

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 7:00 p.m.

Present Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.
Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. Mike Null, Rich VanCoppennolle and Alex Kippe each addressed the Board in support of Antrim County Snowmobile Club Kalkaska County Trail Plan, Trail #7 and that the use be for both motorized and non-motorized. Commissioner Marcus addressed the Board to read a letter from Andrew Steits in support of the Antrim County Snowmobile Clubs work plan for a future trail system and spoke on non-motorized trail being useless to snowmobilers and stating that bike trails are endless. Peter Garwood spoke of a letter he was asked to read from Patrick Boyd owner of Paddles & Pedals specializing in "Outdoor adventure" and that his business and Antrim County have been greatly impacted both directly and indirectly with an economic boom from outdoor enthusiasts. That all members of the Antrim County Board should support all outdoor enthusiasts and not encourage one type over another. Public comment closed at 7:21 p.m.

Moved by Marcus, seconded by VanAlstine, that the Board approve the agenda as amended. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded Helwig that the Board approve the minutes of August 6, 2020 with corrections. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Jennifer Berkey, District 3 Director, Michigan State University (MSU) Extension Office presented the 2019 Michigan State University Extension Office Annual Report.

Moved by VanAlstine, seconded by Heeres that the Board accept the Michigan State University (MSU) Extension Office 2019 Annual Report as presented. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

COMMUNICATIONS/NOTICES:

Letter from Leslie Meyers, Emergency Services Coordinator regarding Coronavirus Emergency Supplemental Funding – Program Grants.

Letter from Michael Jantz on the MITTIN project – Snowmobile Trails.

LIAISON REPORTS:

Commissioner Helwig – Antrim Conservation District – Update

Commissioner LaVanway – Antrim County Road Commission – Update

Commissioner Marcus – MAC – Update

Commissioner Ricksgers – Antrim County Fair – Update

COMMITTEE REPORTS:

There was none.

Moved by Bargy, seconded by Helwig that the Board approve the Evaluation of the County Administrator and Finance Director Policy and Procedure along with the Performance Evaluation forms as revised with additional language. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent - None.

Moved by Marcus, seconded by VanAlstine that the Board approve the letter of support for the Village of Kalkaska to the US Department of Transportation BUILD Grant for funding to prepare a Major Infrastructure Improvement and Funding Plan for the Michigan Intermodal Transportation and Tourism Infrastructure Network (MITTIN) Project as revised to add multi-use aggregate trails in specific areas. Roll call as follows: Yes - Heeres, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargy; Absent - Watrous.

Commissioner Watrous disconnected due to technical difficulties at 8:45 p.m.

Moved by VanAlstine, seconded by Ricksgers that the Board approve and pay the Claims and Accounts totaling \$87,793.53. Roll call as follows: Yes - Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - Watrous.

The Chairman appointed Laura Foerster to fill the vacancy on the Area Agency on Aging of Northwest Michigan Board of Directors for a partial term expiring on December 31, 2020.

Commissioner Watrous returned to the meeting at 8:50 p.m.

Moved by Marcus, seconded by Heeres that the Board confirm the appointment of Laura Foerster to fill the vacancy on the Area Agency on Aging of Northwest Michigan Board of Directors for a partial term expiring on December 31, 2020. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent - None.

Moved by VanAlstine, seconded by Bargy that the Board authorize the Chairman to execute the Memorandum of Understanding between Art Rapids and Antrim County. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Marcus, seconded by Helwig that the Board approve to waive the bid process for a specialized vendor and approve the release of the approved and budgeted funds from line item 101000-901-980.351 to purchase 10 Kenwood Viking Radios with chargers and mics from Grand Traverse Mobile Communications in the amount of \$20,730.50. Roll call as follows: Yes - Heeres, Bary, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous, VanAlstine; Absent – None.

Moved by VanAlstine, seconded by Helwig that the Board approve a budget amendment to increase Animal Control donations Fund #225 to purchase Nobivac Canine 1-DAPPV=Cv dog vaccine and pay from 225-430-741.000 in the amount of \$773.94. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Bary, seconded by VanAlstine that the Board authorize the Chairman to execute Amendment #1 to the contract for professional engineering services between Antrim County and Mead & Hunt Project No. 0112710-191482.02 for the construction administration of the project to Rehabilitate Taxiways A & B at the Antrim County Airport at a total cost of \$137,979.73 with a cost to the County totaling \$6,898.99, contingent on approval of the project grant agreement. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Bary, seconded by Helwig that the Board authorize the Chairman to execute the agreement between Antrim County and Team Elmer's for services related to completion of the project referred to as the Rehabilitation of Taxiways A & B at the Antrim County Airport at a total cost of \$1,287,522.95 with a cost to the County totaling \$11,610.00, contingent on approval of the project grant agreement. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

RESOLUTION #18 -2020 By Karen Bary, seconded by Jason Helwig

**MICHIGAN DEPARTMENT OF TRANSPORTATION
ANTRIM COUNTY BOARD OF COMMISSIONERS
CONTRACT FOR A FEDERAL/STATE/LOCAL
AIRPORT PROJECT
UNDER THE BLOCK GRANT PROGRAM**

BE IT RESOLVED that the Antrim County Board of Commissioners does hereby approve the proposed Contract submitted by the Michigan Department of Transportation; and

BE IT FURTHER RESOLVED that Edgar Boettcher, III Chairman, be authorized and directed to execute the Contract No. 2020-0816 Federal Project No. B-26-0011-3620 (REHABILITATE TAXIWAY PARALLEL A & CONNECTOR B INCLUDING AIRFIELD PAINT MARKING-CONSTRUCTION) at the Antrim County Airport for and on behalf of the Antrim County Board of Commissioners.

Yes – David Heeres, Joshua Watrous, Karen Bary, Ed Boettcher, Terry VanAlstine,
Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;
No – None;
Absent – None.

RESOLUTION #18-2020 DECLARED ADOPTED.

Moved by Marcus, seconded by Bargy, that the Board approve the maintenance and administration office staff get quotes and move forward with the bid process for a Backup Generator that will power the entire County Building as identified in the Capital Improvement Plan and budgeted in 2020 General Fund, Capital Outlay Equipment, County Building 101-901-980.265. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent - None.

Moved by VanAlstine, seconded by Marcus, that the Board **POSTPONE** the 2020 Capital Improvement project to Pave the Interior Road at Barnes Park due to the proposal in the 2021-2026 Capital Improvement Plan for Barnes Park Pedestal replacement project and to improve the roads prior to Pedestal replacement project is not in the best interest of Antrim County and that the Paving Project be revisited after the Pedestal replacement project is completed. Roll call as follows: Yes - Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargy; Absent - None.

Moved by VanAlstine, seconded by Helwig that the Board approve the maintenance and administration office staff get quotes and accept the lowest qualified quote for the repair and recoating of the County's main campus parking lots at a cost not to exceed \$16,000, and that the Finance Director be authorized to amend the 2020 General Fund budget by increasing Capital Outlay, line item 101000-901-980.265 by \$16,000 to be transferred from General Fund, Fund balance. Roll call as follows: Yes - Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No –Heeres, LaVanway; Absent - None.

Moved by VanAlstine, seconded by Boettcher that the Board support the easement request by Forest Home Township, which would be an extension of the road that leads to the County property on the north side of Lake Bellaire managed by the Grass River Natural Area, Inc. The easement will traverse the west border of the County property, and will provide public access to property that Forest Home Township would turn into a park. Roll call as follows: Yes - Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent - None.

Moved by Helwig, seconded by LaVanway that the Board authorize the Department of Veterans Affairs Director to APPLY for a grant through the Michigan Veterans Affairs Agency's (MVAA) County Veteran Service Fund (CVSF) grant program to enhance new and existing veteran service operations for fiscal year (FY) 2021. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent - Ricksgers.

Commissioner Ricksgers had technical difficulties and was disconnected from zoom meeting.
Commissioner Ricksgers returned to zoom meeting.

Moved by Bargy, seconded by Marcus that the Board approve the 2021-2026 Capital Improvement Plan as presented by the Capital Improvement Committee for inclusion in the 2021 Fiscal Year Budget at a total of \$359,900 for FY2021. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

Moved by Boettcher, seconded by VanAlstine that the Board approve the request for a projection study from the Michigan Municipal Employee Retirement System (MERS) for the effects of establishing a defined contribution (DC) pension plan for all new hires, and allowing employees in the defined benefit (DB) pension program and the hybrid pension program to convert to a DC pension program through MERS at a cost of \$3,400, to be paid for from the general fund, budget-accounting services, services-professional fees line item 101000-212-802.213. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

Moved by VanAlstine, seconded by Marcus that the Board accept the Antrim County Commission on Aging 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, seconded by Helwig that the Board accept the Traverse Area District Library Talking Book Library 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Ricksgers that the Board accept the Antrim County Fair Board 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Antrim County Airport 2019 Annual Report **POSTPONED** until the next regular Board meeting. Finance Director addressed question of the Board on Financials.

Moved by LaVanway, seconded by VanAlstine that the Board accept the Antrim County Surveyor 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bary, seconded by Helwig that the Board accept the Antrim County Airport 2019 Annual Report as written with Finance Director answering financial questions. Roll Call vote as follows: Yes – Bary, Helwig; No – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; Absent – None. **MOTION FAILS**

REPORTS:

Peter Garwood, County Administrator addressed the Board with his report. Discussion followed. Board member's questions and input.

- Building Department – July 2020
- Airport – July 2020
- Antrim County Transportation – July 2020
- Soil Erosion Control Update – July 2020
- Sheriff's Reports Township and Antrim Animal Control Statistics

Brad Rizzo, Finance Director addressed the Board with his report.

- Revenue and Expenditure Report – July 2020

Chairman Report, Commission Boettcher – No Report.

VARIOUS MATTERS:

Commissioner LaVanway – Primary Election Day complaint – local clerk required voters to have temperatures taken due to COVID-19 precautions. The County Clerk stated she had also received this complaint and immediately called the local clerk and was unable to speak to her directly leaving message on cell phone.

The Chairman requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no public comment.

The meeting adjourned at 11:00 p.m.

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

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