

The Chairman called the meeting to order at 9:00 a.m.

Members Present: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

The Chairman offered a moment of silence.

The Chairman requested Public Comment. Barbara Bradford addressed the Board that a memo from the Office of Congressman, Jack Bergman, announcing that the new grant cycle for infrastructure is focused on Northern Michigan. Ron Tschudy addressed the Board on facilities options and that the Board optimizes both energy efficiency and the use of renewable energy. Public comment closed at 9:07 a.m.

It was moved by Ricksgers, and seconded by VanAlstine, to approve the agenda as presented. Motion carried – all present voting yes.

It was moved by Heeres, seconded by Ricksgers, to approve the minutes of the April 18, 2019 meeting as written. Motion carried – all present voting yes.

Commissioner LaVanway – Grass River Natural Area – tree removal and improvements.
Commissioner VanAlstine – Grass River Natural Area – Road.

It was moved by Bargy, seconded by Helwig, to adopt the proposed Educational Assistance Policy and rescind the College Course Tuition Reimbursement Policy adopted on August 11, 2011. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None. **Exhibit "A"**

It was moved by Bargy, seconded by Heeres, to authorize the Board Chairman to sign a communication addressed to Sherry A. Comben, Antrim County Treasurer, to indemnify and hold her harmless in her individual capacity from any judgment, fines or expenses in regards to her obligations and performance of the statutory obligations as they relate to the Zettle vs Antrim County lawsuit. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

County Administrator, Peter Garwood, provided an update on the Bank Building and continues to work with Clare Wasek, Claims Adjuster for Michigan Municipal Risk Management Authority (MMRMA), on the Request for Proposals (RFP), for demolition, changes include repair of rental building portion wall and to move the utilities. Reporting that additional roof patching of the Bank Building was necessary and has been completed. Discussion followed.

It was moved by VanAlstine, seconded by Heeres, to approve the Claims and Accounts in the amount totaling \$153,449.90 be approved and paid. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by VanAlstine, seconded by Ricksgers, to approve the 2019 Tax Rate Request (L-4029) and that the millage for County Operating be set at 5.3783 mill, the Commission on Aging at 0.3983 mill, Meadow Brook Medical Care Facility at 0.9960 mill, Antrim County Conservation District at 0.0995 mill, E-911 at 0.4980 mill, and the Recycling Millage at 0.1952 mill and to authorize the Board Chairman and the County Clerk to execute the Summer L-4029 Tax Rate Request. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by Marcus, to authorize the Board Chairman to execute the Independent Contractor Appraisal Service Agreement between Antrim County and RFE, LLC to perform the statutory appraisal services for the Equalization Department for 2019 be approved at a cost not to exceed \$15,000.00, as budgeted, to expire December 31, 2019. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by Helwig, that the Board approve acceptance of the \$1,750.00 grant funding from the Ripple Effect Grant through Paddle Antrim for the purchase of one (1) 800 MHz radio and authorize the Emergency Services Coordinator to execute the grant agreement. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Ricksgers, and seconded by Marcus, to authorize the Board Chairman to execute an agreement with Mr. David May, D.O., for services related to the Deputy Medical Examiner at the rate of \$250.00 per case. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Bary, seconded by VanAlstine, to approve the sponsorship of a grant application to the Grand Traverse Tribe of Ottawa and Chippewa Indians for a 2% Tribal Grant on behalf of the Antrim County Baby Pantry. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by Ricksgers, to approve selling the countywide road centerlines for \$1,500.00 and the situs address points for an additional \$3,500.00 to HERE Technologies, subject to signature by company representatives on the data sharing agreement. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

County Administrator, Peter Garwood addressed the Board with an update on the McKinney Tower Lease Project and provided an outline of changes that were recommended by civil counsel. Sergeant, Mike Gank also provided the Board with American Tower contract for the location on McKinney Road, reporting concerns that American Towers is unwilling to negotiate a lower cost and remove the reimbursement for taxes paid. Discussion followed. **NO ACTION TAKEN**

It was moved by Bargy, seconded by Heeres, to authorize the creation and advertisement of a new position of Plumbing Inspector in the Building Department to be paid a rate consistent with the Plumbing Inspector pay scale in the General Unit Collective. The position will only be filled if the Building Official is unable to fill the need for a Plumbing Inspector with an Independent Contractor. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

It was moved by Marcus, seconded by Ricksgers, to approve the hiring of Michael McPherson for the Building Inspector/Plan Reviewer position at an hourly rate of \$23.57 which is the 3-year step level on the 2019 wage scale for that position and authorize Deb Haydell, Finance Director, Chief Administrator Officer to make the appropriate amendments in the Construction Code Enforcement Fund #249 for wages and fringes from the Construction Code Enforcement Fund #249 fund balance. Motion carried as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargy; Absent – None.

County Administrator, Peter Garwood addressed the Board with his report:

- Northern Lakes Economic Alliance (NLEA) Formula: Agreement reached
- County Employment Opportunities: Deputy Administrator and Treasurer Deputy II positions filled
- NCCMH Jail Liaison Update –and Ms. Gebhard to present
- Building Department Move: Update – cost and timing
- Facility Master Plan: Update – Survey link and response time
- Chain of Lakes Hydrology Study Update – and Mr. Christian to present

Commissioner Bargy addressed concerns of Departments following procedures and the Elk Rapids Day Park fence: Chairman provided update.

Commissioner VanAlstine addressed monthly financial reporting of the Airport. Deb Haydell, Finance Director, Chief Administrative Officer addressed financials and the County Administrator Peter Garwood will follow up with the Airport Manager.

Dave Christian addressed the Board to provide a status report on the Chain of Lakes Hydrology Study. Reporting that proposal interest provided by the Army Corps of Engineers whom are currently seeking approval to complete study, others of interest MSU and GEI. The committee continues to work through details, available grant funding for model and cost sharing proposal options. Discussion followed.

Finance Director, Chief Administrative Officer, Deb Haydell addressed the Board with her report:

- Revenue and Expenditure Report March 31, 2019
- Budget Amendments: Grass River Natural Area – Parking Lot & Road and Emergency Repair – Bellaire Dam
- Standard & Poor Global Ratings: Antrim County has received a credit rating raised from “AA” to “AA+” while affirming the stable outlook. Due to a long track record of achieving positive operating results due to its conservative and tight budgeting continues to support strong budgetary performance and very strong budgetary flexibility, with reserves.

It was moved by VanAlstine, seconded by Marcus, to authorize Deb Haydell, Finance Director, Chief Administrative Officer to make a Budget Amendment for the Grass River Natural Area Fund #223, Capital Outlay, road and parking lot project (#223-901-980) in the amount of \$133,333.00 with funding to come from Fund #223 Ending Fund Balance. Motion carried as follows: Yes – Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Heeres; Absent – None.

It was moved by Heeres, seconded by Bary, to authorize Deb Haydell, Finance Director, Chief Administrative Officer to make a 2019 Budget Amendment transfer to increase the General Fund, Revenue (101-000-699.142) in the amount of \$525.00 from DAMS Reserve Fund #142 and transfer out to the General Fund (#142-966-956.101) in the amount of \$525.00. Then a Budget Amendment to increase the expenditures account General Fund, Dams and Dams Operator, Equipment Maintenance, (#101-442-933.001) the amount of \$525.00 to cover emergency repair invoiced by Arndt Electric Service Inc. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Chairman Report: Elk Rapids Day Park update provided during the County Administrator's report and he informed the Board that he appointed Commissioner Marcus to participate in a grievance hearing that was set after the last Board meeting.

Kim Balke, Project Manager Conservation Resource Alliance presented the 2018 Conservation Resource Alliance Annual Report.

It was moved by Heeres, seconded by Helwig, that the 2018 Conservation Resource Alliance Annual Report be accepted. Motion carried – all present voting yes.

It was moved by Marcus, seconded by VanAlstine, that the Antrim County Airport 2018 Annual Report be accepted. Motion carried – all present voting yes.

Christine Gebhard, MSA Chief Executive Officer North Country Community Mental Health Authority presented the 2018 North Country Community Mental Health Annual Report.

It was moved by Marcus, and seconded by LaVanway, that the 2018 North Country Community Mental Health Annual Report be accepted. Motion carried – all present voting yes.

Christine Gebhard, MSA Chief Executive Officer North Country Community Mental Health addressed the Board to answer any questions regarding their 2020 proposal, for North Country Community Mental Health Jail Liaison and why State funding for jail liaison services has disappeared. The Antrim County Sheriff, Dan Bean and the Jail Administrator, Todd Rawling spoke on the limited population of inmates that are eligible for CMH services and that the current liaison spends an estimated time of (1-1.5 hours) per week in the Antrim County Jail and the proposal for 2020 assigns Antrim County to pay the liaison portion of half day a week. Discussion followed. **NO ACTION TAKEN**

Commissioner Helwig left meeting at 2:00 p.m.

RESOLUTION #18-2019 By Christian Marcus, and seconded by Terry VanAlstine**OPPOSE SENDING LOCAL COMMUNITY MENTAL HEALTH APPROPRIATION
TO THE STATE AS A MATCH FOR STATE PREPAID INPATIENT HEALTH PLANS (PIHP)
SUPPORT REMOVAL OF SECTION 928**

WHEREAS, the Antrim County Commission having entered into an enabling resolution to create the North Country Community Mental Health Authority pursuant to Section 100 et seq. and Section 205 of the Mental Health Code, 1974 PA 258, as amended (MCL330.1100 et seq; MCL330.1205) with Charlevoix, Cheboygan, Emmet, Kalkaska and Otsego Counties; and

WHEREAS, North Country Community Mental Health (NCCMH) is a community mental health authority of the counties of Antrim, Charlevoix, Cheboygan, Emmet, Kalkaska and Otsego, organized under the terms of Section 204(a) of the Michigan Mental Health Code (the Code), (MCL330.1204[a]); and

WHEREAS, Section 116(b) of the Code (MCL330.1116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

WHEREAS, NCCMH has demonstrated such willingness and capacity to provide community mental health services for over the past 40 years and is properly certified as a community mental health services program under the terms of Section 232(a) of the Code (MCL330.1232[a]); and

WHEREAS, Section 202(1) of the Code (MCL330.1202[1]) requires that the state shall financially support, in accordance with chapter 3, community mental health services programs that have been established and that are administered according to the provisions of this chapter; and

WHEREAS, there are also established in the state entities known as Prepaid Inpatient Health Plans (PIHPs), which receive Medicaid funds and distribute them to Community Mental Health Services Programs and other Medicaid providers; and

WHEREAS, Appropriations Bill Public Act 207 of 2018, Article X, Part 2 Provisions Concerning Appropriations, General Sections, Behavioral Health Services, Section 928 (1) states, "Each PIHP shall provide, from internal resources, local funds to be used as a bona fide part of the state match required under the Medicaid program in order to increase capitation rates for PIHPs. These funds shall not include either state funds received by a CMHSP for services provided to non-Medicaid recipients or the state matching portion of the Medicaid capitation payments made to a PIHP."; and;

WHEREAS, NCCMH and the counties that it represents are not a state designated PIHP; and

RESOLUTION #18-2019 continued.

WHEREAS, the county of Antrim having a strong desire to keep local funding at the local level to meet the financial liability of the county pursuant to Section 302(1) of the Code (MCL330.1301[1]) and to respond to the behavioral health needs in this county; and so,

NOW THEREFORE BE IT RESOLVED, that the Antrim County Commissioners strongly supports the withholding of local Antrim County funding from the PIHP for the purposes of increasing the Medicaid capitation rate of the PIHP and strongly supports the use of local county funds for local community mental health services as provided for under the Michigan Constitution and Michigan Mental Health Code; and

BE IT FURTHER RESOLVED, that the Antrim County Commissioners strongly urges its State Senate and House of Representatives members to eliminate similar language mentioned above in future State funding appropriations; and

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Governor Gretchen Whitmer, Senator Wayne Schmidt, Representative Tristan Cole, Michigan Department of Health and Human Services Director Robert Gordon, Behavioral Health and Developmental Disabilities Administration Deputy Director Dr. George Mellos, and the Michigan Association of Counties.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine,
Brenda Ricksgers, Dawn LaVanway, Christian Marcus;

No - None;

Absent – Jason Helwig.

RESOLUTION #18-2019 DECLARED ADOPTED.

Commissioner LaVanway left meeting at 2:28 p.m.

The Chair requested Public Comment. There was none.

The meeting adjourned at 2:32 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

Educational Assistance Policy

Adopted: May 2, 2019

Reimbursement

The County will reimburse an employee for 50% of tuition costs and other charges, up to a maximum of \$2000.00 per calendar year, subject to the availability of funds within the department's budget with the stipulation that the requested course meets the Internal Revenue Service allowable guidelines. The course(s) must be related to the employee's present position in the County as determined by the department head; or be a required course leading to a degree relating to the employee's present position. Reimbursement is for technical, undergraduate and graduate courses only. In order for an employee to be eligible, she or he must follow the application process that is outlined below herein. The course(s) must be taken outside of working hours. Only under special circumstances may a department head authorize an employee to attend classes during normal work hours; however, it is the responsibility of both the employee and the department head to ensure the employee makes up all lost work time. The tuition reimbursement program is available to regular full-time employees who have completed at least 12 months of employment.

Procedure

The employee must complete a Tuition Reimbursement Request Form, which is available in the Human Resources Office. Prior to enrolling in a course(s), signatures must be secured from the employee's department head or elected official, and the County Administrator. The course(s) must be technical, undergraduate or graduate courses, and taken at an accredited school. A college or university is considered to be accredited if it is contained in the United States Department of Education Database of Accreditation Post-Secondary Institutions and Programs.

The reimbursement request may include registration fees, tuition and laboratory fees. This does not include the cost of books. Where the cost of books is rolled into the overall tuition costs, employees will be asked to submit reasonable proof as to the cost of the book(s) to be subtracted from the tuition costs. In order to get reimbursed requests must be supported by an itemized paid receipt(s) and proof of a grade(s) of B or its equivalent or higher for the course(s). The completed Tuition Reimbursement Request Form must be signed by the department head and the County Administrator for verification of correct amount and passing grade. All documentation should be forwarded to the County Clerk's Office for payment.

In the event a department head requires an employee to enroll in a course(s), payment can be made in advance at up to 100%, however the same Tuition Reimbursement Form must still be completed prior to enrollment and the other provisions of the policy remain applicable. Formal education does not guarantee advancement in the County.

If the employee leaves on their own initiative or is discharged within 3 years of reimbursement, the balance of what is owed the County shall be deducted from the payout of all leave days. For

any amount remaining, the employee shall be required to reimburse the County in 1 lump sum based on the following schedule:

1. Return 100% of tuition reimbursement if employment ends within 1 year
2. Return 75% of tuition reimbursement if employment ends within 2 years
3. Return 50% of tuition reimbursement if employment ends within 3 years.