

This meeting was conducted via Zoom per Governor Gretchen Whitmer’s executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 9:10 a.m.

Present:

Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and the public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Commissioner Marcus referred to a communication from Cherie Hogan regarding Antrim Conservation District Board decision to discontinue the services of Ben VanDyke, CAKE (Charlevoix-Antrim-Kalkaska-Emmet) Cooperative Invasive Species Management Area. Public comment closed at 9:17 a.m.

Moved by VanAlstine, seconded by LaVanway, that the Board approve the agenda as amended. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board approve the minutes of the May 21, 2020 special meeting as corrected.

Discussion followed.

Commissioner Marcus addressed the action taken for the Antrim County COVID-19

Preparedness and Response Plan proposed draft amendment and his recorded vote.

Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Marcus; Absent – None.

COMMUNICATIONS/NOTICES: County Administrator, Peter Garwood

- Letter from Tim Young regarding handicap parking in the Village of Mancelona and Building Officials, Mark Haynes responsibilities.
- He received communications with title companies requesting access to the Abstract Department track books.
 - Effective June 1 the Abstract Department re-opened for Title Companies only for the use of track books placed on a rolling cart in hallway.
 - A computer connection line will be available to the Title Companies soon.
 - Individuals from title companies will be required to wear gloves when handling the tract books and masks while in the building.

Discussion followed.

LIAISON REPORTS:

Commissioner VanAlstine – Village of Bellaire update
 Commissioner Helwig – Antrim Conservation District update: Charlevoix, Antrim, Kalkaska and Emmet Cooperative Invasive Species Management Area CAKE CISMA (funding)
 Commissioner LaVanway – Antrim Conservation District: CAKE CISMA (funding)
 Commissioner Heeres – Antrim Creek Natural Area update
 Commissioner Bargy – Health Department Northwest MI update

COMMITTEE REPORTS:

Commissioner Bargy - Parks & Recreation Subcommittee update

Moved by VanAlstine, seconded by Helwig, that the Board authorize the Parks & Recreation Subcommittee to finalize questions for public survey and approve the use and cost of Monkey Survey System and cost to advertise the survey, funding source be the General Fund, Commissioner, Advertising (101-101-881). Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by VanAlstine, that the Board approve Claims and Accounts in the amount totaling \$102,877.72 be approved and paid, (reviewed by Board Chair, County Administrator, and the Finance Director). Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by LaVanway, that the Board approve staff reorganization for the Antrim County Probate Court/Family Court Division. Reclassify the Juvenile Register/Financial Officer to a new classification titled Juvenile Register/Deputy Register, reassign current Deputy Register to this position and begin compensation at the one (1) year step effective June 22, 2020. Retitle Court Reporter/Judicial Secretary to Domestic Relations Register/Administrative Assistant. Reassign current Juvenile Register/Financial Officer to this position at current Court Reporter/Judicial Secretary salary/stipend effective June 22, 2020 and leave vacant the position of Deputy Register. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The action will result in the following:

- Current funding (101-132-705.000) a 2020 County savings of \$1,800.00.
- Current funding (101-132-704.005 and 101-132-708.003) and transfer budgeted funds from line item #708.003 to 704.005 for the new salary of the Domestic Relations Register/Administrative Assistant, no additional cost in 2020.
- (101-132-707.000) a savings of an estimated amount of \$17,500.00 plus benefits in 2020.

The Chairman appointed Deputy Administrator, Jeremy Scott to the Upper Manistee River Zoning Board.

Moved by Bargy, seconded by VanAlstine, that the Board confirm the Chair's appointment of Deputy Administrator, Jeremy Scott to the Upper Manistee River Zoning Board. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board approve to deed lots 6 and 7 of the Plat of Riverview in Helena Township, Antrim County parcel #05-08-340-005-00 to the Antrim County Road Commission for the sum of \$1.00. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Christine Gebhard, Chief Executive Officer North Country Community Mental Health presented the 2019 Annual Report for North Country Community Mental Health.

Moved by Marcus, seconded by Ricksgers, that the Board accept the North Country Community Mental Health 2019 Annual as presented. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Boettcher, that the Board approve contracting with Alisa Abiney on a contractual basis at a rate of \$276.00 per week until the title work for the foreclosures is complete or the Abstractor is back to work, with a minimum completion rate of four (4) to six (6) – Forty (40) year title searches per week, for a period not to go beyond September 30, 2020. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Mr. Garwood informed the Board that he did not think an amendment to the budget would be necessary as an employee in the department would be on leave and would not receive their regular salary through the budget. Funding source be the General Fund, Abstract, Contractual (101-277-802).

Discussion followed. Abstract and the Register of Deeds

Commissioner Bargy suggested that each department make proposals (**oversight of Abstract Department**). **BOC 6/18/2020 CORRECTION**

County Administrator, Peter Garwood spoke briefly on the history of the departments.

Moved by VanAlstine, seconded by Marcus, that the Board direct the County Administrator, to create a request for proposal (RFP) for the Seeding Project at the Bank property. Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Watrous, LaVanway; Absent – None.

Moved by Ricksgers, seconded by Boettcher, that the Board to be consistent with the Open Meetings Act (OMA) and the Freedom of Information Act (FOIA), to go into closed session to discuss with the County labor counsel a communication classified as Attorney-Client Privilege, and also under the OMA to discuss strategy on a collective bargaining issue related to the three bargaining units of the Sheriff Office, with the County Clerk, County Administrator, Deputy Administrator, Human Resources Director, Sheriff and Undersheriff requested to attend the meeting. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – VanAlstine; Absent – None.

All members left/logged out of the zoom special meeting of the Board at 11:34 a.m.

All members logged into the Closed Session meeting at 11:50 a.m.

All members logged out of the Closed Session meeting at 12:34 p.m.

All members reconvened to the zoom special meeting of the Board at 12:45 p.m.

Moved by Helwig, seconded by Ricksgers, that the Board approve to waive Step 3 of Article V: Grievance Procedure, Section 5.2 Grievance Procedure contained in the Agreement between County of Antrim and Sheriff of Antrim County and Michigan Fraternal Order of Police Representing the Command Unit. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board accept the Meadow Brook Medical Care Facility 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Marcus, seconded by VanAlstine, that the Board accept the Meadow View Apartment 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board accept the Antrim County Abstract Department 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by LaVanway, that the Board accept the Antrim County Family and Probate Court 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board accept the Antrim County Medical Examiner 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Peter Garwood, County Administrator addressed the Board with his report. Discussion followed. Board members questions and input.

Brad Rizzo, Finance Director addressed the Board with his report.

- Trial balance April 2020
- Commissioner Bargy – Spoke on the General Fund & Other Fund expenditures, revenues and projections. Cash on hand, budget process and setup future schedule.

Chair Report, Commissioner Boettcher

- Michigan Association of Counties (MAC) webinars regarding Benzie County Broadband

VARIOUS MATTERS:

Board Members:

- Dan Bean, Sheriff – Reported there are five (5) horses to adopt out/no lodging fees being assessed to County/cost to County “Feed”
- Pete Garwood, County Administrator - Animal Control to re-open with restrictions
- Governor’s Order Expires June 30, 2020
- June 18 special Board meeting via Zoom at 9:00 a.m.

The Chair requested Public Comment. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Patty Niepoth, Register of Deed addressed the Board and requested a copy of letter or letters from the Title Companies regarding gaining access to the track records and noted that she was not aware of this or any communications regarding requests. Sherry Comben, County Treasurer addressed the Board speaking to the BS&A tax program open to public at no charge. She addressed summer tax collections, October settlements and addressed concern of those managing departments and that members of the Board learn the facts and skill set to operate departments. Eileen Wallick, Parks Manager addressed the Board on the Michigan Country Lines, Great Lakes Energy Cooperative June 2020 addition that rated the Best of Michigan Campgrounds and has ranked Barnes Park #4. Roll call of the remaining public attending the meeting via Zoom identified that they were present with no public comment. Public comment closed at 11:21 a.m.

The meeting adjourned at ~~11:22 a.m.~~ **1:22 p.m.**

BOC CORRECTION 6/18/2020

Chair, Edgar Boettcher

County Clerk, Sheryl Guy