

The meeting was called to order by the Chairman at 9:00 a.m.

Members present: David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig.

Absent: Joshua Watrous, Christian Marcus.

Pledge of Allegiance.

Moment of Silence.

The Chair requested Public Comment. There was none.

It was moved by VanAlstine, seconded by Ricksgers, to approve the agenda with Grass River Natural Area added to New Business. Motion carried – all present voting yes.

It was moved by Heeres, seconded by Ricksgers, that the minutes of meeting July 18, 2019 be approved. Motion carried – all present voting yes.

Committee & Liaison Reports:

Commissioner LaVanway – Northern Economic Lakes Alliance
Commissioner Boettcher – Capital Improvement Plan

It was moved by Heeres, seconded by Ricksgers, that the Claims and Accounts in the amount totaling \$72,722.73 be approved and paid. Motion carried – all present voting yes.

Commissioner Joshua Watrous arrived to meeting at 9:07 a.m.

Leslie Meyers, Emergency Services Coordinator presented to the Board an overview of the Active Shooter Exercise held in Central Lake and recommended that the Board appoint Travis Youatt as the Antrim County Public Information Officer and continue to seek an alternate.

Discussion followed.

It was moved by Heeres, seconded by Helwig, that the Board appoint Antrim County Deputy Administrator Travis Youatt as the Antrim County Public Information Officer. Motion carried – all present voting yes.

It was moved by Bargy, seconded by Helwig, that the Board approve a budget amendment to Animal Control, Health Services Fund #225 (225-430-835.000) to add \$1,500.00 for the purchase of vaccinations for dogs and cats. The funding source to come from Fund #225 fund balance. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

It was moved by Bargy, seconded by Ricksgers, that the Board increase the “Property Tax” line item in the “Transfer Station” Fund #237-525-938.00 by \$201.11 for Warner Township 2019 summer tax bill, and authorize the Antrim County Finance Officer, to make the appropriate budget amendment, which will be reimbursed by American Waste per agreement. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

It was moved by VanAlstine, seconded by Watrous, that the Board approve a budget amendment for the Glacial Hills Fund, and authorize the Antrim County Finance Director, Deb Haydell to increase the General Fund #101-966-956.238 by \$262.32 and decrease the General Fund Contingencies #101-895-999.000. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

It was moved by Bary, seconded by VanAlstine, that the Board approve a budget transfer in Fund #259, 911 Training, by increasing line item 259-348-725.000 in the amount of \$2,000.00 and decreasing line item #259-348-705.003 in the amount of \$2,000.00 and authorize the Antrim County Finance Director, Deb Haydell to make budget transfers. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Commissioner Helwig left meeting at 9:34 a.m. returned at 9:37 a.m.

Commissioner Marcus arrived to the meeting at 9:40 a.m.

It was moved by Bary, seconded by VanAlstine, that the Board approve the Antrim County Employee Handbook with Pets Prohibition in the Workplace.

Bary and VanAlstine **Withdraw Motion/Second**

Discussion followed.

It was moved by Boettcher, seconded by Marcus, to amend the motion on the floor to adopt the Antrim County Employee Handbook with the removal of Section F. Pets Prohibition in the Workplace from Chapter XVIII and modify language on Page 25, F. Deferred Compensation those Elected Officials (who act as department heads). Motion carried as follows: Yes – Heeres, Watrous, Boettcher, Ricksgers, Marcus; No – Bary, VanAlstine, LaVanway, Helwig; Absent – None.

It was moved by LaVanway, seconded by Bary, that the Board adopt the proposed Nondiscrimination and Anti-Harassment in the Workplace Policy to replace the current Antrim County Nondiscrimination and Anti-Harassment Policy, adopted on December 08, 2008 and last amended on March 21, 2019. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by VanAlstine, that the Board approve an amendment to the Antrim County Drug and Alcohol Policy by removing section titled, Legal Drugs – per request of the Prosecuting Attorney Office. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Bary, that the Board adopt the proposed Antrim County Service Animal Policy. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by Helwig, that the Board authorize the hiring of a day custodial/maintenance person to perform work in the County Buildings and direct the Antrim County Finance Director, Deb Haydell to make a corresponding budget amendment, increasing the General Fund, County Building, line item for wages at the hire in rate according to the General Union Contract and fringe benefits in the amount totaling \$ 22,427.88 and decrease the General Fund Contingencies 101-895-999.000 in the amount of \$22,427.88. Motion carried as follows: Yes – Heeres, Boettcher, Ricksgers, Helwig, Marcus; No – Watrous, Bary, VanAlstine, LaVanway; Absent – None.

Commissioner Helwig left the meeting at 10:30 a.m.

It was moved by Bargy, seconded by Ricksgers, that the Board approve the proposed 2020 Child Care Fund Budget Summary totaling \$239,000.00 and that the budget be submitted to the State of Michigan prior to August 15, 2019. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was moved by Bargy, seconded by Ricksgers, that the Board approve the proposed 2020 Capital Improvement Plan (CIP) Projects, as recommended by the Capital Improvement Plan Committee, for consideration in the 2020 Fiscal Year budget, at a total of \$579,537.00. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Marcus; No – LaVanway; Absent – Helwig.

County Administrator, Peter Garwood addressed the Board with a communication from Alan J. Kostrzewa, Land Manager representing Heritage Sustainable Energy L.L.C. property inquiry and offer to Antrim County. The proposal to purchase county owned property located in Section 29, Township 29N, Range 6 West, Mancelona Township for future expansion of their solar array. Discussion followed. No Action Taken

The County Administration Office will notify Mr. Kostrzewa representative (Heritage Sustainable Energy L.L.C.) in writing that the Board did not take action on the proposal and finds the proposal is not in the best interest of the County.

It was moved by VanAlstine, seconded by Marcus, that the Board approve an amendment to the Antrim County 2019 budget for expenditure in the amount of \$5,325.00, for the completion of the exterior refinishing project at the Grass River Natural Area Center by YouthWorks, funding source to come from Grass River Fund #468-756-932 and the Chairman be authorized to execute the contract. Motion carried as follows: Yes – Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Heeres; Absent – Helwig.

It was moved by Ricksgers, seconded by VanAlstine, that the Board approve the Antrim County Emergency Management 2019 Annual Report as written. Motion carried – all present voting yes.

It was moved by Heeres, seconded by Ricksgers, that the Board approve the Antrim County Clerk 2018 Annual Report as written. Motion carried – all present voting yes.

It was moved by Ricksgers, seconded by VanAlstine, that the Board approve the 13th Circuit Court 2018 Annual Report as written. Motion carried – all present voting yes.

It was moved by Heeres, seconded by VanAlstine, that the Board approve the 86th District Court 2018 Annual Report as written. Motion carried – all present voting yes.

Peter Garwood, County Administrator addressed the Board with his report.
Board members: Questions/Input
Discussion followed.

Mike Meriwether, County Forester addressed the Board with a presentation on forestry and County land.

Commissioner Bargy addressed the need for a policy and asked the County Administrator to draft a County Land Policy (Outlining procedures: Purchase, Sell, Deed Restrictions, Sales History and Evaluations).

The Chairman Ed Boettcher report:

- Continue to set up tours of the Antrim County Jail and the Wexford County Jail to walk through both sites for those members that are interested.
- Antrim County Facilities Master Plan Facilitator: MSU Extension Educator, John Amrhein.

David Foote, representing Glacial Hills presented the Glacial Hills 2018 Annual Report.

It was moved by VanAlstine, seconded by Watrous, that the Glacial Hills 2018 Annual Report be accepted. Motion carried – all present voting yes.

Commissioner VanAlstine left the meeting at 1:54 p.m.

REPORT SUBMITTED:

Monthly -Emergency Services Report

Deb Haydell, Finance Director/Chief Administrative Officer of the budget report:

- Revenue and Expenditure Report June 2019
- Announced to the Board that she will be resigning to take a position at Meadow Brook Medical Care Facility - December 1. A letter of resignation will be forthcoming.

It was moved by Marcus, seconded by Ricksgers, that the Human Resources Director, County Administrator and Finance Director/Chief Administrative Officer to meet and review the current job description and begin the hiring process. Motion carried – all present voting yes.

Various Matters:

Commissioner Bargy – Antrim County Fair – August 8-10

Commissioner Ricksgers – Antrim County Fair food booth serving Yak burgers

Commissioner Marcus – Opioid death case lack of data

The Chairman requested Public Comment: There was none.

The meeting adjourned at 2:25 p.m.

Board Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy