

The meeting was called to order by the Chairman at 9:00 a.m.

Members present: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

Absent: None

The Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public Comment. There was none.

It was moved by Heeres, seconded by Ricksgers to approve the agenda with the addition to various matters adding Finance Director, Deb Haydell. Motion carried – all present voting yes.

It was moved by LaVanway, seconded by Ricksgers that the meeting minutes of December 13, 2018 be approved as corrected. Motion carried – all present voting yes.

It was moved by VanAlstine, seconded by LaVanway that the meeting minutes of January 2, 2019 be approved as corrected. Motion carried – all present voting yes.

It was moved by Ricksgers, seconded by LaVanway that the ***First Closed Session*** minutes of December 13, 2018 be approved as written. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Abstain – Watrous, VanAlstine; Absent – None.

It was moved by VanAlstine, seconded by Helwig that the ***First Closed Session*** minutes of January 2, 2019 be approved as written. Motion carried – all present voting yes.

It was moved by Bargy, seconded by Heeres that the ***Second Closed Session*** minutes of January 2, 2019 be approved as written. Motion carried – all present voting yes.

It was moved by LaVanway, seconded by VanAlstine to **AMEND** the following motion from December 13, 2018 as follows:

It was moved by Smith, seconded by Zelenak that the Board approve a 2.9% increase in wages and salaries for the 2019 calendar year for the Unrepresented Officials (General, Probate, Sheriff, Prosecuting Attorney, Finance Director, and County Administrator) and staff that are unrepresented; All unrepresented part-time and seasonal employees (COA, Veterans Affairs, Maintenance, ACT, Parks, Cooks, Zero Tolerance, Civil Process Servers, Court Officers, Court Security, Marine and Snowmobile employees), ~~and~~ Elected Officials, **and that the Board of Commissioners be excluded from this salary increase.** ~~and~~ **That the** Finance Director be authorized to make all budget amendments to the General Fund and Other Funds associated with the listed employees and the Fund source be the 2019 General Fund, Contingencies (101-895-999.000).

Motion carried as follows: Yes – VanAlstine, Bargy, Boettcher, Watrous, Ricksgers, LaVanway, Helwig; No – Bargy, Marcus; Absent – None.

It was moved by Boettcher, seconded by Heeres that the Board authorize the Chairman to execute a geotechnical services proposal with Gosling Czubak at a cost of \$5,300.00 and that the Finance Director review the information and recommend the general ledger account to be used at the next Board meeting. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Ricksgers provided a Liaison Report for the Antrim County Fair Board announcing that an appropriation from the State of Michigan was received in the amount of \$150,000.00 for the large animal barn and a big thank you to Tristen Cole and Mike Bertram for their support.

It was moved by VanAlstine, seconded by LaVanway that the Claims and Accounts in the amount of \$277,886.09 be approved and paid. Motion carried as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bary; Absent – None.

It was moved by Heeres, seconded by Boettcher to pick-up the **TABLED** item from the December 13, 2018 Board meeting the Mobile Computer Terminal (MCT) Project and to authorize the Sheriff with the assistance of the Information Technology Director to proceed with the project and that the Bid Policy requiring three (3) bids be waived. Motion as follows: Yes- Heeres, Boettcher, Ricksgers, Marcus; No – Watrous, Bary, VanAlstine, LaVanway, Helwig; Absent – None. **MOTION FAILED**

The Chairman picked up the **TABLED** item from the December 13, 2018 meeting in which Mr. Rossiter requested the Board indicate their willingness to negotiate with Elected Officials and the Unrepresented Prosecuting Attorney staff. Discussion followed. No action taken.

The Board reviewed the draft proposal of amendments to the Antrim County Board of Commissioners Procedures provided by the County Administrator to address the Board meeting structure changes adopted at the January 2, 2019 Organizational Board meeting.

Discussion followed.

Board members reviewed each page and section with suggestions and language modifications. The County Administrator will provide a second draft for the next Board meeting.

Sarah Lucas, of Networks Northwest provided the Board with the Antrim County Facilities Dialogue Proposed Scope of Work Plan and broke down three (3) groups: Task/Objectives/Timing.

RESOLUTION #11- 2019 By Ed Boettcher, seconded by Karen Barga

Resolution of Appreciation to Mike Hayes

WHEREAS, Mike Hayes was appointed to the Antrim County Board of Commissioners serving from April 8, 2010 through December 31, 2010; and

WHEREAS, during his many years of service **Mike Hayes** served as a member of the Antrim County Housing Committee from January 2011 through November 2018; and

WHEREAS, Mike Hayes served as a member of the Brownfield Redevelopment Authority from January 2011 through December 2013; and

WHEREAS, Mike Hayes served as a member of the Antrim County Economic Development Corporation January 2011 through December 2013; and

WHEREAS, Mike Hayes served as a member of the Antrim County Planning Commission from January 2011 through November 2018; and

WHEREAS, Mike Hayes served as a member to the Antrim County Veterans Affairs Committee January 2012 through November 2018; and

WHEREAS, Mike Hayes served as a member of the Antrim County Capital Improvement Plan Committee from January 2013 through November 2018; and

WHEREAS, Mike Hayes always served as a key member during his service on the Board and Committees with honesty and a thoughtful consideration to each issue and the ability to convey his ideas and concerns in a respectful manner; and

WHEREAS, Mike Hayes served as a model for us all as he demonstrated his love for Antrim County and the Mancelona area through countless hours of community service; and

WHEREAS, all of us at Antrim County have come to appreciate **Mike Hayes** for his integrity and loyalty to Antrim County; and

NOW, THEREFORE, BE IT RESOLVED, that the Antrim County Board of Commissioners on behalf of the citizens and employees of Antrim County, expresses sincere appreciation to **Mike Hayes** for outstanding, dedicated service to the citizens of Antrim County.

PASSED AND ADOPTED, this tenth day of January, two thousand and nineteen, by unanimous vote of the Antrim County Board of Commissioners.

RESOLUTION #11-2019 DECLARED ADOPTED.

It was moved by VanAlstine, seconded by Ricksgers that Antrim County be the recipient of a 2% Grant awarded by the Grand Traverse Tribe of Ottawa and Chippewa Indians in the amount of \$5,400.00 for the Special Olympics of Michigan 2019 winter games. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

County Administrator, Peter Garwood addressed the Board with his report on the advantages and disadvantages of both contracting out the staffing at the airport and continuing to simply hire staff as county employees. Interviews scheduled for the position.

Teri Quinn, Circuit Court Administrator, Carol Stocking, District Court Administrator and Bill Hefferan, Family/Probate Court Administrator each addressed the Board on the functions of their Court.

It was moved by Heeres, seconded by Helwig that the Antrim County Travel Policy adopted November 8, 2018 be amended to accommodate the adopted 2019 Board structure. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by Heeres that the Antrim County Per Diem Policy amended October 11, 2018 be amended to accommodate the adopted 2019 Board structure. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by VanAlstine, seconded by Ricksgers that the Antrim County Hiring and Employment Policy adopted May 10, 2018 be amended to accommodate the adopted 2019 Board structure. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Helwig left meeting at 2:07 p.m.

It was moved by Bargy, seconded by Marcus that the following motion of December 13, 2018 be AMENDED.

It was moved by Bargy, seconded by Zelenak that the Chief Administrative Officer be authorized to, after consultation with the Finance Chairman (or the Board Chairman in the absence of the Finance Chairman) and the County Administrator, make any necessary amendments to avoid negative department expenditure balances and negative fund balances in the General and Other Funds at year end and present the results at the next Finance Committee meeting. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

That with the Board action at the Board Organizational Meeting on January 2, 2019, to adopt new meeting structure and dissolving standing committees, that the Chief Administrative Officer present the results from the 2018 budget amendments at the Full Board meeting February 7, 2019.

Motion carried as follows: Yes – Heeres, VanAlstine, Bargy, Boettcher, Watrous, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Chief Administrative Officer, Deb Haydell provided the Board with information regarding questions from Board members during the Orientation Training Sessions. Ms. Haydell also spoke of the recent adoption of the Board meeting structure, with elimination of standing committees it is important that she be able to attend all Board meetings. There was discussion regarding her request to be seated at the Board table to address matters affecting all County financials, with members in support during meeting schedule transition.

County Administrator, Peter Garwood presented his monthly report.

Commissioner Marcus spoke of the Antrim County Web-site and the need to keep it up to date.

The Chairman requested Public Comment at 2:47 p.m. David Hill addressed the Board.

It was moved by VanAlstine, seconded by Ricksgers to go into Closed Session to discuss and clarify the Closed Session minutes of December 13, 2018 Second Session and that the County Administrator and County Clerk remain in closed session. Motion carried as follows: Yes – Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Closed Session began at 3:04 p.m.

Returned to Open Session at 3:10 p.m.

It was moved by Ricksgers, seconded by Marcus that the **Second Closed Session** minutes of December 13, 2018 be approved as corrected. Motion carried as follows: Yes – Heeres, Bary, Boettcher, Ricksgers, LaVanway, Marcus; No – None; Abstain – Watrous, VanAlstine; Absent – Helwig.

The Chairman made the following appointment to Various Boards and Commissions.

Antrim County Road Commission	Dawn LaVanway
Antrim Conservation District – Liaison	Jason Helwig
Antrim Creek Natural Area	David Heeres
Antrim Fair Board – Liaison	Brenda Ricksgers
Area Agency on Aging	Karen Bary
Capital Improvement Committee	Karen Bary, Christian Marcus, Terry VanAlstine
Commission on Aging	Brenda Ricksgers
Community Corrections	Christian Marcus
Community Collaborative Board	Dawn LaVanway
E-911 Board	Brenda Ricksgers, Alternate Christian Marcus
EDC/BRA Board	David Heeres
Grass River Natural Area – Liaison	Terry VanAlstine
Glacial Hills Joint Recreation Board	Joshua Watrous
Health Department Appeals Board	Ed Boettcher, Karen Bary, David Heeres, Joshua Watrous, Terry VanAlstine
Housing Committee	Jason Helwig, Brenda Ricksgers

Chairman appointments – continued.

Meadow Brook – Liaison	Joshua Watrous
North Country Community Mental Health	Christian Marcus
NW MI Community	Karen Bargy, David Heeres
Networks Northwest	Ed Boettcher
Northern Lakes Economic Alliance	Dawn LaVanway
Northern MI Counties Association	Christian Marcus
Northern MI Community Action Agency	Ed Boettcher
Petoskey Stone Festival	Brenda Ricksgers
Planning Commission	Dawn LaVanway, Jason Helwig
Solid Waste/Recycling	Terry VanAlstine
Veteran’s Affairs	Joshua Watrous

Circuit Court and District Court Liaisons:

Ed Boettcher (Board Chairman), Debra Haydell (Chief Administrative Fiscal Officer), Karen Bargy (Vice-Chairwomen) and Peter Garwood (Administrator)

Capital Improvement Committee additional appointments:

Bill Bailey
Peter Garwood
Debra Haydell
Valerie Craft
David Vitale

It was moved by VanAlstine, seconded by Marcus that the 2019 Various Boards and Commissions appointed by the Chairman be accepted. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The meeting adjourned at 3:20 p.m.

Chairman, Ed Boettcher, III

County Clerk, Sheryl Guy