

# *Buildings, Lands & Infrastructure Committee*

*Ed Boettcher*

*Chuck Johnson, Chairman*

*Bryan Smith*

September 30, 2016

To: Buildings, Lands & Infrastructure Committee  
From: Pete Garwood, County Administrator  
Re: Meeting Notice

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The Buildings, Lands & Infrastructure Committee will meet on

**Tuesday, October 4, 2016 at 9:00 a.m.**

in Room 211 – 2<sup>nd</sup> Floor, Antrim County Building  
203 E. Cayuga Street, Bellaire, MI 49615

## **Agenda:**

- 9:00 a.m. Public Comment
- 9:01 a.m. Building Department Update – *attached pg. 2* – Mark Haynes
- 9:15 a.m. Soil Erosion Control (SEC) Update – *attached pgs. 3-4* - Heidi Shaffer
- 9:30 a.m. Forestry Update – Mike Meriwether
- 9:45 a.m. Trust Fund Grant Application – *attached pg. 5-11* – Janet Koch
- 10:00 a.m. Forestry Grant Award Proposal – *attached pg. 12-17* - Janet Koch
- 10:15 a.m. Parks Update – Eileen Wallick
- 10:20 a.m. Barnes Park Camping Refund Request – *attached pgs. 18-28* – Janet Koch
- 10:35 a.m. Operator of Dams Update – Mark Stone
- 10:45 a.m. GRNA Update – Haley Breniser
- 10:55 a.m. GRNA Dock/Boardwalk Removal Update – *attached pg. 29* - Janet Koch
- 11:05 a.m. New Easement Request – *attached pg. 30-37* - Janet Koch
- 11:15 a.m. Maintenance Update – Dave Vitale
- 11:25 a.m. Nifty Thrifty Lease – *attached pgs. 38* – Janet Koch
- 11:40 a.m. Snowplow Bid – *attached pg. 39* - Janet Koch
- 11:45 a.m. Various Matters
- 11:50 a.m. Public Comment

If you have any questions, are unable to attend this meeting, or wish to attend this meeting and require special assistance, please contact the Administration Office, P.O. Box 187, Bellaire, MI 49615; email [countyadmin@antrimcounty.org](mailto:countyadmin@antrimcounty.org); 231-533-6265. Thank you.

**B L I COMMITTEE****AUGUST 31, 2016**

Finance: July Income: \$35,853.00 Expenses: \$50,266.83

Aug Income: \$56,935.00 Expenses: \$30,580.48

## PERMITS SOLD

	2015	2016	Difference
Jan	87/\$17,928.00	113/\$22011.00	+26/+\$4083.00
Feb	96/\$21,456.00	114/\$24701.00	+18/+\$3245.00
Mar	109/\$26,767.00	138/\$28177.00	+29/+\$1410.00
Apr	139/\$34,521.00	148/\$41734.00	+09/+\$7213.00
May	170/\$48,184.80	204/\$46,016.00	+34/- \$2,168.80
Jun	209/\$61,763.00	247/\$54,803.00	+38/- \$6,960.00
July	225/\$51,385.00	170/\$35,853.00	-55/- \$15,532.00
Aug	195/\$41,881.00	244/\$52,866.00	+49/+\$10,985.00
		<b>TOTAL</b>	<b>+148/+\$2,275.20</b>

## Inspection Numbers:

	This Month	8 Months
Build Plan Rev:	3.5	2.57
Build:	9.45	6.98
Mech:	5.55	5.09
Plbg:	3.4	2.71
Elect:	5.2	5.19

## Inspectors / Notes:

# September Soil Erosion Report

Up to September 23, 2016																								
Township	Jan	\$	Feb	\$	Mar	\$	Apr	\$	May	\$	June	\$	July	\$	Aug	\$	Sept	\$	Oct	\$	Nov	\$	Dec	\$
Banks	0	\$0	0	\$0	0	\$0	1	\$50	2	\$150	1	\$1,515	2	\$150	0	\$0	1	\$50						
Central Lake	0	\$0	0	\$0	1	\$100	0	\$0	4	\$350	5	\$450	0	\$0	3	\$200	1	\$50						
Chestonia	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0						
Custer	0	\$0	0	\$0	0	\$0	0	\$0	2	\$445	0	\$0	0	\$0	0	\$0	0	\$0						
Echo	0	\$0	0	\$0	0	\$0	0	\$0	1	\$50	0	\$0	0	\$0	0	\$0	0	\$0						
Elk Rapids	1	\$215	0	\$0	3	\$250	2	\$200	4	\$250	3	\$200	6	\$650	3	\$385	4	\$965						
Forest Home	1	\$50	1	\$50	1	\$50	0	\$0	5	\$300	1	\$100	5	\$695	8	\$400	5	\$400						
Helena	0	\$0	1	\$50	2	\$265	1	\$50	1	\$100	2	\$100	5	\$335	5	\$350	3	\$300						
Jordan	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	1	\$50	0	\$0	0	\$0	0	\$0						
Kearney	0	\$0	0	\$0	0	\$0	1	\$100	1	\$50	0	\$0	0	\$0	2	\$100	1	\$100						
Mancelona	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0						
Milton	1	\$50	1	\$100	3	\$200	1	\$50	7	\$600	3	\$150	9	\$685	12	\$1,400	11	\$950						
Star	0	\$0	0	\$0	0	\$0	0	\$0	6	\$350	0	\$0	0	\$0	0	\$0	0	\$0						
Torch Lake	2	\$125	1	\$50	1	\$100	1	\$235	0	\$0	4	\$200	2	\$150	9	\$950	6	\$300						
Warner	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0						
<b>total</b>	<b>5</b>	<b>\$440</b>	<b>4</b>	<b>\$250</b>	<b>11</b>	<b>\$965</b>	<b>7</b>	<b>\$685</b>	<b>33</b>	<b>\$2,645</b>	<b>20</b>	<b>\$2,765</b>	<b>29</b>	<b>\$2,665</b>	<b>42</b>	<b>\$3,785</b>	<b>32</b>	<b>\$3,115</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>

Permits to date: 183  
 Revenue to date: \$17,315

Permits 2013	Revenue 2013	Permits 2014	Revenue 2014	Permits 2015	Revenue 2015	Permits 2016	Revenue 2016
230	\$16,390	188	\$15,710	216	\$18,547	183	\$17,315

**Banks**

**Central Lake** Snaden shoreline issues; DeStayco property possibilities; McGrail - wetland/existing tile issues; Stowe soil erosion preapp

**Custer** Jump; preapplication SE + DEQ questions; Sprik flooding issues

**Elk Rapids** harvested beach grass at Charlevoix CD's beach grass nursery for project in ER; Short - Inwood Harbor beach grooming limits

**Echo** Worked with family on natural shorelines

**Forest Home**

**Helena** maintenance on Alden Rain Garden, Kayak launch (Paddle Antrim Grant) installed

Parks and Rec - Alden Ball Field

**Jordan** Natural Rivers Board - variance request Matthews

**Kearney**

**Mancelona**

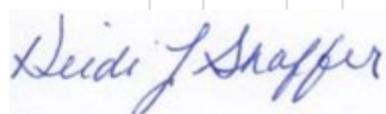
**Milton** Campbell - bank erosion issues; Gettler shoreline issues; Upton/Kelley soil erosion preapp; Sutter Road road end

**Star**

**Torch Lake** Hresko placement of garage in HRE/maybe wl issues - gave consultant list; Old Park Drive - shed issues; Kilgore soil erosion preapp

Kinnery preapp;

Respectfully submitted,



**Other Activities:**

Working with FOJ to define program director  
Strategic planning for District in line with County  
Master Plan

Golden Brown Algae with ERCOL  
Booth at Paddle Antrim Event - invasives/functional  
landscaping

**I am hoping to have my expired contract ready for you to review**



## *Memorandum Administration Office*

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September 28, 2016

TO: Buildings, Lands & Infrastructure Committee

FR: Janet Koch, Associate Planner JK

RE: Property Acquisition near Mohrmann – Trust Fund Application

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Attached for your review is information received from Mike Meriwether regarding the possible acquisition of 80 acres near Mohrmann Park through a Michigan Natural Resources Trust Fund Grant. Mr. Meriwether's question to the Committee is whether or not the County would like to move forward with an application to the Trust Fund. This is the same property discussed a number of months ago.

This 80 acre acquisition would require a land division, also known as a split. At this point, we have no information regarding a cost for the split, or who would be responsible for the cost.

Mr. Meriwether is estimating that a 25% match for the acquisition would be a cost of \$40,000 to the County. An alternative application that may have a higher chance of being funded is a grant request under \$100,000. This would require a match from the County of approximately \$60,000.

If the Committee wishes to move forward with the application, the following motion is for your consideration:

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to recommend the Board of Commissioners approve the Michigan Natural Resources Trust Fund Grant application for the purchase of 80 acres in Echo Township, being the East 1/2 of the Southwest fractional 1/4 of Section 31, Town 31 North, Range 7 West, with a matching cost of \_\_\_\_\_, and that the Finance Committee locate funding for the match.**

**Mohrmann Forest Recreational Grant**

Proposed Name – Mohrmann Natural Area

Proposed Title – Mohrmann Forest Recreational acquisition

**Project Costs**

Offer Price = \$ 2000.00 per acre

Acreage = 80 acres

Total = \$ 160,000.00

County Matching Funds @ 25 % = \$ 40,000.00

Trust fund Grant Request = \$ 120,000.00

If reduced below \$100,000 may have high chance of funding. Leaves \$ 60,000.00 match.

**Application Narrative**

This application is for the purchase of 80 acres of recreational properties contiguous to existing properties owned by Antrim County.

Adjoining County lands = 515.70 acres

Adjoining commercial forest reserve properties = 225.7 acres

Proposed purchase = 80 acres

Total recreation track would = 821.40 acres

Recreational properties in Central Lake township = zero (county and state lands)

Recreational properties in Echo Township = 1932 acres (county and state lands)

Recreational properties in Kearney Township = 422 county, 1395 state land

Recreational properties in Banks Township = 70 state

95,040 approximate acres within four townships total acreage.

2.5 percent open to public for general recreational activities. (hunting fishing, hiking, mushrooming, biking, )

Servicing Central Lake, Ellsworth and Bellaire communities and visitors.

Within this area only one 192 acre parcel contains a network of trails providing access for hiking – the cedar river natural area. Making the trail usage available within the 4 township area 0.2 percent of the acreage being utilized as walking/ hiking / biking trail opportunities.

There is a need for recreational trail development within the four township area.

Adding mountain bike trail opportunities – supplement the glacial hills area – making Antrim County a premier destination for recreational biking??

Purchasing the 80 acres makes larger contiguous block of accessible properties. See map.

Purchasing properties protects headwater areas of Mohrmann Creek a cold water resource to Lake Intermediate.

Protects deer yarding areas

Provides scenic views

Protects opens space

Protects contiguous block of forest land reducing forest fractionalization.

Connects existing trails at Mohrmann Park to larger proposed trail system.

Supplements and enhances hunting opportunities.

## Mohrmann Park Forest Recreational Grant

### Application Narrative

This application is for the purchase on an 80 acre parcel. These 80 acres are critical for the consolidation of public lands owned by Antrim County. Currently the county owns 6 parcels totaling 515.70 acres. The purchase of the 80 acres would join these parcels into one contiguous block of forest land providing unrestrictive public access for multiple use recreational activities. In addition to land consolidation, the purchase would also protect the headwaters of Mohrmann creek, a cold water resource to lake intermediate, protect critical deer habitats, wetland habitats, wildlife corridors, and protect valuable open space. Protecting this resource area from further forest fractionalization is also a goal and benefit of this land acquisition.

Once consolidated, the county intends to supplement the recreation usage by expanding the existing nature trails in the Mohrmann Natural Areas to provide much needed recreational access in this area of the county. Within the four townships (Banks, Kearney, Central Lake and Echo) area in which these acres lie, only 2.5 percent of the land base is open to general public usage. These acreages are primarily county and state land holdings that contain limited access relative to public recreation. In fact, it is estimated that only 0.2 percent of the land base in these four townships are dedicated to maintained recreation.

With the acquisition, the newly established Mohrmann Forest Recreational area would be able to provide better hunting and fishing access as well as more intensive trail usage during the summer months. Trails will be designed and constructed to maximize the property usage without destroying unique habitats and or interfering with historical usage of the existing properties such as hunting and forest management activities. The Mohrmann Forest Recreation Area can serve as a model for multiple use recreational development and is widely supported by the community.

### SITE DEVELOPMENT PLAN

The site plan is meant to create access to the larger forest area without disturbing critical wildlife corridors and habitats, wetlands and prime forest lands. Quite areas are critical to maintain the natural features of the parcels. Users will be able to pass through the property and enjoy the scenic beauty of the natural resources while minimizing disturbances to the natural environments.

Hiking and biking activities will be restricted to seasonal time frames that respect the hunting seasons on the parcel.

Access to the recreational area will focus on expanding the trail system from the Mohrmann Natural area. Currently 0,5 miles of trails exist within the smaller Mohrmann natural area. Trails compatible with hiking and mountain biking will be expanded to the

north and east. A total of 5 miles of trail construction is proposed for the area. Two new loops are proposed.

#### PROJECT LOCATION MAP

INSERT

#### LOCAL MATCH

Antrim County has dedicated 25 percent of the acquisition cost. In addition, the county has dedicated funds for the trail construction and maintenance of the trail system.

PHOTOS

#### MAINTANCE PLAN

Maintenance of the trail system will be provided through an agreement with the Antrim Conservation District. The conservation District forester will be responsible for property supervision, trail maintenance. The Conservation District will utilize the Americorp, county jail crew and volunteers to assist with maintenance.

#### BOUNDARY MAP

Insert

#### SECTION A

Park Name – Mohrmann Natural Area

Proposed Title – Mohrmann Natural Area, Forest Recreational Expansion.

#### Project Description

This application is for the purchase on an 80 acre parcel. These 80 acres are critical for the consolidation of public lands owned by Antrim County. Currently the county owns 6 parcels totaling 515.70 acres. The purchase of the 80 acres would join these parcels into one contiguous block of forest land providing unrestrictive public access for multiple use recreational activities. In addition to land consolidation, the purchase would also protect the headwaters of Mohrmann creek, a cold water resource to lake intermediate, protect critical deer habitats, wetland habitats, wildlife corridors, and protect valuable open space. Protecting this resource area from further forest fractionalization is also a goal and benefit of this land acquisition.

Address - ?? intermediate lake road

Section B

Source of matching funds

- a. 25 percent from Antrim County general fund estimated at \$ 40,000.00
- b. Na
- c. Na
- d. Na
- e. Na
- f. //
- g. \$ 40,000.00
- h. \$ 120,000
- i. \$ 160,000 plus appraisal, closing costs
- j. 25 percent

Section c-1

- 1. Total appraised value =
- 2. Total incidental cost

Section D

Collaboration

Banks township, Kearney township, echo township central lake township, conservation district, chambers, nature conservancy, sportsman groups, watershed cousils, lake associations ect.

Section E

Grant History  
Conversation issues  
Park entrance policies  
Operations and maintenance

Attached parks budget

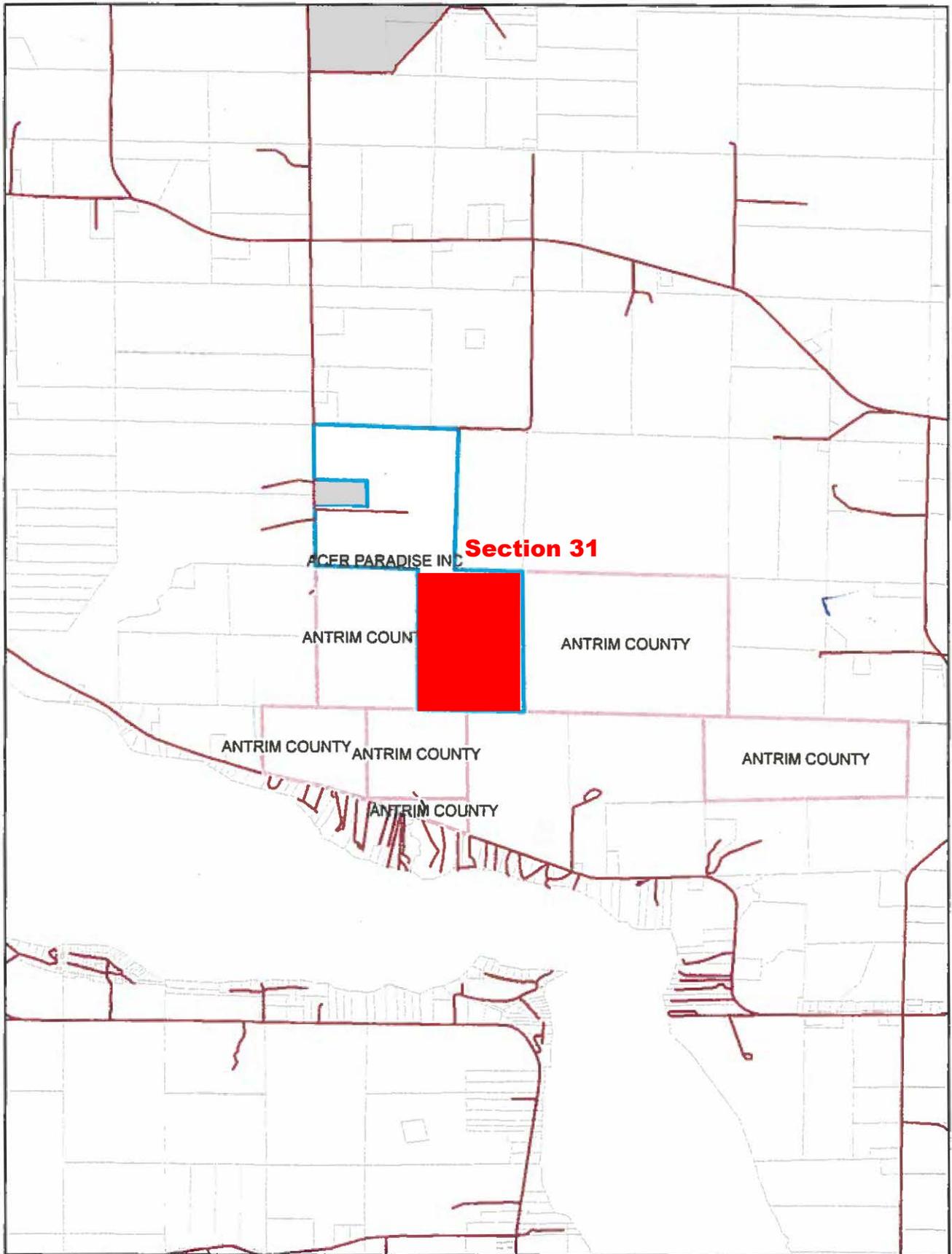
Section F

Property Checklist

Property is currently enrolled in the Michigan Commercial Forest Reserve. 2 years.  
Owned by Acer Paridise. Used as timber investment property.

No environmental reports

# Proposed Forest Recreational Area





## *Memorandum Administration Office*

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September 28, 2016

TO: Buildings, Lands & Infrastructure Committee

FR: Janet Koch, Associate Planner JK

RE: Forestry Grant Award Proposal

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Following is the a proposal from Mike Meriwether, County Forester, for the creation of a community grant program using monies from the Forestry Fund #230.

At this point, we're looking for direction from the Committee regarding this proposal. If you wish our office to move forward with working out details (for example, determining whether or not a grant program is a legal expense for the County, what, if any, duties and obligations that such a grant program would create, etc.) please indicate that direction at the meeting.

## FOR DISCUSSION PURPOSES

### ANTRIM COUNTY BOARD OF COMMISSIONERS

#### **PROPOSED: Community Grant Program**

##### **Introduction**

In late 30's and early 1940's, the Antrim County Commissioners approved the purchase of tax reverted forest lands from the State of Michigan. These initial properties were cutover forests intended to be managed and maintained for the production of forest products, forestry education and recreation. Much time and energy was spent on improving the growing environment of for trees. Today, many of these same properties are an extra ordinary example of what dedicated forest management can be.

Over the past 75 years, revenues from the harvesting of trees have been placed in a special use fund. Historically, forestry revenues have been used for property maintenance, property acquisitions, internal departmental loans, parks and natural area projects and forestry services within the county. These revenues have proved to be a valuable source of revenue for projects proposed to the county.

This year the County Board of Commissioners are making available forestry surplus monies by inviting local units of governments, schools and non-profits organizations to submit proposals for natural resource based projects within Antrim County. These projects are expected to include, parks improvements, tree plantings, lake and or river restorations, fisheries improvements, rain gardens, nature trail development and alike.

The Antrim Conservation District staff is available to assist you with questions regarding any aspect of the application process. We encourage you to contact the Conservation District at 231-533-8363.

##### **Who is Eligible**

As these are public funds generated from our forest land management program, grant projects must be natural resource related and demonstrate benefits to our local communities. Projects proposed by local units of governments within Antrim County, Non-Profit groups for projects within Antrim County, Schools within Antrim County, private landowners within Antrim County (reclamation project) are eligible for consideration.

##### **How much money is available**

The Antrim County Commissioners have made available \$ 20,000.00 for 2017. Grant projects will be prioritized according there natural resource benefits, educational benefits, recreational benefits and community benefits.

**Do we need matching funds to qualify for grant dollars**

You do not need matching funds to be eligible for funding. However, projects that demonstrate matching funds may receive priority over those who are not providing a grant match.

**GRANT PROCEEDURE**

1. Check with Antrim Counties Conservation District to verify if your project would be eligible.
2. Fill out application form and mail to the Conservation District
3. Conservation District Board will review project, rank them and make recommendation to the Antrim County Commissioners.
4. Antrim County Commissioners will approve all grant allocations.

**APPLICATION DEADLINES**

The Conservation District will begin accepting grant applications on January 1<sup>st</sup>, 2017. Deadline for grant applications is April 1, 2017. Grants will be awarded at the May County Commissioners Meeting.

January 1, 2017 – Grant application period starts

April 1, 2017 – Grant application period ends

April 2017 – Conservation District staff reviews sites and projects proposed.

April 2017 – Conservation District Board ranks projects and makes recommendations.

May 2017 – County lands and infrastructure committee review recommendations.

May 2017 – County Board of Commissioners review and approve funding

## ELIGIBLE PROJECTS

**Recreational Facilities:** Eligible public outdoor recreation projects would include fishing and hunting facilities, beaches, boating access, picnic areas, campgrounds, winter sports areas, and trails. Renovations of existing facilities are eligible.

**Reclamation Projects:** Eligible projects would include the reclamation of damaged or destroyed natural resources or the restoration of the functionality of a natural resource. Reclamation projects might include: reduction of soil erosion and sedimentation to a river lake or stream, fish habitat restoration, storm water runoff projects, stream crossing restorations, urban and rural tree plantings.

Restoration projects can be implemented on private lands as long as they are providing significant benefits to shared natural resources such as benefiting the larger watershed area.

**School Based Projects:** Eligible projects would include the purchase of classroom material related to natural resources and conservation. School forest development, interpretive trails and outdoor classroom development.

**Tree Planting Projects:** Eligible projects would include the purchase and planting of street trees, park trees and other tree plantings within our villages and townships. Street tree inventory projects would also qualify for funding.

**Land Acquisition:** Eligible projects include acquisition of land and or specific rights in land (for example, development rights or easements) for public outdoor recreation uses or protection of the land for its environmental importance, forestry or wildlife habitats.

With the limited amount of funds available, county grants should not be expected to pay for properties. They could be utilized to assist the grantee with matching funds for larger granting acquisition project, provide seed monies for in-kind services and to assist with grant writing expenses or other expenses associated with acquisition project.

As an example: A township may be applying for acquisition dollars through the Michigan Trust Fund. They have identified a property. An application to receive county funds for property survey, land assessments, appraisal, natural resource planning, and local match would be appropriate and could qualify for County Grant dollars.

## UNSUCCESSFUL APPLICATIONS

The County recognizes that it will be unable to fund all the projects submitted. Unsuccessful project applications will be given priority points for the next years granting cycle.

**APPLICANTS MATCH REQUIREMENTS**

The applicants able to provide a portion of the total project cost known as the grant match will receive priority points. Applicants are not required to provide matching dollars to for approval to receive grant dollars from the County.

DRAFT

From: Mike Meriwether, Forester

Dear County Commissioners,

As you know, we generate revenues from the harvesting of trees from our county owned forest lands as well as other properties owned by the county. These revenues have been placed into fund 230000 the forestry fund. Historically these monies have been used for property maintenance, matching funds for grants, park improvements, property acquisitions, supplies, closing costs and other costs related to our property management.

After 75 years of forest improvements cutting, access development, tree planting and other improvements, our forest lands are now beginning to generating significant income. Currently our forestry fund balance is around \$ 284,722.00. By the end of next year (2017) I expect the fund balance to be north of \$ 350,000.00.

The revenues coming into this fund should easily out-pace the expenditures required to maintain these properties. With this in mind, I would like to propose recycling a portion of these revenues back into the local communities.

Attached is a draft outline for a “Community Grant Program” the County could implement utilizing a percentage of forestry revenues. In short, we would make small grants available to local governments, schools, non-profits and private landowners interested in improving local parks, lands and protecting our valued natural resources.

I believe this type of program could be a powerful tool in improving relationships with our local governments and organizations. It can also stand as a testament for well managed public lands.

Please review the attached and feel free to contact me with any input or thoughts you may have on the subject.

Mike Meriwether  
Forester  
Antrim Conservation District  
231-350-3963  
231-533-8363



## *Memorandum Administration Office*

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September 28, 2016

TO: Buildings, Lands & Infrastructure Committee

FR: Janet Koch, Associate Planner JK

RE: Barnes Park Refund Request

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Please see the following emails from a County resident who camped at Barnes Park late this summer and is taking issue with the number of spotted Mediterranean cockroaches she found in her camper. She is requesting a \$224 refund of her camping fees as compensation for the costs of cleaning, food waste, and pesticides that she incurred as a result of the insects.

The Barnes Park Ordinance does not address refunds, however, the Eileen Wallick, Park Manager indicates that the Park has a long-standing practice of not issuing refunds. Ms. Wallick will be present at the meeting to discuss the issue.

**From:** Mary [mailto:wildrose787069@yahoo.com]  
**Sent:** Saturday, September 10, 2016 9:08 AM  
**To:** Koch, Janet  
**Subject:** Re: MSU diagnostic report

Thank you yes I have treated with 2 insecticides now set off 2 bombs because the others didn't kill them off . As I said I should have taken pictures before I cleaned any of them out but after threatening 2 times after these pictures are some of the remains and this is days later after leaving Barnes park. I will take more after I open again from bombing. I'm absolutely disgusted of the way Barnes park management didn't notify anyone of this situation when they knew they had a serious problem . Public should be notified to protect themselves and family and campers. I had to throw out tons of food,paper products because of this plus spending a week of cleaning and washing everything. Never in my years have I ever had such a disgusting experience camping . Especially when I pay over \$200 to come home not knowing what they were! Like I said I had already swept and shook rugs these are more that died after . I found 3 in my home from things carried in before knowing. Disgusting! Our cooler that sat out side had a bottom cover I went to clean it 5 days later 5 of them living in it! Now the DNR will be notified also that they have been carried out of that area to mine if we would have been told we coulda had a option to not camp or prevent this! I'm not the only one had this problem!

They could of sprayed area to keep it clear

Mary Patton

Sent from my iPad

On Sep 9, 2016, at 10:57 AM, Koch, Janet <[kochj@antrimcounty.org](mailto:kochj@antrimcounty.org)> wrote:  
Mary,

Attached is the fax from MSU about the spotted Mediterranean cockroach – I hope it is of some help to you.

As I said on the phone, I'll talk to Eileen about putting up a flyer with information about the roach. I'll also approach our County Administrator about your request for compensation. When I learn anything about that, I'll let you know.

If you have any questions, just let me know.

Thanks,

Janet

Janet Koch  
Assoc. Planner, Antrim County  
P.O. Box 187, Bellaire, MI 49615  
231-533-6265  
<http://www.antrimcounty.org>

<Spotted Mediterranean Cockroach - MSU diagnostic report.pdf>



**From:** [Mary](#)  
**To:** [Koch, Janet](#)  
**Subject:** Re: MSU diagnostic report  
**Date:** Monday, September 12, 2016 8:43:45 PM

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I never heard anything from Eileen? No return call at all. I expect the county to take care of this and make this right with me. I emailed you pictures. These nasty roaches are still living in some of the coolers etc. that are out side of my camper that didn't get sprayed! Disgusting preventable problem! I paid \$224 I expect it to be returned to me for the food and all my paper products and all pesticides I had to purchase plus a week of cleaning ,laundry and labor to remedy this disaster caused my the negligence of Barnes park management! Another friend spoke with Eileen and Eileen basically told her not her problem and now claimed they treated area in the spring not the same story as before!

Mary Patton  
231-350-0948

Sent from my iPad

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If you have any questions, just let me know.

Thanks,  
Janet

Janet Koch  
Assoc. Planner, Antrim County  
P.O. Box 187, Bellaire, MI 49615  
231-533-6265  
<http://www.antrimcounty.org>

<Spotted Mediterranean Cockroach - MSU diagnostic report.pdf>

**From:** [Mary](#)  
**To:** [Koch, Janet](#)  
**Subject:** Re: MSU diagnostic report  
**Date:** Friday, September 16, 2016 12:06:36 PM

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Please forward all information I have sent you and pictures to the county commissioners so it can be reviewed by board. So they can see everything I have went through and dealt with after my camping experience at Barnes park! So they hopefully do the right thing and override their no refund policy for such a disgusting experience! So I get my refund of \$224 to compensate me for all the stuff I had to throw out and purchase to replace ,bomb and clean my camper for the past week!

Thank you Mary Patton  
231-350-0948

Sent from my iPad

On Sep 9, 2016, at 10:57 AM, Koch, Janet <[kochj@antrimcounty.org](mailto:kochj@antrimcounty.org)> wrote:

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Assoc. Planner, Antrim County  
P.O. Box 187, Bellaire, MI 49615  
231-533-6265  
<http://www.antrimcounty.org>

<Spotted Mediterranean Cockroach - MSU diagnostic report.pdf>

**From:** [Mary](#)  
**To:** [Koch, Janet](#)  
**Subject:** Re: MSU diagnostic report  
**Date:** Friday, September 16, 2016 9:40:06 PM

---

Also let them know a week later the roaches still living in our awnings

Sent from my iPad

On Sep 16, 2016, at 4:47 PM, Koch, Janet <[kochj@antrimcounty.org](mailto:kochj@antrimcounty.org)> wrote:

Mary,

Thanks for your email. Your request will be included as part of the agenda packet for the next Buildings, Lands, and Infrastructure Committee meeting, which will be held on October 4 at 9 am.

Our office will contact you with the Committee's response within 48 hours of the meeting.

If you have any questions, just let me know.

Janet

Janet Koch  
Assoc. Planner, Antrim County  
P.O. Box 187, Bellaire, MI 49615  
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---

**From:** Mary [<mailto:wildrose787069@yahoo.com>]  
**Sent:** Friday, September 16, 2016 12:20 PM  
**To:** Koch, Janet  
**Subject:** Re: MSU diagnostic report

Please forward all information I have sent you and pictures to the county commissioners so it can be reviewed by board. So they can see everything I have went through and dealt with after my camping experience at Barnes park! So they hopefully do the right thing and override their no refund policy for such a disgusting experience! So I get my refund of \$224 to compensate me for all the stuff I had to throw out and purchase to replace ,bomb and clean my camper for the past week!

Thank you Mary Patton  
231-350-0948

Sent from my iPad

On Sep 9, 2016, at 10:57 AM, Koch, Janet <[kochj@antrimcounty.org](mailto:kochj@antrimcounty.org)> wrote:

Mary,

Attached is the fax from MSU about the spotted Mediterranean cockroach – I hope it is of some help to you.

As I said on the phone, I'll talk to Eileen about putting up a flyer with information about the roach. I'll also approach our County Administrator about your request for compensation. When I learn anything about that, I'll let you know.

If you have any questions, just let me know.

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P.O. Box 187, Bellaire, MI 49615  
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<Spotted Mediterranean Cockroach - MSU diagnostic report.pdf>

**From:** [Mary](#)  
**To:** [Koch, Janet](#)  
**Subject:** Re: MSU diagnostic report  
**Date:** Saturday, September 17, 2016 9:14:45 AM

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Ok thank you Janet I did take more pictures I finally thought I was done and they were gone and dead then we opened our awning they are living outside on camper also 2 weeks later still producing so I had to spray every inch of the outside of my camper my husband and I are utterly disgusted and sick over this nightmare! Eileen said they would die off after couple days she was so wrong !  
Please notify the board of this also! People need to be warned! So nobody else has to live this nightmare!

Sent from my iPad

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<Spotted Mediterranean Cockroach - MSU diagnostic report.pdf>

**From:** [Mary](#)  
**To:** [Koch, Janet](#)  
**Subject:** Re: MSU diagnostic report  
**Date:** Monday, September 19, 2016 7:16:02 AM

---

The county also needs to know that just like any cockroach these things live anywhere. Not just wooded areas as I mentioned in previous email anything and everything we had on site 5 was infected by these roaches even our inter tubes and canopy tent that never was used just sat next to camper. Black specs all over our camper assuming these are eggs. Of course \$100 plus later hopefully they are under control..they keep popping up in our garage where we store all our extra outdoor camping supplies. In totes..bags containers etc... People need to be notified. I realize this is the end of camping season so not gonna affect Barnes park bringing in the money like they do but hope they do right thing next season for people and notify like other parks have as she even told me !  
Sick and disgusted since Labor Day!  
Mary Patton

Sent from my iPad

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<Spotted Mediterranean Cockroach - MSU diagnostic report.pdf>



## *Memorandum Administration Office*

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September 28, 2016

TO: Buildings, Lands & Infrastructure Committee

FR: Janet Koch, Associate Planner JK

RE: Grass River Natural Area Dock & Boardwalk Removal Update

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At the July 14, 2016 Board of Commissioners meeting, the following motion was approved:

“That the boardwalk and dock be removed from the Brown parcel #05-04-006-039-10 at Grass River Natural Area and to authorize the removal of invasive species at Grass River Natural Area, with the work to be completed by the SEEDS Youth Corps, at the cost of \$5,000.00 to be paid from the Grass River Natural Area Fund #223.”

A few weeks ago, Grass River Natural Area (GRNA) Executive Director Haley Breniser placed signage on the existing boardwalk and dock noting that they were on public property and would soon be removed. Not long afterward, County resident Gregg Kimsel contacted GRNA and then myself and presented the following Grant of Easement. This expires on December 31, 2031. Mr. Kimsel owns a parcel that fronts M-88 and backs onto the former railroad right-of-way; this parcel is directly east of the former Brown parcel.

The Browns sold the parcel to GRNA in 1999. A trust fund grant application was made by the County to purchase the parcel in 2000. The grant award project agreement letter was dated April 2001, and the Grant of Easement was recorded on November 21, 2001. The parcel was deeded to the County in March 2002.

If the Committee wishes to honor the Grant of Easement, please consider the following motion:

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to recommend the Board of Commissioners rescind their July 14, 2016 motion regarding removal of the boardwalk and dock on parcel 05-04-006-039-10 and to authorize the removal of invasive species at the Grass River Natural Area,” and to recommend the Board of Commissioners approve a motion to authorize the removal of invasive species at Grass River Natural Area, with the work to be completed by the SEEDS Youth Corps, at the cost of \$2,500.00 to be paid from the Grass River Natural Area Fund #223.”**



# Memorandum Administration Office

September 28, 2016

TO: Buildings, Lands & Infrastructure Committee

FR: Janet Koch, Associate Planner JK

RE: New Easement Request

Last week, I was approached by Don and Michelle Jump, who own parcel 05-04-006-030-00 on the Grass River at 5713 Brake Road. They would like to replace their existing small seasonal cottage with a year-round residence, which will require the replacement of a septic system. The Jumps were anticipating a spring 2017 construction date.

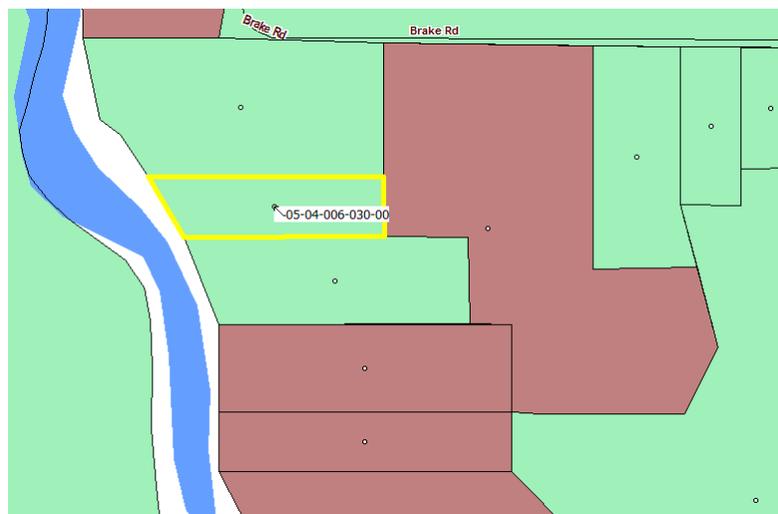
The Heath Department, however, has issued the Jumps a letter that their property does not meet the minimum sanitary code standards and that an off-site location for a replacement septic system will be required for their project to continue (see following pages for supporting information). At this point, we do not have specific information regarding dimensions that would be required for the easement.

Below is a map that shows the Jump's property, outlined in yellow. Directly east of their property is County-owned property, in reddish-brown. The Jumps are requesting an easement from the County to enable them to move ahead with their construction project. They have stated that Gary Knapp, owner of the parcel to their south, has an easement across County land for the same purpose. I have not yet confirmed that information, but expect to do so by the Committee meeting.

Please note that the following motion was unanimously approved at the November 13, 1997 Board of Commissioner's meeting: "It was moved by Conway, seconded by Stanek that no easement shall be granted across County property, unless there is a direct benefit to the County of Antrim as determined by the Parks and Lands Committee of the Board of commissioners." If I confirm the Knapp's easement, I'll also bring the date of that easement and the relevant Committee and Board motions to the meeting, and any information regarding incurred costs.

If the Committee wishes to move forward with this request at this time, the following motion is for your consideration, but it might be more prudent to wait a month while we gather more information:

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to recommend the Board of Commissioners approve the intent to enter into a utility easement agreement with Don and Michelle Jump on County-owned parcel 05-04-006-032-50.**



## Don and Michelle Jump

PO Box 1040  
5713 Brake Rd.  
Bellaire, MI 49615  
517-204-1887  
djump64@yahoo.com

September 22, 2016

Janet Koch  
Antrim County Department of Planning

Dear Janet,

Attached please find documents pertaining to our request for an easement on the adjacent property owned by Antrim County.

We purchased our property in June of 2016 with an existing cottage with septic. Our plans are to replace the cottage with a more permanent structure for year round use and to become a permanent residence of this beautiful area.

We applied for a replacement septic on September 13, 2016, and the findings indicate that the current placement of the septic and drain field are unacceptable. Many of the homes on the Grass River are on a wetlands property, and all have mound drain fields on an easement, including our neighbors the Knapp's who have an easement with Antrim County.

We are requesting an easement from Antrim County for the purpose of septic and drain field. The parameters of the septic and drain field will be determined by Ms. Clement of the Health Department of Northwest Michigan according to and in compliance with all health codes.

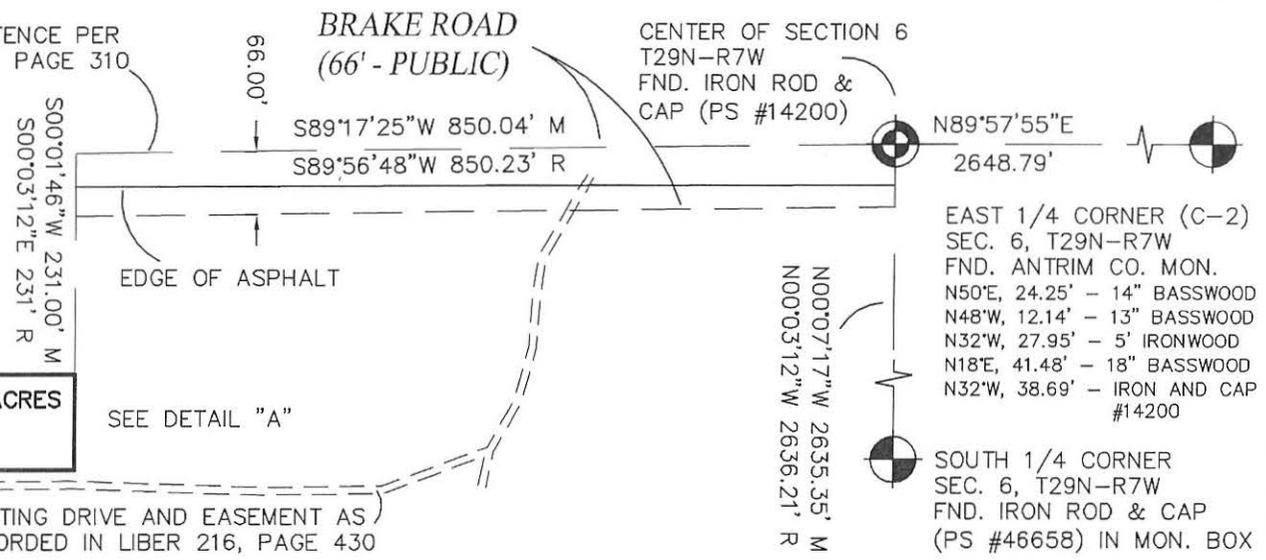
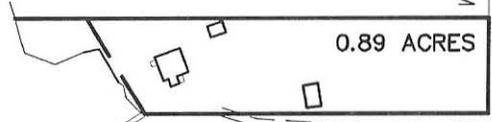
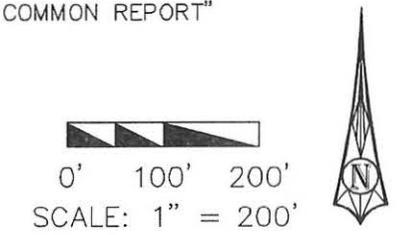
Please let us know if there are any further documents we can provide or any other information needed. Thank you for your time!

Sincerely yours,

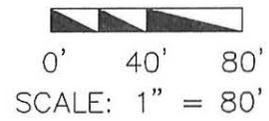
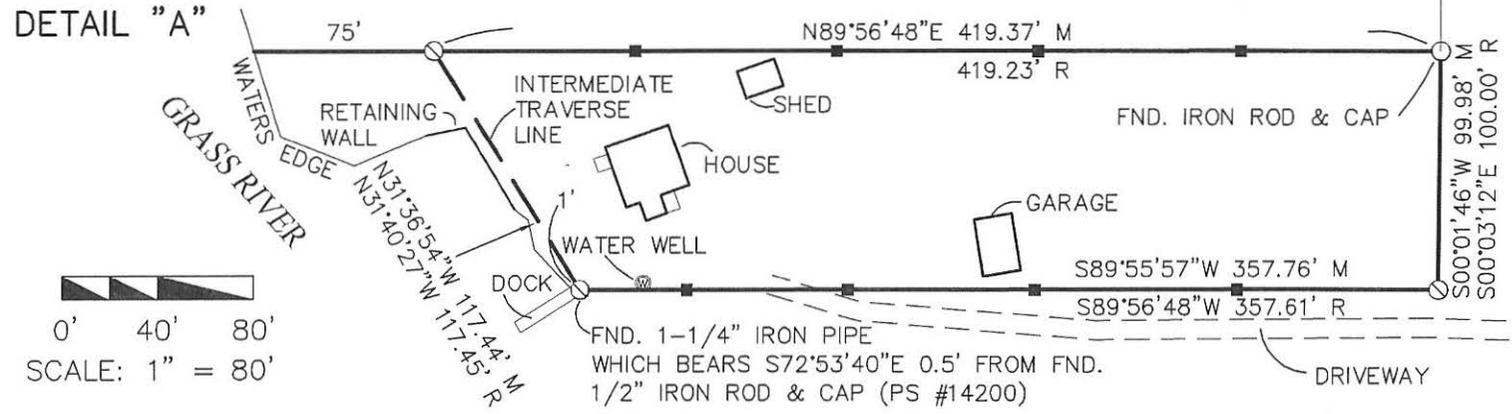
Don and Michelle Jump



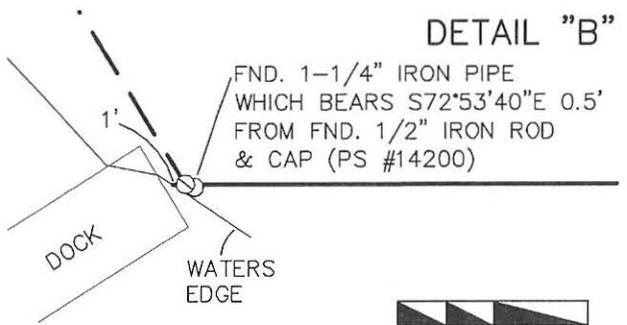
FOUND BURIED REMAINS OF OLD FENCE PER SURVEY RECORDED ON LIBER 209, PAGE 310 "E-W 1/4 LINE BY COMMON REPORT"



DETAIL "A"



DETAIL "B"



LEGEND

- = SET 1/2" ROD & CAP
- = FD. FARRIER IRON
- = FD. IRON
- ⊙ = FD. 1/2" IRON ROD & CAP (PS #14200)
- = SET PROPERTY LINE STAKES
- ⊠ = FD. CONC. MON.
- ⊗ = SET CONC. MON.
- R = RECORD
- M = MEASURED
- ▲ = SET NAIL

... A CERTIFIED COPY ... SHALL BE RECORDED AT THE TIME OF RECORDING THE CONVEYANCE OF TITLE ... THE PART OF (SEC. 1.(2), ACT 132 OF 1970 AS AMENDED.)

I, DEAN R. FARRIER, A PROFESSIONAL SURVEYOR IN THE STATE OF MICHIGAN, CERTIFY THAT I HAVE SURVEYED AND MAPPED THE HERON DESCRIBED PARCEL OF LAND, AND THAT THE RATIO OF CLOSURE OF THE UNADJUSTED FIELD OBSERVATIONS WAS WITHIN THE ACCEPTED LIMITS AND THAT I HAVE FULLY COMPLIED WITH THE SURVEY REQUIREMENTS OF ACT 132 OF 1970 AS



HEALTH  
DEPARTMENT  
of Northwest Michigan

September 22, 2016

Administrative Office  
220 West Garfield Ave  
Charlevoix, MI 49720  
231-547-6523  
231-547-6238 Fax

Don Jump  
PO BOX 1041  
Bellaire, MI 49615

209 Portage Drive  
Bellaire, MI 49615  
231-533-8670  
231-533-8450 Fax

Re: Application for a replacement septic to serve the property located at  
05-04-006-030-00, 5713 Brake Rd, Section 6, Custer Township, Antrim County

205 Grove Street  
Mancelona, MI 49659  
231-587-5052  
231-587-5313 Fax

Dear Don Jump:

3434 M-119, Suite A  
Harbor Springs MI 49740  
231-347-6014  
231-347-2861 Fax

On September 13, 2016, this office received a replacement septic application for the above referenced property. The existing two bedroom home is proposed to be torn down, and a new three bedroom home constructed. There is an existing mounded drainfield on-site to serve the two bedroom home. The mound was engineered designed per homeowners, however, no record of septic application, permit, or engineered plans are available at this office.

95 Livingston Blvd  
Gaylord, MI 49735  
989-732-1794  
989-732-3285 Fax

A borehole to check soils and groundwater on-site was performed adjacent to the existing mound. The borehole revealed 21 inches of sand fill over muck. Seasonal high groundwater is less than 12 inches to grade, and standing water was noted at 21 inches on today's date. Based on seasonal groundwater less than 18 inches to grade and muck at less than 60 inches to grade, the site does not meet minimum Sanitary Code standards (Section 4-10), and a suitable off-site location will be required if you wish for your project to continue. No area of the property appears to be in compliance as the property is low lying and has wetland type vegetation throughout.

Dental Clinics North  
Administrative Office  
220 West Garfield Ave  
Charlevoix, MI 49720  
231-547-5696  
231-547-6238 Fax

If you have any questions concerning this matter, please contact this writer at the Bellaire office of the Health Department of Northwest Michigan. An off-site packet has been included for your convenience.

Hospice of NW Michigan  
220 West Garfield Ave  
Charlevoix, MI 49720  
800-551-4140  
231-547-1164 Fax

Sincerely,

Casey Clement, REHS  
EH Sanitarian

Northern Michigan Lab  
95 Livingston Blvd  
Gaylord, MI 49735  
989-732-1794  
989-732-3285 Fax

www.nwhealth.org

PATTY NIEPOTH

Antrim County  
Register of Deeds

11/21/2001 10:11:51

Recorded

**GRANT OF EASEMENT**

WHEREAS, GRASS RIVER NATURAL AREA, INC., a Michigan non-profit corporation, herein "GRANTOR", of P.O. Box 231, Bellaire, MI 49615, wishes to grant an easement for ingress, egress, maintenance, and use of riparian rights over certain property to Kevin A. Elsenheimer and Ann M. Elsenheimer, husband and wife, herein "GRANTEE", of 6674 S. M-88, P.O. Box 114, Bellaire, MI 49615, and the parties further desire that the terms and conditions of this easement shall be set forth in writing:

NOW THEREFORE, in consideration of \$1.00 paid by GRANTEE to GRANTOR, and other valuable consideration, GRANTOR, for itself, its heirs and assigns, grants the following easement to GRANTEE:

1. GRANTOR owns Parcel A, the servient parcel, which is described as follows:  
*See attached description of Parcel A.*
2. GRANTEE owns Parcel B, the dominant parcel, which is described as follows:  
*See attached description of Parcel B.*
3. GRANTOR hereby grants an exclusive easement over Parcel A to GRANTEE, its heirs and assigns, appurtenant to and for the benefit of Parcel B, which easement is described as follows:  
*See attached description and survey of Easement by Lennox and Associates, P.C., dated May 9, 2000.*
4. The easement described in paragraph 3, above, shall run with Parcel B, and shall terminate absolutely on December 31, 2031.
5. The easement described in paragraph 3, above, shall be construed as allowing GRANTEE, at GRANTEE's expense, to maintain and improve the footpath and boardwalk located within the easement.
6. The easement described in paragraph 3, above, shall be construed as allowing GRANTEE, at GRANTEE's expense, to maintain and improve the dock located within the easement along Grass River in a manner consistent with the riparian right to wharf out, and the right of GRANTEE to ingress and egress from Parcel B to Grass River.
7. The course or dimensions of the easement shall not be altered without the written consent of the parties.
8. This easement is not intended to convey any rights to the railroad bed running North and South, generally, between Parcel A and Parcel B.

This Easement dated November 1, 2001.

IN THE PRESENCE OF:

SIGNED:

GRASS RIVER NATURAL AREA, INC.

Nancy K. Ludwa  
Nancy K. Ludwa

Dale F. Hanson  
By: Dale F. Hanson  
Its: President

Mark D. Randolph  
MARK. D. RANDOLPH.

Margaret Ann McClelland  
By: Margaret Ann McClelland  
Its: Secretary

STATE OF MICHIGAN  
COUNTY OF ANTRIM

The foregoing instrument was acknowledged before me this 1<sup>st</sup> day of NOVEMBER, 2001 by Dale F. Hanson, President, and Margaret Ann McClelland, Secretary, acting on behalf of the Grass River Natural Area, Inc.

Lauri A. Broome  
, Notary Public

LAURI A. BROOME  
Notary Public, Antrim Co., MI  
My Comm. Expires Aug. 4, 2004

Antrim County, Michigan  
My commission expires:

Drafted by:  
Kevin A. Eisenheimer (P49293)  
Attorney at Law  
P.O. Box 398  
Bellaire, Michigan 49615  
(616) 533-8635

*ATTACHED*

## Descriptions of Parcels

**Parcel A** – “Brown waterfront” – servient parcel

Commencing at the South  $\frac{1}{4}$  Corner of Section 6, Town 29 North, Range 7 West, thence North  $00^{\circ}16'34''$  West, 1318.11 feet along the North-South  $\frac{1}{4}$  line of said Section 6 to THE POINT OF BEGINNING; thence North  $89^{\circ}56'45''$  East 146.89 feet; thence South  $00^{\circ}04'32''$  East, 100.00 feet along the West Right Of Way of the abandoned C & O railroad; thence South  $89^{\circ}38'34''$  West, 926.35 feet, thence North  $01^{\circ}51'29''$  West 100.03 feet along the bank of the Grass River; thence North  $89^{\circ}38'34''$  East, 782.58 feet to the Point Of Beginning; being a part of the North  $\frac{1}{2}$  of the Government Lot 4, Section 6, Town 29 North, Range 7 West.

**Parcel B** – “Elsenheimer Home” – dominant parcel

Commencing at the S  $\frac{1}{4}$  Corner of Section 6, Town 29 North, Range 7 West, thence North  $0^{\circ}$  West 1318.11 feet, thence N  $89^{\circ}$  East 246.89 feet to the East Right of Way of the abandoned C&O railroad and the POINT OF BEGINNING; thence continued North  $89^{\circ}$  East 728.95 feet, thence South  $0^{\circ}$  East 348.85 feet to the centerline of Highway M-88, thence South  $0^{\circ}$  East 210 feet along said centerline, thence South  $89^{\circ}$  West 1048.21 feet, thence North  $0^{\circ}$  West 110 feet, thence South  $89^{\circ}$  West 30 feet, thence North  $0^{\circ}$  West along East Right of Way line of said railroad Right of Way to the Point of Beginning, being part of the N  $\frac{1}{2}$  of the SW  $\frac{1}{4}$  of SE  $\frac{1}{4}$  Sec 6 T29 R7W. 4.87 A M/L

**LENNOX AND ASSOCIATES, P.C.**

ENGINEERING & LAND SURVEYING

P.O. BOX 59 • BELLAIRE, MICHIGAN 49615

Custer Twp.  
Sec. 6, 29, 7

PREPARED FOR:

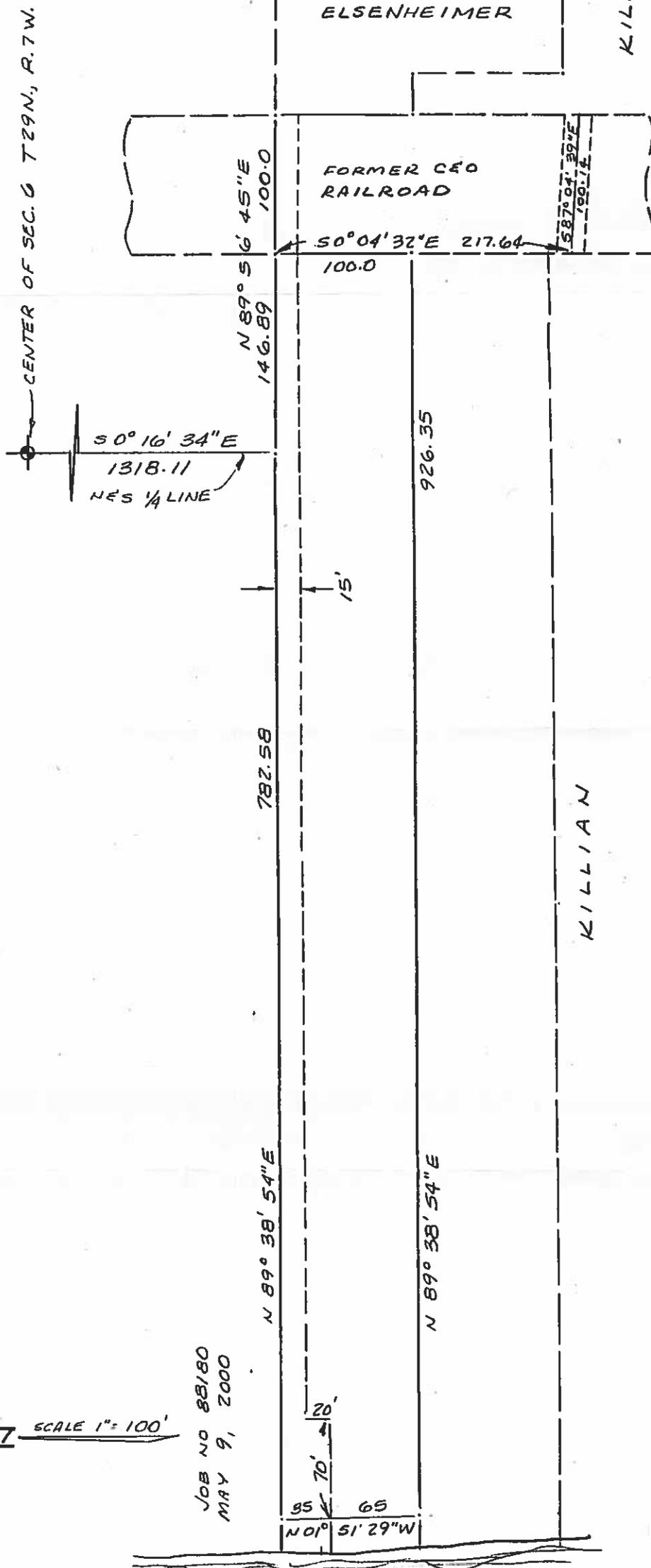
Grass River Natural Area  
P.O. Box 231  
Bellaire, MI 49615

**EASEMENT -- ELSENHEIMER**

A four (4) foot wide meandering easement following the trail and/or boardwalk and the use of a dock located in the Grass River at the westerly terminus of the trail and/or boardwalk, lying within the following described lands: Commencing at the center of Section 6, T29N, R7W, Custer Township, Antrim County, Michigan; thence S00°16'34"E 1318.11 feet along the N-S ½ line of said Section 6 to the POINT OF BEGINNING; thence N89°56'45"E 246.89 feet to the easterly right-of-way of the abandoned C & O Railroad; thence S00°04'32"E 15.00 feet along said easterly right-of-way; thence S89°56'45"W 146.89 feet; thence S89°38'54"W 712.58 feet; thence South 20.00 feet; thence S89°38'54"W 70 feet, more or less, to a traverse line following the bank of the Grass River; thence N01°51'29"W 35.00 feet along said traverse line; thence N89°38'54"E 782.58 feet to the Point of Beginning, said lines extend to the waters edge of Grass River.



JOB NO 88180  
MAY 9, 2000





## *Memorandum Administration Office*

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September 27, 2016

TO: Buildings, Lands & Infrastructure Committee

FR: Janet Koch, Associate Planner

RE: Nifty Thrifty Lease

JK

---

Following is a draft lease with Nifty Thrifty Shop for the Maltby Building. The document has been forwarded to civil counsel for review. Due to his current heavy workload with other Antrim County matters, we do not expect to receive his comments before the Committee meeting. We do, however, expect to receive them in sufficient time for a decision regarding the lease by the Board of Commissioners (BOC) on October 13.

The following draft reflects these approved motions from the BOC:

From the BOC minutes of June 9, 2016: "That the County's intentions are to negotiate a lease for up to ten (10) years for the Maltby Building at a cost of \$1.00 per year if a 501(c)(3) nonprofit organization is created to operate a retail thrift operation or for similar use in the building."

From the BOC minutes of September 8, 2016: "That the County continue to pay the building insurance for the Maltby Building also known as "Nifty Thrifty Resale Shop" and with the forming of a 501(c)(3) nonprofit organization to continue the operations at the Maltby Building "Nifty Thrifty Resale Shop" and that upon approval of the 501(c)3 status that the organization provide the County with their proof of General Liability Insurance that includes coverage for personal injuries that occur within the building operated by the nonprofit organization."

Please note that the Board's motion was to "negotiate a lease for up to ten (10) years for the Maltby Building." The terms in the following draft for a 5-year lease with a 5-year extension is one possibility. Other possibilities are a 2-year lease with a 5-year extension or a 3-year lease with two 3-year extensions.

At this point, no action is needed. If the Committee has comments or changes you would like to see incorporated into the lease, we can pass them on to civil counsel.



## *Memorandum Administration Office*

---

September 28, 2016

TO: Buildings, Lands & Infrastructure Committee

FR: Janet Koch, Associate Planner JK

RE: Snowplowing Bids

---

Notification of request for bidding a two-year snowplowing contract for the County Building, 1905 Courthouse, Jail, Animal Control, and Antrim County Transportation, had been published recently; plowing of the Nifty Thrifty Building had been eliminated from the bid specifications.

The bids were due on September 23 and one bid was received; for \$19,300 per year from Bert's Excavating. This was the same amount as the previous contract. The proposed contract will run from November 1, 2016 to October 31, 2018.

The following motion is for your consideration:

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to recommend the Board of Commissioners authorize the Chairman to sign the two-year snowplowing contract with Bert's Excavating at an annual cost of \$19,300.**