

**This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioners Room. Adhering to Governor Gretchen Whitmer’s executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.**

The Chairman called the meeting to order at 9:00 a.m.

Present: Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Christian Marcus.  
Remote: David Heeres, Karen Bargy, Dawn LaVanway, Jason Helwig.  
Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and the public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Brett Baldwin, of Riverside Title addressed the Board in person to support of maintaining an Abstract Office as a standalone department for services and for the maintaining of track books. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no additional public comment. Public comment closed at 9:20 a.m.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve the agenda as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Heeres, that the Board approve the minutes of June 18, 2020, special meeting as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**COMMUNICATIONS/NOTICES:**

Letter from Micah Deegan in support of maintaining an Abstract Department.

**LIAISON REPORTS:**

Commissioner LaVanway – Northern Lakes Economic Alliance (NLEA) - Update  
Commissioner Helwig – Antrim Conservation District, Wetzel Lake – Update

**COMMITTEE REPORTS:**

Moved by Heeres, seconded by Helwig, that the Board authorize the Board Chair to execute the amendment to the agreement for services between Antrim County and the Antrim Conservation District for trail maintenance work at Antrim Creek Natural Area for the remainder of Fiscal Year 2020, as budgeted in Fund #234 Antrim Creek Natural Area (234-756-802). Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent – None.

## Commissioner Barga – Parks and Recreation Subcommittee

- Public Survey update
- Survey Monkey, an online survey system not used

County Administrator, Peter Garwood addressed the Board reporting that a subscription for Survey Monkey would cost \$900.00. The Michigan State Extension office had a subscription for a different online survey system that the County could use at no cost to the County.

Moved by Ricksgers, seconded by VanAlstine, that the Board approve and pay Claims and Accounts in the amount totaling \$102,395.77. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Barga, seconded by Ricksgers, that the Board authorize the Board Chair to execute the one (1) year PACE North Provider Agreement and PACE North Business Associate Agreement between Antrim County Commission on Aging and PACE North. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Marcus – addressed concerns of zip code coverage for East Jordan and Elmira.

Moved by Ricksgers, seconded by Marcus, that the Board authorize the Commission on Aging Director to execute on behalf of Antrim County, the Memorandum of Understanding with Catholic Human Services for the Senior Companion Program of Northwest Michigan, effective for a three (3) year period from August 1, 2020 to July 31, 2023. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Barga, seconded by VanAlstine, that the Board authorize the Board Chair to execute the Area Agency on Aging of Northwest Michigan (AAANM) Fiscal Years 2020-2022 Multi-Year Services Contracts, Notice of Contract Award (NCA) #2020-2 and that the Finance Director be authorized to make the appropriate budget amendments. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Barga, seconded by Helwig, that the Board authorize the Commission on Aging Director to apply for COVID-19 Response Grants now available through the Area Agency on Aging of Northwest Michigan (AAANM). Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

County Administrator, Peter Garwood addressed the Board on the status of Bank Property Law Restoration Project – advertised and memos sent out to local contractors - no interest or feedback by the deadline of June 19, 2020.

Moved by Barga, seconded by Helwig, that the Board approve a three (3) year contract between Antrim County and Spectrum, for 200mbps of fiber internet services and 13 static IP addresses, for a total of \$1,249.00 a month, (based on the MIDeal pricing) and that the Finance Director be authorized to make the appropriate 2020-budget amendment. Roll call vote as follows: Yes – Heeres, Barga, Boettcher, Ricksgers, Helwig, Marcus; No – Watrous, VanAlstine, LaVanway; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board approve the release of grant funds from Capital Outlay, Veterans Affairs an amount not to exceed \$41,000.00 for the purchase of a vehicle to be used by the Antrim County Veterans Affairs staff. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Marcus; Absent – None.

Moved by Bargy, seconded by Ricksgers, that the Board authorize the Antrim County 9-1-1 to purchase Kenwood Viking radios for South Torch Lake Fire, Township Ambulance Authority and Torch Lake EMS on the condition that the agencies reimburse all additional costs over the cost of the Kenwood radios approved for purchase through OTEC on May 21, 2020, and that Antrim County continue to own and maintain all 17 radios. Roll call as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, Helwig; No – Watrous, VanAlstine, LaVanway, Marcus; Absent – None.

County Administrator, Peter Garwood Elected Official Compensation: Survey conducted approximately two (2) years ago. Discussion followed.

Abstract/Equalization/Register of Deeds – Communications received and discussed.

County Administrator to continue to meet with the department heads and Elected Officials involved and a realistic timeline to meet with all department heads involved be established to gather facts to create a full report for the Board.

Moved by Marcus, seconded by VanAlstine, that the Board authorize the County Administrator, Peter Garwood to approve any future applications for COVID-19 grants as they become available. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Marcus – announced Michigan Association of Counties (MAC) is set to have webinar on July 9 regarding available COVID-19 grants.

Moved by VanAlstine, seconded by Watrous, that the Board authorize the Board Chair to execute a one (1) year agreement from 10/1/2019-9/20/2020 with the Michigan Department of Environmental, Great Lakes, and Energy (EGLE) and the United States Geological Survey (USGS) for a lake level gauge on the Upper Chain of Lakes as a cost of \$5,545.00. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Peter Garwood, County Administrator addressed the Board with his report. Discussion followed. Board members questions and input.

Brad Rizzo, Finance Director addressed the Board with his report.

- Payroll budget amendment – Emergency Operation Center

Moved by VanAlstine, seconded by Helwig, that the Board authorize the Finance Director to make budget amendments to reclassify all Emergency Operation Center employees to the extraordinary lines in the budget and an amendment for amounts worked above the regularly budgeted departmental time in the amount of \$8,739.98, offset by FEMA reimbursement of \$6,123.29, and the remaining \$2,869.68 from the General Fund, fund balance as allocated. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

- Payroll budget amendment – Maintenance Department

Moved by Helwig, seconded by Ricksgers, that the Board authorize the Finance Director to make budget amendments for hours worked above the normal work week by maintenance employees for fogging the county buildings from March 25 through May 30 for a total expenditure of \$2,301.73 for wages, FICA and fringe benefits, and to increase revenues with the expected FEMA reimbursement of \$1,726.30, with the remaining \$575.43 to come from the General Fund, fund balance. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

- Cares Funding Act – Update

Discussion followed.

Chairman Report, Commissioner Boettcher

- IT Department and Deputy Administrator great job setting up the todays meeting to accommodate in person and zoom availability.
- 2021 budget process and dates: Commissioner Bary & Finance Director.
- July meeting due to COVID 19 – in person and Zoom attendance – 7:00 p.m.

Moved by Bary, seconded by Heeres, that the Board approve holding the regular scheduled July 16 Board meeting at 9:00 a.m. permitting both in-person participation and zoom participation. Roll Call vote as follows: Yes – Heeres, Bary, Boettcher, Ricksgers, Marcus; No – Watrous, VanAlstine, LaVanway, Helwig; Absent – None.

Discussion followed. Commissioners Watrous and VanAlstine “Board Rules”.

#### **VARIOUS MATTERS:**

Motion by VanAlstine, seconded by Helwig, that the Board authorize the Board Chair, and the County Clerk to execute a Joint Representation Agreement between Cummings, McClorey, David and Aho, P.L.C. and Antrim County along with the counties of Charlevoix, Cheboygan, Emmet, Keweenaw, Otsego, and Roscommon for legal representation in the lawsuit, Daunt v Benson, et al, pending in the US District Court for the Western District of Michigan, Case No. 1:20-cv-522. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by Marcus, that the Board approve an additional \$1,250.00 for Phase 2 of the Security/Safety Plan approved at the June 18, 2020 Board meeting for the portion of the project that will be provided by the furniture company for delivery and installation in the Probate Court Office and the MSU Extension Office, and approve the Finance Director to increase the capital outlay line items for the Courthouse 101-901-980.264 and the County Building 101-901-980.265 to be taken from the General Fund, fund balance. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Board recessed at 12:45 p.m.

The Board reconvened at 12:55 p.m.

Mike Null, Antrim County Snowmobile Club President addressed the Board seeking a letter of support for the Antrim County Snowmobile Club in their efforts in grant applications. A letter of support will assist the clubs ability to receive grants to improve community activities and increase involvement.

Discussion followed. That the club seek letters of support from all communities and chambers in the clubs jurisdiction.

Moved by VanAlstine, seconded by Watrous, that the Board direct the County Administrator, Peter Garwood to draft a letter of support for the Antrim County Snowmobile Club and that the Board review and consider the draft at the July 18 meeting. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Wendy Warren, District Manager of the Antrim Conservation District attended the meeting via Zoom and presented the Antrim Conservation District 2019 Annual Report and provided an update.

**Commissioner LaVanway -Beal Lake Dock.**

**BOC 7/16/2020**

Moved by VanAlstine, seconded by Helwig, that the Antrim Conservation District 2019 Annual Report be accepted as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Boettcher, that the Board approve the funding request by Antrim Conservation District for Wetzel Lake improvements and that Antrim County appropriate \$3,000.00 in 2020 to support Wetzel Lake improvement project to match \$5,000.00 being paid by Antrim Conservation District and \$250.00 by Mancelona Township and that the Finance Director review funds and make the appropriate budget amendments necessary with balance to come from the General Fund, fund balance. Roll call vote as follows: Yes – Heeres, Boettcher, Ricksgers, LaVanway, Helwig; No – Watrous, Bary, VanAlstine, Marcus; Absent – None.

Matt McCauley, Chief Executive Officer of Networks Northwest appeared before the Board to present the Networks Northwest 2019 Annual Report.

Moved by VanAlstine, seconded by Watrous, that the Networks Northwest 2019 Annual Report be accepted as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Andy Hayes, President of Northern Lakes Economic Alliance (NLEA) appeared before the Board to present the Northern Lakes Economic Alliance 2019 Annual Report.

Moved by Ricksgers, seconded by Helwig, that the Northern Lakes Economic Alliance 2019 Annual Report be accepted as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Marcus left the meeting at 2:30 p.m.

Mark Haynes, Building Official, submitted the Antrim County Building Department 2019 Annual Report.

Moved by VanAlstine, seconded by Watrous, that the Antrim County Building Department 2019 Annual Report be accepted as written. Roll call as follows: Yes – Heeres, Watrous, Bary, Boettcher, Ricksgers, LaVanway, Helwig; Absent – Marcus.

Ranae McCauley, Chairperson submitted the Antrim County Community Collaborative 2019 Annual Report.

Moved by LaVanway, seconded by Ricksgers that the Antrim County Community Collaborative 2019 Annual Report be accepted as written. Roll call as follows: Yes – Heeres, Watrous, Bary, Boettcher, Ricksgers, LaVanway, Helwig; Absent – Marcus.

**VARIOUS MATTERS continued.**

Commissioner LaVanway addressed her **the** question on Body Camera's and TNT Officer.

**BOC 7/16/2020**

County Administrator informed members the questions had been answer in an email.

The Chair requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. Patty Niepoth, Register of Deeds addressed the Board on her attendance for all future meetings arranged by the County Administrator having to do with dealing with Abstract/Equalization Departments and the Register of Deeds. There was no additional public comment. Public comment closed at 3:02 p.m.

The meeting adjourned at 3:03 p.m.

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Chair, Edgar Boettcher

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County Clerk, Sheryl Guy