

SPECIAL MEETING  
ANTRIM COUNTY FACILITIES MASTER PLAN  
WORKSHOP

The Chairman called the meeting/workshop to order at 10:00 a.m.

Members present: David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Christian Marcus.

Absent: Joshua Watrous and Jason Helwig.

Public attendees: Sherry Comben, Mark Irwin, David Ciganick, Bradley Kaiser, Garry Knapp and Joyce Hagood.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. There was none.

The Chairman introduced John Amrhein, MSU Extension Educator, and Mr. Amrhein introduced Bethany Prykucki from MSU Extension Educator to assist with workshop.

Restart Conversation regarding updating County facilities and identify what you envision for the future, prioritize improvement needs and consider next steps.

**Working Agreements:**

- Participate Fully
- Contribute to today’s goals
- Be transparent
- Listen with an open mind
- Share a vision of what is possible

**FACILITIES – PICTURE IN TIME PLANNING**

**INDIVIDUALLY BRAIN STORM (THINKING BEYOND WHAT’S POSSIBLE)**

- |  |  |
|--|--|
| • Identify what the envision for the future    | Prioritize improvement needs           |
| • Next Step                                    | Working agreements                     |
| • Participate fully                            | Be transparent                         |
| • Share a vision of what is possible           | Parking Lot                            |
| • Envision the future and brainstorm the ideal | Walkability                            |
| • County facility/campus                       | Safe feeling                           |
| • Reflect 2020 as of 2021                      | Functionality                          |
| • Do it right                                  | Business park development              |
| • Specific parks for activities                | Where are we going                     |
| • Broadband for streaming                      | Location in the best interest of all   |
| • Service – public needs                       | Complimentary                          |
| • Multi Service oriented                       | Move ahead made decision               |
| • Decide what we need                          | Balance mean and green                 |
| • Northern Atmospheric feel                    | Parking deck                           |
| • Don’t allow the tail to wag the dog          | Size of Jail                           |
| • Redo jail                                    | Rebuild County Administration Building |
| • Balance budget with better control           |  |

Commissioner Watrous arrived at workshop at 10:51 a.m. and exercise explained

**PRIORITY – CURRENT FACILITIES**

**IDENTIFY THE TOP FIVE (5) AREAS REQUIRING THE MOST ATTENTION**

1. Jail Building/Law Enforcement/Security Employees/liability/annex
2. Administration Building/Jail/Security/Space Functionality/Deputy Space/Same Campus/Food Services together (Senior Center and Jail)
3. Building Maintenance/Broadband/One Campus/Administration Building/Administration Building Security/Jail collaborate/Multi-functional/fix what we have
4. Affordable/Functionality/Update and Maintain current buildings/Administration Building design/Campus Design
5. All different

**REFLECTION – FACILITIES MASTER PLAN EXECUTIVE SUMMARY**

Ways one option better than others for a better fit.

**OPTION F:**

SHERIFF’S OFFICE/JAIL, COUNTY ADMINISTRATION AND COURTHOUSE AT CURRENT SITE

**OPTION G:**

SHERIFF’S OFFICE/JAIL, COUNTY ADMINISTRATION AND COURTHOUSE AT REMOTE SITE

**OPTION H:**

SHERIFF’S OFFICE/JAIL AT REMOTE SITE

COUNTY ADMINISTRATION AND COURTHOUSE REMAIN AT CURRENT SITE

**OPTION I:**

BELLAIRE OPTION W-W

**Summary F:** Public opinion, Jail first, remodel Administration Building, Build in phases/Functionality have property that is close to start process, Dream hybrid, attractive, all in one (1) place, Build up, off-site –wet ground issues/five (5) years Administration on Grove Street/pieces of W-W, 10 year plan, Village and County together? Address location to save operation cost, timeframe, needs v wants/upgrade jail-second floor administration Sheriff/move food service/fix what we have (jail issues/demo costs) townships not in favor of jail/put vote to the people/study jail stats/do nothing/remodel/voters might prefer broadband

**Summary I:** Beneficial to Village/housing/jail needs may be smaller/move food out of jail

**STANDOUT:**

Agree- NEED PLANNING

Agree - Needs vs Wants

Agree - Validity of numbers and study by Byce & Associates

Agree- Views and information lost in change of Board members

Agree - Allow public to consider base framework

Agree – Something needs to be done and that there is a lot of information to take in

Agree – Cost conscious/dream reflected/“now” future vision

Agree – All get the general idea and a tax burden on taxpayers

Agree – A plan is needed

Agree - Half the work is in planning – Liability to tax payers

See value in charrette/turnover impact vs information holes/sharing with public

Surprises and difficulty  
 Public information  
 Liability – Employee conditions  
 Jail is dangerous for workers  
 Difficulty dealing with so many options/continuity  
 Most want new jail – cost is concern  
 Changing opinion from past to plan we support & agree on “Picture”  
 Maybe new members signify change if direction by public  
 Lack of Trust  
 Public opinion  
 Strategic Planning - Sheriff Advocate facts

**DO NOTHING:**

Facility could detract good candidates  
 Evaluate impaired individual to get them in a better situation  
 Sends message about truthfulness  
 Concern on falling silent  
 Consequences – grow farther apart.

**FUNCTIONALITY**

Operational Efficient and Functional  
 Size of Jail  
 Can we remodel the jail  
 One campus  
 Parking that has other functions (solar/tree)  
 Security for public and employees  
 Does it save work hours  
 Energize campus with hydroelectric

Multi service  
 Do it right the first time  
 All encompassing  
 Location  
 Limitation of liability  
 Serve public need  
 Include parking deck?  
 Energy efficient

**DESIGN**

Northern Atmospheric feel  
 Complimentary to community surroundings  
 Grounds that display tranquility  
 Attractive design within community

Balance green and mean  
 Walkability  
 Safe feeling  
 Rebuild Administration Building east of  
 Courthouse

Seasonal appeal of attractiveness  
 Separate buildings for lease space

**PROCESS**

Work together  
 Move ahead made decision  
 Collaborate with Village facilities  
 Agreement of a direction  
 Is the location in the best interest of everyone

How are we going to pay for it  
 Decide what we need  
 Balance budget with better control  
 Where are we going  
 Don't allow the tail to wag the dog

**MASTER/BIG PICTURE**

Business Park Development  
 Water “Clean” for natural resources/recreation  
 Separate building for leased space

Broadband streaming online services  
 Specific parks for activities

**NEXT STEPS & WHO NEEDS TO HEAR:**

Strategic Planning/Village of Bellaire

Public input for funding

Figure out number of beds at jail that are needed

Move forward and think as if you are building a new jail

Public needs to know liability

County Board needs to make decisions for taxpayers and employees

Spend funds to market need for County Jail/video

Consider invitation to consultant with information.

**Board Members: Implications of doing nothing**

- Working conditions at jail
- Staff/facility conditions
- Jail inmates – separate mental illness/male/female/minors
- Review jail study from 2004
- Public being truthful
- Board knowledge of liabilities in Jail – and doing nothing to take care of problems
- Board grows apart on

**Board recap/input: Next steps**

Strategic planning/start over/ why needed/financing cost/jail standards/go forward – plans to build a new jail/Inflation/funding sources/sound decision/information gap/send information out/jail tours/employees – video internet to push information out to public/tax payers support/talk to public to get good information out.

John Amrhein addressed members with his observation from the workshop exercises and that it appears that a majority of Board members are tending to lean towards a goal of moving forward, starting with a variation of Option F. Jail.

Commissioner Bargy asked if members and newest members would be willing to attend a meeting if Byce and Associates would agree to present. A request can be made to Byce and Associates to schedule a presentation on the portion of the study that contains information compiled on our Jail, Annex and Sheriff Administration, which is only a portion of the Antrim County Facilities Master Plan Study. Byce Associates can provide detail on the processes used to determine report data supporting costs, current needs and trends for future needs. Yes – interest noted.

County Administrator, Peter Garwood will contact Byce and Associates seeking a quote for their in person presentation and seek dates that will work for both parties.

The Chair requested Public Comment. There was none.

The Workshop/Special Meeting adjourned at 1:35 p.m.

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Chairman, Edgar Boettcher, III

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County Clerk, Sheryl Guy