

**SPECIAL MEETING
12:00 Noon
PURPOSE OF MEETING AS FOLLOWS:**

INTERVIEW THE POSITION: FINANCE DIRECTOR CHIEF ADMINISTRATIVE OFFICER OF THE BUDGET

Members Present: Karen Bargy, Ed Boettcher, Dawn LaVanway
Members absent: David Heeres, Joshua Watrous, Terry VanAlstine, Brenda Ricksgers, Jason Helwig, Christian Marcus.
Others present: Stephanie Murray, Peter Garwood, Sherry Comben, Patty Niepoth and Sheryl Guy.

Public Comment:

There was none.

Interview Process:

Stephanie Murray, Human Resource Director began the interview process with an introduction of all attending the meeting. She informed all that the list of questions had been prepared in advance and contains twenty-three (23) questions. Alternating questions between herself, the County Administrator and the Board Chairman. Others attending meeting may provide questions at the interview by submitting written questions to her at the end of the prepared questions.

Interview: Finance Director Chief Administrative Officer of the Budget

One applicant for the position

- Daniel Lewis Russell

The interview ended at 12:52 p.m.

Daniel Lewis Russell

Addressed those in attendance with minimal questions for the County. The Human Resources Director and Mr. Russell left the meeting to complete the testing portion of interview at 12:55 a.m.

Discussion followed. All in attendance participated in a roundtable recap of interview. Commissioner Bargy suggested that the questions for first round interviews and second round interviews be different and that the questions be job specific and not generalized.

RECOMMENDATION

That the Chairman call a Special Meeting to hold a Second Interview with applicant and that a first round interview be scheduled for applicant that is currently out-of-state. That both interviews to be conducted Friday, November 22, 2019 with the meeting time to be determined pending coordination of both applicants by the Human Resources Director.

The meeting adjourned at 1:35 p.m.

Respectfully submitted,

Sheryl Guy, County Clerk