

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:00 a.m.

Present: Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Christian Marcus.
Remote: David Heeres, Karen Bargy, Dawn LaVanway, Jason Helwig.
Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Phil Edwards addressed the Board with concerns of the Antrim County Road Commission project for improvements on Church Road and believes he and his neighbor are being treated unfairly and asked the Board to review and rescind the permit for the west side. Mike Meriwether, County Forester addressed the Board in person to answer questions regarding the dock at Beal's Lake. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no additional public comment. Public comment closed at 9:13 a.m.

Moved by Heeres, seconded by Ricksgers, that the Board approve the agenda as amended. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded by Watrous, that the Board approve the minutes of July 2, 2020 with corrections. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

COMMUNICATIONS/NOTICES:

Project Update for the Nakwema Trailway

LIAISON REPORTS:

Commissioner VanAlstine – Grass River Natural Area- Update
Commissioner LaVanway – Northern Lakes Economic Alliance (NLEA) - Update
Commissioner Ricksgers – Fair Board – Update

COMMITTEE REPORTS:

Commissioner Bargy – Capital Improvement Plan Committee – Update

BYCE & ASSOCIATES INC. – Video Conference Presentation Proposal for the Facilities Master Plan
Discussion followed. No action taken/re-visit early 2021.

County Administrator, Peter Garwood and the Human Resources Director, Stephanie Murray presented the Board with a draft of an Employee Performance Evaluation for the County Administrator and Finance Director.

Discussion followed. Job descriptions and performance evaluations. No action taken.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve and pay Claims and Accounts in the amount totaling \$276,025.40. Roll call as follows: Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded by Helwig, that the Board authorize the Chairman to execute the State of Michigan Fiscal Year 2019-2020 Hazardous Material Emergency Preparedness (HEMP) Grant Agreement. Roll call as follows: Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Bary, seconded by Ricksgers, that the Board authorize the Chairman to execute the Fiscal Year 2021 Child Care Fund Budget Summary (DHS-2091). Roll call as follows: Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Heeres, seconded by Helwig, that the Board approve the bid proposal for \$31,311.30 from JAC LED Lighting Inc., for the installation of LED lighting at the 1905 Courthouse, Antrim County Transportation, Antrim County Animal Control, and Antrim County Airport terminal, maintenance buildings, and County-owned hangers with initial funding to be paid from the Energy Saving Fund #242, and balance paid from General Fund, fund balance, the ACT fund balance, and Airport Fund, fund balance on a pro rata basis; and that the Finance Director make the appropriate budget amendments. Roll call as follows: Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent - None.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve a 2020 budget amendment to the General Fund, Barnes Park, Capital Outlay, to completed the Barnes Park Ventilation Project, increase in the amount of \$4,850.00 for the project work not complete in 2019 and that the Finance Director make the appropriate budget amendment from the General Fund, fund balance. Roll call as follows: Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Helwig, seconded by Boettcher, that the Board approve the release of funds for the Sheriff Department, Capital Outlay (101-901-980.301) as budgeted, to purchase Four (4) portable 800 MHz radios from Grand Traverse Mobile Communications at the cost of \$7,992.40. Roll Call as follows: Yes – Bary, Boettcher, Ricksgers, Helwig, Marcus; No – Heeres, Watrous, VanAlstine, LaVanway; Absent – None.

Moved by Ricksgers, seconded by VanAlstine, that the Antrim County Office of Emergency Management 2019 Annual Report be accepted as written. Roll call as follows: Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded by Helwig, that the Antrim County Sheriff's Office 2019 Annual Report be accepted as written. Roll call as follows: Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Marcus, seconded by Ricksgers, that the Antrim County Prosecuting Attorney's Office 2019 Annual Report be accepted as written. Roll call as follows: Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Commissioner VanAlstine left the meeting at 10:35 a.m.

Moved by LaVanway, seconded by Watrous, that the 86th District Court 2019 Annual Report be accepted as written. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - VanAlstine.

Commissioner VanAlstine returned to the meeting at 10:55 a.m.

Peter Garwood, County Administrator, addressed the Board with his report.

Discussion followed. Board member questions and input.

REPORTS:

Construction Code/Building Department – June 2020

Commission on Aging – June 2020

Antrim County Transportation – May 2020

Soil Erosion – June 2020

Sheriff Report:

Animal Control Statistics

Township Statistics

Brad Rizzo, Finance Director addressed the Board with his report.

- Revenue & Expenditure – June 2020
- COVID-19 Expenditures - Update

Chairman Report, Commissioner Boettcher

- Michigan Employees' Retirement System (MERS) upcoming meeting on the Annual Actuarial Valuation Report 2019

VARIOUS MATTERS:

Commissioner Bargy and Helwig – Animal Control quarantine and two (2) horses adopted.

Peter Garwood, County Administrator presented a draft letter of support for the Antrim County Snowmobile Club as directed.

Moved by Ricksgers, seconded by Marcus, to authorize the letter of support for the Antrim County Snowmobile Club with an amendment to address the Antrim County Master Plan and the references to trail maintenance and equipment. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

The Chairman requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. Sherry Comben, County Treasurer addressed the Board on changes of several Township Treasurers, tax bills and an update on completed foreclosure work processed by the Abstract Department. There was no additional public comment. Public Comment closed at 11:49 a.m.

The meeting adjourned at 11:50 a.m.

Chair, Edgar Boettcher

County Clerk, Sheryl Guy