

ORGANIZATIONAL MEETING

Sheryl Guy, County Clerk, called the meeting to order at 9:02 a.m.

Present:	District #1	David Heeres
	District #2	Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #9	Christian Marcus
Absent:	District #8	Vacant

Pledge of Allegiance to the U.S. flag.

Invocation offered by Commissioner Marcus.

The County Clerk administered the Oath of Office to the following members of the Board of Commissioners as follows:

District #1	David Heeres
District #2	Joshua Watrous
District #3	Karen Bargy
District #4	Ed Boettcher
District #5	Terry VanAlstine
District #6	Brenda Ricksgers
District #7	Dawn LaVanway
District #9	Christian Marcus

The County Clerk requested Public Comment. David Schulz addressed the Board by reading a poem. Public comment closed.

The County Clerk appointed Peter Garwood, County Administrator teller of the election for Chairman of the Board. County Administrator accepted the appointment.

The County Clerk requested nominations for Antrim County Board Chairman/Chairperson.

Commissioner Marcus nominated Commissioner Boettcher.

Commissioner VanAlstine nominated Commissioner LaVanway.

Commissioner Bargy nominated Commissioner Bargy.

It was moved by Ricksgers to close the nominations for Antrim County Chairman/Chairperson and that a secret ballot be cast.

The teller presented the secret ballot tally to the County Clerk and the County Clerk read the results as follows:

Votes cast for Ed Boettcher for Chairman:	4
Votes cast for Dawn LaVanway for Chairperson:	3
Votes cast for Karen Bargy for Chairperson:	1

Commissioner Ed Boettcher Declared Chairman.

The County Clerk requested that Chairman, Ed Boettcher conduct the remainder of the meeting.

The Chairman requested nominations for the Vice-Chairman/Chairperson.

Commissioner Marcus nominated Commissioner Bargy for the Vice-Chairperson.

It was moved by Marcus, seconded by Ricksgers that the nominations be closed and vote be cast for Commissioner Bargy for Vice-Chairperson of the Antrim County Board of Commissioners. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent - Unseated Commissioner District #8.

Commissioner Karen Bargy Declared Vice-Chairperson.

RESOLUTION #01-2019 By Terry VanAlstine, seconded by Dawn LaVanway

REGULAR BOARD MEETING DAYS AND TIMES

BE IT RESOLVED the 2019 regular meetings of the Antrim County Board of Commissioners be held on the 1st Thursday at 9:00 a.m. and the 3rd Thursday at 7:00 pm of each month; and

BE IT HEREBY RESOLVED that the following Standing Committees be eliminated: Administration & County Services, Finance, Ways & Means (Committee of the Whole), Building, Lands & Infrastructure and Health & Public Safety; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that **Antrim County Board of Commissioners** shall hold meetings in the Antrim County Commissioners' Room on the second floor of the County Building.

Yes – Joshua Watrous, Karen Bargy, Terry VanAlstine, Dawn LaVanway;
No – David Heeres, Ed Boettcher, Brenda Ricksgers, Christian Marcus;
Absent – District #8 – Commissioner unseated.

RESOLUTION #01-2019 DECLARED NOT ADOPTED TIE/FAILS

Discussion followed:

RESOLUTION #02-2019 By David Heeres, seconded by Christian Marcus

REGULAR BOARD MEETING DAYS AND TIMES

BE IT HEREBY RESOLVED the 2019 regular meeting of the Antrim County Board of Commissioners be held on the 2nd Thursday of each month at 9:00 a.m. in the Commissioners' Room of the Antrim County Building.

Yes – David Heeres, Ed Boettcher, Brenda Ricksgers, Christian Marcus;
No – Joshua Watrous, Karen Bargy, Terry VanAlstine, Dawn LaVanway;
Absent – District #8 Commissioner unseated.

RESOLUTION #02-2019 DECLARED NOT ADOPTED TIE/FAILS

The Chairman requested that the Boards Organizational meeting agenda be amended to move the various matter issue concerning the unseated position for Commissioner District #8 to make a Board decision to take action of the vacant position, options available to the Board -1. Make an appointment for the remainder of term of office which expires December 31, 2020, -2. Call for a Special Election to fill the partisan position which will require a primary election and a general election.

It was moved by VanAlstine, seconded by Ricksgers that the Boards Organizational meeting agenda be amended to move the various matter issue concerning the unseated position for Commissioner District #8 to allow the Board to address options at this time being an appointment for the remainder of term of office which expires December 31, 2020 or to call for a Special Election to fill the partisan position which will require a primary election and general election. Motion carried as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Bargy; Absent – District #8 Commissioner unseated.

Discussion followed.

It was moved by Heeres, seconded by Ricksgers that the Board approve the appointment of Jason Helwig to the Commissioner District #8 position for the term of office which will expire December 31, 2020 and that the constitutes in District #8 have Board representation immediately. Motion carried as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Bargy; Absent – District #8.

The County Clerk informed the Board that if Jason Helwig accepts the appointment he is required to be sworn into office.

Jason Helwig was in the audience and accepted the appointment of Commissioner District #8.

The County Clerk administered the Oath of Office to Mr. Helwig and he was seated.

RESOLUTION #03-2019 By Terry VanAlstine, seconded by Dawn LaVanway be reconsidered.

REGULAR BOARD MEETING DAYS AND TIMES

BE IT RESOLVED the 2019 regular meetings of the Antrim County Board of Commissioners be held on the 1st Thursday at 9:00 a.m. and the 3rd Thursday at 7:00 pm of each month; and

BE IT RESOLVED that the **Antrim County Board of Commissioners** meeting dates be in effect as of February 1, 2019; and

BE IT HEREBY RESOLVED that the following Standing Committees be eliminated: Administration & County Services, Finance, Ways & Means (Committee of the Whole), Building, Lands & Infrastructure and Health & Public Safety; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that **Antrim County Board of Commissioners** shall hold their meetings in the Antrim County Commissioners’ Room on the second floor of the County Building.

Yes – Joshua Watrous, Karen Bargy, Terry VanAlstine, Dawn LaVanway, Jason Helwig;
No – David Heeres, Ed Boettcher, Brenda Ricksgers, Christian Marcus;
Absent – None.

RESOLUTION #03-2019 DECLARED ADOPTED

RESOLUTION #04-2019 By Karen Bargy, seconded by Christian Marcus

**CIVIL RIGHTS ACT/AMERICANS WITH DISABILITIES ACT
AND
FAMILY MEDICAL & FAMILY LEAVE ACT**

WHEREAS, Antrim County desires to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in all entities:

BE IT THEREFORE RESOLVED that, Antrim County shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in the employment and retention of personnel, and all other phases pursuant to these Acts, and affirms its policy prohibiting discriminatory practices, policies, and customs that violate the rights of any citizen or lawful permanent resident of the United States on the basis of race, color, national origin, religion, creed, sex, age, weight, height, marital status, or physical disability and/or ability and hereby adopts a broadened policy encouraging participation of minorities, the handicapped, and the disabled.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine,
Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;
No – None;
Absent – None.

RESOLUTION #04-2019 DECLARED ADOPTED.

RESOLUTION #05-2019 By Terry VanAlstine, seconded by Dawn LaVanway

Revised: 1/04/2012

Amended: 1/03/2013

DISTRIBUTION OF MINUTES

WHEREAS, Public Act #344 of 1982 changes and extends the procedures under which the Board of Commissioners must make the report of its meetings available to the public, and,

WHEREAS, the Antrim County Board of Commissioners intends to continue the procedure under which it is currently making the report of its meetings available to the public;

BE IT THEREFORE RESOLVED that, pursuant to P.A. #344 of 1982, the Antrim County Board of Commissioners will direct the County Clerk to make a report of session of the Board available as soon as possible after each session in the Office of the County Clerk for public inspection and copying without charge, and

BE IT FURTHER RESOLVED, that, pursuant to P.A. 344 of 1982, sec. 9c, copies of the report of each session will be mailed or e-mailed upon request without charge, and

BE IT ALSO FURTHER RESOLVED that, it be advertised in the County newspapers that the report of each open session is available from the Office of the County Clerk without charge.

BE IT ALSO FURTHER RESOLVED that, the County Board of Commissioners minutes be posted on the Antrim County web site when available and approved.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine,

Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #05-2019 DECLARED ADOPTED.

RESOLUTION #06-2019 By Karen Bargy, seconded by David Heeres

ANNUAL REPORTS

WHEREAS, Michigan P.A. 156 of 1851, as amended, confers on Boards of Commissioners the following power "...require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office...";

BE IT THEREFORE RESOLVED that, the following county officers be required to make a 2018 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday, in July 2019: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, Dam Operator, County Surveyor, Probate Judge, District Court, Circuit Court, Abstractor, County Administrator, Planning Director, County Accountant, Building Official, Animal Control Officer,

RESOLUTION #06-2019 continued.

ACT Director, Airport Manager, Housing Director, Information Technology Coordinator, Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, and Veterans' Counselor, and also the following Agencies: North Country Community Mental Health, Meadow Brook Medical Care Facility, and Department of Human Services, MSU Extension, Antrim Conservation District (County Forester, Soil Erosion Control), Antrim County Community Collaborative, Road Commission, Northern Lakes Economic Alliance, Grass River Natural Area, Inc., Meadowview Apartments, the Antrim County Fair Board and Other Agencies contractually and/or receiving funds through an appropriation are required to report to the County.

BE IT ALSO RESOLVED that, each report last not more than fifteen (15) minutes.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Terry VanAlstine, Jason Helwig;
 No – Ed Boettcher, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;
 Absent – None.

RESOLUTION #06-2019 DECLARED ADOPTED. Rescinded see next motion.

Discussion followed.

It was moved by VanAlstine, seconded by Helwig that the Board **RESCINDS** the **ANNUAL REPORTS - RESOLUTION #06-2019**. Motion carried as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargy; Absent – None.

Discussion followed.

RESOLUTION #07-2019 By Christian Marcus, seconded by Dawn LaVanway

ANNUAL REPORTS

WHEREAS, Michigan P.A. 156 of 1851, as amended, confers on Boards of Commissioners the following power "...require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office...";

BE IT THEREFORE RESOLVED that, the following county officers be required to submit their written 2018 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday, in July 2019: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, Dam Operator, County Surveyor, Probate Judge, District Court, Circuit Court, Abstractor, County Administrator, Planning Director, County Accountant, Building Official, Animal Control Officer, ACT Director, Airport Manager, Housing Director, Information Technology Coordinator, Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, and Veterans' Counselor. The following agencies are required to provide their Annual Reports in person at a meeting of the full Board: North Country Community Mental Health, Meadow Brook Medical Care Facility, and Department of Human Services, MSU Extension, Antrim Conservation District (County Forester, Soil Erosion Control), Antrim County Community Collaborative, Road Commission, Northern Lakes Economic

RESOLUTION #07-2019 continued.

Alliance, Grass River Natural Area, Inc., Meadowview Apartments, the Antrim County Fair Board and other Agencies contractually and/or receiving funds through an appropriation are required to report to the County.

BE IT ALSO RESOLVED that, each report last not more than fifteen (15) minutes.

Yes – David Heeres, Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig;

No – Karen Bargy;

Absent – None.

RESOLUTION #07-2019 DECLARED ADOPTED.

Discussion followed.

It was moved by Bargy, seconded by Heeres that the Board Rules and Procedures be removed from the Organizational Board Meeting Agenda and be placed on the February 7, 2019 Board Agenda due to the 2019 meeting structure change and elimination of Standing Committees. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Discussion followed.

RESOLUTION: #08-2019 By Karen Bargy, seconded by Terry VanAlstine

DEPOSITORIES

BE IT HEREBY RESOLVED, the Antrim County Board of Commissioners hereby adopts the following institutions and their subsidiaries as depositories of Antrim County funds for the year 2019:

- Alden State Bank
- Bank of America
- Charlevoix State bank
- Chemical Bank
- Comerica
- Fifth Third Bank
- First Federal of Northern Michigan
- Flagstar Bank
- Huntington Bank *Main Depository
- PNC Bank
- Lyon Capital/Pershing
- Morgan Stanley
- Multibank Securities
- Fifth Third Securities, Inc.
- J.P. Morgan Chase & Co

RESOLUTION #08-2019 continued.

Michigan CLASS
UBS Financial Service Inc.
4-Front Credit Union

NOW THEREFORE BE IT RESOLVED, that the County Treasurer be authorized to use these designated institutions.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine,
Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #08-2019 DECLARED ADOPTED.

RESOLUTION #09-2019 By Karen Bargy, seconded by David Heeres

TAX WAIVERS

BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners provides all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled, or blind person, as those persons are defined in Chapter 9 of the Income Tax Act of 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by Chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for the credit to the county treasurer, and if that claimant has not received the credit before March 1:

- a. Any interest, fee, or penalty in excess of the interest, fee or penalty that would have been added if the tax had been paid before February 15 is waived.
- b. Interest paid under subsection (1) of section 89 (1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- c. The county property tax administration fee is waived.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the following:

- a. The treasurer of the local tax collecting shall indicate on the delinquent tax roll if a 1% property tax administration fee was added to taxes collected before February 15.
- b. The fees authorized and collected under this section and credited to the delinquent property tax administration fund shall be used by the department of treasury to pay expenses incurred in the administration of this act.

RESOLUTION #09-2019 continued.

- c. The county property tax administration fee shall be used by the county to offset the costs incurred in and ancillary to collecting delinquent property taxes and for purposes authorized by sections 87b and 87d.

Yes- David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No- None;

Absent – None.

RESOLUTION #09-2019 DECLARED ADOPTED.

RESOLUTION #10-2019 By Karen Bargy, seconded by David Heeres

COUNTY TREASURER’S INVESTMENT AUTHORITY 2019 – 2020

WHEREAS, pursuant to the provisions of Act No 20 of the Public Acts of Michigan of 1943, as amended (“Act 20”) the Board of Commissioners of the County of Antrim may authorize the County Treasurer to invest County funds in certain investments; and

WHEREAS, this Board wishes to authorize such investments as are permitted by Act 20; and

WHEREAS, section 5, of Act 20 required this Board of Commissioners in conjunction with the County Treasurer to adopt an investment policy which complies with the provisions of Act 20; and

WHEREAS, the County Treasurer has submitted a proposed Investment Policy which complies with provisions of Act 20;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF ANTRIM as follows:

1. The County Treasurer is authorized to invest funds of the County of Antrim in investments authorized by Act 20.
2. The Investment Policy attached hereto as Appendix 1 is approved and shall take effect on January 1, 2019 through December 31, 2020 (see pages).
3. Before executing an order to purchase or trade the funds of the County of Antrim a financial intermediary, broker, or dealer shall be provided with a copy of the County’s Investment Policy and shall acknowledge receipt of the Investment Policy and agree to comply with the terms of the Investment Policy regarding the buying or selling of securities by executing the form as Appendix 2.
4. The County Treasurer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the Board of Commissioners.

RESOLUTION #10-2019 continued.

5. This resolution shall take effect on Tuesday, January 1, 2019.

Yes- David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No- None;

Absent – None.

RESOLUTION #10-2019 DECLARED ADOPTED.

Commissioner Bargy addressed the LARA - Medical Marijuana Grant Fund Application as listed on the agenda. The NW Michigan Health Department reached out seeking support from Antrim County. The NW Michigan Health Department partners with the counties in the district and has an educational outreach program identified as “Safe” in which funds would be used. The deadline to apply was January 1, 2019 and the NW Michigan Health Department will be requesting an extension and would request approval to apply for Grant funds in the amount of \$8,824.00 pending LARA approval for extension.

It was moved by Bargy, seconded by Ricksgers that the Board approve and authorize the application to LARA – Medical Marijuana Grant Funds pending the approval of the application extension deadline being requested by the NW Michigan Health Department. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Watrous, Marcus; Absent – None.

It was moved by Bargy, seconded by Marcus that the Board **AMEND RESOLUTION #07-2019 Regular Meeting Dates and Times** to reconsider the 7:00 p.m. set start time of the 2nd meeting of each month being held on the 3rd Thursday of each month to start at 9:00 a.m. or allow for flexibility to the evening meeting time. Motion as follows: Yes – Bargy, Marcus; No – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; Absent – None. **MOTION/FAILED**

It was moved by Heeres, seconded by Bargy to go into closed session to discuss the ongoing strategy and/or tentative collective bargaining agreements with the Sheriff Department Units, Police Officers Association of Michigan (POAM) – Deputies/Dispatchers and Corrections/Cooks/Clerical and the Command Unit - (Fraternal Order of Police Labor Council) and that the County Administrator, Human Resource Director, County Clerk and Sheriff remain in Closed Session. Motion carried as follows: Yes = Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Board retired to Closed Session at 11:00 a.m.

The Board returned to Open Session at 11:24 a.m.

It was moved by Heeres, seconded by Marcus that the Union Contract with the Sheriff Department Unit, Deputies and Dispatchers represented by Police Officers Association of Michigan (POAM) be ratified for three (3) years 2019, 2020 and 2021 and that the Chairman be authorized to execute the contracts. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by Marcus that the Union Contract with the Sheriff Department Unit, Corrections/Cooks/Clerical represented by Police Officers Association of Michigan (POAM) be ratified for three (3) years 2019, 2020 and 2021 and that the Chairman be authorized to execute the contracts. Motion carried as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by Barga to go into closed session under Section 8(h) of the Open Meeting Act, to consider material exempt from discussion or disclosure by state or federal statute, specifically exempt through Section 13 (1) (g) information or records subject to the attorney-client privilege and that the County Administrator, Human Resource Director and County Clerk remain in Closed Session. Motion carried as follows: Yes - Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Board retired to Closed Session at 11:26 p.m.

The Board returned to Open Session at 11:56 a.m.

The Chairman requested Public Comment. David Hill addressed the Board on the new meeting structure and elimination of standing committees.

The Chairman appointed Barga, VanAlstine and Ricksgers to review the claims and accounts after orientation on Monday, January 7, 2019 and that Board members currently appointed as a liaison to various Boards or Commissions continue attending those meetings until the Board meeting dated Thursday, February 7, 2019.

The meeting adjourned at 12:00 noon.

Chairman, Ed Boettcher, III

County Clerk, Sheryl Guy