

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:00 a.m.

Present: Ed Boettcher, Brenda Ricksgers.
Remote: David Heeres, Joshua Watrous, Karen Bargy, Terry VanAlstine, Dawn LaVanway, Jason Helwig, Christian Marcus.
Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Scott Kendzierski of Health Department of Northwest MI addressed the Board to provide an update of the Dollar General project, near Alba, in Antrim County due to voicemail from Commissioner LaVanway. The Health Department works hard to process permits fairly and as quickly as possible. He updated the Board on the facts surrounding the permit application process to prevent the spread of misinformation. The contractor addressed the Board to confirm that there had been permit problems between the Health Department and the Construction Code Department. Commissioner Bargy addressed a comment that due to complaints that funding could become an issue is unfair! Commissioner LaVanway stated that as a public servant she listens to complaints and speaks for the people and that **Construction Code and Health Department be added to the next Board agenda.** **CORRECTION BOC 9/17/2020**
Brenda Hasso, Gary Doty and Kelly Wells each addressed the Board with their concerns for the proposed Milton Township R.V. Park and suggested lack of due diligence by the township seeking studies. There was no additional public comment. Public comment closed at 9:37 a.m.

Moved by Ricksgers, seconded by VanAlstine, that the Board approve the agenda as presented. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded by Marcus, that the Board approve the meeting minutes of August 20, 2020 with a correction. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

COMMUNICATIONS/NOTICES:

Letter from FEMA. Discussion followed.

LIAISON REPORTS:

There were no reports.

COMMITTEE REPORTS:

There were no reports.

Moved by Ricksgers, seconded by Heeres, that the Board approve and pay the Claims and Accounts totaling \$153,472.18. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by Helwig, that the Board approve waiving the bid process for a specialized vendor and authorize the Board Chairman to execute a contract with Televate not to exceed \$20,468 for creating a bid spec to replace the existing MCC-5500 Dispatch Radio Console. Funding source 911 Wireless Fund #262 from 262000-901-980.348 Capital Outlay Radio Console as budgeted. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by VanAlstine, that the Board authorize the Board Chairman to execute on behalf of the Antrim County Commission on Aging, the 3- year Senior Space Software Service Agreement, effective September 3, 2020 through September 2, 2023, between Antrim County and Liturgical Publications, Inc. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, No – Watrous, LaVanway, Marcus; Absent – None.

Moved by VanAlstine, seconded by Ricksgers, that the Board set the County employer health insurance premium caps for the 2021 benefit year beginning January 1, 2021, and adopt the following employer health insurance premium caps: Single \$586.99, 2- person \$1315.15, and Family \$1643.95, and that the funding source be the 2021 general fund, special projects cost center - contingency line item (101-895-999.000) and authorize the Finance Director to make the corresponding 2021 budget amendments. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman **POSTPONED** the proposed Temporary Remote Work Policy and Agreement after a lengthy discussion.

Jenn Wright, Executive Director of Grass River Natural Area presented the 2019 Grass River Natural Area Annual Report.

Moved by LaVanway, seconded by Ricksgers, that the Board accept the 2019 Grass River Natural Area Annual Report as presented. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #19-2020 By Christian Marcus, and seconded by Jason Helwig

**A RESOLUTION TO EXEMPT ANTRIM COUNTY TAX LEVY FROM
CAPTURE BY THE VILLAGE OF MANCELONA
DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
WITH RESPECT TO LAND BEING ADDED TO THE DISTRICT**

WHEREAS, in accordance with Recodified Tax Increment Financing Act, Act 57 of 2018, as amended, the Village of Mancelona Clerk has sent the County of Antrim notice of a public hearing held on August 11, 2020 to consider adoption by the Village Council of an ordinance to adopt the Amended and Restated Development Plan and Tax Increment Financing Plan of the Mancelona Downtown Development Authority, and Expansion of the DDA District, and

RESOLUTION #19-2020 Continued.

WHEREAS, the adoption of a Amended and Restated Development Plan and Tax Increment Financing Plan of the Mancelona Downtown Development Authority, and Expansion of the DDA District by the Village of Mancelona will enable the capture of County tax revenue from parcels added to the District, and

WHEREAS, on October 8, 2009 the Antrim County Board of Commissioners approved a Tax Sharing Policy which provides conditions under which Antrim County may participate in a tax sharing agreement with the local unit of government considering the establishment or expansion of a future tax capture or tax abatement program, and

WHEREAS, the tax sharing agreement discussion is to begin after the County takes the appropriate action to exempt the County tax levy from capture by the local unit of government with the intention that if and when an agreement can be reached the County will allow some tax capture under specific conditions, and

WHEREAS, the County has 60 days from the public hearing to exempt the County tax levy from capture of the lands being added to the District.

NOW, THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners hereby exempts the Antrim County tax levy from capture specifically for the lands being added through the proposed Village of Mancelona Amended and Restated Development Plan and Tax Increment Financing Plan of the Mancelona Downtown Development Authority, and Expansion of the DDA District.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

No – None;

Absent – None.

RESOLUTION #19 – 2020 DECLARED ADOPTED.**Granicus Subscription Agreement:**

Moved by Marcus, seconded by Boettcher, that the Board authorize the Chairman to execute the 3-year agreement, effective September 6, 2020 through September 6, 2023 between Granicus and Antrim County.

Discussion followed.

County Administrator addressed the Board on the Management software proposed allowing for better collaboration between departments, making the agenda process more efficient for all parties involved while also creating easier access for the public. Both Deputy Administrator, Jeremy Scott and Administration Secretary, Margie Boyd spoke in support of the Granicus Management Software due to the interactive demonstrations they have attended. Several Board members requested the opinion and input of the County Clerk. The Clerk spoke of her lack of participation she has had until recently when she was asked to attend and participate in a demonstration with both Margie Boyd and Jeremy Scott on August 25. The Clerk stated that she attended the 15-20 minute demonstration but that was the only exposure she has had to the management software as of this date due to workload and staffing

situations. If and/or when the Board acts to implement this management software or/any management software she will adjust accordingly.

Commissioners Marcus and Boettcher withdrew their motion. Set aside by Chairman.

~~NO ACTION TAKEN.~~

CORRECTION BOC 9/17/2020

Moved by VanAlstine, seconded by Marcus, that the Board authorize the Chairman to execute the proposed three-year agreement with Cintas for Maintenance Department uniforms, as budgeted. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Ricksgers, that the Board authorize the Chairman to execute a lease agreement between Antrim County and Xerox for a replacement copier in the Register of Deeds Office at a budgeted cost of \$33.94 per month for 48 months. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, seconded by ~~LaVanway~~, **VanAlstine**, that the Board accept the re-submitted Antrim County Airport 2019 Annual Report as written. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

CORRECTION BOC 9/17/2020

Moved by LaVanway, seconded by Ricksgers, that the Board accept the 2019 Antrim County Operator of Dams and Drain Commissioner Annual Report as written. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board accept the 2019 Glacial Hills Natural Area and Pathway Annual Report as written. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Heeres, seconded by LaVanway, that the Board accept the 2019 Grand Traverse Bay Watershed Center Annual Report as written. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Watrous left the meeting at 11:20 a.m.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board member's questions and input.

Moved by Bary, seconded by LaVanway, that the Board lift the temporary suspension of County Policies, due to the COVID-19/Coronavirus pandemic, related to the approval of grant application requests and that the Board resume the standard approval process and that the temporary approval process assigned to the Board Chair, County Administrator and Finance Director be officially discontinued, **except for COVID 19 grants applications be ran through the Administration Office.** Roll call as follows: Yes - Heeres, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

CORRECTION BOC 9/17/2020

Emergency Services – July 2020 – August 2020 Report.

Commissioner Heeres left the meeting at 12:45 p.m. (Due to technical difficulties)

Finance Director, Brad Rizzo addressed the Board with his report.

- Budget Amendment – Close Revenue Sharing Reserve Fund

Moved by LaVanway, seconded by Helwig, that the Board approve a budget amendment and transfer of the excess funds in the Revenue Sharing Reserve Fund #285 in the amount of \$4,310.55 as follows:

- Fund #285-966-956.101 Transfer to General Fund \$4,310.55
- General Fund #101-000-699.285 Transfer from Revenue Sharing Reserve \$4,310.55

Roll call as follows: Yes - Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Heeres, Watrous.

Commissioner Heeres returned to meeting at 12:50 p.m.

Chairman Report – Commissioner Boettcher:

- Board Rules and Procedures: Reminder that no member shall speak more than twice on the same question.
- September 17 Board meeting virtual meeting.

VARIOUS MATTERS:

- County Administrator, Peter Garwood addressed the Board on the meeting of the Village of Bellaire Board and the discussion held on the County owned Bank Building property. The Village stated that they are not interested in performing the restoration of the lawn and consider the site a blight issue.
- Update: Trustream internet and voice services

Discussion followed.

Moved by Heeres, seconded by Bargy, that the Board reconsider and approve the bid from Union Designs in the amount of \$7,215.00 for lawn restoration services at the former bank building property at 101 Depot Street and authorize the Finance Director to amend the 2020 budget increasing the General Fund, Capital Outlay line item 101-901-980.266 by \$7,215.00 to come from the General Fund, fund balance, Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine; No – Ricksgers, LaVanway, Helwig, Marcus; Absent – Watrous. **MOTION FAILED**

The Chairman requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no public comment.

The meeting adjourned at 1:07 p.m.

Chair, Edgar Boettcher III

County Clerk, Sheryl Guy