as follows: Yes – Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Heeres; Absent – Helwig.

The Chairman appointed Gary Lockwood to the Farmland and Open Space Preservation Board to fill a 3-year term to expire December 31, 2022.

It was moved by VanAlstine, seconded by Ricksgers, to accept the Chairman's appointment of Gary Lockwood to fill the 3-year term set to expire on December 31, 2022 as the real-estate representative on the Antrim County Farmland & Open Space Preservation Board. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Janice Olach, Bonnie Robbins and Stephanie Koppe to the Antrim County Housing Commission to fill the 3-year terms(s) to expire December 31, 2022.

It was moved by Heeres, seconded by Marcus, to accept the Chairman's appointments of Janice Olach, Bonnie Robbins, and Stephanie Koppe to fill the 3-year term(s) set to expire December 31, 2022 on the Antrim County Housing Committee. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Rick Diebold and Peter Garwood to the Northern Lakes Economic Alliance to fill the 2-year term(s) to expire December 31, 2021.

It was moved by Heeres, seconded by Ricksgers, to accept the Chairman's appointment of Rick Diebold and Peter Garwood to fill the 2-year term(s) set to expire December 31, 2021 on the Northern Lakes Economic Alliance. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Leslie Meyers to the Antrim County Planning Commission to fill a term of 3-years to expire December 31, 2022.

No acceptance of appointment.

The Chairman appointed James Gurr to the Antrim County Planning Commission to fill a term of 3-years to expire December 31, 2022.

It was moved by VanAlstine, seconded by Marcus, to accept the Chairman's appointment of James Gurr to fill the 3-year term to expire December 31, 2022 on the Antrim County Planning Commission. Motion carried as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Gary Lockwood to the Antrim County Planning Commission to fill a term of 3-years to expire December 31, 2022.

It was moved by Marcus, seconded by Barga, to accept the Chairman's appointment of Gary Lockwood to fill the 3-year term to the Antrim County Planning Commission to expire December 31, 2022. Motion carried as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Barbara Bradford to the Antrim County Planning Commission to fill a term of 3-years to expire December 31, 2022.

It was moved by VanAlstine, seconded by Ricksgers, to accept the Chairman's appointment of Barbara Bradford to fill the 3-year term on the Antrim County Planning Commission to expire December 31, 2022. Motion carried as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Chairman appointed Calvin Shooks to the Antrim County Veteran's Affairs Committee for a term of 4-years to expire December 31, 2023.

It was moved by VanAlstine, seconded by Watrous, to accept the Chairman's appointment of Calvin Shooks to fill the 4-year term to expire December 31, 2023 to the Veteran's Affairs Committee. Motion carried as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by VanAlstine, seconded by Ricksgers, to approve a 2020 budget amendment to Fund 223 Grass River Fund by increasing the Capital Outlay line item by up to \$6,000 to be used to pay the Antrim County Road Commission to resurface the front parking lot with six (6) inches of gravel, (just off Alden Hwy) in the Spring of 2020, with the funds to come from the Grass River Fund – fund balance and that the remaining funds in the amount of \$37,174.98 from road projects be returned to the General Fund. Motion carried as follows: Yes – Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Heeres, Barga; Absent – Helwig.

It was moved by VanAlstine, seconded by Ricksgers, to approve the Agreement for the Care and Maintenance of the Cairn Monument and Surrounding Property between Milton Township, Antrim County Road Commission, and Antrim County. Motion carried as follows: Yes – **Heeres**, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – ~~Heeres~~, Barga; Absent – Helwig.

CORRECTED BOC 12/5/2019

Peter Garwood, County Administrator addressed the Board with his report.

- Board members: Questions and input.

MONTHLY REPORTS - SUBMITTED:

- Antrim County Building Department
- Antrim County Transportation
- Antrim County Commission on Aging
- Antrim County Airport
- Antrim Conservation District/Soil Erosion Control
- Sheriff – Township Statics & Animal Control October 2019

Finance Director – Peter Garwood, County Administrator – No report.

Chairman Report:

- February 2020 – Roundtable discussions:
Antrim County Facilities and Tour “Jails”

VARIOUS MATTERS:

Commissioner LaVanway – Status of American Waste lease payment

The Chairman requested Public Comment. There was none.

The meeting adjourned at 11:00 p.m.

Board Chairman, Edgar Boettcher

County Clerk, Sheryl Guy