

ORGANIZATIONAL MEETING

Sheryl Guy, County Clerk, called the meeting to order at 9:00 a.m.

Present: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus

Absent: None.

Pledge of Allegiance to the U.S. flag.

Invocation offered by Commissioner Ricksgers.

The County Clerk requested Public Comment. There was none.

The County Clerk asked Peter Garwood, County Administrator if he would accept the appointment of teller of the election of Chairman of the Board. County Administrator accepted the appointment.

The County Clerk requested nominations for the Antrim County Board Chairman/Chairperson.

Commissioner Marcus nominated Commissioner Boettcher.
Commissioner VanAlstine nominated Commissioner Bargy.

Nominations closed for the position of the Antrim County Chairman/Chairperson and a secret ballot was cast by Board members and handed to the teller.

The teller presented the secret ballot tally to the County Clerk and the County Clerk read the results as follows:

Votes cast for Edgar Boettcher for Chairman: 5
Votes cast for Karen Bargy for Chairperson: 4

COMMISSIONER EDGAR BOETTCHER DECLARED ANTRIM COUNTY BOARD CHAIRMAN

The County Clerk requested the Chairman, Ed Boettcher conduct the remainder of the meeting.

The Chairman requested nominations for the Vice-Chairman/Chairperson.

Commissioner Ricksgers nominated Commissioner Bargy for Vice-Chairperson, with no additional nominations. The Chairman called for support – Unanimous.

COMMISSIONER KAREN BARGY DECLARED ANTRIM COUNTY BOARD VICE-CHAIR

RESOLUTION #01-2020 By, Terry VanAlstine, seconded by Jason Helwig

REGULAR BOARD MEETING DAYS AND TIMES

BE IT RESOLVED the 2020 regular meetings of the Antrim County Board of Commissioners be held on the 1st Thursday at 9:00 a.m. and the 3rd Thursday at 7:00 p.m. of each month; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that **Antrim County Board of Commissioners** shall hold their meetings in the Antrim County Commissioners' Room on the second floor of the County Building.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #01-2020 DECLARED ADOPTED.

RESOLUTION #02-2020 By Karen Bargy, seconded by Terry VanAlstine

**CIVIL RIGHTS ACT/AMERICANS WITH DISABILITIES ACT
AND
FAMILY MEDICAL & FAMILY LEAVE ACT**

WHEREAS, Antrim County desires to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in all entities:

BE IT THEREFORE RESOLVED that, Antrim County shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in the employment and retention of personnel, and all other phases pursuant to these Acts, and affirms its policy prohibiting discriminatory practices, policies, and customs that violate the rights of any citizen or lawful permanent resident of the United States on the basis of race, color, national origin, religion, creed, sex, age, weight, height, marital status, or physical disability and/or ability and hereby adopts a broadened policy encouraging participation of minorities, the handicapped, and the disabled.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #02-2020 DECLARED ADOPTED.

RESOLUTION #03-2020 By David Heeres, seconded by Jason Helwig

Revised: 1/04/2012

Amended: 1/03/2013

DISTRIBUTION OF MINUTES

WHEREAS, Public Act #344 of 1982 changes and extends the procedures under which the Board of Commissioners must make the report of its meetings available to the public, and,

WHEREAS, the Antrim County Board of Commissioners intends to continue the procedure under which it is currently making the report of its meetings available to the public;

BE IT THEREFORE RESOLVED that, pursuant to P.A. #344 of 1982, the Antrim County Board of Commissioners will direct the County Clerk to make a report of session of the Board available as soon as possible after each session in the Office of the County Clerk for public inspection and copying without charge, and

BE IT FURTHER RESOLVED, that, pursuant to P.A. 344 of 1982, sec. 9c, copies of the report of each session will be mailed or e-mailed upon request without charge, and

BE IT ALSO FURTHER RESOLVED that, it be advertised in the County newspapers that the report of each open session is available from the Office of the County Clerk without charge.

BE IT ALSO FURTHER RESOLVED that, the County Board of Commissioners minutes be posted on the Antrim County web site when available and approved.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #03-2020 DECLARED ADOPTED.

RESOLUTION #04-2020 By Christian Marcus, seconded by Brenda Ricksgers

ANNUAL REPORTS

WHEREAS, Michigan P.A. 156 of 1851, as amended, confers on Boards of Commissioners the following power “...require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office...”;

BE IT THEREFORE RESOLVED that, the following county officers be required to submit their written 2019 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday, in July 2020: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, Dam Operator, County Surveyor, Probate Judge, District Court, Circuit Court, Abstractor, County Administrator, Planning Director, County Accountant, Building Official, Animal Control Officer, ACT Director, Airport Manager, Housing Director, Information Technology Coordinator, Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, and Veterans’ Counselor. The following agencies are required to provide their Annual Reports in person at a meeting of the full Board: North Country Community Mental Health, Meadow Brook Medical Care Facility, and Department of Human Services, MSU Extension, Antrim Conservation District (County Forester, Soil Erosion Control), Antrim County Community Collaborative, Road Commission, Northern Lakes Economic Alliance, Grass River Natural Area, Inc., Meadowview Apartments, the Antrim County Fair Board and other Agencies contractually and/or receiving funds through an appropriation are required to report to the County.

BE IT ALSO RESOLVED that, each report last not more than fifteen (15) minutes.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #04-2020 DECLARED ADOPTED.

It was moved by VanAlstine, seconded by Helwig, that the Board approve the Antrim County Board of Commissioners’ Procedures as amended September 5, 2019, continue to be used in the year 2020. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION: # 05-2020 By Karen Bargy, seconded by David Heeres

DEPOSITORIES

BE IT HEREBY RESOLVED, the Antrim County Board of Commissioners hereby adopts the following institutions and their subsidiaries as depositories of Antrim County funds for the year 2020:

- Alden State Bank
- Bank of America
- Charlevoix State Bank
- Chemical Bank
- Comerica
- Fifth Third Bank
- Flagstar Bank
- 4-Front Credit Union
- Huntington Bank *Main Depository
- PNC Bank
- Michigan CLASS
- Lyon Capital/Pershing/Cantella
- Multibank Securities
- Fifth Third Securities, Inc.
- J.P. Morgan Chase & Co
- UBS Financial Service Inc.

NOW THEREFORE BE IT RESOLVED, that the County Treasurer be authorized to use these designated institutions.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #05-2020 DECLARED ADOPTED.

RESOLUTION #06-2020 By Terry VanAlstine, seconded by Karen Bargy

TAX WAIVERS

BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners provides all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled, or blind person, as those persons are defined in Chapter 9 of the Income Tax Act of 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by Chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for the credit to the county treasurer, and if that claimant has not received the credit before March 1:

RESOLUTION #06-2020 Continued.

- a. Any interest, fee, or penalty in excess of the interest, fee or penalty that would have been added if the tax had been paid before February 15 is waived.
- b. Interest paid under subsection (1) of section 89 (1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- c. The county property tax administration fee is waived.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the following:

- a. The treasurer of the local tax collecting shall indicate on the delinquent tax roll if a 1% property tax administration fee was added to taxes collected before February 15.
- b. The fees authorized and collected under this section and credited to the delinquent property tax administration fund shall be used by the department of treasury to pay expenses incurred in the administration of this act.
- c. The county property tax administration fee shall be used by the county to offset the costs incurred in and ancillary to collecting delinquent property taxes and for purposes authorized by sections 87b and 87d.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;
 No – None;
 Absent – None.

RESOLUTION #06-2020 DECLARED ADOPTED.

It was moved by VanAlstine, seconded by Watrous, that Claims and Accounts in the amount of \$54,471.14 be approved and paid as corrected. (Item #50, Vendor: Tom Kiessel). Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman asked members for Liaison or Committee reports.

- Commissioner Bargy – NW MI District Health Department – Received accreditation status/award for the 7th year.

The Chairman requested Public Comment. There was none.

The meeting adjourned at 9:31 a.m.

County Clerk, Sheryl Guy

Chairman, Edgar Boettcher